

# Course Catalog

## 2020-2021





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This Catalog is valid from August 20, 2020 through August 19, 2021.

This Catalog is valid for an entering freshman student's program for six (6) years for the B.A. degree, and four (4) years for the M.A. Degree. SUM Bible College and Theological Seminary reserves the right to make changes to the content of this Catalog as necessary. Thus, the online edition of this Catalog, available at [www.sum.edu/catalog](http://www.sum.edu/catalog), supersedes printed versions. When a question arises, please call SUM at (916) 306-1628.

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# GENERAL INFORMATION

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# 2020-21 ACADEMIC CALENDAR

	FALL 2020-21	WINTER 2020-21	SPRING 2020-21
EVENT	8/31/20 – 11/13/20	11/30/20 – 3/12/21	3/29/21 – 6/11/21
Admissions Application Deadline	Aug 1	Nov 15	Mar 14
New Student Orientation	Aug 28 – 29	Nov 23	Mar 26
Trimester Start & Last Day to Self-Register	Aug 31	Nov 30	Mar 29
Course Add/Drop Deadline	Sep 6	Dec 6	Apr 4
21-Day Fast	Sept 23 – Oct 14	Jan 6 – 27	Apr 21 – May 12
Registration Begins for Next Term	Oct 12	Jan 25	May 10
Spiritual Emphasis ( <i>El Dorado Hills Campus only</i> )	Oct 14 – 16	Jan 27 – 29	May 12 – 14
Course Withdrawal Deadline	Oct 23	Feb 5	May 21
Registration Deadline for the Next Term ( <i>late fee begins</i> )	Nov 15	Mar 7	Jun 6
Finals Week	Nov 9 – 13	Mar 8 – 12	Jun 7 – 11
Trimester End	Nov 13	Mar 12	Jun 11
Inter-Trimester Break	Nov 14 – 29	Mar 13 – 28	Jun 12 – Aug 29
SPECIAL EVENTS	DATES	INFO	
Labor Day	Sep 7, 2020	No Classes & Office Closed	
Daylight Saving Time Ends	Nov 1, 2020	U.S. Lecture Times Adjust	
Thanksgiving Holiday	Nov 26 – 27, 2020	Office Closed	
Winter Break	Dec 21, 2020 – Jan 3, 2021	No Classes	
Christmas Holiday	Dec 24 – 25, 2020	Office Closed	
New Year's Holiday	Dec 31, 2020 – Jan 1, 2021	Office Closed	
Martin Luther King, Jr. Holiday	Jan 18, 2021	No Classes & Office Closed	
Mardi Gras Outreach	Feb 11 – 17, 2021	New Orleans, LA	
Lead Now	Feb 11 – 17, 2021	New Orleans, LA	
Daylight Saving Time Begins	Mar 14, 2021	U.S. Lecture Times Adjust	
Good Friday	Apr 2, 2021	No Classes & Office Closed	
End of the Year Picnic	Apr 2, 2021	El Dorado Hills Campus only	
Memorial Day	May 24, 2021	Office Closed	
Awards & Appreciation Chapel	Jun 10, 2021	El Dorado Hills, CA	
Baccalaureate Dinner	Jun 11, 2021	El Dorado Hills, CA	
Graduation Ceremony	Jun 12, 2021	El Dorado Hills, CA	

Last updates: Aug 1, 2020

# LETTER FROM THE CHANCELLOR

Greetings in the matchless name our Lord and Savior Jesus Christ!

With great joy I welcome you to SUM Bible College and Theological Seminary. An incredible privilege has been bestowed upon us, the call of God to ministry. It is almost too wonderful to imagine that a sovereign God desires to use us with all our weaknesses to advance the message of the Kingdom and to display His power, "But we have this treasure in earthen vessels, that the excellency of the power may be of God, and not of us" (1 Cor. 4:7). It truly is a humbling and holy calling to which we have been called.

SUM Bible College and Theological Seminary (SUM) was founded upon simple biblical truths:



- **Humanity needs a Savior.** "For all have sinned and come short of the glory of God." (Rom. 3:23)
- **God sent Jesus Christ to save us from our sins.** "For God so loved the world, that He gave His only begotten Son, that whoever believes in Him shall not perish, but have eternal life." (John 3:16)
- **God placed an urgency upon the message.** "Do you not say, 'There are yet four months, and then comes the harvest'? Behold, I say to you, lift up your eyes and look on the fields, that they are white for harvest." (John 4:35)
- **He advances the message by calling men and women for the Fivefold Ministry, who in turn train His followers.** "And He gave some as apostles, and some as prophets, and some as evangelists, and some as pastors and teachers, for the equipping of the saints for the work of service, to the building up of the body of Christ." (Eph. 4:11-12)
- **Those called to the Fivefold Ministry are not only equipped with the message, but the authority and power to carry out that message with signs following — proclamation backed by demonstration.** "And He called the twelve together, and gave them power and authority over all the demons and to heal diseases. And He sent them out to proclaim the kingdom of God and to perform healing." (Luke 9:1-2)
- **He calls His ministers, whether they are Apostles, Prophets, Evangelists, Pastor or Teachers, to be servants of all.** "And he sat down, and called the twelve, and said unto them, If any man desire to be first, the same shall be last of all, and servant of all." (Mark 9:35)

God is raising up a fearless generation: a generation committed to carry the message of the Kingdom of God to the ends of the earth. The church is in its finest hour; the flame of the Holy Spirit burns bright. His servants in the face of adversity declare, "...the gates of hell shall not prevail against it!" (Matt. 16:18). I encourage you to embrace the mission with passion!

George A. Neau  
Chancellor

# MISSION, VISION, & IDENTITY

SUM is a private, coeducational, Bible College & Theological Seminary connected with networks of charismatic-Pentecostal Christian communities. The charismatic-Pentecostal movements have generated multi-cultural, multi-racial, and gender-inclusive fellowships empowered by the Holy Spirit and marked by evangelism, peacemaking, and reconciliation. SUM is committed to reaching out to all people with the gospel and building cultural diversity, racial reconciliation, and gender equality.

SUM's founding vision is to provide affordable training for people called by God into the gospel ministry. For over twenty years we have valued the many social challenges and positive resources of urban living.

SUM commits to:

- **Building** a biblical and theological base for ministry and life.
- **Providing** quality education at a cost within the reach of the average person.
- **Preparing** leadership skills that support urban ministries and laypersons.
- **Guiding** interpersonal relationships and social skills development.
- **Instilling** the value of ethical behavior, responsibility, and professional standards.
- **Fostering** the development of critical thinking and lifelong learning.

## Mission Statement

SUM Bible College and Theological Seminary (SUM) equips indigenous leaders from America and the nations of the world by offering an affordable theological education combining academic instruction with practical hands-on ministry and personal mentorship. Our mission empowers these leaders to be instruments of change in their communities.

*Empowering Leaders for the Fivefold Ministry*



## FOUNDATIONAL PRINCIPLES

<i>Bible</i>	The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct.
<i>Evangelistic Urgency</i>	The Bible teaches that humanity is lost, in danger of eternal damnation, and is in desperate need a savior. The Bible further teaches that Jesus Christ, the Son of God, died to save mankind from their sins, a salvation which can only be obtained through faith in the Lord Jesus Christ and His finished work upon the cross and in the resurrection.
<i>Kingdom Living</i>	When God redeems people, He calls individual believers to glorify Him through love, holiness, and a life of ministry within the context of a local church. Through this we advance the Kingdom globally to reflect God's love for men and women of all ethnicities until "a great multitude which no one could number, of all nations, tribes, peoples, and tongues" worship before the throne of God ( <i>Rev. 7:9</i> ).
<i>Pentecostal</i>	Our Lord Jesus Christ has entrusted the mission of bringing the Kingdom to men and women through the power of the Holy Spirit. We believe God supplies supernatural power to accomplish his work today, including signs, wonders, healings, and deliverance from works of darkness and demonic powers.
<i>Fivefold Ministry</i>	The means by which God advances His Kingdom is by calling men and women for the Fivefold Ministry, who in turn equip the Church for ministry. "And He gave some as apostles, and some as prophets, and some as evangelists, and some as pastors and teachers, for the equipping of the saints for the work of service, to the building up of the body of Christ." ( <i>Eph. 4:11-12</i> )

## Goals and Objectives

PRINCIPLE	INSTITUTIONAL GOALS	OBJECTIVES
<i>Bible</i>	Foster and promote a collegiate climate in which the Bible is central to every area of life.	SUM students respect the scriptures, both Old and New Testament, as the inspired word of God and as such endeavor to make it central to every area of life and faith.
<i>Evangelistic Urgency</i>	Create an atmosphere that nurtures a sense of urgency to share the Gospel with the lost.	SUM students urgently evangelize those who are lost and in desperate need of salvation from Jesus. Every SUM student consistently engages in evangelistic ministry, developing a lifelong habit.
<i>Kingdom Living</i>	Create an environment that encourages and facilitates Kingdom lifestyle.	SUM students glorify God through love, holiness, and a life of ministry within the context of a local church.
<i>Pentecostal</i>	Appreciate our Evangelical-Pentecostal charismatic church heritage relational to the communities we serve.	SUM students fulfill their calling in the mission of God through the power of the Holy Spirit. They seek to trust God who supernaturally supplies power to accomplish His work today, including a variety of signs, wonders, healings, and deliverance from works of darkness and demonic powers.
<i>Fivefold Ministry</i>	Value the gifting and calling of individual believers and provide programs that nurture towards effectiveness in walking in the unique call of being an apostle, a prophet, an evangelist, a pastor, and a teacher.	SUM students fulfill the mission of God by following their calling in the fivefold ministry to equip the church and build up the body of Christ as apostles, prophets, evangelists, pastors, and teachers.

# The Four Pillars of SUM

In light of these Foundational Principles, SUM, as an educational ministry, exists for one purpose: To prepare men and women for the fivefold ministry so that the work of God's kingdom will move forward. SUM believes that any training program to prepare men and women for the fivefold ministry must have the following elements:

## 1. Academic Excellence

### Faculty

SUM selects instructors for their educational expertise, sound biblical theology, concern for students, and years of proven ministry experience. Internet technology removes the barriers of time and space; the finest faculty can be selected from the local church or from across the nation.

### Classroom Experience

SUM faculty, under the guidance of the Holy Spirit, make the SUM classroom an exciting learning environment as they impart their knowledge and practical experience. When faculty and students from diverse ethnic and church backgrounds interact during SUM classes, a unique dynamic of learning occurs.

## 2. Practical Ministry

SUM believes that no school can adequately prepare men and women for front-line ministry without first exposing them to the stresses and pressures of real-life situations. Each week students feel the pain of lost humanity and learn to deal with a multitude of issues from a biblical perspective. Each student has the privilege of co-laboring with SUM faculty, local pastors, and ministries, which are directly impacting our communities with the Gospel. Each Cohort location offers evangelistic opportunities unique to their Visionary Leader's distinctives.

### Practicum

Students complete two Practicum per trimester. Practicum are designed by the site leadership team to provide real ministry experience for the students. Students complete a daily Prayer Journal and assignments designed to encourage students to reflect upon their experiences in each practicum and integrate their academic coursework with those experiences. The leader for each Practicum submits an evaluation for each student per trimester.

### Internship

Third-year students (Seniors) complete a capstone project highlighting their ministry experiences.

### Mardi Gras Outreach

All first and second-year students are required to participate in SUM's annual Mardi Gras Outreach in New Orleans, or the alternative evangelistic event organized by their Regional Director. The Mardi Gras Outreach serves as SUM's annual gathering.

### Summer Mission

Summer mission trips can be taken for Practicum credit upon approval.

### Special Evangelistic Events

Each year, SUM students across the nation host and / or participate in several evangelistic outreaches. Students gain practical experience as they plan, organize, and strategize for each

evangelistic event. These events attract thousands and give SUM students an excellent opportunity to share the Gospel.

### **3. Personal Mentorship**

#### **Mentors**

Each student at SUM is assigned a personal mentor. The relationship between the mentor and student is built upon mutual trust and respect. A mentor's role is to encourage and to hold students accountable in the areas of academics, spiritual development, physical fitness and diet, relationships, financial integrity, and personal development. A strong mentor is vital in helping a student develop the disciplines for life-long ministry.

#### **Spiritual Formation**

Each day at SUM is designed to promote the spiritual and social development of our students. The school day begins with a time of community worship and prayer. At mid-day, spiritual growth is further enhanced during chapel service. Students enter into a dynamic time of contemporary praise and worship, preaching, personal ministry, and prayer. Guest lecturers are selected for their commitment to His Word, yielding to the Holy Spirit, and their years of proven ministry experience. Each student is encouraged to have a consistent devotional life including fasting, prayer, and Bible study.

#### **Health and Fitness Program**

Only two out of every twenty ministers retire from ministry. A primary cause is their lack of oversight in the area of personal health—diet and exercise. Wellness is a combination of physical, emotional, and spiritual well-being. SUM students learn to honor God in body, mind, and Spirit through the Health and Fitness Program. Each full-time student in the BA degree program is to complete 10 hours of Physical Fitness per trimester, or three 20-minute workouts per week.

#### **Spiritual Emphasis / Campus Days**

During Spiritual Emphasis, shortened classes allow for extended chapel times. Participants are challenged to greater intimacy with Christ through fasting, prayer, worship, and the proclamation of the Gospel. Spiritual Emphasis is also SUM's traditional preview Campus Days. During this time prospective students experience the life of a SUM student through classroom visits, evangelistic opportunities, dorm stay, and chapel.

### **4. Affordable Education**

SUM's tuition and costs rank among the lowest among accredited private Bible colleges in America. Working part-time students can graduate debt-free with a B.A. degree after three years. This goal enables the student to enter ministry without the burden of educational debt.

SUM brings theological education to communities across the nation by offering students the finest education at the lowest possible cost. Our goal is to have every student graduate with little to no college debt, allowing them to immediately enter ministry upon graduation. For this reason, SUM is committed to assisting students to fulfill their financial obligations while attending the College.

Please feel free to contact our Financial Aid Office by calling (916) 306-1628 or emailing [financialaid@sum.edu](mailto:financialaid@sum.edu).

## Statement of Faith

This Statement of Faith is intended simply as a basis for belief, fellowship, and cooperation among us. The phraseology employed in this statement is not inspired, but the truth set forth is held to be essential to a truly Pentecostal ministry. No claim is made that it contains all biblical truth, only that it covers our need for these essential doctrines.

### 1) The Inspiration of The Scriptures

We believe that the Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct. Divine inspiration extends equally and fully to all parts of the original writings, insuring their entire trustworthiness (*2 Timothy 3:15-17; 2 Peter 1:21*).

### 2) The Eternal Godhead

We believe in the unity of the one true and living God who is the eternal, self-existent One, and has revealed Himself as one being in three persons: Father, Son, and the Holy Spirit (*Matthew 3:16-17; 28:19*).

#### a) God the Father

We believe in God the Father, the first person of the triune Godhead, who exists eternally as the Creator of heaven and earth, the Giver of the Law, to whom all things will be subjected, so that He may be all in all (*Genesis 1:1; Deuteronomy 6:4; 1 Corinthians 15:28*).

#### b) The Lord Jesus Christ

We believe in the Lord Jesus Christ, the second person of the triune Godhead, who was and is the eternal Son of God; that He became incarnate by the Holy Spirit and was born of the virgin Mary. We believe in His sinless life, miraculous ministry, substitutionary atoning death, bodily resurrection, triumphant ascension, and abiding intercession (*Isaiah 7:14; Hebrews 7:25-26; 1 Peter 2:22; Acts 1:9; 2:22; 10:38; 1 Corinthians 15:4; 2 Corinthians 5:21*).

#### c) The Holy Spirit

We believe in the Holy Spirit, the third person of the triune Godhead, who proceeds from the Father and the Son, and is ever present and active in the work of convicting and regenerating the sinner, and sanctifying the believer into all truth (*John 14:26; 16:8-11; 1 Peter 1:2; Romans 8:14-16*).

### 3) The Fall of Man

We believe that humankind was created good and upright. However, voluntary transgression resulted in their alienation from God, thereby incurring not only physical death but spiritual death, which is separation from God (*Genesis 1:16-27; 2:17; 3:6; Romans 5:12-19*).

### 4) The Salvation of Man

We believe in salvation through faith in Christ, who died for our sins, was buried, and was raised from the dead on the third day. By His atoning blood, salvation has been provided for all humanity through the sacrifice of Christ upon the cross. This experience is also known as the new birth, and is an instantaneous and complete operation of the Holy Spirit whereupon the believing sinner is regenerated, justified, and adopted into the family of God, becomes a new creation in Christ Jesus, and heir of eternal life (*John 3:5-6; Romans 10:8-15; Titus 2:11, 3:4-7; 1 John 5:1*).



## **5) DIVINE HEALING**

We believe that deliverance from sickness is provided in the atonement and is the privilege of all believers (*Isaiah 53:4-5; Matthew 8:16-17; James 5:14-16*).

## **6) THE CHURCH AND ITS MISSION**

We believe that the church is the body of Christ and the habitation of God through the Spirit, witnesses to the presence of the kingdom of God in the present world, and universally includes all who are born again (*Ephesians 1:22-23; 2:22; Romans 14:17-18; 1 Corinthians 4:20*).

We believe that the mission of the church is to (1) proclaim the good news of salvation to all humankind, (2) build up and train believers for spiritual ministry, (3) praise the Lord through worship, and (4) demonstrate Christian compassion to all who suffer (*Matthew 28:19-20; 10:42; Ephesians 4:11-13*).

## **7) THE ORDINANCES OF THE CHURCH**

We believe that baptism in water by immersion is expected of all who have repented and believed. In so doing they declare to the world that they have died with Christ and been raised with Him to walk in newness of life (*Matthew 28:19; Acts 10:47-48; Romans 6:4*).

We believe that the Lord's Supper is a proclamation of the suffering and death of our Lord Jesus Christ, to be shared by all believers until the Lord returns (*Luke 22:14-20; 1 Corinthians 11:20-34*).

## **8) SANCTIFICATION**

We believe that sanctification is an act of separation from that which is evil, and of dedication unto God. In experience, it is both instantaneous and progressive. It is produced in the life of the believer by his appropriation of the power of Christ's blood and risen life through the person of the Holy Spirit. He draws the believer's attention to Christ, teaches him through the Word and produces the character of Christ within him (*Romans 6:1-11; 8:1-2,13; 12:1-2; Galatians 2:20; Hebrews 10:10, 14*).

## **9) THE BAPTISM IN THE HOLY SPIRIT**

We believe that the baptism in the Holy Spirit is the bestowing of the believer with power for life and service for Christ. This experience is distinct from and subsequent to the new birth, is received by faith, and is accompanied by the manifestation of speaking in tongues as the Spirit gives utterance as the initial evidence (*Luke 24:49; Acts 1:8; 2:1-4; 8:15-19; 11:14-17; 19:1-7*).

## **10) THE GIFTS OF THE HOLY SPIRIT**

We believe in the present-day operation of the nine supernatural gifts of the Holy Spirit (*1 Corinthians 12*) and the ministry gifts of Christ (*Ephesians 4:11-13*) for the edification and expansion of the church.

## **11) THE END OF TIME**

We believe in the premillennial, imminent, and personal return of our Lord Jesus Christ to gather His people unto Himself. Having this blessed hope and earnest expectation, we purify ourselves, even as He is pure, so that we may be ready to meet Him when He comes (*John 14:1-3; Titus 2:13; 1 Thessalonians 4:15-17; 1 John 3:2-3; Revelation 20:1-6*).

We believe in the bodily resurrection of all humanity, the everlasting conscious bliss of all who truly believe in our Lord Jesus Christ, and that everlasting conscious punishment is the portion of all whose names are not written in the Book of Life (*John 5:28-29; 1 Corinthians 15:22-24; Revelation 20:10-15*).

## Diversity Statement

SUM Bible College & Theological Seminary (SUM) approaches diversity from a biblical perspective, upholding the belief that all people, without exception, are created in the image of God, possessing inherent worth and demonstrating His boundless creativity and love. Guided by the institutional mission and Statement of Faith, and committed to the diverse voices of our academic and spiritual community, we at SUM strive to be a communal witness of God's ministry of reconciliation as we live, learn, and labor together in love, pursuing inclusion, justice, and reconciliation.

We believe that all people bear the image of God (*Gen. 1:27; 9:6; James 3:9*). We also believe that all humankind is marred by sin, but that Christ came to establish a ministry of reconciliation, culminating in His death and resurrection (*I John 2:2; John 3:16*). SUM seeks to foster reconciliation with God and each other in the global setting as we practice His command to love our neighbors as ourselves (*Matt. 19:19; Mark 12:31, Luke 10:27*). In every facet of the institution, we embrace individuals of different distinctives, including but not limited to culture, race, ethnicity, gender, socio-economic status, religion, and ability. In following Christ's example, we seek to preserve the dignity and worth of every individual, and to fulfill the biblical charge to reach all peoples. Therefore, we must submit to Christ and love one another as we appreciate individual uniqueness while pursuing the unity for which Jesus prayed and called us to (*John 17:21*).

## Biblical Foundations

- **Matthew 28:19-20 – The Great Commission:** Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you.
- **Matthew 22:37-40 – The Two Greatest Commandments:** Jesus replied: "Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: Love your neighbor as yourself."

## Truth

We believe that diversity can only be properly understood in light of God's revelation to humankind through the Bible (*John 14:6; 2 Tim. 3:16-17*). The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible authoritative rule of faith and conduct (*2 Tim. 3:16*).

## Love

We affirm an approach to diversity anchored in love - God's love for all people (*John 3:16*) and His command to love Him and one another (*Matt. 22:37-40*). This love begins with God's creation of humankind in His image, bearing aspects of His character and possessing inherent dignity and worth (*Gen. 1:27*). His love is offered to all human beings who, by their very nature, are inclined to violate God's desires (*Rom. 3:23*). God's love transcends human differences, confronting the effects of sin within individuals, families, groups, cultures, and nations (*1 Kings 8:46-50; Rom. 6:23; I John 1:8-2:2*). This love does not ignore, deny, or incite prejudice, exploitation, or injustice (*John 4:9-10*), but calls all to repentance, hope, and reconciliation with God and each other (*Matt. 4:17; Acts 17:30, 26:20; Eph. 2:14-18; Rom. 5:10-11; 2 Cor. 5:18-21*).

## **Our Commitment**

Considering the perspective stated above, we are committed to the following:

### **College Community**

- the success of our staff, faculty, and students achieved through equitable opportunities and access
- promoting an understanding of the complexity of human identity that ultimately leads to a deeper sense of unity
- charitable intercultural engagement that includes Christlike interaction with individuals from across the globe
- developing tangible experiences of diversity in our student life, academic curriculum, spiritual life, and greater campus community
- demonstrating eschatological hope by recruiting students, and hiring faculty, staff, and administration from people of all distinctives, inclusive of diverse cultural, ethnic, gender, socio-economic backgrounds, and the differently abled

### **Academics**

- engaging in civil dialogue between individual or group perspectives
- valuing and celebrating difference by participating in mutual learning in safe environments
- recruiting, supporting, and retaining faculty who integrate intercultural perspectives and other diversity issues into their curriculum and research

### **SUM Faculty**

SUM has a diverse student body both nationally and internationally, and it is the goal of SUM that our faculty will be similarly diverse. It is the policy of SUM to be an equal opportunity employer with regard to all hiring for the College. It is also the policy of SUM to provide highly qualified faculty in terms of scholarship, training, as well as teaching ability. SUM will seek out qualified and diverse faculty that are in full agreement with the Mission and Foundational Principles of the Institution as published in the SUM Catalog.

### **Co-curricular**

- restoring human dignity to the marginalized through the promotion of equitable systems while denouncing individual/systemic practices that dehumanize
- building sustainable structures for equity and inclusion monitored by assessable metrics
- developing, educating and training global leaders to practice justice and reconciliation in the Church, the workplace, and the world

For information about the diversity of the college and seminary student body, go to <http://nces.ed.gov/ipeds/datacenter>, and look up our Institution, under Final Release Data.

# HISTORY

## Our Founder

Chancellor George Neau, the founder of SUM, overcame difficult, tragic experiences in his youth and responded to the call of redemption as a young adult. Fully engaged in his faith, he began to pioneer a church in a disadvantaged area of Baton Rouge, LA, observing a fact that would transform his future and later provide educational opportunities for thousands of people across the globe. In the 1987 community of Baton Rouge, Chancellor Neau watched urban leaders successfully lead their congregations with vision and transform neighborhoods, but they lacked the necessary theological education.

In order to meet this need, Chancellor Neau pursued a vision centered around a combination of Academic Excellence, Practical Ministry Training, and Personal Mentorship, all at an affordable rate. He launched SUM Bible College in his living room in 1992, and established the initial administrative team. As the student body grew, he acquired buildings and property, renovating them to provide student housing, classrooms, and office space.

## Timeline

### SUM Launched in New Orleans – 1993

By the Fall of 1993, a 17,000 sq. ft. facility was purchased and renovated by volunteers. The same year, a team of visionaries came together to make the dream possible: George Neau, President; Anthony Freeman, Student Life; Theodore Hughes, Recruitment; Joan Millar and Richard Miller, Academics; Wade Southerland, Student Ministry; Wood Gunnels, Business Office. This team launched the college's first classes in August of 1993 with four students.

### SUM Launched in Oakland – 2000

In process of launching a second campus in Oakland, Chancellor Neau received a call concerning a church property that was being repossessed. SUM successfully purchased the four and one-half acre site with two warehouse buildings totaling 35,000 sq. ft., and an adjoining seven, two-bedroom apartment complex for \$940,000.

The facilities were completed in phases: faculty and married student housing completed with a capacity of seven, two-bedroom apartments (2000); completion of the 15,000 sq. ft. educational facility with a capacity for 300 students (2001); completion of the 10,000 sq. ft. men's and women's student housing for 80 students (2002); completion of administrative building housing the offices, bookstore and chapel (2003). Early in the midst of these projects, the Oakland campus opened for classes with an enrollment of 4 students in the Fall of 2000.

### Completion of Six Million Dollar Capital Campaign – 2004

With few California relationships to rely upon, Chancellor Neau entered into a four million-dollar building campaign which grew to a need of over six million dollars to bring the project to completion. As he stated, "I shared the SUM vision with anyone who would hold still long enough to hear the dream - from businessmen, to pastors, to church groups, to various individuals." By the grace of God, two years later SUM had acquired all of the necessary funds to dedicate the Oakland campus debt-free.

## **Hurricane Katrina Devastates New Orleans – 2005**

SUM could never have realized the significant role it would play as a provider of Hurricane Relief and Recovery when Hurricane Katrina hit the Gulf States on August 29, 2005. Within days after the hurricane, an amazing grassroots movement began to develop throughout the United States as hundreds of churches mobilized their members to respond to the people of the gulf coast. SUM raised over 5 million dollars in goods and assembled an army of over 2,500 volunteers to address the devastation. SUM's attempt to re-launch the New Orleans campus in 2006 was short-lived as the devastation of the various communities proved to be too much to overcome. All SUM operations were permanently relocated to the Oakland campus.

## **Cohort Model Launches – 2008**

With SUM reeling from the effects of Hurricane Katrina, Chancellor Neau went into a season of prayer and fasting, resulting in an innovative approach to SUM's academic experience, the cohort model: find visionary leaders and surround them with a cohort of 12 students to mentor for three years while earning their B.A. Degree. Hence, the Global Leadership Initiative was born.

## **SUM Goes International – 2011**

As the Cohort model of education proved to be highly successful in America, it was time to test the waters internationally. In 2011, SUM launched its first International Cohort in Chennai, India with 10 students.

## **SUM Celebrates 20 Years of Ministry – 2012**

With great excitement, key leadership from across America came together to celebrate SUM Bible College and Theological Seminary on its 20th Anniversary of preparing men and women for ministry. The celebration commenced by honoring the five original founders of the College, hosted by Pastor and Visionary Leader Shane Warren. Joan Millar, Anthony Freeman, Richard Miller, Wade Southerland, and Chancellor George Neau were all presented Founders Awards in honor of dedicating 15 years of their lives to raising up SUM, now over 300 students strong and spanning the globe. The General Session was capped with the inspirational and timely preaching of Dr. George O. Wood, General Superintendent of the Assemblies of God.

## **SUM Graduates its first Graduate Students from M.A. program – 2013**

SUM celebrated the graduation of the first M.A. class with 4 students.

## **SUM Launched the B.A. Spanish program – 2014**

SUM began meeting the need of the Spanish speaking community by offering a B.A. program taught completely in Spanish.

## **SUM graduated first international M.A. students – 2015**

The first SUM International M.A. class graduated with 4 students.

## **SUM relocated the main campus to El Dorado Hills, CA – 2018**

The Main Campus of SUM relocated to a beautiful facility in El Dorado Hills in January of 2018, and finalized the property purchase in September of that year.



## ACCREDITATION

### WASC Senior College and University Commission

SUM Bible College and Theological Seminary is accredited with the Senior College Commission of the Western Association of Schools and Colleges (WASC). Questions about SUM's status with WASC may be directed to the Institution or to WASC at:

#### WASC Senior College and University Commission

985 Atlantic Avenue, Suite 100, Alameda, CA 94501  
(510) 748-9001  
[www.wascsenior.org](http://www.wascsenior.org)

### Association for Biblical Higher Education

SUM Bible College and Theological Seminary is accredited by the Commission on Accreditation of the Association for Biblical Higher Education to grant certificates and degrees at the Associate, Baccalaureate, Master's degrees, and doctoral levels.

The Association of Biblical Higher Education (ABHE) is the oldest national Bible college accreditation agency. ABHE specializes in biblical ministry formation and professional leadership education. It is officially recognized by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education. It is also one of the eight regional associations that make up the International Council for Evangelical Theological Education (ICETE), representing North America.

ABHE provides the best option for maintaining high academic standards while also sharing the Christian faith. Their Accreditation Standard on Institutional Integrity requires institutions to be honest and open with its compliance regarding accrediting, licensing, and governing bodies.

In acknowledgement of a satisfactory institutional self-study and evaluation team visit, the Commission on Accreditation reaffirmed until 2021 the accredited status of SUM Bible College and Theological Seminary with all the rights, privileges and the ABHE confers.

#### Association for Biblical Higher Education (ABHE)

5850 T.G. Lee Blvd, Suite #130, Orlando, FL 32822  
(407) 207-0808  
[www.abhe.org](http://www.abhe.org)

### CA Bureau for Private Postsecondary Education

SUM Bible College and Theological Seminary has exemption status under the BPPE of California. Any questions or complaints regarding SUM may be directed to:

#### Bureau for Private Postsecondary Education (BPPE)

2535 Capitol Oaks Drive, Suite 400  
Sacramento California, 95833  
(916) 431-6959  
[www.bppe.ca.gov](http://www.bppe.ca.gov)

SUM complies with the Department of Consumer Affairs with all state statutes, rules, and regulations pertaining to private postsecondary institutions.

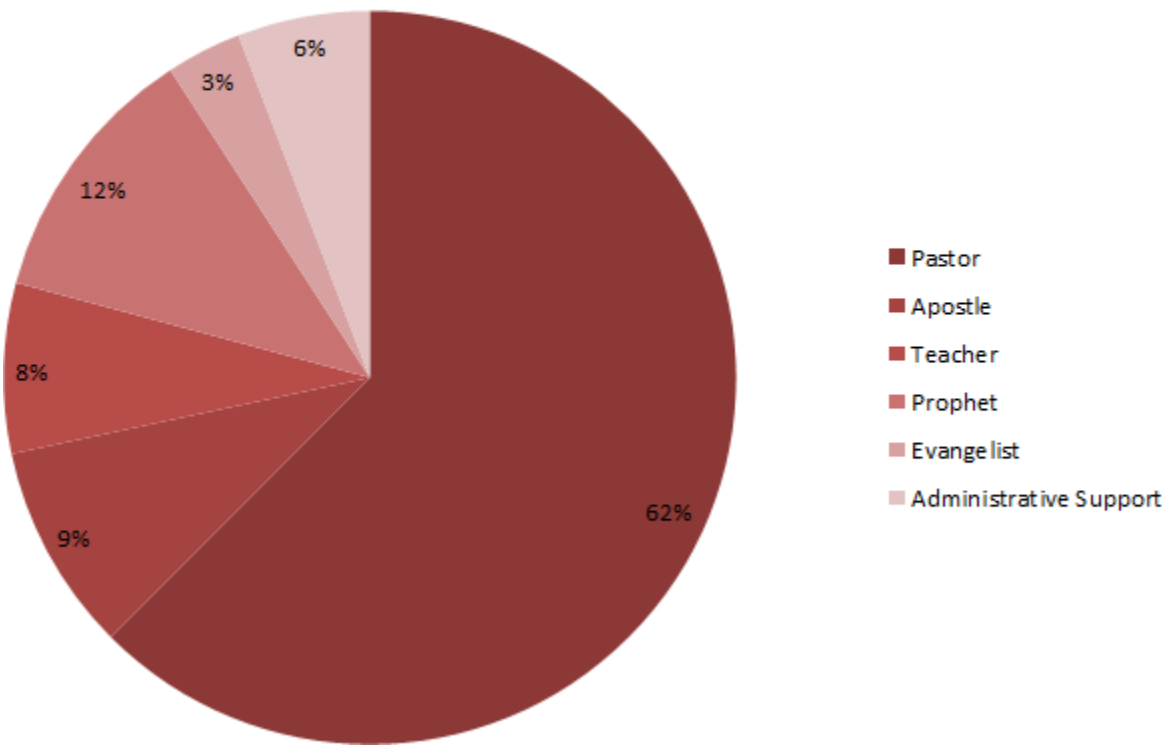
**Reports**

Current graduation, retention, completion, alumni outcomes, and SUM performance reports are available at [sum.edu/california-consumer-disclosures](http://sum.edu/california-consumer-disclosures).

**MINISTRY PLACEMENT**

In 2016, an in-depth placement study was conducted. In the placement study, 181 alumni from 2007- 2015 provided information on their placement. Of the respondents, 85% stated that they are actively serving in a ministry role. The chart below depicts the placement of SUM alumni in ministry.<sup>1</sup>

**2007-2015 Placement in Ministry**



<sup>1</sup> Data was collected in the 2015-16 school year on SUM alumni from 2007-2015.

# INSTITUTION FORMAT

SUM Bible College & Theological Seminary is a leading innovative College and Seminary of Cohorts committed to the continual broadcasting of accredited theological education fitting and faithful to the Pentecostal tradition.

Over the past few decades, Christian colleges in America have experienced a decline in graduates who are willing to answer God's call to fulfill the Great Commission. Why have some Christian educational institutions failed to prepare graduates for ministry? What can we do about it?

PROBLEM		SOLUTION
<b>Passionless</b>	Many of our finest church disciples leave for college or seminary with a passion for Christ, the Church, and ministry, but graduate passionless.	SUM students are rigorously challenged in the classroom, streets, and churches, producing passionate students ready to serve Christ. <i>Intensity</i>
<b>Distracted</b>	Men and women who have heard the call to ministry become distracted with other non-ministerial professional degrees, sidelining their original call to ministry.	SUM solely focuses on raising up apostolic, prophetic, evangelistic, pastoral, and teaching leaders. <i>Unified</i>
<b>Specialized Faculty</b>	Professors teach theories of leadership without requisite practical experience.	SUM hires faculty with both educational expertise and proven ministry experience. <i>Well-Rounded Faculty</i>
<b>Inward-</b>	Many Bible college students graduate without the skills or zeal to share the Christian faith with the lost.	Weekly church-based practicums and yearly mission trips develop graduates who are skillful and zealous to share the Gospel of Jesus Christ with a lost world. <i>Outward-Focused</i>
<b>Unbalanced</b>	Some institutions impart knowledge solely through lectures and books, neglecting the miraculous operation of the Holy Spirit.	SUM imparts a holistic education through a disciplined study and passionate pursuit of the miraculous operation of the Spirit. <i>Balanced</i>
<b>Disconnected</b>	Theological educational institutions are often disconnected from the local church, failing to include wise mentorship and practical hands-on programs.	SUM collaborates with Visionary Leaders to provide a balanced theological and practical education and mentorship, imparting the DNA and ethos of the local church. <i>Collaborative</i>
<b>Costly</b>	Students often pay a high price for their degree(s), placing an overwhelming burden on newly educated ministers.	SUM's low tuition cost, accelerated program, and wise financial counsel facilitates a smooth transition from education to service in the ministry. <i>Affordable</i>

## GLOBAL LEADERSHIP INITIATIVE

After nearly twenty years in the field of Christian higher education, Chancellor George Neau began questioning the models and methods of theological education. SUM with a close-knit group of visionaries, educators, and practitioners creating an extraordinary learning environment. However, as SUM grew, Chancellor Neau saw this synergistic environment of academics, practical experience, and personal mentorship being threatened. The challenge remained to grow the Institution and fulfill the great commission, while maintaining the original cohesiveness that enabled SUM graduates to pass the trials and tests of life and ministry.

During a season of prayer and fasting, the Cohort Model was envisioned: partner with visionary leaders and surround them with a cohort of students to mentor as they earn a B.A. degree. Hence, the Global Leadership Initiative (GLI) was born.

### Course Delivery Methods

#### Main Campus

- **Facilities:** The El Dorado Hills campus, located at 1101 Investment Blvd., Suite 115, El Dorado Hills, CA 95762, has a 30,000-title library, computer lab, classrooms, offices, bookstore, chapel, and men's and women's dormitories.
- **Chapel:** Students and faculty gather for intimate community in our beautiful chapel for morning devotions, mid-morning service, and evening devotion.
- **Student Housing:** SUM offers, upon request, 3 and 4-person student housing, equipped with laundry and kitchen for self-prepared meals. Full-time Bachelor's and Master's-level students attending at the Main Campus may live in the student housing for \$400 per month.
- **Employment:** The Main Campus has various part-time employment opportunities, as well as network connections with local ministry employers.

#### U.S. and International Cohorts

Christian leaders from around the world are living out their mandate to equip the next great wave of spiritual leaders in obedience to the Great Commission. SUM Cohorts unite an accredited theological college with church partners. This partnership unites dynamic leaders and their ministry teams with SUM's accredited academic programs. U. S. and International Cohorts empower a new generation of highly trained students: an army of Christian leaders equipped academically, practically, and spiritually within the local church setting.

#### Mission

SUM Cohorts facilitate high-quality distance education through live, interactive, online classes coupled with hands-on ministry training and personal mentoring. Throughout the United States and internationally, local churches and ministries donate classroom facilities and volunteers to host SUM study groups in which an accredited degree is achievable.

## Cohort Sites

A Partnering Ministry provides a location (Cohort Site) where cohort students voluntarily gather for interactive online education. The Partnering Ministry provides free internet access, a study room, and access to all of the needed equipment for the Cohort. A Cohort Site also provides systems which are necessary to fulfill SUM's experiential ministry requirements and the Student of All (SOA) requirements, such as practical hands-on ministry and mentoring.

The cornerstone to the SUM Cohort is the belief that "great leaders beget great leaders". Institutions of higher learning can produce apathy, indifference, and even spiritual death; whereas, Christ's model – one Visionary Leader imparting teachings, practices, and life – can empower leaders who will change the world.

## SUM Anytime – Anywhere (SUM-AA)

SUM has been a leading force in delivering courses through an online synchronous platform. However, we are now introducing a new delivery system: SUM Anytime – Anywhere.

Anytime-Anywhere course sections are delivered with the same quality as synchronous courses, but allow for more flexibility for student schedules. SUM-AA gives students two (2) hours of video content each week, plus 30 minutes with their instructor online in groups of five students at a time. The 30-minute weekly sessions are for coaching and mentoring, and students can choose from a few different times offered by the instructor. This platform allows students from anywhere in the US or in the world to pursue a degree program within the context of an online cohort.

## Offering Comparison

FEATURES	MAIN CAMPUS	U.S. / INTERNATIONAL COHORTS	SUM ANYTIME / ANYWHERE
Accredited degree curriculum	✓	✓	✓
Affordable private post-secondary education	✓	✓	✓
Comprehensive 11-week trimesters	✓	✓	✓
Consistently scheduled weekly lectures	✓	✓	✓
Positive relationships with SUM faculty and staff	✓	✓	✓
Spiritual mentoring and academic advising	✓	✓	✓
Present, face-to-face classroom instruction	✓	✓	
Live, interactive visual and audio-delivered classes		✓	
Integrated academic and spiritual development within Cohorts	✓	✓	
Rigorous weekly reading/writing assignments via Canvas	✓	✓	✓
Accessible to foreign students	✓	✓	✓



# INSTITUTION POLICIES

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## DEFINITION OF ACADEMIC CREDITS

The credit hour is defined by WASC's Senior College and University Commission as follows: "Except as provided in 34 CFR 668.8(k) and (l), a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than — 1) One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or 2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the Institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours."

"Clock Hours" are the total number of actual hours per week a student spends attending class or other instructional activities that count toward completing a program of study. One (1) trimester credit hour is equal to at least 37.5 Clock Hours of instruction, including a minimum of 30 Clock Hours of classroom or direct faculty instruction. The remaining 7.5 Clock Hours may include acceptable and documented student work outside of class and / or instructional hours.

