



# COURSE CATALOG

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*2015 – 2016*



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# INTRODUCTION



# LETTER FROM THE CHANCELLOR

Greetings in the matchless name our Lord and Savior Jesus Christ!

With great joy I welcome you to SUM Bible College and Theological Seminary. An incredible privilege has been bestowed upon us, the call of God to ministry. It is almost too wonderful to imagine that a sovereign God desires to use us with all our weaknesses to advance the message of the Kingdom and to display His power, “But we have this treasure in earthen vessels, that the excellency of the power may be of God, and not of us” (1 Cor. 4:7). It truly is a humbling and holy calling to which we have been called.

SUM Bible College and Theological Seminary (SUM) was founded upon simple biblical truths:

- ▶ **Humanity needs a Savior.** “For all have sinned and come short of the glory of God.” (Rom. 3:23)
- ▶ **God sent Jesus Christ to save us from our sins.** “For God so loved the world, that He gave His only begotten Son, that whoever believes in Him shall not perish, but have eternal life.” (John 3:16)
- ▶ **God placed an urgency upon the message.** “Do you not say, ‘There are yet four months, and then comes the harvest’? Behold, I say to you, lift up your eyes and look on the fields, that they are white for harvest.” (John 4:35)
- ▶ **He advances the message by calling men and women for the Fivefold Ministry, who in turn train His followers.** “And He gave some as apostles, and some as prophets, and some as evangelists, and some as pastors and teachers, for the equipping of the saints for the work of service, to the building up of the body of Christ.” (Eph 4:11-12)
- ▶ **Those called to the Fivefold Ministry are not only equipped with the message, but the authority and power to carry out that message with signs following — proclamation backed by demonstration.** “And He called the twelve together, and gave them power and authority over all the demons and to heal diseases. And He sent them out to proclaim the kingdom of God and to perform healing.” (Luke 9:1-2)
- ▶ **He calls His ministers, whether they are Apostles, Prophets, Evangelists, Pastor or Teachers, to be servants of all.** “And he sat down, and called the twelve, and said unto them, If any man desire to be first, the same shall be last of all, and servant of all.” (Mark 9:35)

God is raising up a fearless generation: a generation committed to carry the message of the Kingdom of God to the ends of the earth. The church is in its finest hour; the flame of the Holy Spirit burns bright. His servants in the face of adversity declare “...the gates of hell shall not prevail against it!” (Matt. 16:18). I encourage you to embrace the mission with passion!

George A. Neau  
Chancellor



# ABOUT SUM

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SUM is a private, coeducational, Bible College & Theological Seminary connected with its Pentecostal/Charismatic Christian community. This movement generates a multi-cultural, multi-racial, and gender-inclusive fellowship empowered by the Holy Spirit. Evangelism, peacemaking, and reconciliation mark this fellowship. SUM is committed to reaching out to all people with the Gospel, and building cultural diversity, racial reconciliation, and gender equality.

SUM's founding vision was to provide affordable training for people called by God into the gospel ministry. For over twenty years, we have valued the many social challenges and positive resources of urban living.

SUM commits to:

- ▶ Build a biblical and theological base for ministry and life.
- ▶ Provide quality education at a cost within the reach of the average person.
- ▶ Prepare leadership skills that support urban ministries and laypersons.
- ▶ Guide interpersonal relationships and social skills development.
- ▶ Instill the value of ethical behavior, responsibility, and professional standards.
- ▶ Foster the development of critical thinking and lifelong learning.

## MISSION STATEMENT

SUM Bible College and Theological Seminary (SUM) equips indigenous leaders from America and the nations of the world by offering an affordable theological education combining academic instruction with practical hands-on ministry and personal mentorship. Our mission empowers these leaders to be instruments of change in their communities.

***Empowering Leaders for the Fivefold Ministry***

# HISTORY

## Our Founder

George Neau, the founder of SUM, became a troubled teen after his father committed suicide and died in his arms. George started running the streets and ended up becoming a professional rock musician. After developing a stomach virus, the doctors advised him to take a break from the rock band, during which time he began studying at the Wisconsin Conservatory of Music. He met a young man from New York who began to share with him the life-changing message of Jesus Christ. It was not long before George surrendered his life to the Lord and was physically healed in a miraculous way.