"Course Hours" are used to represent the 45 hours per credit hour (15 hours of direct instruction plus 30 additional hours) which can be converted to Clock Hours at a 6:5 ratio, often in the form of 10 minutes break time for each assigned hour, so that 45 Course Hours is equivalent to 37.5 Clock Hours.

For SUM courses, both on the undergraduate and graduate (seminary) levels, on the typical SUM 11-week trimester schedule, our policy would entail that SUM 3-credit courses would include 4.1 Course Hours of direct instruction, plus 8.2 Course Hours of additional work per week, for a total of 12.4 Course Hours of total work per class, per week.

## ACADEMIC DISHONESTY

Any student found to have committed academic dishonesty as defined in the Catalog will be handled in the following manner:

- 1. Initial Instance of plagiarism or cheating:** If a student is found to have committed an instance of plagiarism but has not previously committed another case of plagiarism or a case of cheating, the Academic Committee will have the authority to give the student a warning and to instruct the reporting faculty member that the assignment is to be returned as unacceptable. The student may resubmit the assignment for a grade, but if they choose not to do so it will result in a grade of "0" (zero) for the assignment. Under this policy for an initial instance of plagiarism, the student must complete an instructional course with a corresponding quiz in Canvas before the next term, or the warning becomes a first instance of academic dishonesty.
- 2. First Instance of plagiarism or cheating:** Student receives grade of "0" (zero) for the assignment and cannot resubmit. Student is required to complete additional review of the Academic Dishonesty materials available in Canvas and submit a 3-page paper explaining academic dishonesty in their own words and how they will avoid it in the future.

3. **Second Instance of plagiarism or cheating:** Student receives a grade of “ADW” in the course and cannot resubmit the assignment.
4. **Third Instance of plagiarism or cheating:** Student is administratively withdrawn (grade of “ADW”) from all current courses and suspended for one to three trimesters as determined by the Academic Department and approved by the Executive Team.
5. **Fourth Instance of plagiarism or cheating:** Student is administratively withdrawn (grade of “ADW”) from all current courses and expelled from SUM.

Examples of plagiarism:

- Use of another’s ideas without giving credit;
- Quoting material from published or unpublished works, whether purchased or copied, or oral presentations without giving proper citation;
- Paraphrasing published or unpublished material, written or oral, without proper citation;
- Copying another student’s paper with or without that student’s permission. SUM uses the TurnItIn.com service to check students’ work for potential plagiarism by comparing it against a broad text comparison database. Material, whether published or unpublished, purchased or copied from another writer, must be identified by use of quotation marks or block quotation and documentation with specific citation of the source. Paraphrased material must likewise be attributed to the original author.

Examples of cheating:

- Allowing another student to copy one’s paper;
- Using unauthorized notes or material when taking an examination;
- Copying answers to examination questions;
- Engaging in securing unauthorized copies of examination questions (including aiding another person in doing so);
- Copying and submitting another person’s class work and / or homework as your own.

## **ACADEMIC PROBATION**

### **Grades, Cumulative GPA, and Pace of Completion**

The only grades that meet SAP completion standards are grades for which credit is awarded; *A, B, C, D, P* and *CR* (credit). Grades of *F* (failure), *W* (withdrawal), and *I* (incomplete) are not passing grades, but they are included in the credits attempted. To maintain SAP, students need to meet the minimum **Cumulative GPA** for their program.

Withdrawals, incomplete courses, repeated courses, non-credit remedial courses, and credits transferred from other colleges affect the Pace of Completion. Withdrawals lower the number of successfully completed credits. Incomplete courses calculate like a Withdrawal and lower the number of successfully completed credits. Each repeat of a course counts as another attempt. Passing the course counts as one completion.

Credits transferred in from other colleges may help the Pace of Completion, as these credits are counted on a 1:1 ratio for credits completed and credits attempted.

## Repeated Courses

Repeating and passing a failed or previously passed class will replace the previous grade to recalculate into the new Cumulative GPA. Both attempts will count toward the Pace of Completion and Duration of Progress.

## Pace of Completion

To determine the Pace of Completion, divide the cumulative credits successfully completed by the cumulative credits attempted. If this percentage stays at or above 67%, a student will complete degree requirements in the federally required time frame.

<b>BABS</b>	208.5 credits
<b>BATM</b>	186 credits
<b>BAWM</b>	186 credits
<b>MACL</b>	57 credits
<b>MABS</b>	72 credits
<b>M.Div.</b>	114 credits

### 1. **SAP Met**

Student has met or exceeded the minimum SAP requirements.

### 2. **SAP Warning**

Student has not met one or more SAP requirements and was not on SAP Probation Status or SAP Suspension Status the previous trimester they attended. A student may only be in SAP Warning Status for one (1) trimester in a row.

### 3. **SAP Probation**

Student was on SAP Warning Status the previous trimester attended, the student did not reach the minimum SAP program requirements, and successfully appealed the SAP Suspension Status.

### 4. **SAP Suspension**

Student has not met the minimum SAP requirements while on SAP Probation Status the previously attempted trimester and is dismissed from the program.

## Evaluation of Student Progress

Satisfactory Academic Progress will be reviewed at the end of each trimester: Fall, Winter, and Spring. At each review, a student's qualitative (Cumulative GPA) and quantitative (Pace of Completion & Duration of Progress) progress will be evaluated. If a student is not making sufficient progress, as explained above, an **SAP Warning Notice** will be delivered to the student's SUM email address. If, at the end of the Warning trimester the student has not met all requirements, the student will be placed on **SAP Probation** and must appeal their status to remain in the program. If the student fails to appeal the **SAP Probation** status or fails to meet the requirements, the student will receive an **SAP Suspension Notice** and be dismissed from the program.

## Appeals

Appeals should address the circumstances surrounding the student's insufficient progress and describe a plan of action to correct the insufficient progress. Students must specify what has changed in their circumstances that will allow them to make progress in the upcoming trimester. If the insufficient progress was related to Duration of Progress, the student must specify how many credits they intend to complete each trimester to complete the degree.

If the Appeal is approved, a probationary period of one (1) more trimester may be granted.

## SUM SAP Chart: Undergraduate Degrees

SUM SAP CHART			
BABS Degree			
		Required Levels	
Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	1.10	67%
20	13.4	1.20	67%
30	20.1	1.30	67%
40	26.8	1.40	67%
50	33.5	1.50	67%
60	40.2	1.60	67%
70	46.9	1.70	67%
80	53.6	1.80	67%
90	60.3	1.90	67%
100	67	2.00	67%
<b>104.25</b>	<b>69.5</b>	<b>2.00</b>	<b>67%</b>
110	73.7	2.00	67%
120	80.4	2.00	67%
130	87.1	2.00	67%
140	93.8	2.00	67%
150	100.5	2.00	67%
160	107.2	2.00	67%
170	113.9	2.00	67%
180	120.6	2.00	67%
290	127.3	2.00	67%
200	134	2.00	67%
<b>208.5</b>	<b>139</b>	<b>2.00</b>	<b>67%</b>
Completion Rate Average is 69.6%			
Completion Rate increases 2% for each additional 10 credits attempted.			

SUM SAP CHART							
BATM Degree				BAWM Degree			
		Required Levels				Required Levels	
Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	1.10	67%	10	6.7	1.10	67%
20	13.4	1.20	67%	20	13.4	1.20	67%
30	20.1	1.30	67%	30	20.1	1.30	67%
40	26.8	1.40	67%	40	26.8	1.40	67%
50	33.5	1.50	67%	50	33.5	1.50	67%
60	40.2	1.60	67%	60	40.2	1.60	67%
70	46.9	1.70	67%	70	46.9	1.70	67%
80	53.6	1.80	67%	80	53.6	1.80	67%
90	60.3	1.90	67%	90	60.3	1.90	67%
93	62.31	2.00	67%	93	62.31	2.00	67%
100	67	2.00	67%	100	67	2.00	67%
110	73.7	2.00	67%	110	73.7	2.00	67%
120	80.4	2.00	67%	120	80.4	2.00	67%
130	87.1	2.00	67%	130	87.1	2.00	67%
140	93.8	2.00	67%	140	93.8	2.00	67%
150	100.5	2.00	67%	150	100.5	2.00	67%
160	107.2	2.00	67%	160	107.2	2.00	67%
170	113.9	2.00	67%	170	113.9	2.00	67%
180	120.6	2.00	67%	180	120.6	2.00	67%
186	124	2.00	67%	186	124	2.00	67%
Completion Rate increases 2% for each additional 10 credits attempted.							



## SUM SAP Chart: Graduate Degrees

SUM SAP CHART											
MACL Degree				MABS Degree				MDiv Degree			
			Required Levels				Required Levels				Required Levels
Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	2.0	67%	10	6.7	2.0	67%	10	6.7	2.0	67%
20	13.4	2.3	67%	20	13.4	2.3	67%	20	13.4	2.3	67%
28.5	19	2.5	67%	30	20.1	2.3	67%	30	20.1	2.3	67%
30	20.1	2.5	67%	36	18	2.5	67%	40	26.8	2.4	67%
40	26.8	2.5	67%	40	26.8	2.5	67%	50	33.5	2.4	67%
50	33.5	2.5	67%	50	33.5	2.5	67%	57	38	2.5	67%
57	38	2.5	67%	60	40.2	2.5	67%	60	40.2	2.5	67%
				70	46.9	2.5	67%	70	46.9	2.5	67%
				72	48	2.5	67%	80	53.6	2.5	67%
								90	60.3	2.5	67%
								100	67	2.5	67%
								110	73.7	2.5	67%
								114	76	2.5	67%

## GENERAL EDUCATION PHILOSOPHY AND PURPOSE

SUM is preparing ministers who can communicate the whole gospel to the whole world. To be successful in accomplishing that task, SUM graduates should possess skills for success in life. Christian ministers are also husbands and wives, fathers and mothers, entrepreneurs, and employees. As such, they will use general educational skills to locate, evaluate, analyze, and communicate the flood of information they will encounter daily. Overly specialized education is not adequate in today's social and cultural environment. Therefore, SUM employs a holistic educational philosophy. The core values of SUM require students both to understand theology and to effectively apply that knowledge in a variety of cultural settings and to communicate clearly and effectively the knowledge they possess.

With these ends in view, General Education curriculum at SUM incorporates the 5 core competencies of written communication, oral communication, quantitative reasoning, information literacy, and critical thinking as students seek to achieve the learning goals of the program. These competencies provide students with: 1) components of life success; 2) a holistic educational perspective; 3) the ability to locate and evaluate information; 4) the ability to think critically about information and opinions; 5) the ability to communicate their thoughts effectively within their cultural milieu both orally and in writing to the widest possible audience; and 6) the ability to use numerical calculations to understand budgets, projections, and reports. Therefore, general education requirements and the core competencies that they impart are critical to the educational process at SUM.

## ACADEMIC ELECTIVES

The design of SUM's curriculum requires specific classes in general studies, Bible, theology, and applied theology. For more details, please refer to the [Degree Completion Requirements](#), and the [Course Listings](#) sections. Courses not specified in the program are considered electives that are taken from a group of courses identified by the program documents.

## FACULTY QUALIFICATIONS

SUM utilizes technology to provide online instruction that is live and fully interactive with video. This online instruction removes the barriers of time and space so that qualified faculty with subject matter expertise can teach from wherever they can access the internet.

All faculty members are officially vetted by the Academic Office and approved by the Chief Academic Officer. A faculty member teaching at the Bachelor's level must hold at least a Master's degree or have extensive experience as a specialist in the course subject. Faculty who teach at the Master's level must hold terminal degrees. Beyond academic requirements, faculty are selected for their educational expertise, sound biblical theology, concern for students, and years of proven ministry experience.

The roster of current faculty and information concerning their qualifications is found under the [Directory](#) section of this Catalog.

## ACADEMIC FREEDOM

The phrase "Academic Freedom" indicates the right of teachers and students to pursue truth without restriction of thought or doctrine. Academic freedom suggests the right of all persons to arrive at beliefs that they defend as truth. In practice, however, academic freedom is exercised within the limits of basic institutional commitments. Our institutional commitments can be found in our [Mission Statement](#), [Statement of Faith](#), and [Foundational Principles](#) that are published in the SUM [Academic Catalog](#) and at [sum.edu](http://sum.edu). SUM is distinctively Christian and Pentecostal; it is an Institution that finds its reason for being in the historic Christian faith, an heir to the broad body of theological truth encompassed by the entire Christian faith. SUM affirms a vital concern for the salvation of the world through the life, death, and resurrection of Jesus Christ, and through the continuing activity of the Holy Spirit, seeking the truth of Christ in the theological dialogue that surrounds the work of the Holy Spirit in our time.

SUM is an interdenominational institution, endeavoring to discern in its corporate life and teaching that which unites us all. Thus, the spirit in which SUM seeks truth is, in the words of John Wesley, "Unity in the essentials, diversity in non-essentials, and love in all things." SUM Bible College and Theological Seminary is philosophically committed to the promotion of human excellence—spiritually, intellectually, physically, and socially—in a Christian environment. This concept is far from new. What is unusual about the concept as implemented at SUM, however, is its balance and integration into the curriculum. The achievement of wholeness and integration is sought; mere juxtaposition of parts is not sufficient. SUM acknowledges the Triune God: The Creator Father, the Lordship of His Son, and the guidance of the Holy Spirit. The charismatic (gifts of the Spirit) dimension is actively and clearly affirmed. Recognizing that Jesus Christ Himself is the Truth, SUM holds that freedom in a search for truth and its exposition is fundamental.

Academic freedom allows faculty members to fairly present major scholarly and theological positions. While academic freedom demands a fair hearing of all positions, some are not necessarily consistent with the Institution's mission. It is, however, beneficial for students to consider controversial issues in an environment of faith rather than to encounter them in an environment of doubt. Faculty members may present non-Christian ideas, practices, and worldviews with the understanding that they do so to present information, prepare students, and provoke thought and discussion, and without the assumption that the faculty members advocate those ideas, practices, and worldviews. All instructors sign their agreement with SUM's Statement of Faith when they accept employment. Therefore, ideas, practices, and worldviews that are inconsistent with that Statement should not be affirmed by SUM faculty. Teachers shall have freedom in the classroom and through publications to discuss their subjects of expertise without harassment. Teachers shall be free to express and act upon their conscientious convictions in relation to their area of expertise but must realize that there is always a tacit representation of the institution in whatever is said or done.

All faculty members should realize that they are representatives of their chosen faith community and of this Institution, as well as of the learned profession, and, therefore, have special obligations. In a Christian College, the exercise of academic liberty involves responsibility to the Church, the philosophy of the Institution, and the academic community at large. Faculty members acknowledge that their profession and Institution may be judged by what they say and write. Therefore, they should at all times be accurate, exercise appropriate restraint, and show respect for the opinions of others, all within the framework of a dynamic Christ-centered worldview. Personal integrity would dictate that divergence from the Founding Vision and / or basic philosophy of SUM would lead the individual voluntarily to sever relationship with the College. Any faculty member who feels that academic freedom is being abridged may appeal through the grievance procedures stated in the "Grievance and Conflict Resolution Procedure."

## **INSTITUTIONAL REVIEW BOARD**

SUM Bible College and Theological Seminary complies with the U.S. Department of Health and Human Services' regulations governing research involving human subjects at 45 CFR 46, and also with the principles of the 1979 *Belmont Report*, which specifies ethical principles for the protection of human subjects with respect to research.

SUM maintains an Institutional Review Board (IRB) to review and approve human subjects research from all SUM programs. The composition and function of the IRB is governed by the SUM Bible College and Theological Seminary IRB Manual.

The Institutional Review Board (IRB) is authorized to review and approve human subjects research from all SUM programs. The IRB Committee is comprised of faculty, administrators, and staff of SUM. The IRB will apply the policies and guidance in the SUM Bible College and Theological Seminary IRB Manual for all research involving human subjects that is conducted under the auspices of SUM, conducted by or under the direction of any employee or agent of this Institution in connection with the individual's institutional responsibilities, conducted by or under the direction of any employee or agent of this Institution using any property or facility of this Institution, or involves the use of this Institution's non-public information to identify or contact human research subjects or prospective subjects, regardless of sponsorship.

## OFFICE OF DISABILITY SERVICES

SUM Bible College and Theological Seminary complies with all relevant federal and state standards with regard to treatment and accommodation of students with disabilities. SUM prohibits discrimination on the basis of a disability. The Institution is fully committed to complying with all requirements of the Americans with Disabilities Acts of 1990 (ADA) and the Rehabilitation Act of 1973 (Section 504), and to providing equal educational opportunities to all students.

The Office of Disability Services functions under the Academic Department, and the Assistant Academic Dean will serve as the Director of the Office of Disability Services. Necessary training will be provided for all relevant personnel. The SUM Executive Committee will serve as the Disability Grievance Panel. The operation of the Office of Disability Services will be governed by the Office of Disability Services: Policy and Procedure Handbook.

### NOTE: Disability Accommodation Application

## STUDENT BODY DIVERSITY

SUM upholds the Scriptural truth that Jesus Christ came to establish a ministry of reconciliation. We are committed to the ministry of mending the brokenhearted and living in unity and equality. We embrace students of many different cultural, ethnic, and racial backgrounds.

For information about the diversity of the College and Seminary student body, go to <http://nces.ed.gov/ipeds/datacenter>, and search for SUM under *Final Release Data*: "SUM Bible College and Theological Seminary, El Dorado Hills, CA".

## SEXUAL HARASSMENT

Harassment of students or colleagues on the basis of sex is a violation of law and will not be tolerated by the College. Such harassment is defined as requests for sexual favors and other verbal or physical conduct of a sexual nature which constitute sexual harassment when a person creates an intimidating, hostile, or offensive learning environment.

## DRUG-FREE POLICY

SUM, in accordance with high Christian standards of living, is committed to maintaining a drug-free environment.

In support of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act of 1989, SUM has adopted the following policy statement as conditions of enrollment and/or employment:

1. As a condition of enrollment / employment, the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance or alcohol is prohibited at any time.
2. SUM will comply with all applicable legal sanctions under local, state, and federal law for unlawful possession, use, or distribution of illicit drugs and alcohol.
3. All students found in violation of this policy will be referred to the Vice-President of U.S. Cohort Development (VPCD) or Cohort Advisor.

4. Students are required to notify the VCPD or Cohort Advisor of any known criminal drug statute conviction or a violation occurring at the College Main Campus or any Cohort Site immediately after knowledge of such conviction or violation.
5. The penalty for violation of any of the above statements may be termination from enrollment / employment with referral given to the appropriate authorities for thorough prosecution. Employees are to notify the SUM Business Office of any infraction pertaining to this policy.
6. Additional penalties include termination of student Title IV funding and all institutional funding.

# ADMISSIONS

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# ADMISSIONS REQUIREMENTS

## UNDERGRADUATE

SUM Bible College and Theological Seminary is committed to providing a powerful, Spirit-filled undergraduate experience, and equipping students for Jesus' mission. Undergraduate applicants are required to have a minimum 2.5 GPA from high school or previous college, and have seriously followed Jesus Christ for at least one (1) year. Above all, a high value is placed on applicants who express a call to ministry.

All prospective students are encouraged to review this Catalog prior to signing the [SUM Enrollment Agreement](#). Students are also encouraged to review the School Performance Fact Sheet.

### Deadlines

TRIMESTER	FALL	WINTER	SPRING
<b>Application Deadline</b>	Aug 1, 2020	Nov 15, 2020	Mar 14, 2021
<b>Classes Begin</b>	Aug 31, 2020	Nov 30, 2020	Mar 29, 2021
<b>Add / Drop Deadline</b>	Sep 6, 2020	Dec 6, 2020	Apr 4, 2021
<b>Withdrawal Deadline</b>	Oct 23, 2020	Feb 5, 2021	May 21, 2021
<b>Classes End</b>	Nov 13, 2020	Mar 12, 2021	Jun 11, 2021

### B.A. Application Process: United States

To apply online, go to the [Undergraduate Application page](#), and complete all of the following steps:

<b>Step 1</b> <a href="#">SUM General Application</a>	U. S. students must complete the online <a href="#">SUM General Application</a> . An incomplete form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.
<b>Step 2</b> <a href="#">Pastor's Reference Form</a>	Ask your Senior Pastor or Youth Pastor to complete and submit the <a href="#">Pastor Reference Form</a> . It is the applicant's responsibility to verify that references are forwarded to our Institution in a timely manner. References submitted by family members and current SUM students are considered invalid.
<b>Step 3</b> <a href="#">General Reference Form</a>	Ask an employer or other unrelated individual who knows you well to complete the <a href="#">General Reference Form</a> . References submitted by family members and current SUM students are considered invalid.
<b>Step 4</b> <a href="#">Official Transcripts</a>	Request official transcripts from your former high school (Freshmen) and college (transfer students) to be mailed to SUM using the <a href="#">Official Transcript Request Form</a> . Applicants may personally deliver an official transcript from the high school or college if the document is in its original, sealed envelope. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a high school diploma or GED certification.

## Step 5

### Admissions Essay

The Admissions Essay will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. The Essay must be one page, 12-point font, and double spaced. The Essay will not be accepted if handwritten. If the Essay fails to meet requirements it will be sent back to the applicant for correction.

The **BATM Essay** must answer the following questions:

1. How did I become a Christian?
2. How am I currently serving in my home church?
3. Upon graduation from SUM, where do I feel the Lord is leading me?

The **BAWM Essay** must answer the following questions:

1. How did I become a Christian?
2. How am I currently serving in my home church?
3. What is my current level of music proficiency, primary instrument, and how to I feel that the BAWM program will further equip me for my calling in this area?

U.S. students must submit the Essay by email to [admissions@sum.edu](mailto:admissions@sum.edu).

## Step 6

### Music Proficiency Audition Submission (BAWM only)

BAWM applicants must **submit an audition video** or schedule a live-in-person audition at the Main Campus. The purpose of the audition is to 1) determine what level of musical proficiency is present, 2) assess the student's musical growth upon completing the program, and 3) assess whether any remedial courses are needed.

## Step 7

### Application Fee

A one-time, nonrefundable \$20 fee must be sent along with your documents before your application can be processed.

## Step 8

### Admissions Interview

Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our Admissions Team.

## B.A. Application Process: International

To apply online, go to the [International Program Application page](#), and complete all of the following steps:

<b>Step 1</b> <b>Undergraduate International Application</b>	International students must complete the online <a href="#">Undergraduate International Application</a> . An incomplete form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.
<b>Step 2</b> <b>Pastor's Reference Form</b>	Ask your Senior Pastor or Youth Pastor to complete and submit the <a href="#">Pastor Reference Form</a> . It is the applicant's responsibility to verify that references are forwarded to our Institution in a timely manner. References submitted by family members and current SUM students are considered invalid.
<b>Step 3</b> <b>General Reference Form</b>	Ask an employer or other unrelated individual who knows you well to complete the <a href="#">General Reference Form</a> . References submitted by family members and current SUM students are considered invalid.
<b>Step 4</b> <b>Official Transcripts</b>	Request official records from your former high school (Freshmen) and college (transfer students) to be submitted to SUM. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a high school diploma or GED certification.
<b>Step 5</b> <b>Admissions Essay</b>	<p>The Admissions Essay will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. The Essay must be one page, 12-point font, and double spaced. The Essay will not be accepted if handwritten. If the Essay fails to meet requirements it will be sent back to the applicant for correction.</p> <p>The <b>BATM Essay</b> must answer the following questions:</p> <ol style="list-style-type: none"><li>4. How did I become a Christian?</li><li>5. How am I currently serving in my home church?</li><li>6. Upon graduation from SUM, where do I feel the Lord is leading me?</li></ol> <p>International students must submit the Essay by email to <a href="mailto:intladmit@sum.edu">intladmit@sum.edu</a>.</p>
<b>Step 6</b> <b>Admissions Interview</b>	Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our Admissions Team.

## **Provisional Acceptance**

In alignment with SUM's mission to prepare ministers for Christian service, a category of Provisional Acceptance is created to allow some flexibility for the admissions process of undergraduate students, and thus allow students who are highly motivated but do not fully meet some academic performance standards. Undergraduate students who do not fully meet the acceptance criteria for admissions may be admitted provisionally under some circumstances.

### **Conditions**

**The following are conditions under which Provisional Acceptance may be appropriate:**

1. Student does not meet the minimum requirement of 2.5 cumulative GPA.
2. Student records and application materials indicate a high level of motivation.
3. Student records and application materials indicate that the student has higher academic potential than indicated by their GPA. (Example: some college work done after high school graduation with a higher-level result.)
4. The student may have been out of school for a long time and has developed stronger academic skills through personal study.
5. In the determination of a majority of the Admissions Committee, the student has a reasonable expectation of success if admitted.
6. Students may choose to submit a nationally normed exam score such as SAT or ACT to support their claim to readiness for college-level academic work.

### **Provisional Acceptance Process**

**The process to complete Provisional Acceptance is as follows:**

1. The Cohort Advisor must be contacted by the Admissions Office.
2. The provisionally accepted student will be on Probation status for the first three (3) trimesters.
3. The Cohort Advisor will be responsible to meet with the student to evaluate the student's progress on weeks three (3) and seven (7) of each trimester.
4. The provisionally accepted student will be allowed to enroll in a maximum of 10 credits during Fall and Spring trimesters, and 12 credits during Winter trimester (to include Mardi Gras Outreach credits).
5. If the provisionally accepted student achieves a GPA of 2.5 or more in the first trimester, or if their cumulative GPA is 2.5 or more after their first two trimesters, then the student will be able to increase the number of units in the next trimester.
6. The provisionally accepted student will be followed according to the Retention Plan.
7. Students who maintain an overall GPA of 2.0 or higher during the first year will be moved to full admission status.
8. If the provisionally accepted student falls below the SAP standard for any of their first three (3) trimesters, the student will be withdrawn.

## GRADUATE

SUM is a Christian Seminary and holds to high moral standards for its student body. The mission of the College involves training believers for Christian ministry. A high value is placed upon applicants who express a call to ministry. Applicants meeting admission requirements are considered without regard to race, color, creed, sex, or physical limitations.

### Deadlines

TRIMESTER	FALL	WINTER	SPRING
<b>Application Deadline</b>	Aug 1, 2020	Nov 15, 2020	Mar 14, 2021
<b>Classes Begin</b>	Aug 31, 2020	Nov 30, 2020	Mar 29, 2021
<b>Add / Drop Deadline</b>	Sep 6, 2020	Dec 6, 2020	Apr 4, 2021
<b>Withdrawal Deadline</b>	Oct 23, 2020	Feb 5, 2021	May 21, 2021
<b>Classes End</b>	Nov 13, 2020	Mar 12, 2021	Jun 11, 2021

### M.A. Application Process: United States

To apply online, go to the [Graduate Application page](#) and complete all of the following steps:

#### Step 1 SUM General Application

Complete the online [SUM General Application](#) for graduate students. An incomplete form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.

#### Step 2 Pastor's Reference Form

Ask your Senior Pastor or Youth Pastor to complete and submit the [Pastor Reference Form](#). It is the applicant's responsibility to verify that references are forwarded to our Institution in a timely manner. References submitted by family members and current SUM students are considered invalid.

#### Step 3 Educator's Reference Form

Ask a former professor/instructor who knows you well to complete the [Educator Reference Form](#). References submitted by family members and current SUM students are considered invalid.

#### Step 4 Official Transcripts

Request official transcripts from your former CHEA Accredited institution (and graduate school, if credits are transferable) to be mailed to SUM using the [Official Transcript Request Form](#). Applicants may personally deliver an official transcript if it is in its original, sealed envelope. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a degree from an accredited institution.

#### Step 5 Admissions Essay

The Admission Essay will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. The Essay must be one page, 12-point font, and double spaced. The Essay will not be accepted if handwritten. If the Essay fails to meet requirements it will be sent back to the applicant for correction. The Essay must answer the following three questions:

1. How did I become a Christian?
2. How am I currently serving in my home church?
3. Upon graduation from SUM, where do I feel the Lord is leading me?

The Essay must be submitted by email to [admissions@sum.edu](mailto:admissions@sum.edu).

**Step 6**  
**Application Fee**

A one-time, nonrefundable \$20 fee must be sent along with all documents before applications can be processed.

**Step 7**  
**Admissions Interview**

Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our Admissions Team.

## M.A. Application Process: International

To apply online, go to the [International Program Application page](#), and complete all of the following steps:

**Step 1**  
**Graduate International Application**

International students must complete the online [Graduate International Application](#). An incomplete form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.

**Step 2**  
**Pastor's Reference Form**

Ask your Senior Pastor or Youth Pastor to complete and submit the [Pastor Reference Form](#). It is the applicant's responsibility to verify that references are forwarded to our Institution in a timely manner. References submitted by family members and current SUM students are considered invalid.

**Step 3**  
**Educator's Reference Form**

Ask a former professor/instructor who knows you well to complete the [Educator Reference Form](#). References submitted by family members and current SUM students are considered invalid.

**Step 4**  
**Official Transcripts**

Request official transcripts from your former accredited institution (and graduate school, if credits are transferable) to be submitted to SUM. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a degree from an accredited institution.

**Step 5**  
**Admissions Essay**

The Admissions Essay will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. The Essay must be one page, 12-point font, and double spaced. The Essay will not be accepted if handwritten. If the Essay fails to meet requirements it will be sent back to the applicant for correction.

The Essay must answer the following questions:



1. How did I become a Christian?
2. How am I currently serving in my home church?
3. Upon graduation from SUM, where do I feel the Lord is leading me?

International students must submit the Essay by email to [intladmit@sum.edu](mailto:intladmit@sum.edu).

## Step 6

### Admissions Interview

Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our Admissions Team.

## Applicants with Insufficient Undergraduate GPA

### Graduate Record Exam (GRE) Admissions

SUM Bible College & Theological Seminary graduate program admissions indicate a desired undergraduate GPA of 2.5 or greater. If a student's GPA is below 2.5, the applicant can take the GRE for admissions consideration. The applicant's GRE score will be reviewed and taken into consideration for admissions.

Our institutional code number is: 4142.

GRE	MINIMUM SCORE
GRE Verbal	150
GRE Writing	3.5

### Additional Documentation

An applicant who does not have a sufficient undergraduate GPA is encouraged to submit any additional materials as evidence of their ability to succeed in the graduate program. Examples of documentation that may be considered include, but are not limited to, the following:

- Documentation of all prior formal collegiate and ministerial training, including diplomas, certificates, evaluation documents, and transcripts.
- Any academically published materials (e.g. books, articles, journals, etc.).
- Written description of past and present ministerial roles, ordination, etc. (CV / Resume).
- A letter of recommendation from an academic or professional training leader addressing the applicant's preparedness for graduate study.

### Non-Degree Seeking Coursework

Should the Admissions Committee deem that the potential student's application is not strong enough to ensure success in the Graduate Program, but the applicant shows strong motivation, the applicant may be allowed to take one (1) trimester of coursework as a non-degree seeking student. If the student achieves a GPA of 2.5 or greater for this trimester, this accomplishment will be added to their admissions file for consideration for full acceptance into the Graduate Program.

## ADMISSIONS FOR FOREIGN DOMESTIC STUDENTS (VISA)

**This policy applies to the Main Campus students only in El Dorado Hills, CA.**

International Students seeking to pursue a degree with SUM as an I-20 student, must complete the Admissions process ([Undergraduate Application](#), [Graduate Application](#)) and enroll as a full-time student living at the Main Campus in El Dorado Hills, CA.

Additional requirements for admission as an International Student:

1. Submit an annual financial certification showing financial sponsorship for the duration of the academic program.
2. International students for whom English is not their native language are required to take the Test of English as a Foreign Language (TOEFL) and submit their scores to the Admissions Office. A score of at least 550 (TOEFL Paper) or 80 (internet-based) is required for admission. Our institutional code number is C151. For more information about TOEFL requirement, please visit [TOEFL](#).
3. International transfer students must provide evidence of good standing from any previous college in order to transfer to SUM.
4. Notification must be made to the U.S. Department of Homeland Security concerning any change of an International Student's status.
5. International Students must show proof of financial ability to pay for school costs plus living expenses before an I-20 form is issued. For estimated cost of attendance, please look at the [Tuition Page](#).
6. International Students must maintain at least six (6) credits for Graduate studies, and ten (10) credits for Undergraduate studies, each term.

For a step by step guide to studying in the United States, please visit [Guide to Studying in the States](#).

**NOTE:** SUM is permitted by Home Land Security to issue I-20s. However, the U.S. Embassy has the final authority for issuance. SUM does not provide English training for International students who lack the English language skills required to pass the TOEFL (see item three below). SUM will assist the International student with securing the I-20, but the student is responsible for all financial requirements and fees.

### TOEFL Requirements

**(Applies only to the Main Campus students in El Dorado Hills, CA)**

The TOEFL test is a standardized English test that measures a student's ability to use and understand English at the university level. Specifically, the test evaluates how well the student combines reading, listening, speaking, and writing skills to perform academic tasks.

Degree-seeking applicants whose secondary or undergraduate education was not in English are required to take the TOEFL. To be considered for admission, applicants must earn a minimum score of 550 (TOEFL Paper) or 80 (internet-based) on the TOEFL.

**SUM's institution code number is: C151**

TOEFL <sup>®</sup>	MINIMUM SCORE
TOEFL <sup>®</sup> PBT (paper based test)	550
TOEFL <sup>®</sup> iBT (internet based test)	80

## TOEFL Exempt Countries

The following is a list of countries in which English is used as the medium of instruction in the secondary and university educational institutions. Students who have successfully completed their education in these systems do NOT need to submit TOEFL scores:

Australia	England	Kenya	New Zealand	Sri Lanka	Uganda
Belize	The Gambia	Lesotho	Nigeria	Somalia	Union of South Africa
Botswana	Ghana	Liberia	Philippines	Swaziland	United Kingdom
British West Indies**	Guyana	Malawi	Puerto Rico	Sudan	Zambia
Canada	Ireland	Mauritius	Sierra Leone	Tanzania	Zimbabwe

\*\*British West Indies include: Anguilla, Antigua and Barbuda, Bahamas, Barbados, Bay Islands, British Virgin Islands, Cayman Islands, Dominica, Grenada, Jamaica, Montserrat, Saint Croix, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago, the Turks and Caicos Islands\*\*

## TRANSFER OF CREDITS

Transfer students from other colleges are required to complete the SUM Application. Transcripts must be mailed directly to SUM from the previous colleges or universities, signed and sealed. Official electronic transcripts also are accepted. After the transcripts are on file, the Registrar's Office will evaluate the transcripts and successfully transferred credits will appear on the student's CRA / Degree Audit.

SUM does not accept credit for experiential learning at a previous institution. If a student wishes to apply for experiential learning credit, they must do so through SUM's policy on [Experience-Based Learning Credit](#).

### Transfer of Credits from an Accredited College

In order to transfer prior credits to SUM's degree:

- Comparison will be made from a previous institution's catalog, academic calendar, course descriptions, credits, and accreditation status.
- A minimum grade of C is required for transfer credits.
- Courses that can be transferred must be similar in content to the course offered at SUM.
- SUM must receive an official transcript from the applicant's former college. Transcripts from these institutions must be sent directly from the college or high school to the Chief Academic Officer at SUM. Official electronic transcripts are also accepted. Transcripts sent by the applicant themselves can only be used to start the evaluation process of the student's academic achievement and needs. It is the responsibility of the applicant to submit a catalog from each former college that they have attended. SUM will maintain a written record of the previous education and training of veterans and eligible persons. Records will

clearly indicate that credit has been granted, if appropriate, and the VA and the student will be notified accordingly.

## **Transfer of Credits from an Unaccredited College**

SUM sets forth the following policy on validating credits earned at unaccredited institutions:

In dealing with transfer of credit issues, SUM follows the Transfer and Award of Academic Credit statement approved by CHEA, ACE, and AACRAO. This statement provides that “Institutions admitting students from unaccredited institutions should take special steps to validate credits previously earned.”

Proper validation will demonstrate that course work taken in the sending institution is comparable to course work offered by the accredited receiving institution. It may be accomplished by some combination of the following means:

- Demonstration of achievement by means of comprehensive examinations.
- Review of syllabi, Faculty credentials, grading standards, and other relevant learning resources at the sending institution.
- Analysis of historic experience regarding the success of transfers from the sending institution.
- Successful completion of a prescribed amount of study at the receiving institution.
- Institutions shall retain documentation in the student’s permanent file outlining the process used to validate credits accepted from unaccredited sending institutions. This documentation shall serve as the basis for self-study of institutional practices relative to validation of transfer credits from unaccredited institutions.

SUM has adopted the following guidelines. In order to have courses from an unaccredited college evaluated, the student must complete the following steps:

- An official transcript must be sent directly from the college to the Admissions Office.
- An official catalog from the sending college indicating the duration of courses must be provided. This must include how many minutes the course met each day, how many days it met each week, and how many weeks it met in each term.
- One way of indicating the value of possible credit transfer would be letters from three (3) colleges that are either nationally or regionally accredited that indicate acceptance of the credits from the unaccredited college in question. In addition, a statement of how the credits are accepted should accompany the letters (for example, the credits are accepted on probation, only half of the credits are accepted, only Bible courses are accepted, etc.).
- Provide documentation to help determine if courses considered for transfer credits were taught by Faculty who possess necessary credentials, met for equivalent hours as SUM courses, use academically recognized text books, and are equivalent to taking a similar course at SUM.
- A catalog that has a full course description of each course represented on the transcript must be provided.

- The student must provide a syllabus for each course.
- Course grades must be 70% or higher to be considered for transfer credits.

On a case-by-case basis, SUM Bible College and Theological Seminary may enter into an articulation agreement with an unaccredited institution. Such agreements may only be entered taking into consideration SUM's policy on transfer credits.

This transfer policy is subject to annual review.

## **Practical Field Ministry Transfer Credit Policy**

SUM Bible College and Theological Seminary (SUM) will accept one (1) years' worth of SUM Practicum credits or up to six (6) Practical Field Ministry (PFM) transfer credits, provided the following conditions are met:

- Student completes the remaining 13 Practicum credit requirements with SUM in order to obtain a BA degree with the College.
- Students who are eligible to receive the maximum six (6) PFM transfer credits may complete the remaining 13 Practicum credits through the following:
  - Six (6) credits are earned at the rate of two (2) PFM credits per trimester during the student's first year with SUM, via two (2) PFM credits per trimester (1 credit / Practicum).
  - Four (4) credits are earned during the first two (2) years at SUM by participating in two (2) consecutive Mardi Gras Outreaches (2 credits / Mardi Gras).
  - Three (3) credits are earned at the rate of one (1) PFM credit per trimester through Internship during the student's final year (1 credit / Internship).
- A student will only receive PFM credits for Practicums in which all requirements have been met. In order to receive PFM transfer credit from an unaccredited college, the student must provide the following documentation:
  - Practicum description.
  - Participation in 40 hours of PFM per requested transfer credit.
  - Course grades must be 80% or higher to be considered for transfer credits.
  - All of the required documentation must be accompanied with the Practicum Leader's signature and contact information in order for the student to be eligible for transfer credit consideration.

This PFM Transfer Credit Policy is subject to annual review.

## **Experience-Based Learning Credit**

SUM recognizes the validity of learning through life experience, joining hundreds of other colleges and universities as well as keeping with the practical nature of the Pentecostal-charismatic tradition.

Students seeking Experience-Based Learning Credit will register for the course *Portfolio Development* in their first Fall trimester. Generally, credit is given for Experiential Learning in specific course areas such as

Biblical Preaching, Counseling, or other church ministry. Students must apply these credits toward the requirements of their particular degree plan.

Students receive a Manual of Experience-Based Learning when they enroll in the course, Portfolio Development. At the close of the trimester, students submit their portfolios for evaluation to the Portfolio Assessment Committee in consultation with the Chief Academic Officer of SUM Bible College and Theological Seminary. After the Committee evaluates the student's portfolio, they will approve or deny credit for the portfolio based on the courses for which it will suffice. The decision of the Portfolio Assessment Committee is considered final. Sufficient documentation must be submitted and verified for the evaluation.

A student may apply for Practicum credits and other course work, not to exceed 25% of the degree program, 34 credits for the BA program. Credits may not substitute for the Mardi Gras Outreach. Experience-Based Learning Credits are not available for any SUM graduate degree.

Experience-Based Learning Credits generally will not transfer to other institutions because they often have their own policy. SUM Bible College and Theological Seminary is not bound by the decisions of other institutions for such credits and will make an independent evaluation.

## Advanced Placement Classes

Students with outstanding academic achievement in high school may apply for college credits through Advanced Placement (AP), International Baccalaureate (IB), and College Level Examination Program (CLEP), taken during their sophomore, junior, or senior years of high school.

The student must enter SUM for study no later than five (5) years after graduation from high school. Students are encouraged to submit all successful scores to the SUM Registrar for consideration. In the event a student transfers to another institution, credits approved for acceptance within SUM must be evaluated by the particular receiving institution.

General Education credits will be awarded according to the broad field of study, such as: English, Science, History, Math, Art, Language, etc.

Typically accepted scores are:

PROGRAM	SCORES
Advanced Placement (AP)	3, 4, and 5
International Baccalaureate (IB)	5 or higher
College Level Examination Program (CLEP)	50 or higher

## Transferring SUM Credits to Other Colleges

The transferability of credits earned at School of Urban Missions (DBA SUM Bible College and Theological Seminary) is at the complete discretion of the institution to which a student seeks to transfer. Acceptance of the degree or diploma earned in the following educational programs is also at the complete discretion of the institution to which a student seeks to transfer:

- Bachelor of Arts in Biblical Studies (BABS)
- Bachelor of Arts in Theology and Ministries (BATM)



- Bachelor of Arts in Worship and Music (BAWM)
- Master of Arts in Biblical Studies (MABS)
- Master of Arts in Christian Leadership (MACL)
- Master of Divinity (MDiv)

If the credits, degree, or diploma earned at SUM are not accepted at the institution to which a student seeks to transfer, the student may be required to repeat some or all coursework at the new institution. For this reason, students should make certain that the new institution meets their educational goals. This may include contacting a potential institution to determine if the SUM credits, degree, or diploma will transfer.

## **ADMISSIONS POLICIES**

### **EXECUTIVE COMMITTEE APPROVAL / DENIAL**

Upon being admitted to attend SUM Bible College and Theological Seminary, an admissions letter sent via e-mail will include a list of additional steps to take. The admitted applicant will also be required to sign an [Enrollment Agreement](#).

SUM does not disclose to applicants the reason(s) why they have been denied admission. Our goal is to send written notification of our admission decision within two (2) weeks of the file being completed. Applicants are welcome to contact the Admissions Office at [admissions@sum.edu](mailto:admissions@sum.edu) to inquire about the status of their application.

### **NON-DEGREE STUDENTS**

Non-Degree Student status provides a means of pursuing an interest in theological and biblical studies or testing one's ability to do college or graduate work with a minimum of administrative entanglements. A Non-Degree Student may take any courses for which they qualify for credit, without completing the full application process required of SUM applicants.

In addition to the application (which includes reading and agreeing to the SUM Community Covenant, SUM Statement of Faith, Academic Catalog, and Student Handbook), the only document required is a copy of the student's high school or undergraduate transcript.

If English is not the student's first language, the student should note that participation in SUM classes presumes proficiency in reading, writing, and speaking English. Applicants for whom English is a second language are required to achieve a [TOEFL](#) score of at least 80 on the iBT and 550 on PBT before enrolling, and comparable ability is expected of all students in English language classes.

There is no financial aid available from SUM sources for students in Non-Degree status. Therefore, applicants need to be able to finance course work from independent sources. For estimated costs of attendance, please see [sum.edu/tuition](http://sum.edu/tuition).

Housing is not likely to be available since full-time degree candidates have priority for available space.

If a student is considering taking courses as a Non-Degree Student while applying for admission as a degree candidate at the same time, please note that if you are not admitted, you will have to discontinue taking courses as a Non-Degree Student.

Once an applicant has submitted the application, transcripts, and tuition, the Admissions Office will send further registration instructions. Non-Degree student applicants must read and agree to the [SUM Statement of Faith](#), [Academic Catalog](#), and [Student Handbook](#).

## **U.S. ARMED FORCES INSTITUTION**

SUM grants credit for course work completed through the U.S. Armed Forces Institute. This usually applies to general education course work and is granted by the Registrar upon review of transcripts. The student is responsible to have a copy of the transcript sent to the Registrar's Office.

## **VETERANS**

SUM has been approved under the provision of Title 38, U.S. Code of the Veterans Administration, the Louisiana and California Post-Secondary Education Commission relating to Veterans Affairs. Veterans and other eligible persons can use their VA education benefits. Applicants can apply for Veteran Benefits at [vaonce.vba.va.gov](http://vaonce.vba.va.gov).

# FINANCIAL INFORMATION

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# TUITION AND FEES

## 2020 – 2021 SCHEDULE OF CHARGES

SUM provides affordable biblical education, enabling students to meet the challenges of a future in full-time ministry. The undergraduate degree is an intensive program allowing graduates to enter into ministry one year earlier than most Bible colleges, making SUM one of the most affordable ministry programs in the United States. In addition, SUM provides generous institutional aid to undergraduate students in the form of tuition credit of up to 6.34 hours per term.

Unless otherwise stated, all costs are per trimester. Cost of attendance will vary among International Cohorts. Cost of dorms will vary among U.S. Cohorts. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for latest data.

### United States: Main Campus and Cohorts

	ITEM	COST	FREQUENCY
<b>TUITION</b>	Full-Time BA Tuition ( <u>10.00-16.34</u> Credits)	\$3,000	Per Term
	Part-Time BA Tuition (< 10 Credits)	\$300	Per Credit Hour
	MABS / MACL / MDiv Tuition	\$260	Per Credit Hour
	Audit Class	\$140	Per Credit Hour
	Textbooks	\$225	Estimate per Term
	Mardi Gras	\$600	Once Per Year
<b>CAMPUS</b>	Main Campus Dormitory Housing	\$400	Per Month
	Apartment Deposit	\$300	One-Time
<b>FEES</b>	Application Fee	\$20	One-Time
	Registration Fee	\$35	Per Term
	Late Registration Fee	\$75	Per Term
	Technology Fee	\$100	Per Term
	Online Library Fee	\$99	Per Year
	Online Course Fee	\$25	Per Course
	Mardi Gras Fee	\$200	Per Year
	Directed Research	\$100	Per Credit Hour
	Transcript Fee	\$10	Per Institution, 1 <sup>st</sup> request free
	Graduation Fee	\$75	One-Time
	M.A. Graduation Fee (w/ Cap, Gown & Participation)	\$150	One-Time
<b>Additional Fees for BAWM</b>			
<b>BAWM</b>	Music Instruction Fee	\$300	Per Credit

Student Housing charges may vary at Cohort Sites.

## International Cohorts

INDIA			
	ITEM	COST	FREQUENCY
TUITION	Full-Time BATM Tuition ( <u>10.00-16.34</u> Credits)	₹15,000	Per Term
	Part-Time BATM Tuition (< 10 Credits)	₹1,500	Per Credit Hour
	Full-Time M.Div. Tuition	₹1,666.67	Per Credit Hour
	Audit Class	₹700	Per Credit Hour
	Textbooks	₹1,200	Estimate per Term
	Mardi Gras Outreach	₹3,000	Once Per Year
FEES	Application Fee (waived for 2020)	₹250	One-Time
	Registration Fee	₹400	Per Term
	Late Registration Fee	₹800	Per Term
	Technology Fee	₹1,200	Per Term
	Online Library Fee	₹1,200	Per Year
	Online Course Fee	₹300	Per Course
	Mardi Gras Outreach Fee	₹2,400	Per Year
	Directed Research	₹1,200	Per Credit Hour
	Transcript Fee	₹300	Per Institution
	Graduation Fee	₹800	One-Time
GHANA			
	ITEM	COST	FREQUENCY
TUITION	Full-Time BATM Tuition ( <u>10.00-16.34</u> Credits)	GHC 1,150	Per Term
	Part-Time BATM Tuition (< 10 Credits)	GHC 115	Per Credit Hour
	Full-Time M.Div. Tuition	GHC 127.78	Per Credit Hour
	Audit Class	GHC 55	Per Credit Hour
	Textbooks	GHC 100	Estimate per Term
	Mardi Gras Outreach	GHC 230	Once Per Year
FEES	Application Fee (waived for 2020)	GHC 20	One-Time
	Registration Fee	GHC 30	Per Term
	Late Registration Fee	GHC 60	Per Term
	Technology Fee	GHC 100	Per Term
	Online Library Fee	GHC 105	Per Year
	Online Course Fee	GHC 25	Per Course
	Mardi Gras Outreach Fee	GHC 200	Per Year
	Directed Research	GHC 100	Per Credit Hour
	Transcript Fee	GHC 25	Per Institution
	Graduation Fee	GHC 60	One-Time

## PHILIPPINES

	ITEM	COST	FREQUENCY
TUITION	Full-Time BATM Tuition ( <u>10.00-16.34</u> Credits)	₱ 9,900	Per Term
	Part-Time BATM Tuition (< 10 Credits)	₱ 990	Per Credit Hour
	Full-Time M.Div. Tuition	₱ 1,100	Per Credit Hour
	Audit Class	₱ 450	Per Credit Hour
	Textbooks	₱ 800	Estimate per Term
	Mardi Gras Outreach	₱ 1,980	Once Per Year
FEES	Application Fee (waived for 2020)	₱ 150	One-Time
	Registration Fee	₱ 250	Per Term
	Late Registration Fee	₱ 500	Per Term
	Technology Fee	₱ 800	Per Term
	Online Library Fee	₱ 750	Per Year
	Online Course Fee	₱ 200	Per Course
	Mardi Gras Outreach Fee	₱ 1,600	Per Year
	Directed Research	₱ 800	Per Credit Hour
	Transcript Fee	₱ 200	Per Institution,
	Graduation Fee	₱ 500	One-Time

Cost of attendance will vary among International Cohorts. Prices subject to change.

We are considering adding more countries to this list, where we could offer our online programs. Please check with the International Recruitment Office for more details: [intlrecruit@sum.edu](mailto:intlrecruit@sum.edu).

### Total Undergraduate Tuition (2020-21)

The chart below is the *estimated* Tuition and Fees (Registration, Mardi Gras, and Technology) for a full-time undergraduate student ( $\geq 10$  Credits;  $\leq 16.34$  Credits). This estimate *does not include* the cost of housing, food, parking, books, computers, Directed Research courses, etc. Cost will vary based upon payment plan option and timeliness of program completion. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for the latest information.

### B.A. in Theology & Ministry

YEAR	TERM	MAIN CAMPUS	U.S. COHORTS	INDIA	GHANA	PHILIPPINES
1	Fall	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
	Winter	\$3,968	\$4,068	₹23,600	GHC1,845	₱15,580
	Spring	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
2	Fall	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
	Winter	\$3,968	\$4,068	₹23,600	GHC1,845	₱15,580
	Spring	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
3	Fall	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
	Winter	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
	Spring	\$3,168	\$3,268	₹18,200	GHC 1,415	₱12,000
Total BATM Program Cost:		\$30,112	\$31,012	₹174,600	GHC 13,595	₱115,160

## B.A. in Worship and Music

YEAR	TERM	MAIN CAMPUS	U.S. COHORTS
1	Fall	\$3,468	\$3,568
	Winter	\$4,268	\$4,368
	Spring	\$3,468	\$3,568
2	Fall	\$3,468	\$3,568
	Winter	\$4,268	\$4,368
	Spring	\$3,468	\$3,568
3	Fall	\$3,468	\$3,568
	Winter	\$4,268	\$4,368
	Spring	\$3,468	\$3,568

**Total BAWM Program Cost:**     **\$33,612**            **\$34,512**

## Total Graduate Tuition (2020-21)

The chart below is the *estimated* Tuition and Fees (Registration, Leadership Symposium, and Technology) for a full-time graduate student. This estimate *does not include* the cost of housing, food, parking, books, computers, Directed Research courses, etc. Cost will vary based upon payment plan option and timeliness of program completion. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for the latest information.

ESTIMATED CHARGE	MACL	MABS
Credits	38	48
Trimester *	\$1,898	\$1,780
Entire Program	\$11,388	\$14,399

\* Master's students are required to register for the *Leadership Symposium* (\$720) the final year of the program. (Cost is included in above estimates.)

ESTIMATED CHARGE	MDIV			
	US	INDIA	GHANA	PHILIPPINES
Credits	76	76	76	76
Trimester *	\$1,881	₹17,007	GHC 1,322	₱11,211
Entire Program	\$22,576	₹153,067	GHC 11,956	₱101,400

\* Master's students are required to register for the *Leadership Symposium* (\$720) the final year of the program. (Cost is included in above estimates.)



## Tuition Payments

Tuition payments may be made by check, cash, or credit card (Visa, MasterCard, Discover, or American Express). Payments are all processed through the Main Campus Business Office. Contact information is available at [businessoffice@sum.edu](mailto:businessoffice@sum.edu).

In order to maintain low tuition costs, every student must be diligent in paying tuition and fees in-full and on-time. All accounts are due in-full prior to the beginning of the trimester.

## Undergraduate Tuition Scholarship

SUM provides generous institutional aid to students by providing a full-time student tuition credit for students enrolled in more than 10 but less than 16.34 credits per term. Any credits over 16.34 per term are billed at the \$300 / credit hour rate. Mardi Gras credit hours are not included in the tuition credit and are billed separately as two (2) credits at the \$300 / credit hour rate.

# FINANCIAL AID

## GRANTS, LOANS, AND SCHOLARSHIPS

### Title IV Funding

SUM Bible College & Theological Seminary participates in the following Federal Student Aid (FSA) programs:

- Federal Subsidized Stafford Student Loans
- Federal Unsubsidized Stafford Student Loans
- Federal Parent PLUS Loans
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- Federal Work-Study Program

To be considered for Title IV funding, applicants must complete the following steps:

- 1. The Free Application for Federal Student Aid (FAFSA):** All students must complete the FAFSA upon admission. The FAFSA must be completed online at [www.fafsa.gov](http://www.fafsa.gov). The SUM School Code is: 037524. An FSA ID and password must be created first in order to electronically sign the FAFSA.
  - a. In order to create an FSA ID and password (both Student and Parents of dependent students):
    - i. Go to <https://fsaid.ed.gov/npas/index.htm>. Click on the “Create an FSA ID” tab and answer the provided questions.
    - ii. To manage or obtain a forgotten FSA ID, visit the same website and click on the “Manage My FSA ID” tab.

- iii. Students are encouraged to use the IRS Data Retrieval Tool (DRT) within the FAFSA to request Federal IRS tax information to avoid having to request a tax transcript mailed by the IRS.

**2. Federal Student Loan Master Promissory Note (MPN):** All students must complete the MPN upon admission. The MPN may be completed online at <http://www.studentloans.gov>.

- a. Students will use their FSA ID and password to log into this site. Students then will need to complete the **Undergraduate Stafford Loan Master Promissory Note**.
- b. If a parent is taking out a PLUS loan, they will need to complete the **Parent PLUS Loan Master Promissory Note**.

**3. Federal Student Loan Entrance Counseling:** All students must complete Student Loan Entrance Counseling upon admission. Entrance Counseling may be completed online at [www.studentloans.gov](http://www.studentloans.gov).

- a. Complete the Entrance Counseling and note the Exit Counseling. The Exit Counseling will need to be completed upon graduation.

For more information, visit SUM Bible College at [www.sum.edu](http://www.sum.edu) or the Federal Student Aid programs at [www.studentaid.gov](http://www.studentaid.gov).

Once a student is admitted and completes the FAFSA, they will be notified via email by the Office of Financial Aid staff if any additional information is required. Financial aid is available to assist students with their direct costs (tuition and fees) and indirect costs (room & board, personal and transportation expenses). Any balance remaining after all aid is applied must be paid in-full prior to the start of classes.

## Federal Pell Grant

The Federal Pell Grant program provides federal funds for students of families that qualify. To be eligible, an applicant must be a United States citizen or permanent resident, demonstrate financial need, and must not have previously received a bachelor's (or higher) degree. Students may apply for the Pell Grant by filling out a Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

## Student Loans

SUM participates in the Federal Direct Stafford Loan Program (FDSL). Students and parents may borrow up to the cost of attendance through these federally subsidized and unsubsidized loans. To be eligible for an FDSL loan, students and / or parents must fill out the Free Application for Federal Student Aid (FAFSA) online by going to [www.fafsa.ed.gov](http://www.fafsa.ed.gov). A Master Promissory Note and required counseling need to be completed annually at [www.studentloans.gov](http://www.studentloans.gov) in order for loans to be disbursed. Any student taking out a private loan is subject to the terms and agreements with regard to repayment by the lender. In the event the amount of federal aid offsets private loans, SUM will return, by check, any refund due within the guidelines established for federal aid. Please consult the Financial Aid Office for more information.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received Federal Student Aid funds, the student is entitled to a refund of the money not paid from federal student financial aid program funds.

## Veterans Benefits

SUM is approved for the training of veterans who are entitled to educational benefits under existing laws. A veteran wishing to use these benefits should contact their local Veteran's Affairs Office for approval, indicating the degree or certification that they are seeking.

## Scholarships

Scholarships may be available to students in need of financial assistance.

Students are encouraged to seek other support such as church sponsorships and scholarships offered by outside organizations to qualified students.

1. [www.fastweb.com](http://www.fastweb.com)
2. [www.unigo.com](http://www.unigo.com)
3. [www.studentscholarshipsearch.com](http://www.studentscholarshipsearch.com)
4. <https://bigfuture.collegeboard.org/scholarship-search>

Beware of any program or promise of aid that requires you to pay them before they provide information to you concerning actual aid.

For more information, please contact the Financial Aid Office at (916) 306-1628 or at [financialaid@sum.edu](mailto:financialaid@sum.edu).

## Maximum Time Frame Requirement

Students requesting financial aid are expected to complete an academic program within a reasonable time frame. Full-time graduate students at SUM should complete the MA programs within three (3) years. The SUM Catalog for SUM's MA programs is valid for three (3) years.

## SATISFACTORY ACADEMIC PROGRESS (SAP)

Federal regulations specify that a student must be making progress towards an academic degree to receive financial aid. To remain eligible for federal, state, and institutional aid, a student must maintain "Satisfactory Academic Progress" as outlined in the following three measures:

### 1. Cumulative GPA (Qualitative Measure)

Undergraduate Students must reach a 2.0 minimum (equivalent to a C average) by the mid-point of the program and maintain this level throughout the rest of the program.

### 2. Pace of Completion (Quantitative Measure)

All students must complete at least 67% of their credits attempted each trimester.  
(Pace of Completion = Total credits completed / Total credits attempted)

### 3. Duration of Progress (Quantitative Measure)

Once a student has attempted 150% of the required number of credits for a degree, that student is no longer eligible to receive financial aid. Federal regulations specify that "a student becomes ineligible when it becomes mathematically impossible to complete the program within 150% of its length."

## SAP Achievement and Evaluation

### Grades, Cumulative GPA, and Pace of Completion

The only grades that meet the Satisfactory Academic Progress (SAP) completion standards are grades for which credit is awarded; *A, B, C, D, P* and *CR* (credit). Grades of *F* (Failure), *W* (Withdrawal), and *I* (Incomplete) are not passing grades, but they are included in the credits attempted. In order to maintain SAP, students need to meet the minimum **Cumulative GPA** for their program.

Withdrawals, Incomplete courses, repeated courses, non-credit remedial courses, and credits transferred from other colleges affect the Pace of Completion. Withdrawals lower the number of successfully completed credits. Incomplete (*I*) courses calculate like a Withdrawal (*W*) and lower the number of successfully completed credits. Each repeat of a course counts as another attempt. Passing the course counts as one (1) completion. Credits transferred in from other colleges may help the Pace of Completion, as these credits are counted on a 1:1 ratio for credits completed and credits attempted.

### Repeated Courses

Repeating and passing a failed or previously passed class will replace the previous grade to recalculate into the new Cumulative GPA. Both attempts will count toward the Pace of Completion and Duration of Progress. Students who pass a class (*A, B, C, D*) and choose to repeat it for a higher grade may receive financial aid only once (a total of two attempts) for that repeated class. Students may receive financial aid for a failed class (*F*) that they repeat until they pass.

### Time Limits for Duration of Progress

Federal financial aid for all programs cannot exceed 150% of the total credits in the program, including credits that result from transfer credits and repeated courses. Students will not be eligible to receive aid after attempting the number of credits listed below:

<b>BABS</b>	208.5 credits
<b>BATM</b>	186 credits
<b>BAWM</b>	186 credits
<b>MACL</b>	57 credits
<b>MABS</b>	72 credits
<b>M.Div.</b>	114 credits

### Pace of Completion

To determine the Pace of Completion, divide the cumulative credits successfully completed by the cumulative credits attempted. If this percentage stays at or above 67%, a student will complete degree requirements in the federally required time frame.

### Financial Aid SAP Status

#### 1. SAP Met

Student has met or exceeded the minimum SAP requirements.

#### 2. SAP Warning

Student has not met one or more SAP requirements and was not on SAP Probation Status or SAP Suspension Status the previous trimester attended. A student may only be on SAP Warning Status for one (1) trimester in a row.

### 3. **SAP Probation**

Student was on SAP Warning Status the previous trimester attended. The student did not reach the minimum SAP program requirements, and successfully appealed the SAP Suspension Status.

### 4. **SAP Suspension**

Student has not met the minimum SAP requirements while on SAP Probation Status the previously attempted trimester and is disqualified from receiving financial aid.

## **Evaluation of Student Progress**

Satisfactory Academic Progress is reviewed at the end of each trimester: Fall, Winter, and Spring. At each review, a student's qualitative (Cumulative GPA) and quantitative (Pace of Completion and Duration of Progress) achievement is evaluated. If a student is not making sufficient progress, as explained above, an **SAP Warning Notice** will be delivered to the student's SUM email address, and the student will remain eligible to receive aid for one (1) more trimester. If, at the end of the Warning trimester, the student has not met all requirements, the student's financial aid will be suspended, and they will receive an **SAP Suspension Notice**.

## **Appeals**

In certain cases (illness, death in the family, special circumstance), a student may appeal the financial aid suspension and request reinstatement of financial aid eligibility by completing the **Financial Aid SAP Appeal Form**. Appeals should address the circumstances surrounding the student's insufficient progress and describe a plan of action to correct the insufficient progress. Students must specify what has changed in their circumstances that will allow them to make progress in the upcoming trimester. If the insufficient progress was related to Duration of Progress, the student must specify how many credits they intend to complete each trimester to complete the degree.

If the Appeal is approved, a probationary period of one (1) more trimester may be granted. In extreme cases, when one more trimester will not be sufficient to reach Satisfactory Academic Progress, the Financial Aid Committee, in cooperation with the Campus Pastor or Cohort Advisor, may create an Academic Plan for the student which specifies the academic requirements the student must meet and the deadline for when these requirements must be met. The Academic Plan will include, but may not be limited to, the following minimum requirements:

#### **1. Academic Plans and Cumulative GPA**

If a student is granted an Academic Plan regarding Cumulative GPA, the student must achieve the required minimum GPA (2.0 for undergraduate and 2.5 for graduate students) for all classes in the following trimester. If the required minimum GPA is not achieved in that trimester, the Academic Plan will be revoked, and the student's aid will be suspended again.

#### **2. Academic Plans and Pace of Completion**

Once granted an Academic Plan regarding Pace of Completion, a student must pass the lesser of 1) 100% of the attempted credits in the next trimester, or 2) a percentage that would bring the student up to the minimum SAP requirements. If the student does not complete the required percentage of the attempted credits in the following trimester, the Academic Plan will be revoked, and the student's aid will be suspended again.

### 3. Academic Plans and Duration of Progress

If granted an Academic Plan regarding Duration of Progress, a student will be expected to complete all credits that are listed in the Academic Plan. If any credits are not completed in the approved time frame, the Academic Plan will be revoked, and the student's aid will be suspended again.

After the appeal is reviewed by the Financial Aid Committee, the student will be notified of the decision by email or mail. The review time for appeals may take up to three (3) weeks. At any point, if a student fails to meet the criteria outlined in the Plan, it will be considered void, and the student will not be eligible for financial aid for subsequent terms until a satisfactory point in the Plan has been reached that would allow the student to continue.

The Financial Aid Committee's decision is final. However, any questions regarding the process should be directed to the Chief Academic Officer at (916) 306-1628.

#### Reinstatement

Financial aid eligibility may or may not be reinstated at the discretion of the Financial Aid Committee. If an appeal is granted, the student will be placed on **SAP Probation** and financial aid eligibility will be reinstated for one (1) trimester. Specific criteria for moving off SAP Probation, as well as a student-specific timeline for meeting those criteria, will be outlined in the Official Decision section of the appeal form and delivered to the student's SUM email address. The timeline will generally be the next trimester, but can be extended if the Financial Aid Committee deems an Academic Plan is necessary. Failure to satisfy the requirements of the SAP Probation will result in immediate loss of financial aid eligibility for subsequent trimesters.

A student who fails to meet the requirements of the SAP Probation may submit a subsequent appeal for reinstatement by repeating the appeal process outlined above. Generally, a student will not be granted SAP Probation again until satisfactory progress has been achieved without any financial aid. Exceptions will be considered on a case-by-case basis.

**NOTE:** It is possible for a student to fail SAP (and not be eligible for financial aid) but not be academically dismissed from the school. In this situation, a student has successfully earned the right to completely pay for school out-of-pocket. SUM's **Financial Aid SAP Policy**, the **Servant of All (SOA) Policy**, and Academic Probation Policy are each different, and do not negate one another. Please refer to the most recent copy of SUM's Academic Catalog for specific details on the Servant of All and Academic policies.

## SUM SAP Chart: Undergraduate Degrees

SUM SAP CHART			
BABS Degree			
		Required Levels	
Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	1.10	67%
20	13.4	1.20	67%
30	20.1	1.30	67%
40	26.8	1.40	67%
50	33.5	1.50	67%
60	40.2	1.60	67%
70	46.9	1.70	67%
80	53.6	1.80	67%
90	60.3	1.90	67%
100	67	2.00	67%
<b>104.25</b>	<b>69.5</b>	<b>2.00</b>	<b>67%</b>
110	73.7	2.00	67%
120	80.4	2.00	67%
130	87.1	2.00	67%
140	93.8	2.00	67%
150	100.5	2.00	67%
160	107.2	2.00	67%
170	113.9	2.00	67%
180	120.6	2.00	67%
290	127.3	2.00	67%
200	134	2.00	67%
<b>208.5</b>	<b>139</b>	<b>2.00</b>	<b>67%</b>
Completion Rate Average is 69.6%			
Completion Rate increases 2% for each additional 10 credits attempted.			



SUM SAP CHART							
BATM Degree				BAWM Degree			
		Required Levels				Required Levels	
Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	1.10	67%	10	6.7	1.10	67%
20	13.4	1.20	67%	20	13.4	1.20	67%
30	20.1	1.30	67%	30	20.1	1.30	67%
40	26.8	1.40	67%	40	26.8	1.40	67%
50	33.5	1.50	67%	50	33.5	1.50	67%
60	40.2	1.60	67%	60	40.2	1.60	67%
70	46.9	1.70	67%	70	46.9	1.70	67%
80	53.6	1.80	67%	80	53.6	1.80	67%
90	60.3	1.90	67%	90	60.3	1.90	67%
93	62.31	2.00	67%	93	62.31	2.00	67%
100	67	2.00	67%	100	67	2.00	67%
110	73.7	2.00	67%	110	73.7	2.00	67%
120	80.4	2.00	67%	120	80.4	2.00	67%
130	87.1	2.00	67%	130	87.1	2.00	67%
140	93.8	2.00	67%	140	93.8	2.00	67%
150	100.5	2.00	67%	150	100.5	2.00	67%
160	107.2	2.00	67%	160	107.2	2.00	67%
170	113.9	2.00	67%	170	113.9	2.00	67%
180	120.6	2.00	67%	180	120.6	2.00	67%
186	124	2.00	67%	186	124	2.00	67%
Completion Rate increases 2% for each additional 10 credits attempted.							

## SUM SAP Chart: Graduate Degrees

SUM SAP CHART											
MACL Degree				MABS Degree				MDiv Degree			
			Required Levels				Required Levels				Required Levels
Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %	Credits Attempted	Credits Earned	GPA	Completion Ratio %
10	6.7	2.0	67%	10	6.7	2.0	67%	10	6.7	2.0	67%
20	13.4	2.3	67%	20	13.4	2.3	67%	20	13.4	2.3	67%
28.5	19	2.5	67%	30	20.1	2.3	67%	30	20.1	2.3	67%
30	20.1	2.5	67%	36	18	2.5	67%	40	26.8	2.4	67%
40	26.8	2.5	67%	40	26.8	2.5	67%	50	33.5	2.4	67%
50	33.5	2.5	67%	50	33.5	2.5	67%	57	38	2.5	67%
57	38	2.5	67%	60	40.2	2.5	67%	60	40.2	2.5	67%
				70	46.9	2.5	67%	70	46.9	2.5	67%
				72	48	2.5	67%	80	53.6	2.5	67%
								90	60.3	2.5	67%
								100	67	2.5	67%
								110	73.7	2.5	67%
								114	76	2.5	67%

## Contact Us

For additional information regarding financial aid programs, please contact the Financial Aid Office by email at [financialaid@sum.edu](mailto:financialaid@sum.edu).

## RETURNS AND REFUNDS

Financial aid is awarded based on the enrollment at the end of the Add / Drop Period. Students will be charged for the full cost of the term unless they drop all classes during the official Add / Drop period. After this Add / Drop period, the student can withdraw up to the Withdrawal Deadline published in the [Academic Calendar](#), but will be responsible for 100% of the fees and tuition associated with that course. If the student withdraws after the Add / Drop period yet prior to completing 60% of the term, Pell and / or loans may have to be returned to the Department of Education and the student will be responsible for reimbursing the College for the returned funds. Withdrawal from all classes or dropping below full-time status may generate a balance owed to the School. Any balance owed by the student account after withdrawal will be billed. Failure to honor the financial commitment may adversely impact the student's credit rating / score.

Any refunds or adjustments must be made using the official forms from the College, which are available at [sum.edu/forms](http://sum.edu/forms). The forms may be sent electronically to the College to comply with time frames, but a hard copy must be mailed to:

**Office of the Registrar**  
SUM Bible College & Theological Seminary  
1101 Investment Blvd., Suite 115  
El Dorado Hills, CA 95762

## **Add / Drop Period**

The Add / Drop Period is the first week of each term. It begins the first day of the term and ends Sunday evening at 11:59 p.m. (Pacific Time Zone) the end of the first week of class for the term. Students may add or drop courses within that week with no financial or academic penalty. After the Add / Drop Period, the student becomes responsible for 100% of the tuition and fees for the course, even if the student elects to withdraw at a later time.

## **Attendance in Weeks 1-2**

A student who does not attend either of the first two (2) class sessions of a course will be automatically withdrawn. If a student anticipates missing the first two class sessions, or if an extenuating circumstance occurs such as sudden and serious illness, then the student may petition the College for permission to remain registered for the course even though the student has missed the first two class sessions. If approved, the total amount of time required for course attendance is not changed. Students may not miss 25% or more of class time during a trimester, and the approval of a petition to allow a student to continue in a course even though the student has missed the first two sessions does not change that attendance requirement.

## **Excessive Absences**

Students who reach the 25% maximum for absences will not receive credit for the course. If a student reaches 25% absence in a course before the Last Day to Withdraw and has not submitted a [Withdrawal Form](#), the student will be automatically withdrawn. Following the Last Day to Withdraw, students who reach the 25% absence mark will receive an *F* grade for the course. If students have missed excessive numbers of class minutes due to a serious illness or other reason beyond their control, then they may use the online [Directed Research Add / Drop Form](#) to request that the course be reclassified as a Directed Research course. A Directed Research fee may apply.

## **Leave of Absence**

Students must sometimes interrupt their studies for a variety of reasons (military service, illness, car accidents, death in the family, a natural catastrophe, or employment hardships, etc.). Students choosing to take a leave of absence should first contact their Cohort / Academic Advisor to discuss their plans while on leave to work out any conditions that may be necessary for a smooth return to SUM Bible College & Theological Seminary (SUM).

A student may leave SUM by either withdrawing from the College / Seminary (this means leaving with no intention of returning) or by taking a leave of absence (this means leaving temporarily, with the firm and stated intention of returning). Notifying instructors or ceasing to attend classes does not complete the process. A [Leave of Absence Form](#) must be filled out by the student. If a student is unable to fill out the Leave of Absence Form, an Academic Advisor may submit the form on the student's behalf.

When a student requests a leave of absence during a term, they may also need to apply for an Incomplete for any courses they are not able to finish. This is a separate process from the leave of absence. (See below for the requirements and process for an Incomplete.) If a student who requested a leave of absence fails to enroll in the next six (6) months, their enrollment status will change to Withdrawn and they may have to begin repaying Title IV loans when the grace period ends. A Withdrawn student will need to reapply in order to return to classes if they are more than one (1) year from their last attendance. Any credits earned at SUM in the student's previous time of enrollment will be categorized as transfer credits. Please see the section on [Transfer Credits](#) for more information.

The Academic Department is responsible to communicate any approved leave of absences to the Financial Aid Office within two (2) weeks of the student's last day of attendance in order for proper procedures to be taken in the handling of Title IV aid. The length of time for the leave of absence is determined by the student's action plan and must be agreed upon by the College and the student, but is not to exceed the 180 days in any 12-month period as mandated by the Department of Education, and the student must resume coursework at the same point in the academic program that they began the leave of absence. The student may not receive any additional Title IV funds until they have completed the coursework required for the term in which the leave of absence occurred. If future developments warrant an amendment to the action plan, the student must submit a revision to the action plan which will be approved or rejected by the College.

Title IV recipients who fail to fulfill the leave of absence action plan and have exhausted the appeals process may be subject to a revised loan repayment schedule, including the expiration of the grace period granted under the terms of the repayment of Title IV Loans. SUM will report the student's last day of attendance in accordance with Federal Regulations.

When the College grants a leave of absence, an official letter will be given to the student and a copy placed in the student's permanent records. In a timely manner, the student will provide updates on the action plan's progress to the College. If the student fails to honor the agreement, the College will withdraw the student from the academic program and inform the appropriate government agencies of the official withdrawal from the College. The student will be notified of the College's action and will have 30 days to file an appeal, which details the student's reasons for reinstating the leave of absence. The College's Executive Committee will rule within ten (10) days its decision to accept or reject reinstatement. Approval cannot be assumed; students will be notified of the final decision.

## **Withdrawing from SUM**

### **Initial Enrollment**

A student will sign their [Enrollment Agreement](#) upon admission to SUM. Each student has a "Right to Cancel" for seven (7) days after signing the Enrollment Agreement or up to the first day of class, whichever is later. The Student's Right to Cancel is included in the Enrollment Agreement. When a student cancels their initial Enrollment Agreement there are no financial or academic consequences for the student.

## Cancellation of Enrollment Agreement

The cancellation of a student's Enrollment Agreement is explained in the [Right to Cancel](#) document. Students living outside of California have the same right to cancel but do not have recourse from the [CA Bureau of Private Post-Secondary Education \(BPPE\)](#).

## Voluntary Withdrawal

After initial enrollment and once the period covered by the Student's Right to Cancel is passed, students who find it necessary to withdraw from a class, classes, or from the College may do so under the following guidelines:

1. Students may add or drop courses during the Add / Drop Period without financial or academic consequences.
2. A student may withdraw voluntarily after the Add / Drop Deadline and before the Withdrawal Deadline (both listed in the [Academic Calendar](#)). In this case, the student will be financially responsible for the tuition associated with the course they are withdrawing from, but there is no academic consequence in that it will not affect their grade point average. A voluntary withdrawal is considered an attempt by the U.S. Department of Education and will be registered on the student's transcript as an attempt and will count towards a student's Completion / Attempts Ratio.
3. If a student does not complete the required process for a withdrawal, they will be awarded the grade they have earned at the end of the course.

## Involuntary Withdrawal

1. A student may be involuntarily withdrawn from a course under the following circumstances: If a student fails to attend a class for which they are registered and if the student fails to communicate to the faculty member the reason(s) for missing the first two weeks of class, SUM's Registrar will remove the student's classes from enrollment and all funding will be returned to the appropriate agencies. This forced withdrawal does not remove any financial obligation the student has incurred. A student who leaves the College without officially withdrawing is responsible for all financial commitments to the College.
2. A student may be withdrawn from the course if they miss more than 25% attendance. In that case they will be given a *WA* grade on their report card. In this case no credit will be earned. Students receiving a *WA* remain financially responsible for the course.
3. A student may be administratively withdrawn from a course for reasons such as not maintaining payment arrangements, student disciplinary matters, academic dishonesty, or other administrative causes. A student who is administratively withdrawn receives an *ADW* on their transcript.

## Cancellation Notice

To cancel the contract for School, mail or deliver a signed and dated copy of this cancellation notice. A fax or email is not acceptable. Send notice to:

**SUM Bible College and Theological Seminary**

Attn: Admissions Department  
1101 Investment Blvd,  
Suite 115  
El Dorado Hills, CA 95762

***"I cancel the contract with the School."***

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**Student Name**

**Student Signature**

**Date**

**Remember: You must cancel in writing. You do not have the right to cancel just by telephoning the School or by not coming to class. Refunds will be impacted by your delay.**

Any questions a student may have regarding this Enrollment Agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888)370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's internet website [www.bppe.ca.gov](http://www.bppe.ca.gov).

Student Initials: \_\_\_\_\_

## **Return to Title IV Policy**

The federal government mandates that students who withdraw from all classes may only keep the financial aid (federal "Title IV" grant and loan assistance) they have "earned" up to the time of withdrawal. Funds that were disbursed in excess of the earned amount, or unearned aid, must be returned to the federal government by SUM and / or the student.

### **Earned Financial Aid**

A pro-rated formula is used to determine the amount of Federal Student Aid monies that have been earned based on the date of the student's withdrawal from the program. Earned Federal Student Aid is pro-rated based on the percentage of the term completed. If the date of withdrawal is after completing more than 60% of the payment period, a student will have earned 100% of their Federal Student Aid for that term and repayment is not required.

### **Unearned Financial Aid Repayment**

The amount of unearned Federal Student Aid is calculated as the total amount of aid minus the portion of earned aid. If a student withdraws from SUM before completing over 60% of the term, the student may be required to repay portions of the Federal Student Aid received during that payment period. The College has 45 days from the date the College determined, by the Registrar, that the student withdrew to process the return to Title IV aid.

Unearned aid is returned in the following order, up to the net amount disbursed from each source:

1. Federal Unsubsidized Direct Loan
2. Federal Subsidized Direct Loan
3. Federal Direct PLUS (Parent) Loan
4. Federal Pell Grant
5. Federal Supplemental Educational Opportunity Grant (FSEOG)
6. Other federal loan or grant assistance

Federal Student Aid consists of FDSL unsubsidized and subsidized loans, as well as FSEOG (Federal Supplemental Educational Opportunity Grant), Federal PLUS loans, and Federal Pell Grants.

All monies owed to the College must be paid to the Main Campus Business Office. For details, please refer to the Business Office at (916) 306-1628.



# STUDENT AFFAIRS & SERVICES

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# OFFICE OF STUDENT LIFE

## OVERVIEW

### Mission Statement

The Student Life Office endeavors to cultivate a holistic living and learning community. Our primary goal is the advancement of academic and spiritual formation for the student body. This involves developing a comprehensive plan to help meet the spiritual needs of a diverse student body, provide guidance and counseling services to the students, and promote and supervise the educational experience in the student's non-curricular life. The Student Life Office promotes a spiritually healthy environment through chapels, discipleship groups, developing and maintaining the mentorship program, working with student government, career counseling, as well as planning events that affect the student body's spiritual, physical and emotional health.

### Learning Outcomes

The mission of Student Life is to prepare students for ministry by strengthening their physical, emotional, and spiritual lives. As a result of the Student Life program, students will:

- Apply problem solving, decision making and leadership skills in relation to personal challenges with the direction of a personal mentor.
- Grow in personal maturity, Christian character, effective life skills, academic discipline, sensitivity to the Holy Spirit and holistic spiritual formation.
- Develop interpersonal skills contributing to overall emotional, relational, and vocational health.
- Establish habits associated with the spiritual disciplines including prayer, fasting, meditation, worship, church attendance, service, academic study, Bible reading and journaling.
- Reflect on biblical and theological concepts in the context of personal spiritual formation and ministry practice.

## ACTIVITIES

### Student Life Expectations

As a Christian Institution, SUM requires all of its members to exemplify the Christian values and principles of the Scriptures. Those in violation of school policies, while enrolled in classes and during all breaks, on and off-campus, will be subject to discipline and possible expulsion for unacceptable behavior.

The primary purpose of SUM is to prepare individuals for lives of service and leadership in the church and the world. SUM is a Christian College; therefore, standards have been established regarding student behavior and lifestyle that contributes to an environment that honors Christ. The policies related to personal accountability, expectations for on and off-campus behavior, and guidelines for student appearance are based on biblical principles and can be found in the [Student Handbook](#).

## Mentorship

As part of the Servant of All Program, SUM provides each student with a mentor that models positive values and spiritual principles. The relationship between the mentor and student is built upon mutual trust and respect. A mentor's role is to encourage and to hold students accountable in the areas of academics, spiritual and personal development, physical fitness and diet, interpersonal relationships, and financial integrity. A strong mentor is vital in helping a student develop the disciplines for life-long ministry. They offer spiritual care and mentoring during office hours, over coffee or mealtimes, and even in their homes.

### Mentorship Objectives:

As a result of the Mentorship Program students will:

- Apply problem solving, decision making, and leadership skills in relation to personal challenges with the direction of a personal mentor.
- Grow in personal maturity, Christian character, effective life skills, academic discipline, sensitivity to the Holy Spirit, and holistic spiritual formation.
- Develop interpersonal skills contributing to overall emotional, relational, and vocational health.
- Establish habits associated with the spiritual disciplines including prayer, fasting, meditation, worship, church attendance, service, academic study, Bible reading, and journaling.
- Reflect on biblical and theological concepts in the context of personal spiritual formation and ministry practice.