In 1987, George pioneered a church in a poor area of Baton Rouge. He realized that future urban leaders had the vision and abilities to transform their neighborhoods, but they lacked Bible College training. In order to meet this need, George began SUM in the living room of his home in New Orleans in 1992. As SUM continued to grow, it became clear that the basic elements that were lacking in theological education – a combination of Academic Excellence, Practical Ministry Training and Personal Mentorship, all at an affordable rate – represented a universal need.

As George pursued his dream, an uncanny ability to rally committed believers and other well-wishers behind the vision was revealed. As depressed land and buildings were acquired, he was able to transform them into first class facilities through corporate donations of quality building materials and skilled volunteer labor, by which costs were kept to a minimum.

## College

### SUM LAUNCHED IN NEW ORLEANS - 1993

In 1992 George established SUM's administrative team, which met in George's home. By the Fall of 1993, a 17,000 sq. ft. facility was purchased and renovated by volunteers. It was also the year a team of visionary's came together to make the dream possible: George Neau, President; Anthony Freeman, Student Life; Theodore Hughes, Recruitment; Joan Millar and Richard Miller, Academics; Wade Southerland, Student Ministry; Wood Gunnels, Business Office. This team launched the college's first classes in August of 1993 with four students.

### SUM LAUNCHED IN OAKLAND – 2000

In 1999, after being led to start a second campus in Oakland, George received a call concerning a church property that was being repossessed. SUM was successful in purchasing a four and one-half acre site with two warehouse buildings totaling 35,000 sq. ft. and an adjoining seven two-bedroom apartment complex for \$940,000.

The facilities were completed in phases: 2000, the faculty and married student housing was completed with a capacity of 7 two bedroom apartments; 2001, the completion of the 15,000 sq. ft. educational

facility with a capacity for 300 students; 2002, the completion of the 10,000 sq. ft. men and women dormitories housing 80 students; 2003, the administrative offices housing the offices, bookstore and chapel. Early in the midst of these projects, the Oakland campus opened for classes with an enrollment of 4 students in the Fall of 2000.

### **COMPLETION OF SIX MILLION DOLLAR CAPITAL CAMPAIGN - 2004**

In 2002, with few California relationships to rely upon, George entered into a four million dollar building campaign which grew to a need of over 6 million dollars to bring the building project to completion. As he stated, "I shared the SUM vision with anyone who would hold still long enough to hear the dream - from businessmen, to pastors, to church groups, to various individuals." By the grace of God two years later God had miraculously provided all the necessary funds allowing SUM to dedicate the Oakland campus in 2004 debt free.

### **HURRICANE KATRINA DEVASTATES NEW ORLEANS - 2005**

SUM could never have realized the significant role it would play as a provider of Hurricane Relief and Recovery when Hurricane Katrina hit the Gulf States on August 5, 2005. Within days after the hurricane, an amazing grassroots movement began to develop from throughout the United States as hundreds of Churches mobilized their members to respond to the people of New Orleans. SUM raised over 5 million dollars in goods and assembled an army of over 2500 volunteers to address the devastation. SUM's attempt to re-launch the New Orleans campus in 2006 was short lived as the devastation of the various communities proved to be too much to overcome.

### **COHORT MODEL LAUNCHES IN 2008**

With SUM reeling from the effects of Hurricane Katrina, Chancellor Neau went into a season of prayer and fasting. It was during this time that God birthed the cohort model in his heart: find visionary leaders and surround them with a cohort of 12 students to mentor for three years while earning their B.A. Degree in Biblical Studies. Hence, the Global Leadership Initiative was born.

### **SUM GOES INTERNATIONAL IN 2011**

As the Cohort model of education proved to be highly successful in America it was time to test the waters internationally. In 2011 the first SUM International Cohort was launched in Chennai India with 10 students.

### **SUM CELEBRATES 20 YEARS OF MINISTRY IN 2012**

In 2012, it was with great excitement that key leadership from across America came together to celebrate SUM Bible College and Theological Seminary on its 20th Anniversary of preparing men and women for ministry. The celebration was kicked off by honoring the five original founders of the college and hosted by Pastor and Visionary Leader Shane Warren. Joan Millar, Anthony Freeman, Richard Miller, Wade Southerland, and George Neau were all presented Founders Awards in honor of their dedicating 15 years of their lives to raise up a college that was now over 300 students strong, spanned the country, and had opened up its first international cohort in India. The General Session

was capped with the inspirational and timely preaching of Dr. George O. Wood, General Superintendent of the Assemblies of God.