Mentorship is also intended to bring glory to God through the relationship between the mentor and the student. In the process of learning, the student will grow in:

- A vision of God's work through them
- Christ-like qualities of servanthood and humanity
- Personal and spiritual maturity
- Setting personal and ministry goals, and starting to take steps to achieve them
- Making good choices that will enhance righteous living
- Facing challenges and working their way through them

Each of the components of the student's personal spiritual formation, including chapels and church attendance, mentorship, physical fitness, spiritual formation focus, and SOA progress, will be tracked in the Student Mentorship course in Canvas. A student must pass nine (9) trimesters of Student Mentorship to graduate.

**NOTE:** [Mentorship Agreement Form](#), and the [Mentorship Manual](#)

## Program-Specific Requirements

### Christian Service: B.A. in Biblical Studies (BABS)

There are numerous passages through the Bible that call us to serving others. Think about the powerful call of Paul to unity in Phil. 2:1-11. He encourages the believers to unite together by having the mind of Christ. Just as Jesus humbly served us through the crucifixion, we are to serve each other.

The purpose of the Christian Service component of our education is to prepare students for citizenship as Christians in the world through service, and to teach commitment to ideals of service, benevolence, and cleanliness.

Each SUM undergraduate student is to complete 20 hours of Christian Service per trimester, which is a graduation requirement. BA students must complete a total of nine (9) trimesters of Christian Service in order to successfully complete their degree.

Students engaging in Christian Service at SUM should:

- Understand the biblical mandate for service.
- Recognize that service to others is part of God's purpose for us.
- Know that it is better to give than to receive.
- Have insight into appropriate service and its impact.

### Christian Service Satisfactory Completion Chart

CREDIT HRS.	CHRISTIAN SERVICES CREDITS
8-16	1
16-24	
24-32	2
32-40	
40-48	3
48-56	
56-66	4
66-74	
74-82	5
82-90	
90-98	6
98-106	
106-114	7
114-122	
122-130	8
130-136	
136 +	9

## **Physical Education: B.A. in Biblical Studies (BABS)**

SUM is committed to training ministers to be healthy in all areas of life. Physical education is important because our bodies are a temple of the Holy Spirit (*1 Cor. 6:19-20*). Through SUM's Physical Education requirements, students are encouraged to stay healthy by completing ten (10) hours of Physical Education per trimester, or three 20-minute workouts per week every trimester. Students must complete all course work in their Physical Education class in Canvas to pass this course. Course work in the BABS program includes textbook reading, weekly exercise logs, and a midterm exam.

## **SERVANT OF ALL (SOA) POLICY**

Underlying the SUM curriculum and Biblical Studies program is the "Servant of All" (SOA) Philosophy. The SOA Philosophy comes from the words of Jesus: "...and whosoever would be first among you, shall be servant of all" [*Mark 10:44*—ASV]. This biblical injunction of Jesus Christ to be a servant of all forms the backbone of SUM Bible College and Theological Seminary's educational philosophy.

The SOA Philosophy embraces spiritual, intellectual, financial, social, and physical development, and emphasizes the leading of the Holy Spirit in growing student discipline, passion, and character.

**NOTE:** A detailed explanation of Student Life policies, including the Servant of All (SOA) policy and campus life expectations, can be located in the [SUM Student Handbook](#).

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

SUM is subject to the provisions of the federal law known as the Family Educational Rights and Privacy Act (FERPA). This Act guarantees students', parents', and guardians' access to certain educational records and restricts the College in the area of release and disclosure of those records to third parties. The College releases no information to third parties except as noted below or upon receipt of an original signed request by the student. The College accords all the rights under the law to students who are declared independent.

Educational records are kept by the College to facilitate the educational development of students. The law defines education records as: "Educational records are those records which: (1) are directly related to a student, and (2) are maintained by an educational agency or institution." Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

The Act provides that information may be released to personnel within the institution, to officials of other institutions at which the student wishes to enroll, to persons or organizations providing student financial aid, to accrediting agencies carrying out their function, in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or others. All SUM students are asked to sign a FERPA Agreement with SUM upon enrolling in the College, which indicates whether the student permits the College to give out directory information about a student's attendance and graduation.

For more information concerning FERPA, please visit:

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html> or call (202) 260-3887.

## STUDENT PRIVACY RIGHTS

Students at SUM have the right to examine their school records, such as high school or college transcripts, SAT scores, and their academic record at SUM. The College annually informs students of the Family Educational Rights and Privacy Act (FERPA), which affords students certain rights with respect to their education records. Student FERPA rights include:

1. The right to know what records are kept, under whose jurisdiction, and for what period of time.
2. The right to inspect and review education records **within forty-five (45) days** of the day the College receives a request for access. Applicants for admission and those denied admission do not have access rights.
  - a. The student should submit the [Records Request Form](#). The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the Registrar does not maintain the records, that official shall advise the student of the correct official to whom the request should be addressed.
3. The right to request an amendment of the education records that the student believes is inaccurate or misleading. When seeking an amendment, the student should write the College official responsible for the record and clearly identify the part of the record that needs to be amended, specifying why it is inaccurate or misleading. If the College decides not to amend the record as requested, the College will notify the student of the decision and advise the student of the right to a hearing regarding the amendment request. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
4. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
  - a. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in one of the following positions: administrative, supervisory, academic, research, support staff (including law enforcement unit personnel and health staff), a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent), a member of the Board of Directors, a student serving on an official committee (such as a disciplinary or grievance committee).
  - b. An additional disclosure exception is to assist another school official in performing official tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill professional responsibilities.
5. The right to change the student I.D. number. In order to change the Student I.D. number, a student must obtain, complete, and submit in person the appropriate form to the Registrar. Two forms of identification are required and may include: SUM Student I.D. card, driver's license, voter registration card, marriage license, court order, or social security card.
6. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA.

The FERPA office is located at:

## **Family Policy Compliance Office**

U.S. Department of Education

400 Maryland Avenue, SW

Washington, D.C. 20202-5920

Phone: 1-800-USA-LEARN (1-800-872-5327)

<http://www2.ed.gov/policy/gen/guid/fpco/index.html>

Questions concerning the Family Educational Rights and Privacy Act may be referred to the Registrar's Office at (916) 306-1628, Main Campus.

## **Student Records Disclosure**

At its discretion, and as appropriate, SUM Bible College and Theological Seminary may provide directory information in accordance within the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974. Directory information includes the name, address, phone number, e-mail address, date and place of birth, dates of attendance, degrees and awards received, honor roll qualification, major field of study, declared concentration of study, full-time or part-time enrollment status, class standing, spouse name, photograph, weight and height of athletic team members, and any other similar information. Such information may be furnished to legitimate inquirers.

Currently enrolled students may withhold disclosure of any category of information under the Family Educational Rights and Privacy Act of 1974 (FERPA). To withhold disclosure, written notification must be received each year in the Registrar's Office prior to **September 2**. Forms requesting the withholding of directory information can be obtained from the Registrar's Office.

The SUM Bible College and Theological Seminary assumes that failure on the part of any student to specifically request the withholding of categories of directory information indicates individual approval for disclosure. You may find additional information at [www.ed.gov/offices/OM/fpco/ferpa/](http://www.ed.gov/offices/OM/fpco/ferpa/).

## **Notification of Grades**

Grades can be reviewed online through the CampusVue Portal software. Only official transcript copies are final grades. As provided under the Family Educational Rights and Privacy Act (FERPA), students may request an appointment to review their records. Parents or other guardians are furnished copies of dependent student report cards only as provided under FERPA; but may request an appointment to review their dependent child's records. Parents or guardians of non-dependent students may only receive a grade report after the non-dependent student signs a FERPA Release Form.

# **GRIEVANCE RIGHTS AND PROCEDURES**

The College and Seminary subscribes to the principle of equal educational opportunity, regardless of sex (cf Title IX of Education Amendments of 1972). Any member of the College community who has a grievance related to this principle should petition in writing to the Associate Academic Dean, who will work with the petitioner for a resolution to the problem. The Executive Committee of the College follows guidelines from Matthew 18 and serves as the ultimate Board of Appeal for any grievances.

Students with a grievance or complaint should follow the Student Complaint Resolution Process chart in the Student Life section of this Catalog.



Generally, disciplinary decisions involving students' progress through the organizational structure are handled at the most appropriate level. Any student who believes their case should be reviewed by a higher authority may submit an appeal in writing. The appeal will follow the chain of command as follows:

- |  |                                 |                       |
|--|---------------------------------|-----------------------|
| 1. Residence Assistant (RA)              | 4. SOA Accountability Committee | 7. Board of Directors |
| 2. Campus Pastor or Cohort Advisor       | 5. Executive Committee          | 8. ABHE and WASC      |
| 3. Director of Student Life and Ministry | 6. SUM Chancellor               |                       |

SUM seeks to provide fair and equitable treatment of all students, maintaining a safe and just learning environment.

## Student Complaint Resolution Process

This applies to issues with community standards, sexual harassment, unlawful discrimination, unlawful harassment, sexual misconduct, retaliation, and / or problems with any SUM staff member, Cohort Advisor, faculty member, or Visionary Leader.		
<b>STEP 1: Grievance Form</b>	This form is found on <a href="http://sum.edu/forms">sum.edu/forms</a> .	
<b>STEP 2: Initial Inquiry</b>	Student Life Director reviews grievance and does one of following:	<ol style="list-style-type: none"> <li>1. Forms a committee based on the nature of the grievance;</li> <li>2. Is able to easily resolve the issue without the formal process;</li> <li>3. Or student is notified that this grievance falls outside the scope of SUM's standards and policies.</li> </ol>
<b>STEP 3: Investigation</b>	This is done by the SUM team / committee or external investigator if necessary. This allows for the party being accused to give a response to the accusation.	
<b>STEP 4: Recommendation</b>	Committee makes recommendation that is reviewed and adjusted by the Executive Team of SUM, if needed.	
<b>STEP 5: Communication</b>	The decision is provided to all parties.	
<b>STEP 6: Appeal</b>	Right to appeal to the Chancellor and the Board of Directors.	

# HEALTH AND SAFETY

## CAMPUS SAFETY AND SECURITY

Under the Clery Act, students at SUM Bible College and Theological Seminary have the right to examine El Dorado Hill's crime statistics. This information is located in the Student Life Office. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or Clery Act, is a federal statute codified at 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46.

The Clery Act requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. Compliance is monitored by the United States Department of Education.

The SUM Bible College and Theological Seminary publishes and distributes an Annual Campus Security Report to current and prospective students and employees. This report is required to provide crime statistics, policy statements regarding various safety and security measures, campus crime prevention program descriptions, and procedures to be followed in the investigation and prosecution of alleged sex offenses.

For more details, please see the [Campus Safety and Security Report](#).

## STUDENT HEALTH POLICIES

### Vaccination Policy

SUM does not have a formal vaccination policy but does recognize the responsibility for each student to be proactive regarding matters of health and wellness. It is recommended that each student receive annual check-ups and follow doctor's recommendations regarding immunizations and health matters.

Typical immunizations that adults should get include, but are not limited to, the following:

Pneumonia (Pneumococcol)	Chickenpox (Varicella)	Shingles (Herpes Zoster)
Hepatitis A / B combined	Meningitis (Meningococcal)	Td (Tetanus booster)
Hepatitis A	MMR (Measles, Mumps and Rubella)	Tdap (Whooping Cough)
Hepatitis B		

To aid students in making wise decisions, websites that might be helpful in making determinations influencing one's well-being are listed below, as well as some clinics that would provide treatment and information.

### Health Websites

US Department of Health and Human Services	<a href="http://www.hhs.gov">www.hhs.gov</a>
CA Department of Public Health	<a href="http://www.cdph.ca.gov/Pages/DEFAULT.aspx">www.cdph.ca.gov/Pages/DEFAULT.aspx</a>
CA Department of Health Care Services	<a href="http://www.dhcs.ca.gov/Pages/default.aspx">www.dhcs.ca.gov/Pages/default.aspx</a>

## Health Clinics (El Dorado Hills, CA)

Golden Foothill, Primary and Specialty Care	El Dorado County Community Health Center	CVS Pharmacy
Phone: (916) 933-4222	4327 Golden Center Dr. Placerville, CA Phone: (530) 621-7700	4400 Latrobe Rd. El Dorado Hills, CA 95762 Phone: (916) 934-0133
Hours		
Mon – Fri: 8 am - 5 pm	Mon – Fri: 8 am – 6pm Sat: 9 am – 1pm	Mon - Fri: 8 am – 9pm Sat - Sun: 10am – 6pm

## ALUMNI

### GRADUATION AND RETENTION RATES

The Office of the Registrar reports retention and graduation data to the U.S. Department’s National Center for Education Statistics (NCES). For a data report, please go to <http://nces.ed.gov/ipeds/datacenter>, and look up SUM under Final Release Data: “SUM Bible College and Theological Seminary, El Dorado Hills, CA”.

General information concerning “Graduate Performance” can also be found on [sum.edu/publications](http://sum.edu/publications).

### EMPLOYMENT FOR GRADUATES

SUM is committed to recruiting, training, and sending out men and women who have a passion to proclaim Jesus Christ to the cities of our world. We offer an affordable theological education combining academic excellence, practical hands on ministry, and personal mentorship. Our holistic approach challenges student character and strengthens their abilities for ministry.

Further information can be found on [sum.edu/california-consumer-disclosures](http://sum.edu/california-consumer-disclosures).

# ACADEMIC INFORMATION

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# LETTER FROM THE CHIEF ACADEMIC OFFICER

The call to ministry is a high and a holy calling. Preparation to fulfill that calling is one of the most important decisions a person will make with regard to their ministry. Here at SUM Bible College and Theological Seminary (SUM) we take your calling very seriously and we want to see you radically succeed for yourself, the Church, and the kingdom of God. SUM is not only a place of academic excellence, although it is that, it is a place for you to grow personally and develop leadership skills and experience that will serve you throughout your life and service to the Lord.



Bible College study is a precious and powerful time for every student when you will build relationships that will continue throughout your life. You will have experiences that will shape your understanding of God and the work you will do in His kingdom. And you will grow closer to the Lord than you have at any time in your life until now. What a journey, what an adventure.

May the Lord bless you in your service and your learning,

Dr. Gary Munson, Ed.D., Th.D.  
Chief Academic Officer

# UNDERGRADUATE DEGREE PROFILES

## BACHELOR OF ARTS IN BIBLICAL STUDIES

The Bachelor of Arts in Biblical Studies (BABS) degree is a three-year degree offered for the purpose of equipping students for effective ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in Biblical Studies.

**NOTE:** The BABS program is not accepting new students at this time, but only serving continuing students. New students may apply for the BATM or the BAWM.

	BA in Biblical Studies (BABS)
Degree Goal	To equip students for effective ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in Biblical Studies.
Concentrations	Biblical Studies (Fivefold Ministry) Church Planting Church Teaching Evangelistic Ministry Global Missions Pastoral Ministry Prophetic Ministry Worship Studies Youth Ministry
Minors	Ministry of the Evangelist Ministry of the Pastor Ministry of the Prophet Ministry of the Teacher
Completion Time	3 years
Tuition / Credit	\$300 per credit
Full-Time Status	10 credits
Credits	139 credits
Academic Requirements	High School graduate or GED with 2.5 GPA minimum Below 2.5 = Provisional Acceptance

## Minors

<b>Ministry of the Evangelist</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of being an evangelist in the contemporary setting.
<b>Ministry of the Pastor</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of being a pastor in the contemporary setting.
<b>Ministry of the Prophet</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of the contemporary prophet.
<b>Ministry of the Teacher</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of the ministry of Christian teaching.

## Concentrations

<b>1. Fivefold Ministry</b>	Students attain a fundamental grounding in Biblical Studies.
<b>2. Church Planting</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of church planting.
<b>3. Church Teaching</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of teaching through church ministries.
<b>4. Evangelistic Ministry</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of an evangelist.
<b>5. Global Missions</b>	Students attain a fundamental grounding in Biblical Studies, focusing on preparing students for mission's work through instruction in the theory and principles of effective cross-cultural ministry.
<b>6. Pastoral Ministry</b>	Students attain a fundamental grounding in Biblical Studies, focusing on preparing students for leadership and discipleship work in the church.
<b>7. Prophetic Ministry</b>	Students attain a fundamental grounding in Biblical Studies, focusing on the unique role of prophetic ministry in addressing cultural issues.
<b>8. Worship Studies</b>	Students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of worship.
<b>9. Youth Ministry</b>	Students attain a fundamental grounding in Biblical Studies, focusing on equipping students towards effective outreach and ministry to young people.

## B. A. in Biblical Studies (BABS) Program Goals

1. Prepare students for vocations as pastors, missionaries, evangelists, and teachers.
2. Offer a specialization in biblical interpretation and theology with a view toward social transformation.
3. Strengthen the student's biblical foundation and spiritual formation process.
4. Foster academic excellence, spiritual fervor, passion for reaching the lost and equipping the church.
5. Provide mentoring for students to mature emotionally, mentally, spiritually and vocationally.
6. Prepare students for relevant and biblically authentic ministry leadership in diverse cultures and settings.
7. Prepare students to work collaboratively as part of a leadership structure.
8. Develop a desire in students for lifelong learning.

## BABS Learning Outcomes

These program-level learning outcomes and specific course-level measurements are determined by department faculty and are incorporated into all courses:

PROGRAM-LEVEL OUTCOMES	
1.	Interpret the texts of the Christian Scripture in relation to both their ancient contexts and in conversation with contemporary theology.
2.	Integrate theology of spiritual formation and church leadership principles with Fivefold ministry practices.
3.	Construct a Pentecostal Christian worldview with interdisciplinary perspectives.
4.	Integrate theological reflection and ethical understanding with ministry practices, church planting, church growth, and community service.
5.	Employ principles of Christian leadership in ministry and service to people of diverse cultures and worldviews.

## B. A. in Biblical Studies (BABS) Degree Requirements (by Category)

CATEGORY	FIVEFOLD	MINOR	CONCENTRATION
Biblical Studies	36	30	30
General Education	48	48	48
Practical Field Ministry	19	19	19
Applied Theology	21	9	18
Minor		18	
Concentration			9
Theology	15	15	15
<b>Total</b>	<b>139</b>	<b>139</b>	<b>139</b>

The above lists are the number of credits that students must take in order to complete the B.A. in Biblical Studies (BABS) degree with certain concentrations and minors.

A student who has taken courses at a previous institution must submit an official transcript to the Admissions Department to determine which credits are eligible to be transferred.



## BACHELOR OF ARTS IN THEOLOGY AND MINISTRY

The Bachelor of Arts in Theology and Ministry (BATM) degree is a three-year degree offered for the purpose of equipping students for effective ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in biblical and theological studies.

	BA in Theology and Ministry (BATM)
Degree Goal	To equip students for effective ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in biblical and theological studies.
Completion Time	3 years
Tuition / Credit	\$300 per credit
Full-Time Status	10 credits
Credits	124 credits
Academic Requirements	High School graduate or GED with 2.0 GPA minimum Below 2.0 = Provisional Acceptance

### B. A. in Theology and Ministry (BATM) Program Goals

1. Prepare students for vocations as pastors, missionaries, evangelists, and teachers.
2. Offer a specialization in biblical interpretation and theology with a view toward social transformation.
3. Strengthen the student's biblical foundation and spiritual formation process.
4. Foster academic excellence, spiritual fervor, passion for reaching the lost and equipping the church.
5. Provide mentoring for students to mature emotionally, mentally, spiritually and vocationally.
6. Prepare students for relevant and biblically authentic ministry leadership in diverse cultures and settings.
7. Prepare students to work collaboratively as part of a leadership structure.
8. Develop a desire in students for lifelong learning.

## BATM Learning Outcomes

These program-level learning outcomes and specific course-level measurements are determined by department faculty and are incorporated into all courses:

PROGRAM-LEVEL OUTCOMES	
1.	Interpret the texts of the Christian Scripture in relation to both their ancient contexts and in conversation with contemporary theology.
2.	Integrate theology of spiritual formation and church leadership principles with fivefold ministry practices.
3.	Construct a Pentecostal Christian worldview with interdisciplinary perspectives.
4.	Integrate theological reflection and ethical understanding with ministry practices, church planting, church growth, and community service.
5.	Employ principles of Christian leadership in ministry and service to people of diverse cultures and worldviews.

## B. A. in Theology and Ministry (BATM) Degree Requirements (by Category)

CATEGORY	CORE	ELECTIVES	TOTAL
Biblical Studies	18		18
General Education	36		36
Practical Field Ministry	19		19
Applied Theology	15	9	24
Theology & Ministry Education	9		9
Theological Studies	18		18
<b>Total</b>	<b>115</b>	<b>9</b>	<b>124</b>

The above lists are the number of credits that students must take in order to complete the B.A. in Theology and Ministry (BATM) degree.

A student who has taken courses at a previous institution must submit an official transcript to the Admissions Department to determine which credits are eligible to be transferred.

## **BACHELOR OF ARTS IN WORSHIP AND MUSIC**

The BAWM (pending WSCUC approval) is a three-year degree that prepares future ministry leaders in musical proficiency through skill and disciplinary development in the tradition of musical conservatories together with a biblical-theological education that cultivates servant leaders with practical ministry experience in a setting that provides personal mentorship. The BAWM cultivates worship leaders with theological understanding, spiritual maturity, and personal integrity who serve the Church in its calling to worship, and who calls humanity into the right relationship with the Triune God. Graduates are prepared for musical performance and church leadership roles as well as graduate education in musical schools or in seminaries.

	<b>BA in Worship and Music (BAWM)</b>
<b>Degree Goal</b>	To equip students for effective worship ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in worship and music.
<b>Completion Time</b>	3 years
<b>Tuition / Credit</b>	\$300 per credit
<b>Music Instruction</b>	\$300 per credit
<b>Full-Time Status</b>	10 credits
<b>Credits</b>	124 credits
<b>Academic Requirements</b>	High School graduate or GED with 2.0 GPA minimum Below 2.0 = Provisional Acceptance

### **B. A. in Worship and Music (BAWM) Program Goals**

1. Prepare students for vocations as pastors, missionaries, evangelists, and teachers.
2. Offer a specialization in worship and music with a view toward social transformation.
3. Strengthen the student's biblical foundation and spiritual formation process.
4. Foster academic excellence, spiritual fervor, passion for reaching the lost and equipping the church.
5. Provide mentoring for students to mature emotionally, mentally, spiritually and vocationally.
6. Prepare students for relevant and biblically authentic ministry leadership in diverse cultures and settings.
7. Prepare students to work collaboratively as part of a leadership structure.
8. Develop a desire in students for lifelong learning.

## BAWM Learning Outcomes

These program-level learning outcomes and specific course-level measurements are determined by department faculty and are incorporated into all courses:

PROGRAM-LEVEL OUTCOMES	
1.	Interpret the texts of the Christian Scripture in relation to both their ancient contexts and in conversation with contemporary theology.
2.	Integrate the study of music and the Christian faith with Pentecostal ministry practices.
3.	Articulate a biblically and historically informed theology of Christian worship.
4.	Perform a public recital on the chosen instrument / voice, applying stylistic, theoretical, interpretive and technical skills.
5.	Evaluate music composition utilizing an undergraduate proficiency level of music theory within parameters of Christian worldview.
6.	Demonstrate competence in worship leading in the local church and service to people of diverse cultures and worldviews.

## B. A. in Worship and Music (BAWM) Degree Requirements (by Category)

CATEGORY	CORE	ELECTIVES	TOTAL
Applied Music	9		9
Biblical Studies	24		24
General Education	36		36
Musical Education	18		18
Worship Studies	21		21
Practical Worship Studies	10		10
Practical Field Ministry	6		6
<b>Total</b>	<b>124</b>		<b>124</b>

The above lists are the number of credits that students must take in order to complete the B.A. in Worship and Music (BAWM) degree.

A student who has taken courses at a previous institution must submit an official transcript to the Admissions Department to determine which credits are eligible to be transferred.

## OFFICE OF STUDENT MINISTRY

SUM's Student Ministry Program is a leader among Bible colleges for providing practical hands-on ministry opportunities in a wide variety of settings and locations, from inner cities to suburban areas. The Student Ministry Office focuses on three distinct areas: Practicum, Outreach, and Internship. Full details of SUM's Practicum policies can be located in the [Student Handbook](#).

### Mission Statement

The Student Ministry Office has a two-fold function.

1. Integrate experiential learning into SUM's academic programs so that students learn to be effective witnesses of the Gospel (a) through a lifestyle that is consistent with the Word of God, and (b) through confident but humble proclamation of the Gospel message.
2. Cultivate and graduate students who are ready to lead in their respective areas of calling.

These functions are accomplished by providing students with opportunities for hands-on ministry, under the mentorship of College-appointed men and women of God.

### Student Ministry Components

#### Practicum

A Practicum is a supervised "hands-on" opportunity to minister the Gospel to individuals by various means and methods. Practicum is about the Praxis of Ministry as opposed to the Theory of Ministry. The Practicum experience is a systematic approach to train students to apply in real life what they are learning in the classroom. A Practicum meets four (4) hours weekly, and one (1) credit is earned per trimester, per Practicum.

The purpose of the ministry Practicum is to broaden the student's ministry experience and to challenge students with tasks that are new to them. These new experiences will take a student from their comfort zone and will create opportunities for the student to learn dependency on the Holy Spirit for their ministry.

Elaborated Practicum clarifications include:

- A minimum of four (4) hours each week in active ministry. A student may volunteer over and above the required time if so desired.
- The student can be trained in a number of areas, such as conducting Bible studies, preaching, teaching, worship, evangelism, ministry event planning, etc.
- The student should not be used as a janitor, runner, secretary, etc. While some of these tasks may be included in the Practicum, the student should have the opportunity for front-line, hands-on ministry such as preaching, teaching, witnessing, discipleship, leading worship, praying for the sick, visitation, etc.
- The Ministry Leader should personally observe and mentor the student as well as provide training and de-briefing of ministry activities.

- It is expected that the Ministry Leader meets with the student weekly to give feedback regarding student progress in the Practicum. This meeting may be during the four (4) hour Practicum period.
- If the student is absent for more than two (2) Practicum sessions, the student will automatically fail the Practicum.
- In order to receive credit for Practicum Ministry, each student is required to complete a [Practicum Agreement Form](#), complete a Daily Prayer Journal, complete the Reflection Application quizzes, and receive an Evaluation of their Practicum work from the Practicum Leader.
- Practicum attendance is mandatory, and any student who misses more than two (2) Practicum sessions will fail the Practicum automatically.
- Forty (40) hours of Practicum are worth one (1) credit on a student's transcript. To graduate, 19 Practicum credits are required for each of the BABS and BATM degrees, and 16 Practicum credits are required for the BAWM degree.
- A student who refuses to complete the Practicum requirements will be dismissed from the program.

### Practicum Requirements

REQUIREMENT	GRADE WEIGHT	DUE
1. Practicum Agreement	Required	Monday at 11:59pm PST (Week 1)
2. Weekly Attendance	15%	Monday at 11:59pm PST (Week 1-10)
2. Prayer Journal	15%	Monday at 11:59pm PST (Week 1-10)
3. Reflection Application Quizzes	40%	Monday at 11:59pm PST (Week 9)
4. Practicum Leader Evaluation	30%	Monday at 11:59pm PST (Week 11)

### BABS and BATM Practicum Graduation Requirements

YEAR	NO. OF CREDITS	TYPE
1 & 2	12	Two (2) Practical Field Ministry (1 credit each) courses per term for six (6) terms
1 & 2	4	Two (2) Mardi Gras Outreaches (2 credits each)
3	3	Three (3) Internship courses (1 credit each)

### BAWM Practicum Graduation Requirements

YEAR	NO. OF CREDITS	TYPE
1 & 2	4	One (1) Practical Field Ministry (1 credit each) for four (4) terms
1 & 2	4	One (1) Music Practicum (1 credit each) for four (4) terms
1 & 2	4	Two (2) Mardi Gras Outreaches, one being Praise & Worship Team (2 credits each)
3	4	Three (3) Music Internship courses (1 credit each), and the Worship / Music Recital (1 credit)

## Summer Missions Practicum

SUM encourages students to go to the ends of the earth for Jesus Christ. Students can earn up to two (2) credits by completing a Summer Mission Practicum anywhere in the world, whether in the U.S. or in foreign locations. Students will be required to plan for maximization of their mission trip: witnessing, street evangelism and preaching, leading Bible Studies, or doing humanitarian works. Students should submit a [Summer Practicum Application](#) to the Student Ministry Office prior to the end of the Spring term if they plan to receive Practicum credit.

### Summer Practicum Requirements

ASSIGNMENT	PERCENTAGE
Practicum Agreement	Required
Outreach Participation	15%
Daily Prayer Journal	15%
Reflection Paper	40%
Practicum Leader Evaluation	30%

## Mardi Gras Outreach

Annually, SUM students from the Main Campus, from across the U.S., and from our foreign sites converge on the city of New Orleans, Louisiana. Students meet together each morning for powerful worship experiences, and the evenings are full of street evangelism outreaches. Students are stirred by the Holy Spirit through worship, prayer, and preaching of God's Word by dynamic Visionary Leaders, and hit the streets as the army of God, sharing their faith with the lost. This event unites the student body and gives practical hands-on training for witnessing in the name of Jesus Christ.

Internationally, this evangelistic outreach is held during a local multi-day (3 or more) festival at a date determined by the International Cohort leadership for international students. SUM students, faculty, and administration share the Gospel of Jesus Christ with people from all walks of life who are searching for truth, acceptance, love, and significance.

All students are required to participate in two (2) Mardi Gras Outreaches (2 credits each) in their first and second years to graduate. **All BAWM students will participate in the Praise and Worship Team for one of the Outreaches.** All first- and second-year students will be automatically registered for Mardi Gras at the start of each Winter term. If a student who has not completed this ministry requirement cannot attend the Outreach, the student must submit a [Mardi Gras-Leave of Absence Request](#). This request is subject for review by the Student Ministry Office. Any student submitting the form after the Add / Drop deadline will not receive a refund of any kind, including credit toward another year for Mardi Gras.

## Mardi Gras Requirements

REQUIREMENT	GRADE WEIGHT
1. Pre-Mardi Gras Morning Prayers	25%
2. Outreach / Conference Participation	25%
3. Daily Prayer Journal	25%
4. Personal Reflection Paper	25%

## Mardi Gras Schedule

YEAR	START TIME / DATE	FINISH TIME / DATE
2021	Check in 4pm, Thurs., Feb. 11 <sup>th</sup>	Free Day, Weds., Feb. 17 <sup>th</sup>

## Internships

Church Internship and Music Internships are practical learning experience programs for final-year students, involving hands-on ministry opportunities in the marketplace, mission field, and church settings, in fulfillment of the Great Commission and the personal mission of Jesus Christ in the world (*Matt. 28:18-19; Mark 16:15-16; Luke 10:1-3; John 4:35-38*). The student will work alongside an Internship Leader who is approved by the Director of Student Life and Ministries or Cohort Advisor, who will guide the student in developing a Senior Year Project demonstrative of the student's call of God and / or course concentration.

### Internship Process

1. The student must submit the [Internship Agreement Form](#) and gain approval of the intended Internship Leader prior to starting the Internship.
2. In consultation with the Internship Leader, BABS and BATM students will propose, outline, describe, and develop a Senior Year Project that expresses a student's calling. BAWM students will develop a Worship / Music Recital as their Senior Year Project.
3. Collaborate with an Internship Leader about four (4) hours per week for mentorship and Project development.
4. Submit weekly Senior Year Project Development Reports.
5. All BABS and BATM students will publicly exhibit their completed Senior Year Projects at the end of the trimester during finals week. All BAWM students will perform a Worship / Music Recital as their Senior Year Project.
6. The student will complete and submit an Internship Evaluation Form via Canvas.



## Internship Course Requirements

### PTM401 Internship I

ASSIGNMENT	PERCENTAGE
Orientation Video	5%
Internship Leader Agreement	15%
Senior Project Proposal	20%
Senior Project Diversity Research	10%
Senior Project Purpose Statement	20%
Senior Project Description and Outline	20%
Internship Leader's Trimester Evaluation of the Student	10%

### PTM402 Internship II

ASSIGNMENT	PERCENTAGE
Orientation Video	5%
Senior Project Development Quiz	35%
Senior Project	50%
Internship Leader's Trimester Evaluation of the Student	10%

### PTM403 Internship III

ASSIGNMENT	PERCENTAGE
Orientation Video	5%
Senior Project Development Quiz	25%
Senior Project Assessment Report	40%
Diversity Research	10%
Leader's Trimester Evaluation of the Student	10%
Senior Project Presentation	10%

## Student Ministry Program Completion Chart

SUM values a holistic education, balancing academic excellence with hands-on ministry and personal mentorship, interwoven with the “Servant of All” ethic. Each trimester, students will enroll in courses as well as put their education into practice with Practicum.

CREDIT HRS.	PRACTICUM CREDITS	INTERNSHIP CREDITS	MARDI GRAS CREDITS
8-16	2		
16-24	3		
24-32	4		
32-40	5		*MG 1
40-48	6		
48-56	7		
56-66	8		
66-74	9		*MG 2
74-82	10		*1
82-90	11		
90-98	12	1	
98-106			
106-114			
114-122		2	
122-130			
130-136			*2
136 +		3	

# GRADUATE DEGREE PROFILES

	MA in Christian Leadership (MACL)	MA in Biblical Studies (MABS)	MA of Divinity (MDiv)
Degree Goal	The MACL program is designed for (1) men and women called to leadership roles or positions in a local church setting, para-church organizations, or the marketplace, and (2) those who are currently in leadership roles who are seeking to enhance their leadership skills both theologically and practically. The program provides students with a solid understanding of Biblical leadership principles and strategies, while preparing them to serve in leadership positions.	The degree equips students for the biblical research aspects of ministry related to teaching, preaching, Bible education, and research. Students research biblical concepts and theological principles with a view toward equipping the saints and building the local church. The MA in Biblical Studies is an appropriate degree for anyone called to serve in any of the five-fold ministries.	The MDiv specializes in biblical interpretation and Christian theological heritage with a view towards building the Kingdom of God impacting culture and society. MDiv students should be able to defend and articulate the Christian ethical and theological system, produce scholarly biblical and theological research, and integrate these principles in all aspects of ministry leadership, development and administration and theological research.
Concentration		Biblical Languages Biblical Exegesis Biblical Theology	
Completion Time	2 years	2 years	3 years
Tuition / Credit	\$260 per credit	\$260 per credit	\$260 per credit
Full-Time Status	6 credits	6 credits	6 credits
Credits	38 credits	48 credits	76 credits
Academic Requirements	A BA degree from an accredited institution. 2.5 GPA minimum Must be currently active in ministry.	A BA degree from an accredited institution. 2.5 GPA minimum Must be currently active in ministry.	A BA degree from an accredited institution. 2.5 GPA minimum Must be currently active in ministry.

## MASTER OF ARTS IN CHRISTIAN LEADERSHIP (MACL)

The Master of Arts in Christian Leadership is a graduate theological education program designed for 1) men and women called to leadership roles or positions in a local church setting, para-church organizations, or the marketplace, and 2) those who are currently in leadership roles who are seeking to enhance their leadership skills both practically and theologically. The program provides students with a solid understanding of biblical leadership principles and strategies, while preparing them to serve in leadership positions.

### MACL Goals

1. Offer a specialization in Christian leadership that is biblical and practical.
2. Prepare students to effectively and efficiently deal with varied challenges in leadership.
3. Strengthen the student's biblical foundation and spiritual life formation processes.
4. Prepare students for leadership roles in a local church setting, para-church organizations, or the marketplace
5. Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, communication, and practice of Biblical leadership principles.

### MACL Learning Outcomes

Program Learning Outcomes (PLOs) are listed here. Course Learning Outcomes (CLOs) are determined by departmental faculty and are included on each course syllabus.

PROGRAM-LEVEL OUTCOMES (PLO)	
1.	Integrate biblical and theological understanding into theories of Christian leadership.
2.	Evaluate theories of Christian leadership within diverse fivefold ministry contexts.
3.	Construct methods for the implementation of Christian principles in leadership and managerial practices, utilizing Christian ethical and spiritual principles.
4.	Integrate practices of Christian spiritual formation into Christian leadership.
5.	Construct a research project which explores a theory of Christian leadership embodied in Christian leadership practices.

# MASTER OF ARTS IN BIBLICAL STUDIES (MABS)

## Concentrations

### Biblical Languages

Offers a specialization in the Bible, biblical interpretation, and theology, and emphasizes a student's abilities to research using Hebrew and Greek language tools and to produce scholarly, biblical, and theological research projects. It will help those who are pursuing a terminal degree in Biblical Studies.

### Biblical Exegesis

Provides an understanding of Scripture and systematic theology, coupled with modern strategies for ministry. Emphasis is placed on thorough research and effective communication, comprehension of foundational biblical and theological truths, and a commitment to godly Christian character.

### Biblical Theology

Provides an understanding of Scriptural theology, coupled with modern strategies for ministry. Emphasis is placed on thorough research and effective communication, and a commitment to godly Christian character. Develops a unified theology of the Bible that respects varied perspectives within individual Bible books.

## MABS Goals

1. Offer a specialization in Bible, biblical interpretation, and theology with a view toward social change.
2. Strengthen the student's biblical foundation and spiritual life formation processes.
3. Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, and communication of the Scriptures and related literature.
4. Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.

## MABS Learning Outcomes

PROGRAM-LEVEL OUTCOMES (PLO)	
1.	Students exhibit broad knowledge of data relevant to biblical studies.
2.	Students interpret Scripture with theological and academic rigor using appropriate interpretive methodology.
3.	Students reflect biblical principles in personal spiritual growth.
4.	Students integrate Scripture in practical ministry, appreciating the roles within the fivefold ministry as Great Commission Christians.
5.	Students effectively present the full Gospel, respecting the local context for the purpose of making disciples through biblical principles.

## MASTER OF DIVINITY (MDIV)

The Master of Divinity specializes in biblical interpretation and Christian theological heritage with a view towards building the Kingdom of God, impacting culture and society. M.Div. students should be able to defend and articulate the Christian ethical and theological system, produce scholarly biblical and theological research, and integrate these principles in all aspects of ministry leadership, development, administration, and theological research.

### M.Div. Goals

1. Offer a specialization in Bible, biblical interpretation, and theology with a view toward urban social change.
2. Strengthen the student's biblical foundation and spiritual life formation processes.
3. Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, and communication of the Scriptures and related literature.
4. Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.
5. Mentor students for the M.Div. journey and a life dedicated to promoting biblical urban societal change.
6. Maintain a delivery system based upon a computer technological paradigm.

### M.Div. Learning Outcomes

PROGRAM-LEVEL OUTCOMES (PLO)	
1.	Construct a Pentecostal Christian theological understanding and conceptual framework for church, society, and the academy in today's multicultural, globalized world.
2.	Interpret the Holy Scripture in historical and contemporary contexts for missional communication and application.
3.	Develop an understanding of ethical leadership and ministry as participating in the work of the Triune God in the world.
4.	Formulate a model of fivefold ministry to equip believers in church and para-church ministries amidst various cultural contexts.
5.	Cultivate Christian character through spiritual disciplines for a life of faithful ministry and service.

# **ADDITIONAL POLICIES FOR GRADUATE PROGRAMS**

## **MARDI GRAS ATTENDANCE**

Seminary students in the two-year programs (MACL and MABS) are required to attend the New Orleans Mardi Gras Outreach event at least once during their time as a SUM graduate student. Students attending the event will be assigned to present at the Mardi Gras Symposium; however, some students may be assigned to online symposiums if they reside outside of the United States. However, attending the Mardi Gras Outreach at least once is required for students in these programs. The Symposium provides an opportunity for the graduate students to present their research on selected topics before an audience comprised of faculty and students. During the Mardi Gras Outreach, Seminary students in attendance are expected to participate in the Breakout Sessions.

## **COURSE LOAD**

A normal class load for SUM's graduate programs ranges between 6-11 classroom credits per trimester. The load for a full-time graduate student is six (6) credits (please refer to [Degree Profile Chart](#)).

## **LEARNING RESOURCES**

### **MAIN CAMPUS**

Main Campus students have access to the limited reference collection located in the SUM Chapel. Course textbooks can be borrowed, and laptops are available on a first-come, first-served basis for homework, and Kindle Fires are available for e-book research. Photocopying and printing are offered through the Main Office. The Main Campus provides spaces for group study and private study to accommodate students' different learning styles. Additionally, the Campus Pastor arranges for tutoring and study hall for all students who would like extra attention.

### **ONLINE**

SUM provides students and faculty with an online eBook library provided by EBSCO. This collection includes EBSCO's eBook Academic Collection and EBSCO's eBook Religion Collection, together around 180,000 volumes.

SUM also provides students and faculty with online journal holdings through ATLA, OMNIfile Full Text Mega, and Philosophy and Religion databases (EBSCO products). The ATLA databases include full text articles from over 490 full text journals in religion, theology, biblical studies, and other related fields from around the world; the OMNIFile Full Text Mega database, which includes full text articles in general studies from over 2,500 publications across the disciplines; and EBSCO's Religion and Philosophy collection, which provides another 300-plus journals across religion, philosophy, and related fields. In addition, SUM students and instructors may access the InterVarsity Press Dictionary collection on the Credo online platform, which contains over 1,000 Bible-related articles, as well as the Oxford Biblical Library database containing many Bible aids, a Bible encyclopedia, various Bible versions, a commentary, and concordances. Students are provided with a login to access these materials. This login provided is the same for Oxford, IVP, and EBSCO databases.

The [SUM Library website](#) offers additional, extensive online resources for students and instructors.

## Publications

Catalogs, consumer information, and promotional literature can be found at [www.sum.edu](http://www.sum.edu).

## Technology Services

SERVICE	PURPOSE	WEBSITE
<b>Google Apps</b>	Web-based email, calendar and document management	<a href="http://www.google.com/a/sum.edu/">www.google.com/a/sum.edu/</a>
<b>CampusVue</b>	Institutional data management system used to keep track of student recruitment, enrollment, registration, records, and grades	<a href="http://portal.sum.edu">portal.sum.edu</a>
<b>Canvas</b>	Course management system used by instructors and administrators to assign and grade students' assignments, papers, and resources.	<a href="http://www.sum.instructure.com">www.sum.instructure.com</a>
<b>Zoom</b>	Internet Video Conferencing for live, face-to-face interaction between online teachers and students	<a href="http://www.zoom.us">www.zoom.us</a>
<b>Sermon TV</b>	Media delivery system used to broadcast chapel services and events from the Main Campus to Cohort Sites around the world.	<a href="http://sum.sermon.net">sum.sermon.net</a>

## Technology Requirements

To participate in online courses, you will need the following computer and broadband specifications.

SPECS	WINDOWS	MAC	ANDROID	IOS
<b>Device</b>	Minimum: Any 1 Ghz single core processor or better (non-Intel)  Display (1,024 x 768)  Recommended: Dual Core 2 Ghz or higher (i3 / i5 / i7 or AMD equivalent)	Minimum: Any 1 Ghz single core processor or better (non-Intel)  Display (1,024 x 768)  Recommended: Dual Core 2 Ghz or higher (i3 / i5 / i7 or AMD equivalent)	Android Device	iPad Mini  iPad 2, 4, 5, 6, 7  iPhone 11, Xs, X, 8, 7, 6s, 6, 5s, 5, 4s, 4  iPod Touch 7, 6, 5, 4  iPhone 3GS (no front facing camera)



<b>Operating System</b>	Windows XP (SP3) Vista (SP1 or later), 7, 8, 8.1, 10	Mac OS X 10.6.8 (Snow Leopard) or later	Android 2.3.x Gingerbread 3.x Honeycomb 4.0.x Ice Cream Sandwich 4.1 / 4.2 / 4.3 Jelly Bean 4.4 Kit Kat 5.0.x Lollipop	iOS 7.0 or later
<b>Internet</b>	1.5Mbps / 1.5Mbps (up / down)	1.5Mbps / 1.5Mbps (up / down)	Wifi for VoIP	Wifi for VoIP
<b>Browser</b>	IE7+, FireFox, Chrome, Safari5+	FireFox, Chrome, Safari5+	Webkit (default), Chrome	Chrome, Safari5+

## Frequently Asked Questions

Students, parents, advisors, and faculty may look at SUM's FAQ page found at [www.sum.edu/faq](http://www.sum.edu/faq).

## GRADING SYSTEM

SUM utilizes a Learning Management System to allow students to effectively receive and submit assignments. Typically, instructors / professors evaluate and comment on a student's assignment within two (2) weeks of the submission. Final grades are reported to the Academic Office through the Student Information System within one (1) week after the trimester is completed.

All written and oral assignments are evaluated by a letter grade according to this system.

<b>A+</b> Excellent 98 -100	<b>B+</b> Very Good 88 - 89	<b>C+</b> Above Average 78 - 79	<b>D+</b> Below Average 68 – 69
<b>A</b> Outstanding 92 - 97	<b>B</b> Good 82 - 87	<b>C</b> Average 77 - 72	<b>D</b> Poor 62 – 67
<b>A-</b> Outstanding 90 - 91	<b>B-</b> Fairly Good 80 - 81	<b>C-</b> Average 70 - 71	<b>D-</b> Poor 60 – 61
			<b>F</b> Fail 00 - 59

The grading system at SUM uses *A*, *B*, *C*, and *D* as passing grades. *AU*, *CR*, *NCR*, or *W* do not carry weight for calculating GPA (Grade Point Average).

<b>AU</b>	Audit	Does not carry grade points
<b>IC</b>	Incomplete	0.0 grade points per trimester hour
<b>CR</b>	Credit	Does not carry grade points.
<b>NCR</b>	No Credit (Repeat Class)	Does not carry grade points.
<b>W</b>	Withdraw	Does not carry grade points
<b>WA</b>	Withdrawal for absences	0.0 grade points per trimester hour
<b>ADW</b>	Administrative Withdrawal	0.0 grade points per trimester hour

An Incomplete (*I*) grade must be completed within three (3) months or it becomes an *F*.

Credits transferred from other colleges determine course completion but are not calculated as part of a student's GPA at SUM.

## GRADING POLICIES

### Late Assignment Submission

For Most assignments, professors will not consider late work for a grade after the published due date and will record a "0" (zero) in the grade book. At their discretion, professors may opt to allow late work on some assignments with an appropriate grade penalty. If a student has an extenuating circumstance that interferes with turning in work on time and would like to request permission to turn in an assignment late, the student must submit an [Assignment Deadline Extension Appeal Form](#) to the professor.

### Examinations

Mid-term and final examinations are administered every trimester. Other exams may be scheduled at the professor's discretion. In accordance with the Late Assignment Submission policy, make-up exams are not given without a physician's excuse, military service, or other extreme circumstance. If an exam has been missed, students must apply for an extension through the Chief Academic Officer's Office, including proper documentation. All approved make-up exams must be completed within one (1) week from the date of the missed exam. Any exam not made up within the specified time will receive a grade of "0" (zero).

### Incompletes and Extensions

Exams, presentations, written assignments, projects, etc., will not be accepted after the due date. If a student has extenuating circumstances, the student must appeal to the Office of the Chief Academic Officer (CAO) by submitting the [Academic Incomplete Request](#), or the [Assignment Deadline Extension Appeal](#) Forms.

**Assignment Deadline Extension Appeal Form:** Extenuating circumstances must rise to the level of such things as being extremely ill, necessitating hospitalization or confinement to bed, or if an emergency arises beyond the student's control such as an extended power outage or internet outage. Extensions must be requested in writing before the end of the term using the Assignment Deadline Extension Appeal Form, and may be granted by consent of the instructor and Chief Academic Officer. The Chief Academic Officer will establish an appropriate due date by which the student must submit all outstanding assignments. If the student fails to submit the outstanding assignments by the agreed upon date, the student's achieved grade will be entered into the student's permanent record.

Students are to submit all approved late work in to the Office of the Chief Academic Officer. Assignments will not be accepted after the extension date, or the student will receive a grade of "0" (zero). The instructor has the prerogative to deduct points for late work, even though an extension may have been granted.

**Academic Incomplete Request Form:** If a student is unable to complete a course, several assignments and not simply one late assignment, then the student may apply for an Incomplete using the Academic Incomplete Request Form. An Incomplete allows the student to submit their missing assignments up to three (3) months after the end of the term.

## Change of Grade

It is the student's responsibility to retain all graded and returned assignments and exams until final grades are received by the Registrar, in the unlikely event that an error in calculating or reporting a grade has been made. In the case of such an assumption by the student, the instructor should be informed immediately. If warranted, the instructor will initiate a change of grade with the Academic Office. The deadline for a grade change request is six (6) weeks after the close of a trimester.

## Repeating of Courses

A student may attempt to improve a grade in any course by repeating the course. Each grade is entered on the transcript and used for the appropriate trimester grade point average (GPA). However, in calculating the cumulative grade point average, only the highest grade is used, and the hours are counted only once. Courses repeated at other institutions may not be used to raise grades.

## Dean's List

The Chief Academic Officer carefully and thoughtfully defines the criteria of the Dean's List for SUM in order to encourage high academic performance.

The criteria for the Dean's List are as follows:

- The student must be pursuing an undergraduate degree.
- The student must maintain fulltime enrollment throughout the course of the trimester (i.e., not taking W's which lower a student's status below full-time, ten (10) credit hours).
- The student's term GPA must be 3.5 or higher on a 4.0 scale.

The Dean's List rewards students based on the current term GPA rather than cumulative GPA in order to encourage students to seek to excel even if their performance in a previous term was not high.

## GRADUATION REQUIREMENTS

The SUM curriculum requires the following credits for graduation:

PROGRAM	CLASSROOM CREDITS	EXPERIENTIAL MINISTRY CREDITS	GPA NEEDED FOR GRADUATION
<b>B.A. in Biblical Studies</b>	120	19	2.00
<b>B.A. in Theology &amp; Ministry</b>	105	19	2.00
<b>B.A. in Worship &amp; Music</b>	108	16	2.00
<b>M.A. in Christian Leadership</b>	38	NA	2.50
<b>M.A. in Biblical Studies</b>	48	NA	2.50
<b>Master of Divinity</b>	76	NA	2.50

Each BA graduate candidate must fulfill the following:

1. Earn a cumulative GPA of 2.0 or greater for BA.
2. Submit an [Intent to Graduate Form](#).
3. Take the Bible Knowledge Exit Exam.

4. Take the Graduating Student Survey.
5. Financial Aid Exit Counseling (U. S. students only).

Each MABS, MACL, or MDiv. graduate candidate must fulfill the following:

1. Earn a cumulative GPA of 2.5 or greater.
2. Submit an [Intent to Graduate Form](#).
3. Take the Graduating Student Survey.
4. Successfully complete Leadership Symposium requirement.
5. Successfully complete Capstone Project requirement.

## LATIN HONORS

Graduating students will be honored for outstanding academic achievement as indicated by their GPA:

ACADEMIC HONOR	LATIN TRANSLATION	STOLE COLOR	BACHELOR'S MINIMUM GPA	MASTER'S MINIMUM GPA
Cum Laude	"with honor"	White	3.50 - 3.69	3.50 - 3.69
Magna Cum Laude	"with great honor"	Silver	3.70 - 3.89	3.70 - 3.89
Summa Cum Laude	"with highest honor"	Gold	3.90 – 4.0	3.90 - 4.0

The determination of GPA will be based on grades including the final trimester of the senior year. Students graduating in the Spring will be awarded honor cords based on their most previous trimester's cumulative GPA while their diploma will bear the final results of the final outcome of their GPA.

Students with the highest GPA for the academic year will be designated Valedictorian (highest) and Salutatorian (second highest). Appropriate recognition will be granted these students.

# COURSE LISTINGS

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# TERMINOLOGY

TERM	DESCRIPTION
<b>Code</b>	A 7- or 8-digit code that distinguishes unique courses.
<b>Course Name</b>	A course title.
<b>Requirement</b>	An indication of whether a course is a Core, a Required course, or an Elective.
<b>Credit Worth</b>	An indication of how many credits the course will fulfill.
<b>Completed Credit</b>	A sum of how many credits have been fulfilled.
<b>Grade / Transfer</b>	An indication of the grade earned, or whether the credit was transferred.
<b>Gen. Ed.</b>	General Education courses required by the federal government.
<b>Core</b>	Courses that are worth 3 credits that must be taken in order to graduate.
<b>Required</b>	Courses that must be taken for a well-rounded life.
<b>Elective</b>	One course that can be chosen out of many courses.

## UNDERGRADUATE CURRICULA SCHEDULES

### B.A. IN BIBLICAL STUDIES (BABS) – FIVEFOLD

Last Updated: 2020-21

Credits:139

BACHELOR'S IN BIBLICAL STUDIES COURSES			
Biblical Studies Core			18
BIB1113	Old Testament History & Literature	Core	3
BIB1213	New Testament History & Literature	Core	3
BIB1313	The Book of Acts	Core	3
THE1313	Interpreting & Understanding the Bible	Core	3
BIB2213	Romans & Galatians	Core	3
BIB2223	Pentateuch	Core	3
BABS Elective (Choose 18 Credits)			18
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB2413	Corinthians Correspondence	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3313	Old Testament Minor Prophets	Elective	3
BIB3323	Old Testament Historical Books	Elective	3

General Education Core			48
EDU2313	Philosophy of Education or other General Education	Core	3
ENG1223	College Writing	Core	3
ENG1323	College Research and Writing Methods	Core	3
GER1123	College Core	Core	3
GER1133	Foundations of Human Behavior	Core	3
GER1213	Principles of Leadership	Core	3
GER1313	Introduction to Cultures	Core	3
MAT1123	Applied Mathematics or College Mathematics	Core	3
SCI11X3	SCI1113 Physical Science or SCI1123 Biological Science	Required	3
HIS2XX3	History Elective	Required	3
GEO3113	Historical Geography or Speech or World Literature	Core	3
GER3113	Core Completion	Core	3
HIS3113	Church History	Core	3
HIS3323	Pentecostal Doctrine and History	Core	3
MUS3213	Music or Art Appreciation	Core	3
PHEXXXX	Physical Education (9- $\frac{1}{3}$ credit classes)	Core	3
Practical Field Ministry Core			19
CSPXXXX	9 Christian Service at 0 credit each	Core	0
PFMXXXX	12 Practicums at 1 credit each	Core	12
PFMXXXX	3 Internships at 1 credit each	Core	3
PFMXXXX	2 Mardi Gras Outreaches at 2 credits each	Core	4
Applied Theology Core			21
ATH1223	Introduction to the Fivefold Ministry	Core	3
ATH2213	Homiletics	Core	3
MIS2113	Introduction to Global Missions	Core	3
ATHXXXX	Choose any 12 credits from Applied Theology (ATH)	Elective	12
Theology Core			15
THE1123	Systematic Theology I	Core	3
THE1133	Theology & the Practice of Evangelism	Core	3
THE1213	Systematic Theology II	Core	3
THE2113	Theology of Spiritual Formation	Core	3
THE2313	Systematic Theology III	Core	3

## B.A. in Biblical Studies (BABS) – Minors

In order to fulfill degree requirements for the B. A. in Biblical Studies with a minor, students must complete core BABS courses along with specific Applied Theology courses pertaining to the chosen Minor. The following curriculum schedule offers a listing of the core courses for all BABS Minor degrees, followed by a listing of specific courses required for each Minor.

**Last Updated:** 2020-21

**Credits:**139

BACHELOR'S IN BIBLICAL STUDIES: MINOR COURSES			
Biblical Studies			18
BIB1113	Old Testament History & Literature	Core	3
BIB1213	New Testament History & Literature	Core	3
BIB1313	The Book of Acts	Core	3
THE1313	Interpreting & Understanding the Bible	Core	3
BIB2213	Romans & Galatians	Core	3
BIB2223	Pentateuch	Core	3
BABS: Evangelist Electives (Choose 12 Credits)			12
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB2413	Corinthians Correspondence	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3313	Old Testament Minor Prophets	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
General Education			48
EDU2313	Philosophy of Education or other General Education	Core	3
ENG1223	College Writing	Core	3
ENG1323	College Research and Writing Methods	Core	3
GER1123	College Core	Core	3
GER1133	Foundations of Human Behavior	Core	3
GER1213	Principles of Leadership	Core	3
GER1313	Introduction to Cultures	Core	3
MAT1123	Applied Mathematics or College Mathematics	Core	3
SCI11X3	SCI1113 Physical Science or SCI1123 Biological Science	Required	3
HIS2XX3	History Elective	Required	3
GEO3113	Historical Geography or Speech or World Literature	Core	3
GER3113	Core Completion	Core	3



HIS3113	Church History	Core	3
HIS3323	Pentecostal Doctrine and History	Core	3
MUS3213	Music or Art Appreciation	Core	3
PHEXXXX	Physical Education (9-1½ credit classes)	Core	3
Practical Field Ministry			19
CSPXXXX	9 Christian Service at 0 credit each	Required	0
PFMXXXX	12 Practicums at 1 credit each	Required	12
PFMXXXX	3 Internships at 1 credit each	Required	3
PFMXXXX	2 Mardi Gras Outreaches at 2 credits each	Required	4
Applied Theology			9
ATH1223	Introduction to the Fivefold Ministry	Core	3
ATH2213	Homiletics	Core	3
MIS2113	Introduction to Global Missions	Core	3
Theology			15
THE1123	Systematic Theology I	Core	3
THE1133	Theology & the Practice of Evangelism	Core	3
THE1213	Systematic Theology II	Core	3
THE2113	Theology of Spiritual Formation	Core	3
THE2313	Systematic Theology III	Core	3
Minor: Ministry of the Evangelist			18
ATH3183	Evangelism from a Cultural Perspective	Required	3
ATH3193	Evangelistic Preaching	Required	3
ATH3243	The Vocational Evangelist	Required	3
ATH3253	Evangelism and the Kingdom of God	Required	3
ATH3263	Church Evangelism	Required	3
ATH4113	History of Awakenings	Required	3
Minor: Ministry of the Pastor			18
ATH2323	Church Leadership	Required	3
ATH3163	The Pastor as Disciple-Maker	Required	3
ATH3283	Church Growth Strategies	Required	3
ATH3293	Principles of Church Management	Required	3
ATH3363	Special Studies in Pastoral Ministries	Required	3
ATH3373	The Pastor and Interpersonal Relationships	Required	3
Minor: Ministry of the Prophet			18
ATH3173	Prophetic Voices in Preaching	Required	3
ATH3523	Role of the Prophet (Local Church, Society, Culture)	Required	3
ATH3543	The Contemporary Prophet (Life, Prayer, Power, Social	Required	3

	Justice)		
ATH3643	Prophets of the Bible	Required	3
ATH4113	History of Awakenings	Required	3
ATH4213	Theology of the Prophetic (EQ: Theology of Culture)	Required	3
<b>Minor: Ministry of the Teacher</b>			<b>18</b>
ATH3453	Curriculum Design & Development	Required	3
ATH3463	Jesus as the Master Teacher	Required	3
ATH3473	Spirit-Filled Teaching Strategies	Required	3
ATH3483	Christian Foundations of Teaching	Required	3
ATH3493	Research Methods & the Spirit	Required	3
ATH3513	Teacher as Spirit-filled Communicator	Required	3

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## B.A. in Biblical Studies (BABS) – Concentrations

In order to fulfill degree requirements for the B. A. in Biblical Studies with a concentration, students must complete core BABS courses along with specific Applied Theology courses pertaining to the chosen Concentration. The following curriculum schedule offers a listing of the core courses for all BABS Concentration degrees, followed by a listing of specific courses required for each Concentration.

**Last Updated:** 2020-21

**Credits:**139

BACHELOR'S IN BIBLICAL STUDIES: CONCENTRATION COURSES			
Biblical Studies			18
BIB1113	Old Testament History & Literature	Core	3
BIB1213	New Testament History & Literature	Core	3
BIB1313	The Book of Acts	Core	3
THE1313	Interpreting & Understanding the Bible	Core	3
BIB2213	Romans & Galatians	Core	3
BIB2223	Pentateuch	Core	3
BABS: Church Planting Electives (Choose 12 Credits)			12
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB2413	Corinthians Correspondence	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3313	Old Testament Minor Prophets	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
General Education			48
EDU2313	Philosophy of Education or other General Education	Core	3
ENG1223	College Writing	Core	3
ENG1323	College Research and Writing Methods	Core	3
GER1123	College Core	Core	3
GER1133	Foundations of Human Behavior	Core	3
GER1213	Principles of Leadership	Core	3
GER1313	Introduction to Cultures	Core	3
MAT1123	Applied Mathematics or College Mathematics	Core	3
SCI11X3	SCI1113 Physical Science or SCI1123 Biological Science	Required	3
HIS2XX3	History Elective	Required	3
GEO3113	Historical Geography or Speech or World Literature	Core	3
GER3113	Core Completion	Core	3

HIS3113	Church History	Core	3
HIS3323	Pentecostal Doctrine and History	Core	3
MUS3213	Music or Art Appreciation	Core	3
PHEXXXX	Physical Education (9-1/3 credit classes)	Core	3
Practical Field Ministry			19
CSPXXXX	9 Christian Service at 0 credit each	Core	0
PFMXXXX	12 Practicums at 1 credit each	Required	12
PFMXXXX	3 Internships at 1 credit each	Required	3
PFMXXXX	2 Mardi Gras Outreaches at 2 credits each	Required	4
Applied Theology			18
ATH1223	Introduction to the Fivefold Ministry	Core	3
ATH2213	Homiletics	Core	3
MIS2113	Introduction to Global Missions	Core	3
ATHXXXX	Choose any 9 elective credits from Applied Theology (ATH)	Required	9
Theology			15
THE1123	Systematic Theology I	Core	3
THE1133	Theology & Practice of Evangelism	Core	3
THE1213	Systematic Theology II	Core	3
THE2113	Theology of Spiritual Formation	Core	3
THE2313	Systematic Theology III	Core	3
Concentration: Church Planting			9
ATH3113	Foundations of Church Planting	Required	3
ATH3213	Establishing Church and Community Ministry	Required	3
ATH3313	Contemporary Issues in Church Development	Required	3
Concentration: Church Teaching			9
ATH3453	Curriculum Design & Development	Required	3
ATH3463	Jesus as the Master Teacher	Required	3
ATH3493	Research Methods & the Spirit	Required	3
Concentration: Evangelistic Ministry			9
ATH3193	Evangelistic Preaching	Required	3
ATH3243	The Vocational Evangelist	Required	3
ATH4113	History of Awakenings	Required	3
Concentration: Global Missions			9
MIS2213	Cultural Anthropology and Communication	Required	3
MIS3213	Contemporary Issues in Missions	Required	3
MIS3323	Missionary Life, Principles, and Practices	Required	3

Concentration: Pastoral Ministry				9
ATH2323	Church Leadership	Required		3
ATH3163	The Pastor as Disciple-Maker	Required		3
ATH3293	Principles of Church Management	Required		3
Concentration: Prophetic Ministry				9
ATH3523	Role of the Prophet (Local Church, Society, Culture)	Required		3
ATH3643	Prophets of the Bible	Required		3
ATH4213	Theology of the Prophetic	Required		3
Concentration: Worship Studies				9
ATH3423	Theology of Worship	Required		3
ATH3433	The Heart of Worship	Required		3
ATH3443	Essentials of Worship Leading	Required		3
Concentration: Youth Ministry				9
ATH2233	Introduction to Youth Ministry	Required		3
ATH3163	Pastor as Disciple Maker	Required		3
ATH3333	Youth Evangelism and Programming	Required		3

## B.A. in Biblical Studies Degree Requirements (by Trimester)

**Total Credits: 139**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		14.33
BIB1113	Old Testament History & Literature	3
GER1133	College Core	3
THE1133	Theology and Practice of Evangelism	3
THE1313	Interpreting and Understanding the Bible	3
PFM1111	Practical Field Ministry 1	1
PFM1121	Practical Field Ministry 2	1
PHE1110	Physical Education 1	0.33
CSP1110	Christian Service 1	0

1 <sup>st</sup> Year Winter		16.33
BIB1213	New Testament History & Literature	3
ENG1223	College Writing	3
ATH1223	Introduction to Fivefold Ministry	3
HISXXXX	History Elective	3
PFM1211	Practical Field Ministry 3	1
PFM1221	Practical Field Ministry 4	1
PFMXXXX	Mardi Gras 1	2
PHE1210	Physical Education 2	0.33
CSP1210	Christian Service 2	0

1 <sup>st</sup> Year Spring		14.34
ENG1323	College Research and Writing Methods	3
MAT1123	Applied Mathematics	3
GER1213	Principles of Leadership	3
ATHXXXX	Elective	3
PFM1311	Practical Field Ministry 5	1
PFM1321	Practical Field Ministry 6	1
PHE1310	Physical Education 3	0.34
CSP1310	Christian Service 3	0

2 <sup>nd</sup> Year Fall		14.33
BIB1313	The Book of Acts	3
HIS3323	Pentecostal Doctrine & History	3
THE2113	Theology of Spiritual Formation	3
THE1123	Systematic Theology I	3
PFM2111	Practical Field Ministry 7	1
PFM2121	Practical Field Ministry 8	1
PHE2110	Physical Education 4	0.33
CSP2110	Christian Service 4	0

2 <sup>nd</sup> Year Winter		16.33
MIS2113	Introduction to Global Missions	3
BIB2223	Pentateuch	3
ATH2213	Homiletics	3
THE1213	Systematic Theology II	3
PFM2211	Practical Field Ministry 9	1
PFM2221	Practical Field Ministry 10	1
PFMXXXX	Mardi Gras 2	2
PHE2210	Physical Education 5	0.33
CSP2210	Christian Service 5	0

2 <sup>nd</sup> Year Spring		14.34
THE2313	Systematic Theology III	3
BIBXXXX	Biblical Studies Elective	3
ATHXXXX	Applied Theology Elective	3
ATHXXXX	Applied Theology Elective	3
PFM2311	Practical Field Ministry 11	1
PFM2321	Practical Field Ministry 12	1
PHE2310	Physical Education 6	0.34
CSP2310	Christian Service 6	0

3 <sup>rd</sup> Year Fall		16.33
HIS3113	Church History	3
GEO3113	Historical Geography of Bible Lands	3
GER1133	Foundation of Human Behavior	3
BIBXXXX	Biblical Studies Elective	3
ATHXXXX	Applied Theology Elective	3
PFM3111	Church Internship	1
PHE3110	Physical Education 7	0.34
CSP3110	Christian Service 7	0

3 <sup>rd</sup> Year Winter		16.33
BIB2213	Romans & Galatians	3
GER1313	Introduction to Cultures	3
SCIXXXX	Science Elective	3
BIBXXXX	Biblical Studies Elective	3
ATHXXXX	Applied Theology Elective	3
PFM3211	Church Internship 2	1
PHE3210	Physical Education 8	0.33
CSP3210	Christian Service 8	0

3 <sup>rd</sup> Year Spring		16.34
EDU2313	Philosophy of Education	3
MUS3213	Music Appreciation	3
BIBXXXX	Biblical Studies Elective	3
ATHXXXX	Applied Theology Elective	3
GER3113	Core Completion	3
PFM3311	Church Internship 3	1
PHE3310	Physical Education 9	0.34
CSP3310	Christian Service 9	0

## B.A. in Biblical Studies (BABS) Electives

Minor: Ministry of the Evangelist		
ATH0001	ATH3193	Evangelistic Preaching
ATH0002	ATH3183	Evangelism from a Cultural Perspective
ATH0003	ATH3253	Evangelism and the Kingdom of God
ATH0004	ATH3242	The Vocational Evangelist
ATH0005	ATH4113	History of Awakenings
ATH0006	ATH3263	Church Evangelism
Minor: Ministry of the Pastor		
ATH0001	ATH2323	Church Leadership
ATH0002	ATH3373	The Pastor and Interpersonal Relationships (EQ: ATH4183 Group Dynamics)
ATH0003	ATH3283	Church Growth Strategies
ATH0004	ATH3293	Principles of Church Management (EQ: ATH4173 Administering Sacraments and Rituals)
ATH0005	ATH3393	Special Studies in Pastoral Ministries
ATH0006	ATH3163	The Pastor as Disciple-Maker (EQ: ATH3383 Spiritual Directions / ATH4193 Models of Discipleship)
Minor: Ministry of Prophet		
ATH0001	ATH3173	Prophetic Voices in Preaching
ATH0002	ATH3523	Role of the Prophet (Local Church, Society, Culture)
ATH0003	ATH3533	Theology of the Prophetic
ATH0004	ATH3543	The Contemporary Prophet (Life of the Prophet, Prayer, Power, Social Justice)
ATH0005	ATH4113	History of Awakenings
ATH0006	THE3143	Prophets of the Bible
Minor: Ministry of Teacher		
ATH0001	ATH3483	Christian Foundations of Teaching
ATH0002	ATH3463	Jesus as the Master Teacher
ATH0003	ATH3473	Spirit-Filled Teaching Strategies
ATH0004	ATH3452	Curriculum Design & Development (EQ: EDU2333 Creative Teaching Methods & Curriculum Design)
ATH0005	ATH3513	Teacher as Spirit-filled Communicator
ATH0006	ATH3494	Research Methods & the Spirit (EQ: Research Methods)
Concentration: Church Planting		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH3143	Foundations of Church Planting



ATH0004	ATH3153	Establishing Church and Community Ministry
ATH0005	ATH3273	Contemporary Issues in Church Development
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Church Teaching</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH3463	Jesus as the Master Teacher
ATH0004	ATH3453	Curriculum Design & Development (EQ: EDU2333 Creative Teaching Methods & Curriculum Design)
ATH0005	ATH3493	Research Methods & the Spirit (EQ: Research Methods)
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Evangelistic Ministry</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH3193	Evangelistic Preaching
ATH0004	ATH3243	The Vocational Evangelist
ATH0005	ATH4123	History of Awakenings
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Global Missions</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	MIS2213	Cultural Anthropology and Communications
ATH0004	MIS3213	Contemporary Issues in Missions
ATH0005	MIS3323	Missionary Life, Principles and Practices
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Pastoral Ministry</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH2323	Church Leadership
ATH0004	ATH3293	Principles of Church Management (EQ: ATH4173 Administering Sacraments and Rituals)
ATH0005	ATH3163	The Pastor as Disciple-Maker (EQ: ATH3383 Spiritual Directions /ATH4193 Models of Discipleship)
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Prophetic Ministry</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course

ATH0003	ATH3443	Essentials of Worship Leading
ATH0004	ATH3423	Theology of Worship
ATH0005	ATH3393	The Heart of Worship
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Worship Studies</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH3443	Essentials of Worship Leading
ATH0004	ATH3423	Theology of Worship
ATH0005	ATH3393	The Heart of Worship
ATH0006	ATHXXXX	Choose any Applied Theology course
<b>Concentration: Youth Ministry</b>		
ATH0001	ATHXXXX	Choose any Applied Theology course
ATH0002	ATHXXXX	Choose any Applied Theology course
ATH0003	ATH2233	Introduction to Youth Ministry
ATH0004	ATH3333	Youth Evangelism and Programming
ATH0005	ATH3163	Pastor as Disciple Maker (EQ: ATH3383 Spiritual Direction)
ATH0006	ATHXXXX	Choose any Applied Theology course

## B.A. IN THEOLOGY AND MINISTRY (BATM)

Last Updated: 2020-21

Credits:124

BACHELOR'S IN THEOLOGY AND MINISTRY COURSES			
Applied Theology			24
ATH101	Theology & Practice of Fivefold Ministry	Core	2
ATH102	Theology & Practice of Evangelism	Core	2
ATH103	Theology & Practice of Spiritual Formation	Core	2
ATH201	Pentecostal Ministry in the Local Church	Core	2
ATH202	Global Mission	Core	2
ATH203	Homiletics	Core	2
ATH204	Studies in Fivefold Ministries	Core	3
ATH2XX	Choose any 3 credits of Ministry Electives: Intermediate	Required	3
ATH3XX	Choose any 6 credits of Ministry Electives: Advanced	Required	6
Biblical Studies			18
BIB101	Interpreting & Understanding the Bible	Core	3
BIB201	Old Testament History & Literature	Core	3
BIB202	New Testament History & Literature	Core	3
BIB3XX	Choose any 6 credits of Biblical Interpretations: Intermediate	Core	6
BIB4XX	Choose any 3 credits of Biblical Interpretation: Advanced	Core	3
General Education			36
ENG101	College Writing	Core	3
FMV101	Formation in Ministry Vocation (College Core)	Core	3
HEA101	Health and Physical Education	Core	3
LED110	Principles of Leadership	Core	3
MATXXX	Applied Mathematics Course	Core	3
PHL110	Introduction to Critical Thinking	Core	3
HIS2XX	World History	Required	3
SCI2XX	Physical Science	Required	3
SOC2XX	Social Science (also, PSYXXX or SSXXX)	Required	3
EDU301	Philosophy of Education	Core	3
HIS3XX	Christian History	Required	3
GER303	Fivefold Ministry Vocation (Core Completion)	Core	3
Practical Field Ministry			19
ATHXXX	2 Mardi Gras Outreaches at 2 credits each	Core	4
PFM1XX	Tier 1: Practicums at 1 credit each	Core	3
PFM111	Theology & Practice of Fivefold Ministry: Practicum	Core	1
PFM112	Theology & Practice of Evangelism: Practicum	Core	1

PFM113	Theology & Practice of Spiritual Formation: Practicum	Core	1
PFM2XX	3 Tier 2: Practicums at 1 credit each	Core	3
PFM211	Global Missions Practicum	Core	1
PFM212	Local Church Practicum	Core	1
PFM213	Preaching & Proclamation Practicum	Core	1
PFM3XX	3 Internships at 1 credit each	Core	3
Theological Studies			18
THE101	Pentecostal Theology	Core	3
THE201	Theology I: Scripture & the Doctrine of God	Core	3
THE202	Theology II: Christology, Soteriology, & Ecclesiology	Core	3
THE203	Theology III: Pneumatology & Eschatology	Core	3
THE310	Christianity & Cultures Course	Core	3
THE401	Theological Ethics	Core	3
Theology & Ministry Education			9
AEAXXX	Aesthetic Arts Appreciation	Core	3
ENG201	College Research and Writing	Core	3
GER301	Global Cultures	Core	3

## B. A. in Theology and Ministry Degree Requirements (by Trimester)

**Total Credits: 124**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		13
FMV101	Formation in Ministry Vocation	3
BIB101	Interpreting & Understanding the Bible	3
ATH101	Theology & Practice of Fivefold Ministry	2
PFM111	Theology & Practice of Fivefold Ministry: Practicum	1
LED110	Principles of Leadership	3
PFM101	Tier 1 Practicum	1

1 <sup>st</sup> Year Winter		15
ENG101	College Writing	3
ATH102	Theology & Practice of Evangelism	2
PFM112	Theology & Practice of Evangelism Practicum	1
THE101	Pentecostal Theology	3
PFM102	Tier 1 Practicum	1
ATH120	Mardi Gras Practicum	2
BIB201	Old Testament History & Literature	3

1 <sup>st</sup> Year Spring		13
ATH103	Theology & Practice of Spiritual Formation	2
PFM113	Theology & Practice of Spiritual Formation Practicum	1
MATXXX	Mathematics Course	3
PFM103	Tier 1 Practicum	1
BIB202	New Testament History & Literature	3
ENG201	College Research & Writing	3

2 <sup>nd</sup> Year Fall		13
PHL110	Intro. to Critical Thinking	3
AEAXXX	Aesthetic Arts Course	3
ATH202	Global Missions	2
PFM211	Global Missions Practicum	1
THE201	Theology I: Scripture & Doctrine of God	3
PFM201	Tier 2 Practicum	1

2 <sup>nd</sup> Year Winter		15
HIS2XX	World History Course	3
ATH201	Pentecostal Ministry in the Local Church	2
PFM212	Local Church Practicum	1
SCI2XX	Physical Science Course	3
THE202	Theology II: Christology, Soteriology, & Ecclesiology	3
PFM202	Tier 2 Practicum	1
ATH220	Mardi Gras Practicum	2

2 <sup>nd</sup> Year Spring		13
ATH203	Homiletics	2
ATH213	Preaching & Proclamation Practicum	1
ATH204	Studies in Fivefold Ministry	3
THE203	Theology III: Pneumatology & Eschatology	3
PFM203	Tier 2 Practicum	1
BIB3XX	Biblical Interpretation Course: Intermediate	3

3 <sup>rd</sup> Year Fall		13
PSY2XX SOC2XX SS2XX	Social Science Course	3
ATH2XX	Ministry Elective: Intermediate	3
HISXXX	Christian History Course	3
BIB3XX	Biblical Interpretation Course: Intermediate	3
PFM301	Tier 3 Internship	1

3 <sup>rd</sup> Year Winter		16
HEA101	Health & Physical Education	3
EDU301	Philosophy of Education	3
ATH3XX	Ministry Elective: Advanced	3
THE401	Theological Ethics	3
BIB4XX	Biblical Interpretation Course: Advanced	3
PFM302	Tier 3 Internship	1

3 <sup>rd</sup> Year Spring		13
GER301	Global Cultures	3
THE310	Christianity & Culture	3
ATH3XX	Ministry Elective: Advanced	3
GER303	Fivefold Ministry Vocation	3
PFM303	Tier 3 Internship	1

## B.A. in Theology and Ministry (BATM) Electives

Biblical Interpretation Courses		
BIB0001	BIB210	Pentateuch
BIB0002	BIB212	Daniel & Revelation
BIB0003	BIB214	Romans & Galatians
BIB0004	BIB216	Old Testament Major Prophets
BIB0005	BIB218	Corinthians Correspondence
BIB0006	BIB220	The Book of Acts
BIB0007	BIB230	Introduction to Biblical Languages
BIB0008	BIB301	Historical Geography of Bible Lands
BIB0009	BIB305	Johannine Literature
BIB0010	BIB312	Synoptic Gospels
BIB0011	BIB314	Hebrews & General Epistles
BIB0012	BIB316	Old Testament Minor Prophets
BIB0013	BIB318	Old Testament Historical Books
BIB0014	BIB401	Isaiah
BIB0015	BIB402	Revelation
BIB0016	BIB403	Romans
BIB0017	BIB404	Gospel of John
BIB0018	BIB405	Psalms
BIB0019	BIB406	Apocryphal/Deuterocanonical Books & Dead Sea Scrolls
General Education Courses		
GEN0001	MAT101	Applied Mathematics for Ministry
GEN0002	HIS201A	World History I
GEN0003	HIS201B	World History II
GEN0004	HIS205	Church History I
GEN0005	HIS206	Church History II
GEN0006	PSY203	Interpersonal Relationship Skills
GEN0007	SCI201	Physical Science
GEN0008	SCI203	Biological Science
GEN0009	SOC203	Interpersonal Relationship Skills
GEN0010	SS201	Social Science: Foundations of Human Behavior
GEN0011	SS203	Social Science: Interpersonal Relationship Skills
GEN0012	HIS301	Christian History I
GEN0013	HIS302	Christian History II
Theology & Ministry Courses		
AEA0001	AEA101	Music Appreciation

AEA0002	AEA103	Art Appreciation
AEA0003	AEA105	Literature Appreciation

## SUM Anytime – Anywhere Courses: BATM

Time / Day	Course Code	Course Name	Year
<b>Fall</b>			
Office Hours Only	ATH101	Theology & Practice of Fivefold Ministry	1
Office Hours Only	BIB101	Interpreting & Understanding the Bible	1
Office Hours Only	FMV101	Formation in Ministry Vocation	1
Office Hours Only	LED110	Principles of Leadership	1
<b>Winter</b>			
Office Hours Only	ATH103	Theology and Practice of Evangelism	1
Office Hours Only	BIB201	Old Testament History and Literature	1
Office Hours Only	ENG101	College Writing	1
Office Hours Only	THE101	Pentecostal Theology	1
<b>Spring</b>			
Office Hours Only	ATH105	Theology and Practice of Spiritual Formation	1
Office Hours Only	BIB203	New Testament History and Literature	1
Office Hours Only	ENG201	College Research and Writing	1
Office Hours Only	MAT101	Applied Mathematics	1



## B.A. IN WORSHIP AND MUSIC (BAWM)

Last Updated: 2020-21

Credits:124

BACHELOR'S IN WORSHIP AND MUSIC COURSES			
Applied Music			9
AMLXXX	Applied Lessons: Primary Instrument at 1 credit each	Core	6
AMLXXX	Applied Lessons: Secondary Instrument at 1 credit each	Core	3
Applied Theology			6
ATH101	Theology & Practice of Fivefold Ministry	Core	2
ATH103	Theology & Practice of Spiritual Formation	Core	2
ATH203	Homiletics	Core	2
Biblical Studies			9
BIB101	Interpreting & Understanding the Bible	Core	3
BIB201	Old Testament History & Literature	Core	3
BIB202	New Testament History & Literature	Core	3
General Education			36
ENG101	College Writing	Core	3
FMV101	Formation in Ministry Vocation (College Core)	Core	3
HEA101	Health and Physical Education	Core	3
LED110	Principles of Leadership	Core	3
MATXXX	Applied Mathematics Course	Core	3
PHL110	Introduction to Critical Thinking	Core	3
HIS2XX	World History	Required	3
SCI2XX	Physical Science	Required	3
SOC2XX	Social Science (also, PSYXXX or SSXXX)	Required	3
EDU301	Philosophy of Education	Core	3
HIS3XX	Christian History	Required	3
GER303	Fivefold Ministry Vocation (Core Completion)	Core	3
Music Education			18
XXXXXX	TBA	Elective	3
MUS110	Sacred Music History	Core	3
MUS201	Music Theory I	Core	3
MUS210	Sight Singing & Ear Training I	Core	3
MUS301	Music Theory II	Core	3
MUS310	Sight Singing & Ear Training II	Core	3
Practical Field Ministry			6
ATH120	Mardi Gras Practicum 1	Core	2
PFM111	Theology & Practice of Fivefold Ministry: Practicum	Core	1