## Timeline

- 1992** SUM was incorporated
- 1993** First Classes Meet at the New Orleans Campus
- 1995** SUM Graduated its First A.A., Degree Students
- 2000** First Classes Meet at the Oakland Campus
- 2003** SUM Granted Candidacy Accreditation Status with ABHE
- 2004** SUM New Orleans and Oakland Merge into One Institution.
- 2004** SUM Dedicated its Oakland Campus (Debt Free) after a \$6 Million Capital Campaign
- 2005** Hurricane Katrina Devastated the New Orleans Campus' Student Body
- 2006** SUM Achieves Initial Accreditation Status with ABHE
- 2007** SUM Receives ABHE Authorization to Offer a B.A. and Online Degree Program
- 2008** SUM Graduates its First B.A. Degree Students
- 2008** SUM Launched its Cohort Model of Online Education
- 2011** SUM Received ABHE Authorization to Offer M.A. Programs
- 2011** SUM Launched its International Cohort Model of Online Education
- 2012** SUM Celebrated its 20th anniversary as a Ministry
- 2013** SUM Received 10-year reaffirmation with ABHE
- 2013** SUM Graduated its first Graduate Students from the M.A. program
- 2014** SUM launched the Bachelor of Arts program completely in Spanish.
- 2015** SUM graduated its first class of Master of Arts students from the International Cohorts.

# FOUNDATIONAL PRINCIPLES

<b>Bible</b>	The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible authoritative rule of faith and conduct.
<b>Evangelistic Urgency</b>	The Bible teaches that humanity is lost, in danger of eternal damnation, and is in desperate needs a savior. The Bible further teaches that Jesus Christ, the Son of God, died to save mankind from their sins, a salvation which can only be obtained through faith in the Lord Jesus Christ and His finished work upon the cross and in the resurrection.
<b>Kingdom Living</b>	When God redeems people, He calls individual believers to glorify Him through love, holiness and a life of ministry within the context of a local church. Through this we advance the Kingdom globally to reflect God's love for men and women of all ethnicities until "a great multitude which no one could number, of all nations, tribes, peoples, and tongues" worship before the throne of God (Revelation 7:9).
<b>Pentecostal</b>	Our Lord Jesus Christ has entrusted the mission of bringing the Kingdom to men and women through the power of the Holy Spirit. We believe God supplies supernatural power to accomplish his work today, including signs, wonders, healings, and deliverance from works of darkness and demonic powers.
<b>Fivefold Ministry</b>	The means by which God advances His Kingdom is by calling men and women for the Fivefold Ministry, who in turn equip the Church for ministry. "And He gave some as apostles, and some as prophets, and some as evangelists, and some as pastors and teachers, or the equipping of the saints for the work of service, to the building up of the body of Christ." (Eph 4:11-12)

# GOALS & OBJECTIVES

Principle	Institutional Goals	Objectives
<b>Bible</b>	Foster and promote a collegiate climate in which the Bible is central to every area of life	SUM students make decisions in doctrine, life, and ministry on the foundation of the Bible.
<b>Evangelistic Urgency</b>	Create an atmosphere that nurtures a sense of urgency to share the gospel to the lost.	SUM students urgently evangelize those who are lost and in desperate need of salvation from Jesus. Every SUM student consistently engages in evangelistic ministry, developing a life-long habit.
<b>Kingdom Living</b>	Create an environment that encourages and facilitates Kingdom lifestyle.	SUM students glorify God through love, holiness and a life of ministry within the context of a local church.
<b>Pentecostal</b>	Appreciate our evangelical-Pentecostal-charismatic church heritage relational to the communities we serve.	SUM students fulfill their calling in the mission of God through the power of the Holy Spirit. They seek to trust God who supernaturally supplies power to accomplish his work today including a variety of signs, wonders, healings, and deliverance from works of darkness and demonic powers.
<b>Fivefold Ministry</b>	Value the gifting and calling of individual believers and provide programs that nurture towards effectiveness in walking in the unique call of being an apostle, a prophet, an evangelist, a pastor, and a teacher.	SUM students fulfill the mission of God by following their calling in the Fivefold ministry to equip the church and build up the body of Christ as apostles, prophets, evangelists, pastors, and teachers.