PFM112	Theology & Practice of Evangelism: Practicum	Core	1
PFM113	Theology & Practice of Spiritual Formation: Practicum	Core	1
PFM213	Preaching & Proclamation Practicum	Core	1
Practical Worship Studies			10
MPM2XX	2 Tier 2: Music Practicums at 1 credit each	Core	2
MPM205	Mardi Gras Music Practicum (Worship Team) at 2 credits	Core	2
MPM3XX	2 Tier 3: Music Practicums at 1 credit	Core	2
MPM3XX	3 Tier 3: Music Internships at 1 credit each	Core	3
MPM409	Worship / Music Recital	Core	1
Theological Studies			9
THE201	Theology I: Scripture & the Doctrine of God	Core	3
THE202	Theology II: Christology, Soteriology, & Ecclesiology	Core	3
THE203	Theology III: Pneumatology & Eschatology	Core	3
Worship Studies			21
WOR101	Leading Worship I	Core	3
WOR201	Theology of Worship	Core	3
WOR210	Choral & Instrumental Arrangement	Core	3
WOR220	Aesthetics Worship & Production	Core	3
WOR230	Songwriting	Core	3
WOR301	Leading Worship II	Core	3
WOR310	Conducting	Core	3

## B. A. in Worship and Music Degree Requirements (by Trimester)

**Total Credits: 124**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		13
WOR101	Leading Worship 1	3
FMV101	Formation in Ministry Vocation	3
BIB101	Interpreting & Understanding the Bible	3
ATH101	Theology & Practice of Fivefold Ministry	2
PFM111	Theology & Practice of Fivefold Ministry: Practicum	1
AML101	Applied Lessons: Primary Instrument 1	1

1 <sup>st</sup> Year Winter		16
MUS110	Sacred Music History	3
THE101	Pentecostal Theology	3
ENG101	College Writing	3
PFM112	Theology & Practice of Evangelism Practicum	1
AML103	Applied Lessons: Primary Instrument 2	1
MPM205	Mardi Gras Music Practicum	2
BIB201	Old Testament History & Literature	3

1 <sup>st</sup> Year Spring		14
MUS102	Music Theory I	3
MATXXX	Mathematics Course	3
ATH103	Theology & Practice of Spiritual Formation	2
PFM113	Theology & Practice of Spiritual Formation Practicum	1
AML105	Applied Lesson: Primary Instrument 3	1
BIB202	New Testament History & Literature	3
	Tier 2: Music Practicum 1	1

2 <sup>nd</sup> Year Fall		15
PHL110	Intro. to Critical Thinking	3
XXXXXX	TBA	3
WOR201	Theology of Worship	3
AML201	Applied Lessons: Primary Instrument 4	1
AML107	Applied Lessons: Secondary Instrument 1	1
MPM201	Tier 2: Music Practicum 2	1
THE201	Theology I: Scripture & Doctrine of God	3

2 <sup>nd</sup> Year Winter		14
MUS301	Music Theory II	3
HIS2XX	World History Course	3
AML203	Applied Lessons: Primary Instrument 5	1
AML109	Applied Lessons: Secondary Instrument 2	1
THE202	Theology II: Christology, Soteriology, & Ecclesiology	3
MPM203	Tier 3: Music Practicum 3	1
ATH220	Mardi Gras Practicum 2	2

2 <sup>nd</sup> Year Spring		12
MUS210	Sight Singing & Ear Training I	3
ATH203	Homiletics	2
ATH213	Preaching & Proclamation Practicum	1
AML205	Applied Lessons: Primary Instrument 6	1
AML110	Applied Lessons: Secondary Instrument 3	1
THE203	Theology III: Pneumatology & Eschatology	3
MPM301	Tier 3: Music Practicum 4	1

3 <sup>rd</sup> Year Fall		13
LED110	Principles of Leadership	3
PSY2XX SOC2XX SS2XX	Social Science Course	3
MUS310	Sight Singing & Ear Training II	3
HISXXX	Christian History Course	3
MPM307	Tier 3: Music Internship 1	1

3 <sup>rd</sup> Year Winter		16
HEA101	Health & Physical Education	3
WOR210	Choral & Instrumental Arrangement	3
SCI2XX	Physical Science Course	3
EDU301	Philosophy of Education	3
WOR310	Conducting	3
MPM308	Tier 3: Music Internship 2	1

3 <sup>rd</sup> Year Spring		14
WOR220	Aesthetics Worship & Production	3
WOR301	Leading Worship II	3
MPM309	Tier 3: Music Internship 3	1
MPM409	Worship / Music Recital	1
GER303	Fivefold Ministry Vocation	3
WOR230	Songwriting	3

## B.A. in Worship and Music (BAWM) Electives

General Education Courses		
GEN0001	MAT101	Applied Mathematics for Ministry
GEN0002	HIS201A	World History I
GEN0003	HIS201B	World History II
GEN0004	HIS205	Church History I
GEN0005	HIS206	Church History II
GEN0006	PSY203	Interpersonal Relationship Skills
GEN0007	SCI201	Physical Science
GEN0008	SCI203	Biological Science
GEN0009	SOC203	Interpersonal Relationship Skills
GEN0010	SS201	Social Science: Foundations of Human Behavior
GEN0011	SS203	Social Science: Interpersonal Relationship Skills
GEN0012	HIS301	Christian History I
GEN0013	HIS302	Christian History II
Applied Music Courses		
AML0001	AMLXXX	Applied Lessons: Primary Instrument Piano 1-6
AML0002	AMLXXX	Applied Lessons: Secondary Instrument Piano 1-3
AML0003	AMLXXX	Applied Lessons: Primary Instrument Guitar 1-6
AML0004	AMLXXX	Applied Lessons: Secondary Instrument Guitar 1-3
AML0005	AMLXXX	Applied Lessons: Primary Instrument Voice 1-6
AML0006	AMLXXX	Applied Lessons: Secondary Instrument Voice 1-3

## SUM Anytime – Anywhere Courses: BAWM

Time / Day	Course Code	Course Name	Year
<b>Fall</b>			
Office Hours Only	ATH101	Theology & Practice of Fivefold Ministry	1
Office Hours Only	BIB101	Interpreting & Understanding the Bible	1
Office Hours Only	FMV101	Formation in Ministry Vocation	1
Office Hours Only	WOR101	Leading Worship 101	1
<b>Winter</b>			
Office Hours Only	BIB201	Old Testament History and Literature	1
Office Hours Only	ENG101	College Writing	1
Office Hours Only	MUS110	Sacred Music History	1

Spring			
Office Hours Only	ATH105	Theology and Practice of Spiritual Formation	1
Office Hours Only	BIB203	New Testament History and Literature	1
Office Hours Only	MAT101	Applied Mathematics	1
Office Hours Only	MUS102	Music Theory I	1

# UNDERGRADUATE COURSE DESCRIPTIONS

## B.A. IN BIBLICAL STUDIES (BABS)

### APPLIED THEOLOGY

(Unless otherwise noted, all courses are worth 3 credits.)

#### **ATH1223 Introduction to the Fivefold Ministry**

An introduction to the biblical foundations of the fivefold ministry. This course will analyze the differences between the offices of the apostle, prophet, teacher, pastor, and evangelist. The function of the fivefold ministry is also covered in this class.

#### **ATH2213 Homiletics**

An analysis of the process of sermon preparation with emphasis upon developing a theme from Scripture. Principles of organization, communication, illustration, and public speaking are included. The course includes in-class preaching experience with peer and professor evaluation. The class uses oral and written response, videotapes, and audiotapes.

#### **ATH2323 Church Leadership**

This course is created to demonstrate the pastor as a spiritual leader and how to discover God's will for the church will be stressed. Clearly communicating God's vision for the church will be understood. Leadership styles, mentoring future leaders, and leading by example will be examined and implemented.

#### **ATH3143 Foundations of Church Planting**

This course will establish a theological foundation for church planting and examine the great commissions in the Gospels. The characteristics of a church plant and the necessary equipping to start a new church will be explored. How to gather and train a church planting team and identify a geographical location will be discussed.

#### **ATH3153 Establishing Church and Community Ministry**

Learners engage in a study of the skills necessary to assess the needs of a community and design strategies for meeting those needs. Learners gain skills that help them minister to those with physical, emotional, and spiritual needs. Attention is given to the development of networks with other ministry organizations and governmental agencies to meet needs in the community. Theological parameters are developed to guide in the establishment of ministries that advance the Kingdom of God.

#### **ATH3163 The Pastor as Disciple-Maker**

This course explores the ministry and dynamics of discipleship. Practical principles of discipleship will be discussed with an eye on ways to implement it within a church setting. Attention will be given to understanding principles involved in providing spiritual direction to someone who is in a crisis brought about by manifold life issues (marriage, family, depression, addiction, anxiety, etc.) Students will learn how to enable a person in crisis to pay attention to God's personal communication, to respond to this personally communicating God, to grow in intimacy with God, and to live out the consequences of being in a relationship with God.

### **ATH3173 Prophetic Voices in Preaching**

The prophet proclaims God's message. The Art of preaching as a prophet has unique characteristics that will be explored in this class. Emphasis will be given to developing skill of preaching through experiential training.

### **ATH3183 Evangelism from a Cultural Perspective**

The Gospel has exploded around the world throughout history with great periods of evangelism. The course considers evangelism throughout history on a global perspective. Since culture profoundly influences evangelism, this course will consider great evangelists and movements.

### **ATH3193 Evangelistic Preaching**

An advanced study of the content, structure, and delivery of evangelistic preaching with special attention given to the altar call, the preparation of expository, textual, topical, and narrative evangelistic sermons as well as sermon evaluation of great evangelists past and present. The course also incorporates study of signs and wonders within the context of evangelistic preaching.

### **ATH3223 Crisis Counseling**

This course introduces theories and practices of crisis intervention. Emphasis is placed on the theoretical and practical application of dealing with developmental and situational crisis in the life of the individual. Social institutions offering support services are discussed.

### **ATH3233 Christian Apologetics**

This course equips students to better understand, explain, defend, and proclaim their faith in a pluralistic world. Emphasis is placed in the relationship between faith, evidence, and reason, the variety of modern and postmodern intellectual challenges to Christianity, and the personal and social factors that influence how the Gospel is heard and understood.

### **ATH3243 The Vocational Evangelist**

A course designed to equip those individuals called into full-time evangelistic vocations. The ministries of both itinerate and local church evangelists are constructively studied. All aspects of the vocational evangelist's personal and public life are analyzed.

### **ATH3253 Evangelism and the Kingdom of God**

The course is built around a careful analysis of the central evangelistic message preached by Jesus and the apostles. In this course the student will examine the Gospel of the Kingdom and how it was interpreted, preached, and demonstrated by Jesus and His followers, and the relevance of the message for today.

### **ATH3263 Church Evangelism**

This class is a study of evangelism in the context of the ministry of a local church and its ministries. Special attention will be given to the practices of equipping the church in personal evangelism, servant evangelism, ministry evangelism, and evangelism with youth and children. The course will explore strategies for immediate follow-up and new believer discipleship. In addition, attention will be given to decision counseling, altar ministry training, and small-group evangelism.



### **ATH3273 Contemporary Issues in Church Development**

The importance of understanding and evaluating contemporary issues in church development will be explored in this course. The Holy Spirit crosses denominational boundaries as He builds the body of Christ. This course will examine the possibilities as well as the problems associated with following the latest and greatest trends in the Christian community while remaining true to Scripture and open to the Holy Spirit's guidance.

### **ATH3283 Church Growth Strategies**

The various methods of growing a church has received considerable attention through the years. This course will examine various strategies for growing a church. A biblical foundation will be considered as the foundational pattern by which all strategies should be judged. Further examination will consider contemporary trends, including bringing critical thinking to bear on various studies. Emphasis will be given to the role of the miraculous power of the Holy Spirit at work to grow a church.

### **ATH3293 Principles of Church Management**

This course covers principles of effective church management. Topics include: 1) relating to people, organizations, self, and colleagues; 2) performing administrative functions; 3) training servant-leaders for effective ministry; 4) mobilizing people for ministry; and 5) effective interaction with legal entities. The course will also examine administrative processes including goal setting, motivation, delegation, resource allocation, and supervision.

### **ATH3333 Youth Evangelism and Programming**

This course is designed to teach effective outreach and discipleship strategies. Training students and parents for leadership will be examined and evaluated. Intentional community involvement and assimilating teens into the life of the congregation will be explored and implemented.

### **ATH3373 The Pastor and Interpersonal Relationships**

This course will examine biblical and practical concepts regarding pastors and interpersonal relationships. Special emphasis will be placed upon community building in relation to healthy interpersonal relations. In addition, attention will be given to how the gifts of the Spirit can bring depth to this area of study.

### **ATH3383 Spiritual Direction**

This course explores the ministry and dynamics of spiritual direction. Topics include historical and theological foundations of spiritual direction. Attention will be given to understanding principles involved in providing direction to someone who is in a crisis brought about by manifold life issues (i.e. marriage, family, depression, addiction, anxiety, etc.). Students will learn how to enable a person in crisis to pay attention to God's personal communication, to respond to this personally communicating God, to grow in intimacy with this God, and to live out the consequences of being in a relationship with God.

### **ATH3393 Special Studies in Pastoral Ministries**

This course examines the theory and implementation of contemporary models for the development and direction of church programs such as youth, children, discipleship groups, and other specialized ministries.

### **ATH3423 Theology of Worship**

The subject of worship has been important throughout the history of the Christian church, with various theological traditions embracing divergent ideas. Since, the Bible provides rich background on worship, all

ideas about worship should consider the fullness of Scripture. The development of a biblically accurate theology of worship provides a sturdy foundation for the vast development of worship resources available today. The study of the theology of worship encompasses diverse scriptural models for worship, tracing the development of worship throughout redemptive history. A model of worship is developed in this course that builds on the rich diversity found in the Bible. It considers the real-world implications for a theological model, providing a biblical foundation for everyday worship.

### **ATH3433 The Heart of Worship**

The Pentecostal-Charismatic tradition historically has embraced the necessity of having an authentic heart in worship. A formalized study of the affections in relationship to worship provides a meaningful approach to connect the whole person to God in worship. The study provides a biblical approach to the affections in worship, with consideration of literature from human studies (i.e. sociology, anthropology, communication, or psychology). Since the Pentecostal-Charismatic tradition historically embraces the empowerment of the Holy Spirit in worship, this course will develop biblical ways to clear the pathway for that process. The many pitfalls of the worship leader's heart will be considered (such things as pride, teachability, submission to leadership, and social responsibility). The potential pitfalls of the worshiper will be studied with biblical solutions provided for the development of a lifestyle of worship that does not compartmentalize worship to a weekend church service.

### **ATH3443 Essentials of Worship Leading**

Contemporary worship leading requires a diverse skill set. This course concentrates on the practical elements of worship leading. Students will explore essential elements in worship leading including the basics of sound and video technologies, team building and leading, developing a church music program, structuring a service, incorporating the creative arts into the corporate worship experience, set construction, and leading a congregation into a meaningful worship experience. Experts in the field across our SUM network will be invited to contribute to the course, giving the students a multi-faceted perspective of the whole worship experience.

### **ATH3453 Curriculum Design & Development**

This course is designed to instruct students in the following: the teaching / learning process; use of creative teaching methods; principles of curriculum design including lesson planning and designing a curriculum plan within student's area of ministry.

### **ATH3463 Jesus as the Master Teacher**

The role of Jesus as teacher has been given considerable attention over time. This course considers the mindset, methods, and results of Jesus as teacher based on the biblical text. The course will develop a theology of teaching ministry based on critical review of biblical material, first from the life of Jesus, second from the entire canon as read through a Christological lens. The interpretation of Jesus as teacher throughout church history will be given attention. Strategies will be developed to assimilate the methods of Jesus into the student's teaching ministry.

### **ATH3473 Spirit-Filled Teaching Strategies**

This course reviews the basic principles of instruction and learning in the context of research supported strategies for teaching. The role of the Spirit as primary Christian teacher will be considered. Principles addressed are teaming, stages of learning, motivation for learning, skill-shaping, prompting and fading,

level of symbolic representation and communication, functionality, adaptation, contextualization, cultural contexts, and inclusion. Instructional guidelines cover writing goals and objectives, documenting progress, planning and scheduling instruction.

### **ATH3483 Christian Foundations of Teaching**

Studying the major issues of education is important for anyone who teaches in any setting. The ministry of teaching within church contexts requires excellent understanding of learning theories, motivation, and individual differences. Students learn foundational principles, as well as application of the theories to teaching ministry.

### **ATH3493 Research Methods & the Spirit**

This course provides a basic introduction to research, including a brief history of critical study and consideration of the nature and value of research. Students will be exposed to all the essential components of doing research and reporting the results. The course will provide a foundation for students' work in preparation for graduate school.

### **ATH3513 Teacher as Spirit-Filled Communicator**

This course is designed to lay a foundation for the student's communication and teaching skills. Attention will be given to a) teaching-learning process, b) methods of course development and teaching that fosters spiritual maturity and facilitates spiritual formation, and c) speaking situations frequently encountered in ministry. Emphasis will be placed on communication strategies that make for influential teaching. The course will make use of a variety of teaching methods to enhance the learning of communication.

### **ATH3523 Role of the Prophet**

This course will develop a foundation for the role of the prophet. It will include a development of strategies for the prophet to gain a hearing and influence for the church and world in the contemporary context. The course will consider such things as scheduling services, writing for prophetic witness, enhancing local ministries, and other such topics.

### **ATH3533 Theology of the Prophetic**

This course develops a basic framework for thinking theologically about the principles for interpreting and understanding the meaning of contemporary culture. The course presents the concept of culture as a gift from God, yet as a world of meaning that may be studied systematically, while still interfacing with culture. The course assists students with reflecting on what is involved in a Christian theological interpretation of culture. The course explores models for the relationship between church, culture, and communication of the Gospel. Methods for understanding contemporary culture in a specific location are developed.

### **ATH3543 The Contemporary Prophet**

The place of the prophet in contemporary society has been debated, as has the nature of the prophetic in today's milieu. A contemporary understanding of the prophet will be developed based on biblical interpretation and contemporary theory from interdisciplinary data.

### **ATH3643 Prophets of the Bible**

This course will examine the roles of prophets in both the Old and New Testaments as well as the lives of the prophets presented in the Bible. Special attention will be given to the gifts of prophecy and the office of prophet in the New Testament; the wisdom of the prophets in following the Spirit and in using discernment.

### **ATH4113 History of Awakenings**

A biographical history of 18th and 19th century evangelism in America. The lives and ministries of America's greatest evangelists during this era will be examined and evaluated. Special attention will be given to our nation's two great awakenings.

### **ATH4143 The Vocation of the Revivalist**

A course designed to equip those individuals called to restore God's power to the Church resulting in significant moral and cultural transformation within the community. The ministries of great revivalists from both Bible and modern times are constructively studied.

### **ATH4183 Group Dynamics**

The biblical pattern of leading and fellowship regularly in groups emerges in this course. Learners will gain a greater understanding of the various roles individuals play in a group. The communication patterns of a group are explored. The requisite skills of leading a smaller group will be developed in learners. The dynamics that potentially set a group apart as life-giving force for individuals may also become unhealthy and lead to hurt and pain in group members; therefore, the course explores ways to harness those dynamics to bring the Holy Spirit's life to group members in a greater way.

### **ATH4193 Models of Discipleship**

This course will provide an opportunity for the student to focus on the subject of making disciples. The student will begin with a study of the meaning of discipleship and move through a philosophy of building a Biblical discipling ministry. Attention will be given to the study and analysis of current models of discipleship through the lens of Scripture.

### **HIS3323 Pentecostal Doctrine and History**

A historical and theological study of the Pentecostal and Charismatic movements from the beginning of the 20th century until the present, with special attention given to the history and doctrines of the Assemblies of God. The theology of the movements is analyzed from a New Testament perspective.

## **BIBLICAL STUDIES**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **BIB1113 Old Testament History and Literature**

This course surveys the key theological themes of the Old Testament books and their relationship with the New Testament. An overview is given of the historical, regional, political, cultural, literary structures, and religious backgrounds of the Old Testament.

### **BIB1213 New Testament History and Literature**

Presents the content of each book of the New Testament and introduces historical, geographical, and cultural backgrounds. Careful attention is given to the teachings of Jesus and the purpose for His death, burial, resurrection, and imminent return.

### **BIB1313 The Book of Acts**

This course places the early church in its historical and cultural settings and shows the advancement of Christianity during the first century. Special attention is given to the ministry of the Holy Spirit and the missionary journeys of Paul.

### **BIB2113 Introduction to Biblical Languages**

An overview of New Testament Greek and Old Testament Hebrew grammar and syntax. This knowledge enables students to intelligently use the language tools of biblical study, making these scholarly tools less intimidating to the student.

### **BIB2213 Romans and Galatians**

Romans and Galatians are foundational for forming a biblical theology. This course provides the means for articulating the evangelical doctrines of grace, justification by faith, and sanctification. Attention is given to the structure of these epistles and its message for developing a lifestyle of righteousness and holiness.

### **BIB2223 Pentateuch**

The Pentateuch is the first five books of the Old Testament. Each book is studied in the areas of historical background, authorship, and content. Emphasis is placed on both factual content and theological themes of the books demonstrating fulfillment of the promise of God to Abraham leading to the formation of an Israelite nation under the covenant given at Sinai.

### **BIB2313 Daniel and Revelation**

This course is a general survey of the Books of Daniel and Revelation. Examination of the historical setting, the king's visions, the 70 weeks, Antiochus Epiphanes, and the world empires will be explored. The Book of Revelation will be surveyed and special attention will be given to its relationship to Daniel. The historical setting will be examined, and the vision to the seven churches, methods of interpretation, various millennial views, the return of Christ, the millennial reign, the great white throne judgment, the new heaven and New Jerusalem will be discussed.

### **BIB2323 Old Testament Major Prophets**

This course is designed to examine the pre-exilic and post-exilic Major prophets (Isaiah, Jeremiah, Ezekiel, and Daniel), as well as the messianic prophecies. Special consideration will be given to the covenants, social justice, the religious systems, and the various delivery methods of the prophets.

### **BIB2413 Corinthian Correspondence**

This course offers a thematic overview of the Pauline correspondence to the Corinthian believers. Special emphasis will be placed on understanding the historical background for the Pauline letters, the major doctrinal themes developed by Paul, and how these doctrinal themes can be applied personally and to the church.

### **BIB3113 Johannine Literature**

A study of the Gospel and Epistles of John with regard to background, composition, and theology. Special emphasis is given to John's contribution to Christology.

### **BIB3213 Synoptic Gospels**

This course is designed to explore the parables, miracles, and teachings of our Lord Jesus Christ as told in the three Gospels (Matthew, Mark, and Luke). Themes of the Kingdom of God, training of the twelve, and Jesus' relation to Israel and Rome will be examined.

### **BIB3223 Hebrews and the General Epistles**

A study of Hebrews, James, I and II Peter, and Jude. Attention is given to both historical background and content.

### **BIB3313 Old Testament Minor Prophets**

Hosea through Malachi: Each book is studied separately with special attention given to the historical background, structure, and theological aspects. The premillennial truths are emphasized throughout the course of study.

### **BIB3323 Old Testament Historical Books**

This course equips students to be able to detail Israel's history and the personalities as detailed in the Old Testament historical books – Joshua to Esther. The course focuses on the historical, cultural, and geographical content of the writings and highlights the major theological aspects. Also, attention will be given to the development of Deuteronomistic History and critical issues within the scope of this literary unit.

### **GEO3113 Historical Geography of Bible Lands**

This course deals with the topographical and geographical feature of the ancient Near East as they relate to historical events of the Old and New Testaments. Factors relating to the historical developments, boundaries, lines of communication, and geopolitical relationships within the region are discussed.

### **THE1313 Interpreting & Understanding the Bible**

Interpreting and Understanding the Bible (Hermeneutics) is the art and science of interpretation. This study familiarizes the student with grammatical and historical principles, methods, rules, and skills of interpretation. This course will help students understand the intended meaning of the biblical text for its original audience and its modern application.

## **GENERAL EDUCATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **EDU2313 Philosophy of Education**

Introduces the history, philosophy, and social foundations of education. Basic principles and objectives for governing and teaching are developed. Particular attention is given to spiritual and moral formation.



## **ENG1223 College Writing**

### **Prerequisite: GER1123 College Core**

Skills for writing success, such as: 1) effective use of grammar, punctuation, and word usage in written communication; 2) ethical access and use of information from libraries and other sources; and 3) composition and format of Turabian style papers will be presented.

**This course is pre-requisite for ENG1323 College Research and Writing Methods.**

## **ENG1323 College Research and Writing Methods**

### **Prerequisite: ENG1123 College Writing**

Skills for writing and research, such as: 1) preparation of a literature review; 2) ethical and critical use of sources; 3) implementation of a research project analyzing a ministry-based research question; 4) composition of a Turabian style research paper; and 5) effective use of oral communication skills will be presented.

**This course is pre-requisite for GER3113 College Completion.**

## **GER1123 College Core**

This course should be completed during the first trimester of enrollment. Skills for college success such as: 1) personal calling, 2) spiritual formation, 3) study skills, 4) library use, 5) time management, 6) presentation skills, and 7) program goals will be introduced. The course will introduce the foundations for written communication, information literacy, oral communication, quantitative reasoning, and critical thinking, and provide an assessment of these five competencies for entering students.

**This course is pre-requisite for ENG1223 College Writing.**

## **GER1133 Foundations of Human Behavior**

The basic facts, principles, and methods of human behavior are presented through an interdisciplinary lens. An emphasis is placed on fundamental principles underlying normal human behavior. Critical thinking skills are developed through analysis of various theories of behavior.

## **GER1213 Principles of Leadership**

Basic principles of personal and interpersonal leadership guide life and organizations. We will explore variables that affect effectiveness, efficiency, and a variety of interpersonal skill-sets. Emphasis will be placed on decision making through vision, goals and objectives, and motivation. Other issues that influence leadership are covered, such as time management, team building, conflict, ethics, dealing with change, communication skills, power, and diversity issues. Students will have the opportunity to explore leadership through multiple modes of inquiry and learning experiences. By the end of the course, the student will have increased personal and interpersonal awareness, sharpened their analytical skills, and gained a greater understanding of the complex issues facing today's leaders.

## **GER1313 Introduction to Culture**

The cultural complexity created by globalization pervades demographics around the world. The study of culture theoretically and practically assists students with appreciation and adjustment to varied cultural representations around them. Students will learn the importance of cultural considerations, qualities of subcultures, and means of adjusting to cultural variations with the Other, either across the street or across the world. The course will be taught from an inter-disciplinary approach, considering the ways various

disciplines treat culture and insight offered by specific disciplines. Further consideration will be given to the way that culture intertwines with language and symbolic meaning.

### **GER3113 College Completion**

#### **Prerequisite: ENG1323 College Research and Writing Methods**

This course should be completed during the last trimester of enrollment. The course incorporates the following: 1) assessment of degree program competencies first addressed in College Core; 2) creation and assembly of portfolio demonstrating work and academic experience to find and secure ministry placement; and 3) researching and developing plan for life-long learning and continuing higher education will be presented.

### **HIS2113 Western Civilization I**

A survey of the history, literature, philosophy, and religion of the ancient and medieval West and its impact upon western culture.

### **HIS2213 Western Civilization II**

Explores the history, ideas, religion, and culture of the late medieval and modern West. Attention is given to the progress of civilization and the development of society in modern history.

### **HIS3113 Church History**

The origin and growth of the Christian church to the present. Topics include selected church fathers, the development of the church and its understanding of itself, the founding and role of the Roman Church and its place in Western History, the development of monasticism, the Medieval and Renaissance churches, the origin and progress of the Protestant Reformation, the development of Protestant groups, the Council of Trent, Protestant-Catholic relationships, the development of English Protestantism, the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **MAT1123 Applied Mathematics**

This course is designed around a laboratory work-place approach to teaching mathematics. It provides for a hands-on, applicable, useful, and experiential way of learning and using mathematics. The overall course shall include material that focuses on arithmetic operations and problem solving relevant to ministry work (e.g., budgeting, basic accounting, performance assessments, loan interest calculation, etc.). (Formerly MAT3313)

### **MUS3213 Music Appreciation**

A course designed to increase a person's ability to listen to music perceptively. This course will help the student acquire fundamental, useful information about music including its styles, forms, terminology, and historical contexts.

### **SCI1113 Physical Science**

This course includes many of the facts, laws, and theories of the physical sciences including physics, chemistry, geology, astronomy, and meteorology. The scientific method is explained and critiqued. (Formerly SCI3113)



## **SCI1123 Biological Science**

A course for general education that deals with the various aspects of biological science. This course provides a background knowledge for the study of the cell, invertebrates, vertebrates, plants, human anatomy, and environment. This course provides basic biological knowledge, including an understanding of: 1) the scientific method, 2) basic genetics, 3) the diversity of life on earth, 4) plant and animal structure and function, and 4) ecological issues. (Formerly SCI3123)

## **GLOBAL MISSIONS**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **MIS2113 Introduction to Global Missions**

An introduction to the foundations of the global mission of the Church. This class motivates the student to see their generation widely, to understand this generation's spiritual needs with biblical clarity, and to respond to those needs effectively. Personal development, theological insight, and intercultural communication are seen as the key objectives for those who commit to following God in global missions. Students are introduced to practical prayer techniques for involving the Christian community in missional prayer, and are introduced to major global missions agencies and endeavors, current missiological thought, missions theology, and the extensive global missionary programs and processes of the USA Assemblies of God.

### **MIS2213 Cultural Anthropology and Communications**

A course dealing with basic concepts of cultural anthropology and diversities of human cultures. This course emphasizes an understanding of traditional religions, customs, and taboos of different people. The course also will lay the foundation for understanding communication within other cultures and knowing how to build relationships and communicate the Gospel of Jesus Christ with persons of those cultures, whether within the boundaries of North America or on foreign soil. Students will study the implications of the worldviews of different cultures and their unique patterns of communication, and problems inherent in Western culturally-oriented communicators attempting to effectively communicate the Gospel to another culture.

### **MIS3213 Contemporary Issues in Missions**

This course will address current issues in missions including political, theological, ideological, sociological, and educational trends that impact the advancement of God's kingdom in foreign fields.

### **MIS2323 Introduction to World Religions**

A course of study which examines the beliefs, practices, and worldview of living religions. The study will include an overview of Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Taoism, Shinto, Judaism, Zoroastrianism, and Islam. The course will also introduce students to major current cults. Emphasis will be placed on learning basic false beliefs of cults and how to counter those beliefs with biblical truth. Attention will also be given to cults which are known to be active throughout the world.

## **MIS3323 Missionary Life, Principles and Practices**

This course will lead the student through the procedures and practical aspects involved in becoming a missionary and working in affiliation with a missions organization. Missionary appointment, securing support, relationships with churches and the missions board, children's education, and other such matters of importance will be emphasized. The course introduces the student to missions strategy, showing its correlation with biblical principles of evangelism and relationship. Attention is given to various missionary roles and ministries on the field.

## **PHYSICAL EDUCATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **PHE1110-3310 Physical Education and Wellness (0.33 or 0.34 credits)**

Basic knowledge of physical fitness / wellness, nutrition, weight control, methods of conditioning, stress management, and leisure-time sports pertaining to lifetime fitness. Course format is part lecture and part activity (three hours of lecture and eleven hours of fitness exercise). Requirements: 2.25 credits for the BA degree (Fall, Winter, Spring).

## **PRACTICAL FIELD MINISTRY / INTERNSHIPS**

### **Practical Field Ministry**

First- & Second-Year students must enroll in two (2) Practicums every trimester, consecutively. Each Practicum is four (4) hours per week, for ten (10) weeks. Unless otherwise noted, each Practicum is worth one (1) credit. After two (2) trimesters in a Practicum, students rotate into a new Practicum

### **Internships**

Church Internship is a practical learning experience program for final year students involving hands-on ministry opportunities in the marketplace, mission field, and Church settings, in fulfillment of the Great Commission and the personal mission of Jesus Christ in the world.

Throughout the course of three (3) trimesters, the student will work alongside a leadership that is approved by the Director of Student Life and Ministry or Cohort Advisor who will mentor, guide, and assist the student in developing a Senior Year Project demonstrative of the student's call of God and / or course concentration.

1 <sup>ST</sup> YEAR		2 <sup>ND</sup> YEAR	
PFM1111	Practical Field Ministry 1	PFM2111	Practical Field Ministry 7
PFM1121	Practical Field Ministry 2	PFM2121	Practical Field Ministry 8
PFM1211	Practical Field Ministry 3	PFM2211	Practical Field Ministry 9
PFM1221	Practical Field Ministry 4	PFM2232	Practical Field Ministry: MG 2 (2 cr.)
PFM1311	Practical Field Ministry 5	PFM2221	Practical Field Ministry 10
PFM1232	Practical Field Ministry: MG 1 (2 cr.)	PFM2311	Practical Field Ministry 11
PFM1321	Practical Field Ministry 6	PFM2321	Practical Field Ministry 12

3 <sup>RD</sup> YEAR		ELECTIVE	
PFM3111	Church Internship 1	PFM3232	Practical Field Ministry: MG 3 (2 cr.)
PFM3211	Church Internship 2		
PFM3311	Church Internship 3		

## THEOLOGY

(Unless otherwise noted, all courses are worth 3 credits.)

### **THE1123 Systematic Theology I (Bible, God, Man, Sin)**

This course will cover 1) Bibliology: the history and development of the Bible and inspiration and inerrancy; 2) Theology Proper: special revelation, general revelation, the Trinity, and attributes of God; and 3) Anthropology: Man made in the image of God, sin and the fall of man, and the composition of the person (body and spirit or body, spirit, and soul).

### **THE1133 Theology and Practice of Evangelism**

This course will investigate the biblical doctrines supporting the practice of evangelism. Students will investigate the historical development of these doctrines as well as contemporary applications. Current theological issues in evangelism will also be addressed. Attention will be focused on the methods and motivations for a theologically sound practice of evangelism in the 21<sup>st</sup> century.

### **THE1213 Systematic Theology II (Christology, Soteriology, Church)**

This course will examine 1) Christology: the divinity and humanity of Jesus; 2) Soteriology: salvation and the atonement; and 3) Ecclesiology: the nature of the Church, its forms and functions.

### **THE2113 Theology of Spiritual Formation**

This course will examine biblical models of spiritual formation and how those models are individually appropriated. Traditional spiritual disciplines will be studied and evaluated according to their value as means of spiritual formation.

### **THE2313 Systematic Theology III**

This course will examine Pneumatology: the person and work of the Holy Spirit, the baptism of the Spirit, the gifts of the Spirit and the work of the Spirit in Sanctification. Attention will be given to the Holy Spirit, divine healing, angelology, and eschatology: the study of Bible prophecy and end time events.

## B.A. IN THEOLOGY AND MINISTRY (BATM)

&

## B.A. IN WORSHIP AND MUSIC (BAWM)

### APPLIED MUSIC

#### AMLXXX Applied Lessons: Primary Instrument 1-6

This course serves as first-year applied major study for a 40 mins. – one hour lesson per week. Students will take 6 units of Primary Instrument or Voice Applied Lessons, for which they auditioned and have been accepted with.

#### AMLXXX Applied Lessons: Secondary Instrument 1-3

This course serves as a second-year applied secondary instrument / piano study for a 30 mins. lesson per week. Students will prepare for leading worship or help others to participate in leading worship.

1 <sup>st</sup> YEAR	OPTIONS
AML101 Applied Lessons: Primary Instrument 1	AML 101P Primary Instrument Piano 1 AML101G Primary Instrument Guitar 1 AML101V Primary Instrument Voice 1
AML103 Applied Lessons: Primary Instrument 2	AML103P Primary Instrument Piano 2 AML103G Primary Instrument Guitar 2 AML103V Primary Instrument Voice 2
AML105 Applied Lessons: Primary Instrument 3	AML105P Primary Instrument Piano 3 AML105G Primary Instrument Guitar 3 AML105V Primary Instrument Voice 3
2 <sup>ND</sup> YEAR	OPTIONS
AML201 Applied Lessons: Primary Instrument 4	AML 201P Primary Instrument Piano 4 AML201G Primary Instrument Guitar 4 AML201V Primary Instrument Voice 4
AML203 Applied Lessons: Primary Instrument 5	AML 203P Primary Instrument Piano 5 AML203G Primary Instrument Guitar 5 AML203V Primary Instrument Voice 5
AML205 Applied Lessons: Primary Instrument 6	AML 205P Primary Instrument Piano 6 AML205G Primary Instrument Guitar 6 AML205V Primary Instrument Voice 6
AML107 Applied Lessons: Secondary Instrument 1	AML 107P Secondary Instrument Piano 1 AML107G Secondary Instrument Guitar 1 AML107V Secondary Instrument Voice 1
AML109 Applied Lessons: Secondary Instrument 2	AML 109P Secondary Instrument Piano 2 AML109G Secondary Instrument Guitar 2 AML109V Secondary Instrument Voice 2
AML110 Applied Lessons: Secondary Instrument 3	AML 110P Secondary Instrument Piano 3 AML110G Secondary Instrument Guitar 3 AML110V Secondary Instrument Voice 3

## **APPLIED THEOLOGY**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **ATH101 Theology & Practice of Fivefold Ministry (2 credits)**

An introduction to the biblical foundations of the fivefold ministry. This course will cover the differences between the offices of apostle, prophet, evangelist, pastor, and teacher. The function of these ministries in the local church and their complimentary nature will be explored.

**This course is concurrent with PFM111 Theology & Practice of Fivefold Ministry: Practicum.**

### **ATH 103 Theology & Practice of Evangelism (2 credits)**

This course will introduce the theology of evangelism as found in scripture, especially as it relates to the cross of Christ. The historical development of these doctrines will be explored, as well as contemporary applications for a multi-cultural, twenty-first Century society.

**This course is concurrent with PFM112 Theology & Practice of Evangelism: Practicum.**

### **ATH105 Theology & Practice of Spiritual Formation (2 credits)**

Spiritual formation will be introduced and engaged in an experiential way, as biblical models will be explored, and historical models will be evaluated. Traditional spiritual disciplines will be presented as a means to help the student in Spirit formation.

**This course is concurrent with PFM112 Theology & Practice of Spiritual Formation: Practicum.**

### **ATH201 Pentecostal Ministry in the local Church (2 credits)**

A practical study of local church ministry within the Pentecostal tradition. While all ministry traditions have much in common, there are some perspectives unique to Pentecostals. Special focus will be given, but not limited to, Pentecostal expressions of worship, multi-cultural engagement, complimentary integration of fivefold functions, and the relationship between ministry staff respecting lines of authority.

**This course is concurrent with PFM212 Local Church Practicum.**

### **ATH202 Global Missions (2 credits)**

An analysis of the foundations of the global mission of the church. This class enables the student to recognize their generation's spiritual needs effectively. Concepts to be explored include personal development, theological insight, and intercultural communication. Students are challenged to evaluate prayer techniques for involving the Christian community in missional prayer, major global missions organizations, current missiological thinking, missions theology, and the global missionary program of the USA Assemblies of God.

**This course is concurrent with PFM211 Global Missions Practicum.**

### **ATH203 Homiletics (2 credits)**

Focus will be upon the development of sermon preparation, delivery, and application, while remaining true to the original intent of the biblical writer. Concepts addressed in class will include organization, as well as the need for effective communication and connection with the audience. In-class preaching will make up a portion of the class, with peer and professor evaluation.

**This course is concurrent with PFM213 Preaching & Proclamation Practicum.**

## **BIBLICAL STUDIES**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **BIB101 Interpreting & Understanding the Bible**

This course introduces the student to basic skills and concepts in biblical interpretation. It introduces the student to grammatical and historical principles, methods, rules, and skills of interpretation. Although the course introduces several concepts, it concentrates on inductive Bible study.

### **BIB201 Old Testament History and Literature**

This course surveys the key theological themes of the Old Testament books and their relationship with the New Testament. An overview is given of the historical, regional, political, cultural, literary structures, and religious backgrounds of the Old Testament.

### **BIB203 New Testament History and Literature**

This course presents the content of each book of the New Testament and introduces historical, geographical, and cultural backgrounds. Careful attention is given to the teachings of Jesus and the purpose for His death, burial, resurrection, and imminent return.

### **BIB210 Pentateuch**

The Pentateuch is the first five books of the Old Testament. Each book is studied in the areas of historical background, authorship, and content. Emphasis is placed on both factual content and theological themes of the books demonstrating fulfillment of the promise of God to Abraham leading to the formation of an Israelite nation under the covenant given at Sinai.

### **BIB212 Daniel & Revelation**

This course is a general survey of the Books of Daniel and Revelation. Examination of the historical setting, the king's visions, the 70 weeks, Antiochus Epiphanies, and the world empires will be explored. The Book of Revelation will be surveyed and special attention will be given to its relationship to Daniel. The historical setting will be examined, the vision to the seven churches, methods of interpretation, various millennial views, the return of Christ, the millennial reign, the great white throne judgment, the new heaven and New Jerusalem will be discussed.

### **BIB214 Romans & Galatians**

Romans and Galatians are foundational for forming a biblical theology. This course provides the means for articulating the evangelical doctrines of grace, justification by faith, and sanctification. Attention is given to the structure of these epistles and its message for developing a lifestyle of righteousness and holiness.

### **BIB216 Old Testament Major Prophets**

This course is designed to examine the pre-exilic and post-exilic Major prophets (Isaiah, Jeremiah, Ezekiel, and Daniel), as well as the messianic prophecies. Special consideration will be given to the covenants, social justice, the religious systems, and the various delivery methods of the prophets.

### **BIB218 Corinthian Correspondence**

This course offers a thematic overview of the Pauline correspondence to the Corinthian believers. Special emphasis will be placed on understanding the historical background for the Pauline letters, the major



doctrinal themes developed by Paul, and how these doctrinal themes can be applied personally and to the Church.

### **BIB220 The Book of Acts**

This course places the early church in its historical and cultural settings and shows the advancement of Christianity during the first century. Special attention is given to the ministry of the Holy Spirit and the missionary journeys of Paul.

### **BIB230 Introduction to Biblical Languages**

An overview of New Testament Greek and Old Testament Hebrew grammar and syntax. This knowledge enables students to intelligently use the language tools of biblical study, making these scholarly tools less intimidating to the student.

### **BIB301 Historical Geography of Bible Lands**

The course deals with the topographical and geographical feature of the ancient Near East as they relate to historical events of the Old and New Testaments. Factors relating to the historical developments, boundaries, lines of communication, and geopolitical relationships within the region are discussed.

### **BIB305 Johannine Literature**

A study of the Gospel and Epistles of John with regard to background, composition, and theology. Special emphasis is given to John's contribution to Christology.

### **BIB312 Synoptic Gospels**

This course is designed to explore the parables, miracles, and teachings of our Lord Jesus Christ as told in the three Gospels (Matthew, Mark, and Luke). Themes of the Kingdom of God, training of the twelve and Jesus' relation to Israel and Rome will be examined.

### **BIB314 Hebrews & the General Epistles**

A study of Hebrews, James, I and II Peter, and Jude. Attention is given to both historical background and content.

### **BIB316 Old Testament Minor Prophets**

Hosea through Malachi: Each book is studied separately with special attention given to the historical background, structure, and theological aspects. The premillennial truths are emphasized throughout the course of study.

### **BIB318 Old Testament Historical Books**

This course equips students to be able to detail Israel's history and the personalities as detailed in the Old Testament historical books: Joshua to Esther. The course focuses on the historical, cultural, and geographical content of the writings and highlights the major theological aspects. Also, attention will be given to the development of Deuteronomistic History and critical issues within the scope of this literary unit.

## **GENERAL EDUCATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **EDU301 Philosophy of Education**

The history, philosophy, and social foundations of education will be presented. Basic principles and objectives for governing teaching will be developed. Attention will be given to spiritual and moral formation.

### **ENG101 College Writing**

Students will be introduced to strategies for effective composition, professional correspondence, theme writing, and utilizing creative composition in ministry. Students are given resources for answering their questions about punctuation, mechanics, usage, parts of speech, and sentence structure. Students will also learn how to define plagiarism, cite sources, and format a well-documented paper according to the Turabian Style Manual. Tutorial on accessing ATLA and online databases also will be given.

**This course is pre-requisite for ENG201 College Research and Writing.**

### **FMV101 Formation in Ministry Vocation (College Core)**

This orientation course designed to acclimate new students to the academic culture of SUM. College Core introduces students to the elevated expectations integral to the demanding biblical curriculum at SUM. This course must be completed within the first 18 credits at SUM. The course will: Provide the foundations for written communication, including proficiency in the Turabian citation method. Provide the foundations for informational literacy. Provide the foundation for effective oral communication. Provide the foundations for applying quantitative reasoning in life and ministry. Provide discussions of inductive and deductive reasoning in critical thinking. Practice effective time allocation and activity management.

**This course is pre-requisite for ENG101 College Writing.**

### **GER303 Fivefold Ministry Vocation**

The purpose of the Fivefold Ministry Vocation course is to explore and demonstrate the program competencies and skills that students have gained during the degree program through coursework and ministry field practice. The course must be completed within the last 18 credits at SUM. The course incorporates the following: 1) assessment of degree program competencies first addressed and benchmarked in Fivefold Ministry Vocation, 2) creation and assembly of portfolio demonstrating work and academic experience in order to find and secure ministry placement, and 3) researching and developing plan for life-long learning and continuing higher education.

### **HEA101 Health and Physical Education**

Total Wellness and the Minister: Physical well-being, as it exerts an influence upon the psychological, emotional, social, and spiritual aspects of life, will be presented. The student's cardiovascular-respiratory system will be monitored to determine physical fitness.

### **HIS201A World History I**

Explores the history, ideas, religion and culture of early and ancient civilizations. Attention is given to the progress of global civilizations and the development of society in ancient history.



### **HIS201B World History II**

Explores the history, ideas, religion, and culture of the medieval and modern civilizations. Attention is given to the progress of global civilizations and the development of society in modern history.

### **HIS205 Church History I**

The origin and growth of the Christian church to the Reformation will be presented. Topics include the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **HIS206 Church History II**

The origin and growth of the Christian church from the Reformation to the 21st century will be presented. Topics include the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **HIS301 Christian History I**

The origin and growth of the Christian church to the Reformation will be presented. Topics include the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **HIS302 Christian History II**

The origin and growth of the Christian church from the Reformation to the 21st century will be presented. Topics include the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **LED110 Principles of Leadership**

Basic principles of personal and interpersonal leadership guide for life and organizations will be introduced. An exploration of variables that affect effectiveness, efficiency, and a variety of interpersonal skill-sets will be presented. Emphasis will be placed on decision making through vision, goals & objectives, and motivation. Other issues that influence leadership are covered such as time management, team building, conflict, ethics, dealing with change, communication skills, power, and diversity issues.

### **MAT101 Applied Mathematics for Ministry**

This course is designed around a laboratory work-place approach to teaching mathematics. It provides for a hands-on, applicable, useful, and experiential way of learning and using mathematics. The overall course shall include material that focuses on arithmetic operations and problem solving relevant to ministry work (e.g., budgeting, basic accounting, performance assessments, loan interest calculation, etc.). (Formerly MAT3313)

### **PHL110 Intro to Critical Thinking**

An introduction to the concept of critical thinking will be presented. Emphasis will be given to identifying, analyzing, and synthesizing the components of arguments. Additionally, necessary skills and habits for logical reasoning will be provided.

### **PSY203 Interpersonal Relationships Skills**

Verbal and nonverbal elements affecting communication between individuals in family, peer groups, work, and social contexts are examined with special emphasis placed on working with volunteers in church ministry settings. **Cross-reference SOC203 and SS203.**

### **SCI201 Physical Science**

Many of the facts, laws, and theories of the physical sciences including physics, chemistry, geology, astronomy, and meteorology are explored. The scientific method is explained and critiqued.

### **SCI203 Biological Science**

The course provides a background knowledge for the study of the cell, invertebrates, vertebrates, plants, human anatomy, and environment. This course provides basic biological knowledge, including an understanding of: 1) the scientific method, 2) basic genetics, 3) the diversity of life on earth, 4) plant and animal structure and function, and 5) ecological issues.

### **SOC203 Interpersonal Relationship Skills**

Verbal and nonverbal elements affecting communication between individuals in family, peer groups, work, and social contexts are examined with special emphasis placed on working with volunteers in church ministry settings. **Cross-reference PSY203 and SS203.**

### **SS201 Social Science: Foundations of Human Behavior**

The basic facts, principles, and methods of human behavior will be presented through an interdisciplinary lens. An emphasis is placed on fundamental principles underlying normal human behavior with application for ministry in the local church.

### **SS203 Social Science: Interpersonal Relationship Skills**

Verbal and nonverbal elements affecting communication between individuals in family, peer groups, work, and social contexts are examined with special emphasis placed on working with volunteers in church ministry settings. **Cross-reference PSY203 and SOC203.**

## **MUSICAL EDUCATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **MUS101 Fundamentals of Music**

This course is designed to increase a person's ability to listen to music perceptively. Additionally, this course will introduce the students to fundamental musical concepts and terminology. Topics will include rhythm, scales, intervals, chords, and historical contexts. Students are advised to know how to read music prior to enrolling in this class.

### **MUS110 Sacred Music History**

This course is a study of the development of Sacred Music from ancient origins to the present. Students will study and analyze vocal and instrumental music and complete readings and listening assignments. This course will include writing exercises and a weekly listening lab. Students will be assessed on their knowledge of factual, conceptual and aural materials.

## **MUS201 Music Theory I**

This course covers key, modality, rhythm and meter, notation, all tonal intervals, scales, triad and seventh chord forms, as well as an introduction to part-writing and harmonic progression in tonal music. Concepts are reinforced with student-written examples, intervallic and harmonic identification, melodic and rhythmic dictations, and sight singing.

**This course is pre-requisite for MUS210 Sight Singing and Ear Training I, and MUS301 Music Theory II.**

## **MUS210 Sight Singing and Ear Training I**

**Prerequisite: MUS201 Music Theory I**

Sight Singing and Ear Training I involves practical application of the content of Music Theory I to the hearing and performance of music. It continues to develop the melodic, rhythmic and harmonic dictation skills introduced in Music Theory I.

**This course is pre-requisite for MUS310 Sight Singing and Ear Training II, and MUS301 Music Theory II.**

## **MUS301 Music Theory II**

**Prerequisite: MUS201 Music Theory I**

This course continues the study of tonal music, including more advanced harmonic writing and analysis (seventh chords, secondary function and modulation), figured bass realization and part writing.

**This course is pre-requisite for MUS310 Sight Singing and Ear Training II and WOR310 Conducting.**

## **MUS310 Sight Singing and Ear Training II**

**Prerequisites: MUS210 Sight Singing and Ear Training I and MUS301 Music Theory II**

This course provides practical application of the content of Music Theory I and Music Theory 2. This course includes transcriptions of melodies that modulate, rhythmic reading and transcription involving complex rhythmic relationships as well as transcription involving standard tonal progressions with chromatic harmonies and modulation.

## **PRACTICAL FIELD MINISTRY / INTERNSHIPS**

### **Practical Field Ministry**

First- & Second-Year B.A. in Theology and Ministry (BATM) students must enroll in two (2) Practicums every trimester, consecutively.

First- & Second-Year B.A. in Worship and Music (BAWM) students must enroll in two (2) credits of Practical Field Ministry every trimester, consecutively.

Each Practicum is four (4) hours per week, for ten (10) weeks. Unless otherwise noted, each Practicum is worth one (1) credit. After two (2) trimesters in a Practicum, students rotate into a new Practicum

### **Internships**

Church Internships for B.A. in Theology and Ministry (BATM) and Music Internships for B.A. in Worship and Music (BAWM) are practical learning experience programs for final year students involving hands-on ministry opportunities in the marketplace, mission field, and Church settings, in fulfillment of the Great Commission and the personal mission of Jesus Christ in the world.

Throughout the course of three (3) trimesters, the student will work alongside a leadership that is approved by the Director of Student Life and Ministry or Cohort Advisor who will mentor, guide, and assist the student in developing a Senior Year Project demonstrative of the student's call of God and / or course concentration.

### B.A. in Theology and Ministry (BATM) Schedule

1 <sup>ST</sup> YEAR		CREDITS	CONCURRENT COURSE
PFM101	Tier 1: Practicum 1	1	
PFM102	Tier 1: Practicum 2	1	
PFM103	Tier 1: Practicum 3	1	
PFM111	Theology & Practice of Fivefold Ministry: Practicum	1	ATH101
PFM112	Theology & Practice of Evangelism: Practicum	1	ATH102
PFM113	Theology & Practice of Spiritual Formation: Practicum	1	ATH103
ATH120	Mardi Gras Practicum 1	2	
2 <sup>ND</sup> YEAR		CREDITS	CONCURRENT COURSE
PFM201	Tier 2: Practicum 4	1	
PFM202	Tier 2: Practicum 5	1	
PFM203	Tier 2: Practicum 6	1	
PFM211	Global Missions Practicum	1	ATH201
PFM212	Local Church Practicum	1	ATH202
PFM213	Preaching & Proclamation Practicum	1	ATH203
ATH220	Mardi Gras Practicum 2	2	
3 <sup>RD</sup> YEAR		CREDITS	CONCURRENT COURSE
PFM301	Internship 1	1	
PFM302	Internship 2	1	
PFM303	Internship 3	1	
ATH320	Mardi Gras 3 (Elective)	2	

### B.A. in Worship and Music (BAWM) Schedule

1 <sup>ST</sup> YEAR		CREDITS	CONCURRENT COURSE
ATH120	Mardi Gras Practicum 1	2	
PFM111	Theology & Practice of Fivefold Ministry: Practicum	1	ATH101
PFM112	Theology & Practice of Evangelism: Practicum	1	
PFM113	Theology & Practice of Spiritual Formation: Practicum	1	ATH103
MPM201	Tier 2: Music Practicum 1	1	

2 <sup>ND</sup> YEAR		CREDITS	CONCURRENT COURSE
ATH220	Mardi Gras Practicum 2	2	
MPM203	Tier 2: Music Practicum 2	1	
MPM205	Tier 3: Music Practicum 3	1	
PFM213	Preaching & Proclamation Practicum	1	ATH203
MPM301	Tier 3: Music Practicum 4	1	
3 <sup>RD</sup> YEAR		CREDITS	CONCURRENT COURSE
MPM307	Tier 3: Music Internship 1	1	
MPM308	Tier 3: Music Internship 2	1	
MPM309	Tier 3: Music Internship 3	1	MPM409

## THEOLOGICAL STUDIES

(Unless otherwise noted, all courses are worth 3 credits.)

### THE101 Pentecostal Theology

A historical and theological study of the Pentecostal movement and its beliefs. Emphasis is given to the origins of the movement and what doctrines characterize Pentecostalism. Students are introduced to Pentecostal theological method and how history has shaped Pentecostal beliefs and identity.

### THE201 Theology I: Scripture & Doctrine of God

The first class of systematic theology examines preliminary topics in theology. Various types of theology are explained along with theological methodology. The doctrines of revelation and God examine who God is and how He has revealed Himself in creation and through the Bible. The doctrines of humanity and sin are also examined in relationship to one another concerning the need for redemption. Students are challenged to start thinking systematically concerning Bible doctrine.

### THE203 Theology II: Christology, Soteriology, & Ecclesiology

The second class of systematic theology examines the doctrines of Christ, salvation, and the church. The person and work of Christ are examined to show their significance for personal and corporate salvation. The doctrine of the church is examined showing its theological and practical significance. Students are challenged to think and write systematically concerning Bible doctrine.

### THE205 Theology III: Pneumatology & Eschatology

The third class of systematic theology examines the doctrines of the Holy Spirit and eschatology. The doctrines of the Holy Spirit include the person and work of the Spirit, Spirit baptism, and the gifts of the Spirit. Eschatological themes are examined to show their significance now and in the future. Students are challenged to think and write critically concerning systematic theology.

### THE310 Christianity and Cultures

This course exposes students to the relationship between Christianity and culture with a practical application to ministry contextualization in light of current culture. Students will examine the development of contemporary culture by looking at historical movements, such as modernity and postmodernity.

Students will also study various models of how Christianity interacts with culture. Students are given opportunity to research and apply concepts that will equip them for further research, engagement, and ministry.

### **THE401 Theological Ethics**

Theological Ethics explores major ideas, methods, and sources of Christian social and theological ethics. Particular attention is given to early church, medieval, Reformation, and contemporary authors and their significance on ethical themes. Emphasis is placed on how theology and worldviews shape ethical discussions. Contemporary ethical issues such as immigration, poverty, medical ethics, and others are addressed.

## **THEOLOGY & MINISTRY EDUCATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **AEA101 Music Appreciation**

A course designed to increase a person's ability to listen to music perceptively. This course will help the student acquire fundamental, useful information about music including its styles, forms, terminology, and historical contexts.

### **AEA103 Art Appreciation**

Art Appreciation is designed to introduce knowledge and appreciation of the visual arts.

### **AEA105 Literature Appreciation**

Through the careful reading of selected texts, students are introduced to the ways in which writers use language to communicate. The works' structure, style, themes, as well as use of figurative language imaginary, symbolism, and tone are presented.

### **ENG201 College Research and Writing**

#### **Prerequisite: ENG101 College Writing**

Principles of effective written communication will be reinforced. The process of writing and the stages of analyzing a problem (researching and analyzing a problem) will be presented. The course will include preparation and presentation of a fully documented research paper in Turabian format.

### **GER301 Global Cultures**

The importance of cultural considerations, qualities of subcultures, and means of adjusting to cultural variations will be presented. An inter-disciplinary approach considering the ways various disciplines treat culture will be explored. Further consideration will be given to the way that culture intertwines with language and symbolic meaning.

## **WORSHIP STUDIES**

### **WOR101 Leading Worship I**

Students will gain a strong foundation of worship leading through cultivating an environment that leads people into a profound experience with God, which results in transformed lives. Students will be encouraged to explore the relationship between their individual abilities and the field of ministry and

vocational options in worship and music ministry. Service planning of worship repertoire, as well as developing worship teams will be the focus of this course.

**This course is pre-requisite for WOR301 Leading Worship I.**

### **WOR201 Theology of Worship**

This course will equip the students with strong biblical foundations of Christian worship. Students will gain a profound understanding about the theology and practice of corporate worship throughout church history and its current state, as well as learn how to formulate one's own theology of worship. Students will explore statements on worship and descriptions of worship practices found in both the Old and New Testament.

### **WOR210 Choral and Instrumental Arrangement**

Students will study elements of contemporary worship and music styles, score preparation, vocal and instrumental arranging techniques, and arranging for rhythm section. In addition to smaller assignments, students will complete several large projects, for which the students will direct rehearsals, and implement their prepared arrangements.

### **WOR220 Aesthetic Worship and Production**

Students will learn about general concepts of music production and aesthetics of worship, as well as the technical use of media-worship software. The course will also cover the various aspects of worship and comparing the contemporary style with the traditional style and fill focus on both artistic and practical issues of worship traditions. Students will gain a general knowledge of production and recording of worship music.

### **WOR230 Songwriting**

Whether you're a beginner or an experienced songwriter, you will learn how to construct strong melodies, and express yourself effectively in writing biblically sound lyrics. This is a hands-on course, where you will find your voice, sharpen your craft, and create songs combining technical principles with improvisational elements.

### **WOR301 Leading Worship II**

**Prerequisite: WOR101 Leading Worship I**

Students will grow in their leadership skills as Worship Leaders beyond their musical abilities of playing an instrument and/or singing. They will learn about pursuing God's presence through a lifestyle of worship and obedience as well as examine the theology and practice of prophetic worship. Students will engage in discussion about worship and its possibilities, and learn about the many facets of God's voice.

### **WOR310 Conducting**

**Prerequisite: MUS301 Music Theory II**

In this course, students will acquire basic competency in rehearsing and conducting choral ensembles and combined vocal and instrumental worship groups. Students will study the fundamentals of conducting, including patterns, baton technique, score reading, and rehearsal techniques for choral and instrumental music.



# GRADUATE CURRICULA SCHEDULES

Graduate students must take the following courses in order to complete their degree. If a student has taken courses at a previous institution, they must submit an official transcript to the Admissions Office in order to determine which credits are eligible to be transferred.

## MASTER OF DIVINITY (M.Div.)

Last Updated: 2020-21

Credits: 76

MASTER OF DIVINITY COURSES			
Ministerial and Public Leadership			16
MPL501	Fivefold Ministry Leadership	Core	3
MPL551	Mentored Ministry: Missions Practicum	Core	1
MPL560	Discipleship Strategies	Core	2
MPL561	Mentored Ministry: Discipleship Practicum	Core	1
MPL570	Church Evangelism	Core	2
MPL571	Mentored Ministry: Evangelistic Practicum	Core	1
LEA651	Leadership in Missions	Core	3
MPL6XX LEA6XX	Choose 3 credits of Ministry Elective: Advanced	Required	3
Personal and Spiritual Formation			10
SPF501	Seminary Disciplines	Core	3
SPF550	Spiritual Formation	Core	3
SPF551	Mentored Ministry: Spiritual Formation	Core	1
SPF6XX	Choose 3 credits of Formation Elective: Advanced	Required	3
Theological Heritage (Foundations)			33
BIB501	The Old Testament and Its Theology	Core	3
BIB502	The New Testament and Its Theology	Core	3
BIB5XX	Choose 6 credits of Biblical Interpretation Course: Intermediate or Biblical Languages Course (GRK5XX or HEB5XX)	Required	6
THE501	Pentecostal Theology and History	Core	3
THE580	Hermeneutical Theory	Core	3
THE5XX	Historical Theology Course	Required	3
THE601	Systematic Theology I: God, Humanity, and Salvation	Core	3
THE602	Systematic Theology II: Church, Spirit, and Mission	Core	3
THE650	Contemporary Theology	Required	3
BIB6XX	Choose 3 credits of Biblical Interpretation Course: Advanced or Biblical Languages Course: Advanced (GRK6XX or HEB6XX)	Required	3



Theology and Ministry in Cultural Contexts			9
CUL5XX	Ministry and Culture Course	Required	3
CUL550	Theology and Culture Course	Required	3
CUL601	Theological Ethics and Culture Course	Required	3
M.Div. Completion			8
MDV601	M.Div. Project Design	Core	2
MDV650	M.Div. Symposium Presentation	Core	3
MDV699	M.Div. Capstone Project	Core	3

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## Master of Divinity (M.Div.) Degree Requirements (by Trimester)

**Total Credits: 76**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		9
SPF501	Seminary Disciplines	3
THE501	Pentecostal Theology and History	3
CUL5XX	Ministry & Culture Course	3

1 <sup>st</sup> Year Winter		10
BIB501	The Old Testament and Its Theology	3
MPL501	Fivefold Ministry Leadership	3
LEA651	Leadership in Missions	3
MPL551	Mentored Ministry: Missions Practicum	1

1 <sup>st</sup> Year Spring		7
BIB502	The New Testament and Its Theology	3
SPF550	Spiritual Formation	3
SPF551	Mentored Ministry: Spiritual Formation	1

2 <sup>nd</sup> Year Fall		9
CUL550	Theology and Culture Course	3
THE580	Hermeneutical Theory	3
MPL560	Discipleship Strategies	2
MPL561	Mentored Ministry: Discipleship Practicum	1

2 <sup>nd</sup> Year Winter		9
THE5XX	Historical Theology Course	3
BIB5XX GRK5XX HEB5XX	Biblical Interpretation Course: Intermediate or Biblical Languages	3
MPL570	Church Evangelism	2
MPL571	Mentored Ministry: Evangelistic Practicum	1

2 <sup>nd</sup> Year Spring		9
THE650	Contemporary Theology Course	3
CUL6XX	Theological Ethics & Culture Course	3
MPL6XX	Ministry Elective: Advanced	3

3 <sup>rd</sup> Year Fall		8
BIB5XX GRK5XX HEB5XX	Biblical Interpretation Course: Intermediate or Biblical Languages	3
THE601	Systematic Theology I: God, Humanity, & Salvation	3
MDV601	M.Div. Project Design	2

3 <sup>rd</sup> Year Winter		9
THE602	Systematic Theology II: Church, Spirit, Mission	3
BIB6XX GRK6XX HEB6XX	Biblical Interpretation Course: Advanced or Biblical Languages	3
MDV650	M.Div. Symposium Presentation	3

3 <sup>rd</sup> Year Spring		6
SPF6XX	Formation Elective: Advanced	3
MDV699	M.Div. Capstone Project	3

## Master of Divinity (M.Div.) Electives

Biblical Languages		
Greek		
GRK0001	GRK501	Greek I-a
GRK0002	GRK502	Greek I-b
GRK0003	GRK503	Greek I-c
GRK0004	GRK601	Greek II-a
GRK0005	GRK602	Greek II-b
Hebrew		
HEB0001	HEB501	Hebrew I-a
HEB0002	HEB502	Hebrew I-b
HEB0003	HEB503	Hebrew I-c
HEB0004	HEB601	Hebrew II-a
HEB0005	HEB602	Hebrew II-b
Ministerial and Public Leadership		
MPL0001	LEA650	Managing Change and Conflict in the Church or Organization
MPL0002	MPL602	Advanced Communications and Teaching Methods
MPL0003	MPL603	Advanced Church Administration
MPL0004	MPL604	Advanced Homiletics
MPL0005	MPL605	Advanced Church Programming
MPL0006	MPL606	Spiritual Leadership in Local Communities
MPL0007	MPL607	Advanced Personal Relationship Skills in Ministry
MPL0008	MPL608	Advanced Leadership Formation and Development
MPL0009	MPL610	Introduction to Chaplaincy Ministry
MPL0010	MPL611	Advanced Chaplaincy Ministry
Theological Heritage		
Biblical Interpretation Courses: Intermediate		
BIB0001	BIB550	Pentateuch
BIB0002	BIB551	Genesis
BIB0003	BIB552	Exodus
BIB0004	BIB554	Numbers
BIB0005	BIB555	Deuteronomy
BIB0006	BIB556	Deuteronomistic History
BIB0007	BIB557	Historical Books
BIB0008	BIB558	Joshua
BIB0009	BIB559	Judges
BIB0010	BIB560	Ruth, Esther

BIB0011	BIB561	I & II Samuel
BIB0012	BIB562	I & II Kings
BIB0013	BIB563	I & II Chronicles
BIB0014	BIB564	Wisdom Books and Poetry
BIB0015	BIB565	Ezra-Nehemiah
BIB0016	BIB566	Proverbs
BIB0017	BIB567	Major Prophets
BIB0018	BIB568	Minor Prophets
BIB0019	BIB570	Synoptic Gospels
BIB0020	BIB571	Matthew
BIB0021	BIB572	Mark
BIB0022	BIB575	Luke, Acts
BIB0023	BIB581	Corinthians Correspondence
BIB0024	BIB585	Prison Epistles
BIB0025	BIB586	I-II Timothy, Titus, Philemon
BIB0026	BIB587	James, I-II Peter, Jude
BIB0027	BIB588	Pastoral Epistles
<b>Biblical Interpretation Courses: Advanced</b>		
BIB0001	BIB603	Leviticus
BIB0002	BIB625	Job
BIB0003	BIB626	Psalms
BIB0004	BIB627	Ecclesiastes, Song of Songs
BIB0005	BIB630	Isaiah
BIB0006	BIB631	Jeremiah-Lamentations
BIB0007	BIB632	Ezekiel
BIB0008	BIB635	Daniel
BIB0009	BIB636	Hosea
BIB0010	BIB640	Joel, Amos, Obadiah
BIB0011	BIB641	Johan, Micah, Nahum
BIB0012	BIB642	Habakkuk, Zephaniah
BIB0013	BIB643	Haggai, Zechariah, Malachi
BIB0014	BIB673	Johannine Literature
BIB0015	BIB675	Romans
BIB0016	BIB678	Hebrews
BIB0017	BIB679	The Revelation

Theology and Ministry in Cultural Contexts		
Ministry and Cultures		
CUL0001	CUL501	Ministry and Culture in Pentecostal Perspective
CUL0002	CUL502	Ministry Adaptation in a Multi-Cultural Setting
CUL0003	CUL503	Ministry in Postmodern Cultures

### SUM Anytime – Anywhere Courses: M.Div.

Time / Day	Course Code	Course Name	Year
<b>Fall</b>			
Office Hours Only	SPF501	Seminary Disciplines	1
Office Hours Only	THE501	Pentecostal Theology & History	1
Office Hours Only	CUL503	Ministry in Postmodern Contexts	1
<b>Winter</b>			
Office Hours Only	BIB501	The Old Testament and Its Theology	1
Office Hours Only	LEA651	Leadership in Missions	1
Office Hours Only	MPL501	Fivefold Ministry Leadership	1
<b>Spring</b>			
Office Hours Only	BIB502	New Testament and Its Theology	1
Office Hours Only	SPF550	Spiritual Formation	1
Office Hours Only	THE580	Hermeneutical Theory	2

# MASTER OF ARTS IN CHRISTIAN LEADERSHIP

Last Updated: 2020-21

Credits: 38

MASTER'S IN CHRISTIAN LEADERSHIP COURSES		
Leadership Core		27
LEA501	Leadership Formation and Development	3
LEA502	Foundations of Leadership I: Biblical Models	3
LEA550	Spirituality and Ethics	3
LEA560	Foundations of Leadership II: Theoretical Foundations	3
LEA561	Christian Strategic Planning and New Ministry Development	3
LEA601	Communication and Leadership	3
LEA650	Managing Change and Conflict in Organizations	3
LEA651	Leadership in Missions	3
LEA660	Organizational Leadership and Administration	3
Research		11
LEA500	Research Methods	3
LEA600	Leadership Research Design	3
LEA670	Christian Leadership Symposium	2
LEA690	Capstone Project	3

## Master in Christian Leadership (MACL) Degree Requirements (by Trimester)

**Total Credits: 38**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		6
LEA501	Leadership Formation & Development	3
LEA500	Research Methods	3

1 <sup>st</sup> Year Winter		6
LEA502	Foundations of Leadership I: Biblical Methods	3
LEA550	Spirituality & Ethics	3

1 <sup>st</sup> Year Spring		6
LEA560	Foundations of Leadership II: Theoretical Foundations	3
LEA561	Christian Strategic Planning & New Ministry Development	3

2 <sup>nd</sup> Year Fall		6
LEA601	Communication & Leadership	3
LEA600	Leadership Research Design	3

2 <sup>nd</sup> Year Winter		8
LEA650	Managing Change & Conflict in Organizations	3
LEA651	Leadership in Missions	3
LEA670	Christian Leadership Symposium	2

2 <sup>nd</sup> Year Spring		6
LEA660	Organizational Leadership & Administration	3
LEA690	Capstone Project	3



# MASTER OF ARTS IN BIBLICAL STUDIES

Last Updated: 2020-21

Credits: 48

MASTER'S IN BIBLICAL STUDIES COURSES			
Biblical Studies			21
BIB510	Pentateuch and Historical Books	Core	3
BIB512	Prophets, Wisdom, and Poetic Books	Core	3
BIB520	Synoptic Gospels and Johannine Literature	Core	3
BIB522	Pauline Literature, Hebrews, and General Epistles	Core	3
THE580	Hermeneutical Theory	Core	3
SPF550	Spiritual Formation	Core	3
MPL6XX	Choose 3 credits of Communications Course	Required	3
Research			6
GECE6363	Biblical Studies Symposium	Core	3
CPTS6323	Biblical Studies Capstone	Core	3
Concentration: Biblical Theology			21
BIB501	The Old Testament and Its Theology	Core	3
BIB502	The New Testament and Its Theology	Core	3
THEO6355	Biblical Theology: Isaiah's Soteriology	Core	3
THEXXX	Choose 9 credits of Biblical Theology Courses	Required	9
THEXXX	Choose 3 credits of Pneumatology Courses	Required	3
Concentration: Biblical Exegesis			21
BIBXXX	Choose 12 credits of Biblical Exegesis Courses	Required	12
THE6XX	Choose 9 credits of Systematic Theology Courses	Required	9
Concentration: Biblical Languages			21
BIBXXX	Biblical Studies or Systematic Theology Course	Required	3
Greek Track			18
GRK501	Greek I-a	Required	3
GRK502	Greek I-b	Required	3
GRK550	Greek II-a	Required	3
GRK551	Greek II-b	Required	3
GRK601	Greek III-a	Required	3
GRK602	Greek III-b	Required	3
Hebrew Track			18
HEB501	Hebrew I-a	Required	3
HEB502	Hebrew I-b	Required	3
HEB550	Hebrew II-a	Required	3
HEB551	Hebrew II-b	Required	3

HEB601	Hebrew III-a	Required	3
HEB602	Hebrew III-b	Required	3

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## Master in Biblical Studies (MABS) Degree Requirements (by Trimester)

**Total Credits: 48**

CODE	COURSE NAME	CREDITS
1 <sup>st</sup> Year Fall		9
BIB510	Pentateuch & Historical Books	3
BIB520	Synoptic Gospels & Johannine Literature	3
XXXXXX	Concentration Course	3

1 <sup>st</sup> Year Winter		9
BIB512	Prophets, Wisdom, & Poetic Books	3
BIB522	Pauline Literature, Hebrews, & General Epistles	3
XXXXXX	Concentration Course	3

1 <sup>st</sup> Year Spring		6
MPL6XX	Communications Course	3
XXXXXX	Concentration Course	3

2 <sup>nd</sup> Year Fall		9
SPF550	Spiritual Formation	3
THE580	Hermeneutical Theory	3
XXXXXX	Concentration Course	3

2 <sup>nd</sup> Year Winter		9
GECE6363	Biblical Studies Symposium	3
XXXXXX	Concentration Course	3
XXXXXX	Concentration Course	3

2 <sup>nd</sup> Year Spring		6
CPTS6323	Biblical Studies Capstone	3
XXXXXX	Concentration Course	3

## Master in Biblical Studies (MABS) Electives

Biblical Languages		
Greek Track		
GRK0001	GRK501	Greek I-a
GRK0002	GRK502	Greek I-b
GRK0003	GRK550	Greek II-a
GRK0004	GRK551	Greek II-b
GRK0005	GRK601	Greek III-a
GRK0006	GRK602	Greek III-b
Hebrew Track		
HEB0001	HEB501	Hebrew I-a
HEB0002	HEB502	Hebrew I-b
HEB0003	HEB550	Hebrew II-a
HEB0004	HEB551	Hebrew II-b
HEB0005	HEB601	Hebrew III-a
HEB0006	HEB602	Hebrew III-b
Biblical Theology		
THEO0001	THEO5123	Global Christian History
THEO0002	THEO6213	Popular Theologies
THEO0003	THEO6223	Theology of Religions
THEO0004	THEO6233	Theological Interpretations of the Miraculous
THEO0005	THEO6353	Isaiah's Soteriology
THEO0006	THEO6363	Jeremiah's Theology of Hope
Pneumatology		
THEO0001	THEO6313	Biblical Theology: Lukan Pneumatology
THEO0002	THEO6343	Biblical Theology: Pauline Pneumatology
Systematic Theology		
THE0001	PHI5213	Christian Apologetics
THE0002	THE501	Pentecostal Theology & History
THE0003	THE601	Systematic Theology I: God, Humanity, & Salvation
THE0004	THE602	Systematic Theology II: Church, Spirit, & Mission
THE0005	THE650	Contemporary Theology
THE0006	THEO6123	The King & His Kingdom
THE0007	THEO6133	God in Contemporary Thought
THE0008	THEO6143	Kingdom Empowerment
THE0009	THEO6153	The Church in Cultures
THE0010	THEO6163	Kingdom & Eschatology

Theological Heritage		
Biblical Interpretation Courses: Intermediate		
BIB0001	BIB550	Pentateuch
BIB0002	BIB551	Genesis
BIB0003	BIB552	Exodus
BIB0004	BIB554	Numbers
BIB0005	BIB555	Deuteronomy
BIB0006	BIB556	Deuteronomistic History
BIB0007	BIB557	Historical Books
BIB0008	BIB558	Joshua
BIB0009	BIB559	Judges
BIB0010	BIB560	Ruth, Esther
BIB0011	BIB561	I & II Samuel
BIB0012	BIB562	I & II Kings
BIB0013	BIB563	I & II Chronicles
BIB0014	BIB564	Wisdom Books and Poetry
BIB0015	BIB565	Ezra-Nehemiah
BIB0016	BIB566	Proverbs
BIB0017	BIB567	Major Prophets
BIB0018	BIB568	Minor Prophets
BIB0019	BIB570	Synoptic Gospels
BIB0020	BIB571	Matthew
BIB0021	BIB572	Mark
BIB0022	BIB575	Luke, Acts
BIB0023	BIB581	Corinthians Correspondence
BIB0024	BIB585	Prison Epistles
BIB0025	BIB586	I-II Timothy, Titus, Philemon
BIB0026	BIB587	James, I-II Peter, Jude
BIB0027	BIB588	Pastoral Epistles
Biblical Interpretation Courses: Advanced		
BIB0001	BIB603	Leviticus
BIB0002	BIB625	Job
BIB0003	BIB626	Psalms
BIB0004	BIB627	Ecclesiastes, Song of Songs
BIB0005	BIB630	Isaiah
BIB0006	BIB631	Jeremiah-Lamentations
BIB0007	BIB632	Ezekiel
BIB0008	BIB635	Daniel

BIB0009	BIB636	Hosea
BIB0010	BIB640	Joel, Amos, Obadiah
BIB0011	BIB641	Johan, Micah, Nahum
BIB0012	BIB642	Habakkuk, Zephaniah
BIB0013	BIB643	Haggai, Zechariah, Malachi
BIB0014	BIB673	Johannine Literature
BIB0015	BIB675	Romans
BIB0016	BIB678	Hebrews
BIB0017	BIB679	The Revelation

# GRADUATE COURSE DESCRIPTIONS

In addition to the courses listed below, specialized graduate courses will sometimes be made available according to the individual expertise that professors bring to the seminary program.

## BIBLICAL LANGUAGES

(Unless otherwise noted, all courses are worth 3 credits.)

### **GRK501 – 602 Greek I.a – III.b**

The course series is designed to teach the student Koine Greek. These courses will concentrate first on the alphabet and vocabulary acquisition, then will move to the study of Greek forms. Students will study the parsing of verbs and other disciplines endemic to the study of Greek.

### **HEB501 – 602 Hebrew I.a – III.b**

This course series is designed to train the Biblical Literature student in the use of the Hebrew language to help open up the riches of the Hebrew Old Testament. These courses will begin with alphabet acquisition and move through the study of different verb forms and types of anomalies endemic to Biblical Hebrew.

## BIBLICAL STUDIES (English)

(Unless otherwise noted, all courses are worth 3 credits.)

### **BIB501 The Old Testament and Its Theology**

Old Testament, studied through the lens of Spirit Fullness. It pays attention to the development of theology in the light of Israel's historical realities. This is also brought to the fore in contemporary application in the context of the believing community.

### **BIB502 The New Testament and Its Theology**

The student learns skills in interpreting the New Testament for its theological content. This course will read and interpret the New Testament in its context in order to identify major theological themes and to develop a living theological practice in relation to the text. The interplay of theology, history and culture is examined.

### **BIB510 Pentateuch and Historical Books**

This is the first part of a two-term course. It will focus on the Pentateuch and Historical Books. This course will study introductory issues common to OT introduction, such as authority, dating, life situation, purpose, key figures, primary dates in the flow of redemptive history and the history of Israel, various literary genre, et.al. This course will also study documentary hypotheses as well as issues impinging upon concepts of biblical inerrancy.

### **BIB512 Prophets, Wisdom, and Poetic Books**

This is the second part of a two-term course. It will focus on the Poetical / Wisdom books and the Prophetic books. This course will study introductory issues common to OT introduction, such as authority, dating, life situation, purpose, key figures, primary dates in the flow of redemptive history and the history of Israel, various literary genre, et.al.

## **BIB520 Synoptic Gospels and Johannine Literature**

This course surveys the Synoptic Gospels and Johannine literature (Gospel of John; 1, 2, and 3 John; Revelation), emphasizing traditional introductory matters such as authorship, recipients, dating, purpose, occasion, background, literary genre, canonicity, and various critical approaches. Opportunities will be provided for students to link course material to ministry contexts.

## **BIB522 Pauline Literature, Hebrews, and General Epistles**

This course surveys Acts, the Pauline Letters, and the General Epistles, emphasizing traditional introductory matters such as authorship, recipients, dating, purpose, occasion, background, literary genre, canonicity, and various critical approaches. Opportunities will be provided for students to link course material to ministry contexts.

## **BIB550 - 643 Old Testament Exegesis**

### **Prerequisite: THE580 Hermeneutical Theory**

Old Testament exegesis classes are offered on a rotating basis depending upon faculty availability and special interests. The course will comprise a thorough study of selected books of the Old Testament through verse-by-verse and paragraph-by-paragraph analysis, comparison of various English translations, consideration of pertinent historical and cultural issues, and consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated.

## **BIB570 – 679 New Testament Exegesis**

### **Prerequisite: THE580 Hermeneutical Theory**

New Testament exegesis classes are offered on a rotating basis depending upon faculty availability and special interests. This course will comprise a thorough study of selected books of the New Testament through verse-by-verse and paragraph-by-paragraph analysis, comparison of various English translations, consideration of pertinent historical and cultural issues, and consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated.

## **HIST6313 Church History / Canon**

An examination of the historical development of the Christian movement from the apostolic period to the pontificate of Gregory I (590-604 C.E.), giving attention to major individuals, ideas, institutions, movements, crises, and the development of the Canon, as well as the interaction of Christianity and its cultural, religious, and political environments.

## **BIBLICAL THEOLOGY**

**(Unless otherwise noted, all courses are worth 3 credits.)**

## **THE580 Hermeneutical Theory**

This course examines theories and practices involved in textual interpretation and human understanding, particularly examining how persons and communities interpret Scripture and theologically interpret human life.



### **THEO5123 Global Christian History**

Christianity is a global faith, moving from western Asia into Africa and Europe within the first decades of Christian missionary movements, and then into Western hemisphere in early modernity. This course surveys the broad movements of global Christian history in order to arrive at the place in the twentieth and twenty-first centuries where Christianity is a global faith found “to the ends of the earth” (Acts 1:8; elsewhere). Major historical movements within Christian history are identified as bringing us to the historical present, including the developments of Orthodox, Catholic, Protestant, and Pentecostal forms of Christianity. Historical theology is surveyed in the context of global Christian history.

### **THEO6313 Biblical Theology: Lukan Pneumatology**

This course will examine the work of the Holy Spirit as a fundamental focus of the writings of St. Luke. As the author of the third Gospel and the Acts of the Apostles, Luke has special interest in narrating the role of the Holy Spirit in the lives of the Apostles as well as the life of the early church. Luke primarily answers the questions of how the work of the Spirit relates to Christ; and how his pneumatology relates to the doctrine of the Trinity, prophecy, speaking in tongues, the spread of the good news, the growth of the church, church leadership, signs and wonders, unity and diversity, and the like. This course will address these questions and also trace Luke’s understanding of the work of the Holy Spirit from both the Old Testament and New Testament Scriptures in general. It will also compare Luke’s theology of the Holy Spirit with Johannine and Pauline writings relating to the subject of Pneumatology.

### **THEO6343 Biblical Theology: Pauline Pneumatology**

This course will explore the features of Pauline pneumatology, paying particular attention to the relationship of Paul’s teaching on the Spirit to Christology, soteriology, charismatic experience, the New Perspective on Paul and related hermeneutical models, and implications for both the Renewal movement and personal spirituality.

### **THEO6353 Biblical Theology: Isaiah’s Soteriology**

The soteriological development of Isaiah shaped the foundational understanding of all New Testament authors, making the rich theology of Isaiah a foundation concern. Consideration within the course will be given to the various ways that Isaiah uses the term “salvation.” A thick description will be attempted for understanding that is both deep theologically and wide biblically. As the subject is expanded throughout the entire canon, a full understanding of salvation will be developed.

### **THEO6363 Biblical Theology: Jeremiah’s Theology of Hope**

Old Testament scholar Walter Brueggemann wrote, Jeremiah’s “discernment of his historical moment under the rule of (GOD) caused him to dismiss in judgment much that was valued and to discern in hope possibilities where his contemporaries recognized none.” Jeremiah’s prophecy often contained a message of judgement; however, it also pointed to deep hope for new realities under God’s rulership. This course will seek to find the abounding hope of the “weeping prophet,” as Jeremiah is often called. It will examine the rhetoric of hope as well as the critique brought to accepted norms of society. A biblical approach to hope will be developed, grounded in offering an alternative to the accepted order of the 21<sup>st</sup> century world.

### **THEO6213 Biblical Perspectives: Popular Theologies**

In a variety of ways an increasing gulf separates academic Pentecostal-Charismatic theology and theology for every day, Spirit-filled Christians. This gulf often separates everyday issues from theological reflection.

The study of everyday issues theologically remains every bit as viable today as it has historically in the Pentecostal-Charismatic movement. Disciplined theological reflection will interface with folk theology, theology of Pentecostal-Charismatic populace, the daily lives of average Christians, and other grassroots situations. Of necessity, the course will deal with a variety of issues, potentially changing with each offering of the course. As theology for non-theologians, it will bridge the gap between academic and grassroots theology.

### **THEO6223 Biblical Perspectives: Theology of Religions**

How ought Christians to assess the validity of other religions? What do Christians say the consequences are for accepting or rejecting Christian claims to truth? Will heaven be populated by Christians only? This course invites and invokes questions about the engagement of people from other religions. It includes a brief survey of inter-religious beliefs about the final destiny of human beings, theories of approaches to the theology of religions, and weighs the implications of such approaches with Christian missions.

### **THEO6233 Biblical Perspectives: Theological Interpretation of the Miraculous**

This course will study signs, wonders, miracles, and charismata in Scripture, with special attention to the role of these in the ministry of Jesus and Paul. In addition, the course will deal with the controversy over continuationism vs. cessationism, the possibility of the miraculous vis-a-vis the secular worldview, the problems of suffering and triumphalism, and the role of the miraculous in the advance of the gospel.

## **MINISTERIAL AND PUBLIC LEADERSHIP**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **APTH6123 Counseling in Ministry**

This course is designed to introduce students to the field of pastoral care and counseling. A Bible-based reality-focused model will be learned. In addition, the class will emphasize application heavily through the use of role-play. Specific clinical issues to be considered include marital and family distress, depression, grief, worry, and spiritual direction.

### **LEA501 Leadership Formation and Development**

This course will discuss the making of a leader, beginning with a leader's call and the ongoing lifetime preparation of a leader. The course focuses on the effects of spiritual formation which demonstrate a commitment to personal and social holiness, and develops self-understanding of personal leadership gifts.

### **LEA502 Foundations of Leadership I: Biblical Models**

This course will study varied models of leadership reflected in the Bible through examining the leadership styles of prominent Biblical leaders, (i.e., Moses, Joshua, and Nehemiah, among many others). Special attention will be given to Christ's leadership mentoring and leadership practices and how these practices can be translated to present day Christian service and ministry.

### **LEA550 Spirituality and Ethics**

This course is designed to give students a biblical understanding of the core role of true spirituality in Christian leadership. Attention will be given to models, essential qualities, and disciplines of spiritual leadership. Perils of leadership also will be discussed.

## **LEA560 Foundations of Leadership II: Theoretical Foundations**

This course provides a foundational understanding of leadership from contemporary theory and applications, with particular discussion regarding the evolution of leadership / management thought from 1900 to the present. Students examine leadership as a contingent / context-specific application and solve organizational problems that have leader-follower interaction as a cause.

## **LEA601 Communication and Leadership**

This course will look into the importance of communication in organizations and in leadership. Organizational communication will be studied within the context of today's global intercultural, technological, strategic, and ministerial developments. The course will deal with principles in "interpersonal relationships and organizational communication" and "communicating in teams and networks."

## **LEA561 Christian Strategic Planning and New Ministry Development**

This course will focus on how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined for new ministry development.

## **LEA650 Managing Change and Conflict in Organizations**

This course relates advanced theories about conflict between persons, within communities, and among organizations, to the life of the church. Such issues as the nature of human differences, the constructive values and use of conflict, the biblical and theological understanding of conflict, styles of conflict management, managing conflict due to change, and organizational handling of conflict will be considered.

## **LEA651 Leadership in Missions**

This course will study the biblical and historical basis of missions and will focus on helping the student effectively lead an organization towards active participation in the fulfillment of the Great Commission. Attention is given to how the Pentecostal movement has significantly contributed to the expansion of God's Kingdom in the world.

## **LEA660 Organizational Leadership and Administration**

The course is designed to familiarize students with the various elements of leadership and administrative processes, including: mission and vision casting, goal setting and achieving, organization, delegation, human relations, group dynamics, and the supervision and training of other leaders.

## **LEAD6373 Fivefold Internship**

Students will engage in ministry under a mentor in one of the fivefold ministries (pastor, teacher, prophet, apostle, and evangelist). The student will actively lead a major ministry effort. If the student has been in ministry leadership, a major initiative should be planned under the mentorship of a more experienced minister.

## **MISS5112 Christian Missions**

In this course students are introduced to Christian missions through brief examination of biblical and theological foundations and historical overview. Attention is given to the Pentecostal and Evangelical history of missions in other countries as well as North America.

### **MPL501 Fivefold Ministry Leadership**

The twenty-first century church is often deficient in functioning as the church was established. Based on a biblical / theological understanding of Fivefold Ministry, this course will explore effective leadership principles in organizing the local church to not only appreciate the fivefold functions, but to also operate in these functions. The participant will develop a fivefold ministry plan for their particular ministry.

### **MPL551 Mentored Ministry: Missions Practicum (1 credit)**

Students engage in ministry under the direction of a local mentor for the development of missions.

### **MPL560 Discipleship Strategies (2 credits)**

This course exams the key components of disciple-making as the core task of the Great Commission by investigating the biblical, historical, and theological foundation for developing Christ followers in a global context. Special attention will be given to articulating a strategy for making disciples through life transformation and leadership development in a variety of ministry settings. Students will draw from various church models to inform their ability to craft an effective discipleship process.

### **MPL561 Mentored Ministry: Discipleship Practicum (1 credit)**

Students engage in ministry under the direction of a local mentor for the development of discipleship.

### **MPL570 Church Evangelism (2 credits)**

This course explores the ministry of evangelism in the context of the local church and its ministries. Students will examine the biblical, historical, and theological dimensions of evangelism in an effort to develop a strategy for bringing the Gospel to the local community. Analyzing various evangelistic models will provide a well-rounded understanding of the ministry of evangelism.

### **MPL571 Mentored Ministry: Evangelistic Practicum (1 credit)**

Students engage in ministry under the direction of a local mentor for the development of evangelism.

### **MPL602 Advanced Communication and Teaching Methods**

This course is designed to teach students in advanced teaching and communication methods to connect with people in a way that will not only transmit information, but will also foster spiritual maturity and facilitate spiritual formation. Emphasis will be placed upon the creation of original material for delivery and instruction. Creativity on curriculum development and verbal communication will be addressed.

### **MPL603 Advanced Church Administration**

This course develops skills in church management including the integration of theological and spiritual values in church leadership, leadership development, aligning budgetary and missional priorities, staff management, resource management, and other select topics.

### **MPL604 Advanced Homiletics**

This course advances the craft of preaching and sermon preparation through cultivating spiritual and theological values embedded in Christian preaching, biblical-theological and practical study in relation to proclamation, and skills in oral communication in relationship to personal gifts and styles.

### **MPL605 Advanced Church Programming**

This course evaluates approaches to church programming through biblical, spiritual, and ethical norms, in relation to current contexts and ministry habits and practices, with attention to outcomes for Christian ministry based on biblical-theological values.

### **MPL606 Spiritual Leadership in Local Communities**

This course integrates practices and concepts of spiritual formation and leadership theory moving towards leadership practices based on Christian values forming spiritually healthy persons in communities.

### **MPL607 Advanced Interpersonal Relationship Skills in Ministry**

This course will examine biblical and practical concepts regarding spiritual leaders and advanced interpersonal relationships. Special emphasis will be placed on community building in relation to healthy interpersonal relations. In addition, attention will be given to how the gifts of the Spirit can bring depth to these relationships. Critical evaluation will be given to patterns and models of relationships. Students will be encouraged toward greater spiritual formation, leading to deeper relationship skills in all areas including pastor and congregation, parishioners toward each other, and complimentary relationships between fivefold ministers.

### **MPL608 Advanced Leadership Formation Development**

It has been said that "everything rises or falls on leadership." With that in mind, this course will explore what goes into the formation of a leader; the call, the preparation, the values, and lifestyle choices. Emphasis will be placed on spiritual formation, recognizing leadership gifts and their development, and the importance of servant leadership for the advanced student.

### **MPL610 Introduction to Chaplaincy Ministry**

This course gives an introduction to chaplaincy ministry to students. Students learn the definition of chaplaincy and the types of chaplaincy ministry. Pathways to credentialing are explored, including ordination, endorsement, and credentialing. Specific issues in chaplaincy ministry are explored from a theological and practical context.

### **MPL611 Advanced Chaplaincy Ministry**

This class explores various advanced issues in chaplaincy ministry. Advanced issues include counseling methodologies, types of crisis counseling, confidentiality, and an overview of clinical pastoral education. Specific theological issues that are common in chaplaincy are addressed including pluralism, death and grief, the problem of evil, and others.

## **PERSONAL AND SPIRITUAL FORMATION**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **SPF501 Seminary Disciplines**

Seminary Disciplines examines the academic, personal, and spiritual life of the seminary student. The reasons for a student's personal theological development are studied. The course challenges the student to consider personal spiritual and emotional disciplines that will provide a foundation for current seminary studies and future ministry. The course covers basic research and writing skills that are also necessary for student success in seminary studies.

### **SPF550 Spiritual Formation**

This course will survey Spiritual Formation throughout the history of the church as well as in our own day, with a view to practical application for the 21<sup>st</sup> Century minister.

### **SPF551 Mentored Ministry: Spiritual Formation**

Students engage in ministry under the direction of a local mentor for the development of spiritual formation.

## **RESEARCH**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **CPTS6323 Biblical Studies Capstone (MABS)**

The Capstone project involves the completion of a culminating project as a continuation of the work presented in the ministry symposium. Students work closely with a faculty mentor in preparing this project, which normally takes the form of a formal paper.

### **GECE 6363 Biblical Studies Symposium (MABS)**

Students conduct research on a selected topic theme and present their research work to faculty, staff, members of the SUM and general community, and their families and friends during the symposium days. The research is to include literature review, and either a close reading (exegesis) of a passage or a biblical theological presentation. The SUM Graduate Research Symposium coincides with SUM Mardi Gras Outreach each winter trimester.

### **LEA500 Research Methods**

This course will prepare the student for their Capstone Project (CPTS). This Capstone Project will be worked on incrementally each trimester (with only credit given in the first trimester and the last trimester of the student's program). The Capstone Project will constitute a total of six (6) units by program end. This Research Methods course will establish the foundation upon which the student can build their projects. In Trimester Two: the student will begin their Literature Review. In Trimester Three: the student will continue their Literature Review and will add a Proposal with Research Method. In Trimester Four: the student will do CSP Research. In Trimester Five: the student will continue CSP Research and add Analysis. In the final (Sixth) Trimester: The Student will present their draft and complete their Capstone Project—this will be done in the LEA690 Capstone Project course.

**This course is pre-requisite to LEA690 Capstone Project.**

### **LEA600 Leadership Research Design**

This course is designed to provide students preparing for church leadership with a broad view of the different approaches to good research that has a substantive focus on a particular field of study. A survey of many topics, techniques, and methodologies will be covered. The course is organized around elements of research designs that cut across sub-disciplines: the logic of scientific inquiry; ethics; conceptualization and measurement; sampling and the selection of cases; and the relation between methods, data, and theory. Students will complete several small projects that are tailored toward practical scholarly research preparation at the graduate level. These small projects will be presented in an interactive fashion for other students in the class to learn from one another.

**This course is pre-requisite to LEA690 Capstone Project.**



### **LEA670 Christian Leadership Symposium - New Orleans (2 credits)**

The SUM Graduate Research Symposium coincides with the SUM Mardi Gras Outreach each winter trimester. Students conduct research on a selected topic in alignment with the decided symposium theme and present their research work to faculty, staff, members of the SUM and general community, and their families and friends during the symposium days. Each year, members of the faculty will decide on a leadership theme.

### **LEA690 Leadership Capstone Project**

#### **Prerequisites: LEA500 Research Methods and LEA600 Leadership Research Design**

This will be the Capstone of the student's work here at SUM. The goal is for the student to identify a project that they can become involved in that will impact society with the Gospel in a genuinely life-changing way—both for them and for those to whom they are / will be sent to minister. In this course the student will present their CSP draft and final Capstone Project. This Capstone Project will take the place of a Master's Thesis.

### **MDV601 Master of Divinity Project Design**

The MDIV Project Design is for the student to develop his or her Capstone Project. The student will consider the biblical and theological foundations, identification of the practical ministry needs that the project addresses, any ethical or evangelistic considerations, and the methodology for writing and implementing the project.

### **MDV650 Master of Divinity Symposium Presentation**

The MDIV Symposium Presentation is the culmination of the Capstone Project. The student will explain the development of the project, biblical and theological foundations, ethical and evangelistic considerations, the results from the implementation of the project, and the personal development of the student as he or she reflects on their MDIV and project experiences.

### **MDV699 Master of Divinity Capstone Project**

The MDIV Capstone Project is for the student to identify a project with which they may design, develop, write, and implement that will make a tangible impact for the Gospel. The project should be the culmination of work from the Project Design seminar. The student will give the biblical and theological foundation; explanation of the tangible, practical needs for the project; exploration of any ethical and evangelistic issues; and give the practical implications and impact of the project.

## **SYSTEMATIC THEOLOGY**

**(Unless otherwise noted, all courses are worth 3 credits.)**

### **PHIL5213 Christian Apologetics**

A course designed to equip the student to defend the Christian faith against relevant contemporary assaults and to build a positive Christian world and life view. Appeal is made not only to the varieties of rational arguments but also to the special contributions of the Pentecostal message. Emphasis is placed on conversational approaches to engaging individuals of divergent beliefs with the Gospel message.

### **THE501 Pentecostal Theology and History**

This course explores Pentecostal theology and the history of Pentecostalism with its attendant theological ideas and movements. Core doctrinal and theological issues are covered as a seminary-level introduction to Christian theology with attention given to historical background and sources.

### **THE601 Systematic Theology I: God, Humanity, and Salvation**

This course examines theological prolegomena and methodology, revelation, God and His attributes, humanity, hamartiology, and anthropology. Emphasis is given to the development of theological method from a Pentecostal perspective within the orthodox doctrines of Christianity.

### **THE602 Systematic Theology II: Church, Spirit, and Mission**

This course examines the person and work of Christ as it relates to the nature of the person of Christ and His work on the Cross. The course also examines ecclesiology from a Pentecostal perspective and how the church is empowered by the Holy Spirit.

### **THE650 Contemporary Theology**

Contemporary Theology explores themes in Christian theology that are relevant or challenging to today's church and ministry. Theological development of the modern and postmodern periods are examined to understand the influence on contemporary issues. Specific theological themes may be emphasized and studied during iterations of the class.

### **THEO6123 Systematic Theology: The King and His Kingdom**

Students will examine the person and work of Christ, giving special attention to the biblical witness, historical development from the patristic period to the post-enlightenment era, and renewal perspectives. Of particular importance will be the relationship of Christology to both pneumatology and the biblical theme of the Kingdom of God. Implications for contemporary life and ministry will be discussed.

### **THEO6133 Systematic Theology: God in Contemporary Thought**

On a near daily basis, Christians interface with secular people. Increasingly, contemporary thought configures images of deity in copious ways. In depth consideration of God in contemporary thought considers how theological precepts interface with unbelievers in a variety of ways, such as the new atheism, new agnosticism, and secularism. The conversation between science and religion will also be considered from a theological vantage point. A variety of other religious views will also be considered from a Christian view.

### **THEO6143 Systematic Theology: Kingdom Empowerment**

Students will examine the person and work of Christ, giving special attention to the biblical witness, historical development from the patristic period to the post-enlightenment era, and renewal perspectives. Of particular importance will be the relationship of Christology to both pneumatology and the biblical theme of the Kingdom of God. Implications for contemporary life and ministry will be discussed.

### **THEO6153 Systematic Theology: The Church in Cultures**

This course will focus on theological reflection toward the development of an ecclesiology through the lenses of the universal and timeless principles of Scripture, the Pentecostal-Charismatic tradition, and the divergent and rapidly changing cultures of the world. Students will connect ecclesiology with the process of developing effective strategies for the fivefold ministry. Attention will be given to the process of de-



contextualizing the principles of Scripture from their historic settings and re- contextualizing them into contemporary settings with the goal of experiencing successful ministry that is both effective and biblical.

### **THEO6163 Systematic Theology: Kingdom and Eschatology**

Students will explore the biblical concept of the Kingdom of God, particularly as this concept emerges and develops in the Old Testament and Second Temple Judaism, the ministry of Jesus, and the New Testament writings. Special attention will be given to the tension between the “already” and the “not yet” aspects of God’s Kingdom as offering a framework for Christian life and ministry. The biblical emphasis in eschatology on orienting a believer’s life toward eternity will take preeminence over timeline issues.

## **Theology and Ministry in Cultural Contexts**

(Unless otherwise noted, all courses are worth 3 credits.)

### **CUL501 Ministry & Culture in Pentecostal Perspective**

The purpose of this course is to cultivate recognition of signs in the culture, and to re-frame Jesus' and the Spirit's presence in the church and the world. This course will challenge participants to not only identify their target culture, but to also initiate creative ways of evangelism and mission to impact their culture for the Kingdom of God.

### **CUL502 Ministry Adaptation in a Multi-Cultural Setting**

The twenty-first century is highly multi-cultural, and churches are increasingly faced with how to adapt mission and ministry to reach the society around them. Attention will be given to gaining understanding of the cultures present in the participants setting, and adapting church ministries and structures to engage those cultures.

### **CUL503 Ministry in Postmodern Cultures**

As the twenty-first century is still attempting to identify and minister to the post-modern thinker, post-postmodernism is arising. Attention will be given in this course to define the way each culture thinks, the evolution of these cultures, and how to engage these mindsets with a ministry that will foster Spirit-formation.

### **CUL550 Theology and Culture**

This course examines how theology engages the ever-changing culture of society. Theological themes are chosen for each iteration of the course being offered with specific application to a particular area of culture. Students are taught to integrate various disciplines into their theological study. Students are also taught to exegete the culture and then align theological applications to the mission of the church. Certain themes may be chosen and studied during each iteration of the class.

### **CUL601 Theological Ethics and Culture**

Spirituality and Ethics examines the issues of how spirituality and ethics influence the life of the minister. Students examine spiritual discipline models and how they influence the development of the minister to have a balanced, holistic view of life. The perils and pitfalls of the minister are studied with solution-focused applications offered.

# DIRECTORY

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## BOARD OF DIRECTORS

NAME	SUM ROLE	SERVICE
George Neau	President & Chancellor	SUM Bible College & Theological Seminary
Richard Picone	Chairman	Businessman
Gene Haun	Secretary	Businessman
Alfred Trimble	Treasurer	Businessman
Dr. Cheryl Elliott		Educator
Jack O' Brien		Businessman
Alfred Roever		Minister

## BOARD OF ELDERS

NAME	ROLE
George Neau	President & Chancellor, SUM Bible College & Theological Seminary
Don Nordin	Senior Pastor, Christian Temple Church
Rigoberto Magaña	Lead Pastor, New Hope Christian Fellowship
Shane Warren	Senior Pastor, The Assembly; President, The Voice Network
Joe Oden	Evangelist Coordinator, North Texas District Assemblies of God

## EXECUTIVE COMMITTEE

NAME	POSITION	INSTITUTION
Rev. George Neau	President and Chancellor	D.Div., h.c., Southwestern College of Christian Ministries M.Div., The King's University (2015) B.A., Southeastern University (1988) Ordained with Assemblies of God (1993)
Gary Munson, Th.D., Ed.D.	Chief Academic Officer	Th.D., University of South Africa (2015) Ed.D., University of San Francisco (2005) M.A., Fuller Seminary (2000) B.A. University of San Francisco (1977)
Robert Hornick	Chief Financial Officer	CPA (1986 to present) B.S. Accounting, University of New Orleans (1980)
Melanie Francis	Vice President of U.S. Cohort Development	M.S. Secondary Education, Dowling College (1999) B.A. Gov. and Spanish, Evangel University (1993)

# FACULTY

NAME	DEGREES
<b>Administrative Faculty</b>	
<b>Gary Munson, Th.D., Ed.D.</b> Chief Academic Officer,	Th.D., University of South Africa (2015) Ed.D., University of San Francisco (2005) M.A., Fuller Seminary (2000) B.A. University of San Francisco (1977)
<b>Aaron Yom, Ph.D.</b> Assistant Academic Dean for Graduate Studies	Ph.D., Regent University (2013) M.Div., Regent University (2000) B.S., Philosophy & Mathematics, University of California (1995)
<b>Sanejo Leonard, D.Min.</b> Assistant Academic Dean for Undergraduate Studies	D.Min., Azuza Pacific University (2013) M.Div., Azuza Pacific University M.A., California State University – Fullerton (2019) B.A., Vanguard University
<b>Tyler Huson, Ph.D. (A.B.D.)</b> Registrar	Ph.D., University of Zurich (in process) M.A., Claremont School of Theology (2015) B.A., Life Pacific College (2011)
<b>Department Chairs</b>	
<b>Joel Hamme, Ph.D.</b> Biblical Studies	Ph.D., Fuller Theological Seminary (2014) M.A., University of Kansas (2011) M.T.S., Garrett-Evangelical Theological Seminary (1999) M.Div., Garrett-Evangelical Theological Seminary (1997) B.A., Central Bible College (1991)
<b>Kathy Frady, Ph.D.</b> General Education	Ph.D., New Orleans Baptist Theological Seminary (2015) M.A., New Orleans Baptist Theological Seminary (2013) M.A., New Orleans Baptist Theological Seminary (2011) M.S., Ouachita Baptist University (1990) B.S., Ouachita Baptist University (1991) B.A., Ouachita Baptist University (1989)
<b>Page Brooks, Ph.D.</b> Theological Studies	Ph.D., New Orleans Baptist Theological Seminary (2008) M.Th., University of Stellenbosch, South Africa (2009) M.Div., New Orleans Baptist Theological Seminary (2002) B.A., Auburn University Montgomery (2000)
<b>Richard Cook, D.Min.</b> Applied Theology	D.Min., The King's University (2007) M.Div., The King's University (2004) B.A., Bethany University (1993)
<b>Peter Shu</b> BAWM Program chair	M.Mus., Boston University (2013) B.S., North Central University (1998)

Teaching Faculty	
<b>Cephas Adehenu, Ph.D.</b>	Ph.D., Pan-Africa Theological Seminary (2019) M.Phil., University of Cape Coast (2013) M.Div., Torch Trinity Graduate School of Theology (2006) B.Th., West Africa Advanced School of Theology
<b>Steve Alt</b>	M.A., Regent University (1997) B.A., Jimmy Swaggart Bible College (1992)
<b>Andrew Anane-Asane, Ph.D.</b> Director of International Programs Institutional Effectiveness	Ph.D., Trinity International University (2010) M.Div., Theological Centre for Asia (2002) M.A., Assemblies of God Graduate School of Theology (1998) B.Th., West Africa Advanced School of Theology (1992) Diploma in Biblical Studies Ghana Bible College, Ghana (1985)
<b>William Bowen</b>	M.A., Cincinnati Christian University (2005) B.A., Miami University (1997)
<b>Scott Camp</b>	M.Div., Southwestern Assemblies of God University M.A., Criswell College M.A., Southwestern Baptist Theological Seminary D.D., St. Thomas Christian College (2007)
<b>Albert Clavo, D.Min.</b>	D.Min., Asbury Theological Seminary (2008) M.Div., Fuller Theological Seminary (2001) M.A., Asian Seminary of Christian Ministries (1992) B.S., University of Santo Tomas (1986)
<b>Bryan Darrell</b>	M.A., Trinity International University (1996) B.A., Central Bible College (1991)
<b>Jerry David, D.Min.</b>	D.Min., Regent University (2016) M.Div., Kings Seminary (2005) B.A., Christian International College (1984)
<b>Danny Davis</b>	M.A., Assemblies of God Theological Seminary (2012) B.S., Indiana Wesleyan University (2010)
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<b>Vicki Farina, D.Min.</b>	D.Min., Assemblies of God Theological Seminary (2015) M.A., Assemblies of God Theological Seminary (2010) B.S., Southeastern University (2005)
<b>Melanie Francis</b>	M.S., Dowling College (1999) B.A., Evangel University (1993)
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<b>Rheva Henry</b>	M.A., Religion / Worship Studies, Liberty University (2010) B.A., Music, University of Texas-Arlington, 2008
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<b>Brandon Kertson, Ph.D.</b>	Ph.D., Regent University (2018) M.A., Fuller Theological Seminary (2011) B.A., Azusa Pacific University (2004)
<b>Joey Le</b>	Ph.D. (in progress), Regent University (anticipating 2019) M.Div., Fuller Theological Seminary (2011) B.A., University of California, Berkeley (2006)
<b>Madonna Livingston</b>	M.Sc., University of Madras (2002) MABS, SUM Bible College & Theological Seminary (2016) B.A., Women’s Christian College, Chennai (1999)

<b>Sara Loftin</b>	M.A., Trinity Evangelical Divinity School (2008) B.A., Ohio State University (2001)
<b>Andy McMillan</b>	M.A., Southeastern University (2016) B.A., Ecclesia College (2015)
<b>David Mende, D.Min.</b>	D.Min., South Asia Institute of Advanced Christian Studies (2017) M.Div., Southern Asia Bible College (2007) M.S., Computer Science (2003)
<b>Ed Miciano, D.Min.</b>	D.Min., Fuller Theological Seminary (2006) M.Div., Pentecostal Theological Seminary (1993) B.Th., Asian Seminary of Christian Ministries (1990)
<b>Kevin Miller</b>	M.Ed., University of Louisville (1999) B.A., Wheaton College (1983) B.A., Evangel College (1980)
<b>Toby Mueller</b>	M.S. University of Wisconsin Parkside (2002) B.S. University of Wisconsin Parkside (1999)
<b>Ariel Olivencia</b>	M.A., Southwestern Assemblies of God University (2017)
<b>Annabelle Ong</b>	M.A., SUM Bible College and Theological Seminary
<b>Melissa Orekoya</b>	M.A., Fordham University (2015) B.S., Amridge University (2009)
<b>Gary Pickens, D.Min.</b>	D.Min., Bethel Theological Seminary (1995) M.Div., Ashland Theological Seminary (1988) B.A., North Central University (1980)
<b>Curtis Pryor</b>	M.S., Southwestern Assemblies of God University (2003) B.A., Evangel College (1984)
<b>Tom Rupp</b>	M.A., Regent University B.S., Holmes Bible College B.A., Southern Wesleyan University
<b>Jose Santos</b>	M.Div., Pentecostal Theological Seminary (2013) M.A., Pentecostal Theological Seminary (2011) B.S., Lee University (2007)
<b>Joshua Scroggins, D.Min.</b>	D.Min., Assemblies of God Theological Seminary (2017) M.Div., Liberty University (2008) M.A., Southwestern Assemblies University (2002) B.A., Central Bible College (1999)
<b>Tom Seaman</b>	M.Ed., Wichita State (1987) B.A., Sterling College (1979)

<b>Kenneth Shaw</b>	M.A., Azusa Pacific University (1992) M. Div., Fuller Theological Seminary (1983) B.A., University of California, Berkeley (1965)
<b>Peter Shu</b>	M.Mus., Boston University (2013) B.S., North Central University (1998)
<b>Kristen Smith</b>	M.A., SUM Bible College & Theological Seminary (2017) B.A., California State University, Los Angeles (2005)
<b>Steve Stells, D.Min.</b>	D.Min., Oral Roberts University (2011) M.A., Oral Roberts University (2011) M.Th., Carolina University of Theology (2000)
<b>Joseito Velasquez</b>	M.A., Liberty University (2015) B.A., Caribbean Theological College (2005)
<b>Rick Wadholm, Ph.D.</b>	Ph.D., University of Wales – Bangor (2018) M.Div., Providence Theological Seminary (2012) B.A., Trinity Bible College (1999)
<b>Marshall Windsor, D.Min.</b>	D.Min., Assemblies of God Theological Seminary
<b>David Williams, Ph.D.</b>	Ph.D., University of South Alabama (2017) M.A., University of Alabama at Birmingham (2010) B.A., University of Mobile (2006)



## STAFF

NAME	ROLE	INSTITUTION
<b>General</b>		
<b>Enoch Charles, Ph.D.</b>	Instructional Technologist	Ph.D., Theological Studies, Regent University (2018) M.Div., Regent University (2011) B.S., Computer Science and Engineering, ITT Technical Institute
<b>Matt Reveile</b>	Art and Marketing Director	A.S., Multimedia – Visual Communications, ITT Technical Institute A.S., Media Arts and Animation, American River College
<b>Academics</b>		
<b>Gary Munson, Th.D., Ed.D.</b>	Chief Academic Officer	Th.D. – Missiology, University of South Africa (2015) Ed.D., University of San Francisco (2005) M.A. Theology, Fuller Theological Seminary (2001) B.A. Government, University of San Francisco (1975)
<b>Aaron Yom, Ph.D.</b>	Assistant Academic Dean for Graduate Studies	Ph.D., Regent University (2013) M.Div., Regent University (2000) B.S., Philosophy & Mathematics, University of California (1995)
<b>Sanejo Leonard, D.Min.</b>	Assistant Academic Dean for Undergraduate Studies	D.Min., Azuza Pacific University (2013) M.Div., Azuza Pacific University M.A., California State University – Fullerton (2019) B.A., Vanguard University
<b>Tyler Huson, Ph.D. (A.B.D.)</b>	Registrar	Ph.D., University of Zurich (in process) M.A., Claremont School of Theology (2015) B.A., Life Pacific College (2011)
<b>Gary Averill</b>	Librarian	M.S., Drexel University M.B.A., National University M.B.T., Spiritual Life Bible College & Seminary B.A., California State University

<b>Page Brooks, Ph.D.</b>	Chair of Theological Studies	Ph.D., New Orleans Baptist Theological Seminary (2008) M.Th., University of Stellenbosch, South Africa (2009) M.Div., New Orleans Baptist Theological Seminary (2002) B.A., Auburn University Montgomery (2000)
<b>Richard Cook, D.Min.</b>	Chair of Applied Theology	D.Min., The King's University (2007) M.Div., The King's University (2004) B.A., Bethany University (1993)
<b>Kathy Frady, Ph.D.</b>	Chair of General Education	Ph.D., New Orleans Baptist Theological Seminary (2015) M.A., New Orleans Baptist Theological Seminary (2013) M.A., New Orleans Baptist Theological Seminary (2011) M.S., Ouachita Baptist University (1990) B.S., Ouachita Baptist University (1991) B.A., Ouachita Baptist University (1989)
<b>Joel Hamme, Ph.D.</b>	Chair of Biblical Studies	Ph.D., Fuller Theological Seminary (2014) M.A., University of Kansas (2011) M.T.S., Garrett-Evangelical Theological Seminary (1999) M.Div., Garrett-Evangelical Theological Seminary (1997) B.A., Central Bible College (1991)
<b>Peter Shu</b>	BAWM Program Chair	M.Mus., Boston University (2013) B.S., North Central University (1998)
<b>Maggie Kornblum</b>	Spanish Program Coordinator	M.A.C.L., SUM Bible College & Theological Seminary
<b>Business and Financial Aid</b>		
<b>Robert Hornick</b>	Chief Financial Officer	CPA (1986 to present) B.S., Accounting, University of New Orleans (1980)
<b>Maritza Gonzalez</b>	Business Office Coordinator	B.A.B.S., SUM Bible College & Theological Seminary
<b>Juli Deshevenko</b>	Accounting Assistant	B.A., Business Administration, American River College

<b>Valerie Cabrera</b>	Financial Aid Coordinator	B.A.B.S., SUM Bible College & Theological Seminary (2020)
<b>Rhoda Anane-Asane</b>	Financial Aid Counselor	B.S., Southern Illinois University
<b>Cohorts</b>		
<b>Melanie Francis</b>	Vice President of U.S. Cohort Development	M.S. Secondary Education, Dowling College (1999) B.A. Government and Spanish, Evangel University (1993)
<b>Crystal Gonzales</b>	Director of Student Life and Student Ministries	Ed.D., Grand Canyon University (in progress) B.A., SUM (2014)
<b>Krislyn Cox</b>	Cal/Nevada Assemblies of God Hub EDH Campus Director	M.Div., SUM (2019) B.A.B.S., SUM
<b>Melody Espinoza</b>	Online Advisor and Training Facilitator	M.A.C.L., SUM
<b>John Francis</b>	EDH Student Ministry Director	M.A.C.L., SUM (in progress) B.A., Biblical Studies, Evangel University
<b>Rebekah Johnson</b>	Assistant to the VP of Cohort Development	B.A., American History, Howard Payne University
<b>Annabelle Ong</b>	Asia Regional CA Director	M.A.C.L., SUM
<b>Rev. Frank Abedi-Boateng</b>	Africa Regional CA Director	M.A.B.S., SUM
<b>Enrollment</b>		
<b>Daniel Mullen</b>	Director of Enrollment	M.A., SUM Bible College & Theological Seminary B.A., Life Pacific College
<b>Alexandria Melliza</b>	Recruitment Specialist	

# CONSUMER DISCLOSURES

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The following consumer information is made available to all students at SUM Bible College and Theological Seminary in accordance with federal regulations in the Higher Education Act of 1965, as amended. Each topic listed gives a brief description of the information that must be disclosed and / or explains how it can be obtained.

If you need assistance or would like a paper copy, please contact:

**SUM Main Office**

1101 Investment Blvd., Suite 115

El Dorado Hills, CA 95762

Phone: (916) 306-1628

[www.sum.edu](http://www.sum.edu)

## **FEDERAL DISCLOSURES**

### **TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972**

SUM does not discriminate on the basis of race, color, sex, national and ethnic origin, or handicap (in compliance with Section 504 of the 1973 Rehabilitation Act), with regard to the admission and employment policies, the educational, financial aid, or other programs and privileges to the students at the College.

### **VETERAN AFFAIRS CERTIFICATION**

I hereby certify that this Catalog is true and correct in content as required by the Department of Veteran Affairs circular 76-84, Appendix P, Paragraph 6(a).

### **CLERY ACT COMPLIANCE**

The Jeanne Clery Act (1990, 1998) requires colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. Compliance is monitored by the United States Department of Education.

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## **DEPARTMENT OF LABOR STANDARD OCCUPATIONAL CLASSIFICATION CODES**

The Standard Occupational Classification Codes used by SUM as identifiers regarding those areas of employment in which students are being prepared to obtain gainful employment are:

### **B.A. – Biblical Studies**

21-2011	Clergy
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21-2021	Directors, Religious Activities and Education
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21-2099	Religious Workers – All Others
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## **B.A. – Theology and Ministry**

21-2011	Clergy
21-2021	Directors, Religious Activities and Education
21-2099	Religious Workers – All Others

## **B.A. – Worship and Music**

21-2011	Clergy
25-1121	Art, Drama, and Music Teachers, Postsecondary
27-2042	Musicians and Singers

## **M.A. – Biblical Studies**

21-2011	Clergy
21-2021	Directors, Religious Activities and Education
21-2099	Religious Workers – All Others
25-1126	Philosophy and Religious Teachers, Postsecondary

## **M.A. – Christian Leadership**

21-2011	Clergy
21-2021	Directors, Religious Activities and Education
21-2099	Religious Workers – All Others

## **M.Div. – Master of Divinity**

21-2011	Clergy
21-2021	Directors, Religious Activities and Education
21-2099	Religious Workers – All Others
25-1126	Philosophy and Religious Teachers, Postsecondary

# **STATE DISCLOSURES**

## **CALIFORNIA REGULATIONS AND DISCLOSURE REQUIREMENTS**

SUM does not claim that its B.A., M.A., or M.Div. degrees lead to guaranteed employment. SUM makes ministry opportunities known to its students and graduates. SUM's degree fulfills the educational requirements listed by the Assemblies of God denomination and other affiliated denominations for ministerial licensure.

Student complaints are taken to the department head for which the student has a problem. If the department head is unable or unwilling to resolve the issue, the student makes a formal written complaint to the Student Life Committee or Academic Dean. If the student's issue is still unresolved, the student can make a written complaint to the President.

If the student believes that an issue cannot be resolved internally, a student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education (BPPE) by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet Website (<http://www.bppe.ca.gov>).

- You may cancel your contract for school, without any penalty or obligations on or before the fifth business day following your first-class session as described in the Right to Cancel Form that will be given to you at the time of registration. A different cancellation policy applies for home study or correspondence courses. Read the Right to Cancel Form for an explanation of your cancellation rights and responsibilities. If you have lost your Right to Cancel Form, ask the school for a sample copy.
- After the end of the cancellation period, you also have the right to stop school at any time. If you have lost your contract, ask the school for a description of the refund policy.
- If the school closes before you graduate, you may be entitled to a refund. Contact the Council for Private Postsecondary and Vocational Education at the address and telephone number printed below.
- If you have any complaints, questions, or problems that you cannot work out with the school, write or call the Bureau for Private and Postsecondary Education.

This Institution has received approval to operate as a Degree Granting Institution from the Bureau for Private Postsecondary Education.

## **INSTITUTION DISCLOSURES**

### **NONDISCRIMINATION**

ABHE institutions or programs shall practice nondiscrimination on the basis of gender (as permitted ecclesiastically and theologically), race, disability, or national origin.

### **STATEMENT OF OWNERSHIP**

SUM is a Louisiana nonprofit corporation. This corporation is organized and operated exclusively for educational and religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. SUM is affiliated with the Assemblies of God.

### **FINANCIAL STATUS**

As of the 2020-21 academic year, SUM does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against them within the preceding five years that resulted in the organization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

## FOUNDATIONS AND BEQUESTS

SUM Bible College and Theological Seminary is dependent upon foundations and benefactors of the College. Generous gifts of friends and interested persons sustain the vision of the College to reach urban communities with the life-changing message of the Good News of Jesus Christ. The following are some ways in which support can be directed to the College:

- Grants from foundations
- A bequest through a will or estate
- The gift of securities or real estate (tax deductible at current fair market value)
- Memorial scholarships
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- Monthly church mission support
- Concerned 2000: A Concerned 2000 member supports the College on a monthly basis at \$10 or more.

Interested donors, please call or write:

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