# STATEMENT OF FAITH

As an educational institution of evangelical persuasion and Pentecostal/charismatic heritage, SUM affirms the following statement of faith.

The Bible is our all-sufficient rule for faith and practice. This Statement of Faith is intended simply as a basis of fellowship among us (i.e., that we all speak the same thing, 1 Corinthians 1:10; Acts 2:42). The phraseology employed in this statement is not inspired or contended for, but the truth set forth is held to be essential to a full-gospel ministry. No claim is made that it contains all biblical truth, only that it covers our need as to these fundamental doctrines. WE BELIEVE...

## 1. The Scriptures Inspired

The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct (2 Timothy 3:15- 17; 1 Thessalonians 2:13; 2 Peter 1:21).

## 2. The One True God

The one true God has revealed himself as the eternally self-existent "I AM," the Creator of heaven and earth and the Redeemer of mankind. He has further revealed himself as embodying the principles of relationship and association as Father, Son, and Holy Spirit (Deuteronomy 6:4; Isaiah 43:10,11; Matthew 28:19; Luke 3:22).

### THE ADORABLE GODHEAD

#### *(a) Terms Defined*

The terms trinity and persons, as related to the godhead, while not found in the Scriptures, are words in harmony with Scripture, whereby we may convey to others our immediate understanding of the doctrine of Christ respecting the Being of God, as distinguished from "gods many and lords many." We therefore may speak with propriety of the Lord our God, who is One Lord, as a Trinity or as one Being of three persons, and still be absolutely scriptural (examples, Matthew 28:19; 2 Corinthians 13:14; John 14:16,17).

#### *(b) Distinction and Relationship in the Godhead*

Christ taught a distinction of persons in the godhead which He expressed in specific terms of relationship, as Father, Son, and Holy Spirit, but that this distinction and relationship, as to its mode is inscrutable and incomprehensible, because unexplained (Luke 1:35; 1 Corinthians 1:24; Matthew 11:25-27; 28:19; 2 Corinthians 13:14; 1 John 1:3,4).

#### *(c) Unity of the One Being of Father, Son, and Holy Spirit*

Accordingly, therefore, there is that in the Father which constitutes Him the Father and not the Son; there is that in the Son which constitutes Him the Son and not the Father; and there is that in the Holy



Spirit which constitutes Him the Holy Spirit and not either the Father or the Son. Wherefore, the Father is the Begetter; the Son is the Begotten; and the Holy Spirit is the One proceeding from the Father and the Son. Therefore, because these three persons in the godhead are in a state of unity, there is but one Lord God Almighty and His name one (John 1:18; 15:26; 17:11,21; Zechariah 14:9)

***(d) Identity and Cooperation in the Godhead***

The Father, the Son, and the Holy Spirit are never identical as to person; nor confused as to relation; nor divided in respect to the godhead; nor opposed as to cooperation. The Son is in the Father and the Father is in the Son as to relationship. The Son is with the Father and the Father is with the Son, as to fellowship. The Father is not from the Son, but the Son is from the Father, as to authority. The Holy Spirit is from the Father and the Son proceeding, as to nature, relationship, cooperation, and authority. Hence, no person in the godhead either exists or works separately or independently of the others (John 5:17-30,32,37; 8:17,18).

***(e) The Title, Lord Jesus Christ***

The appellation Lord Jesus Christ, is a proper name. It is never applied in the New Testament either to the Father or to the Holy Spirit. It therefore belongs exclusively to the Son of God (Romans 1:1-3,7; 2 John 3).

***(f) The Lord Jesus Christ, God With Us***

The Lord Jesus Christ, as to His divine and eternal nature, is the proper and only Begotten of the Father, but as to His human nature, He is the proper Son of Man. He is, therefore, acknowledged to be both God and man; who because He is God and man, is "Immanuel," God with us (Matthew 1:23; 1 John 4:2,10,14; Revelation 1:13,17).

***(g) The Title, Son of God***

Since the name Immanuel embraces both God and man, in the one person, our Lord Jesus Christ, it follows that the title Son of God describes His proper deity, and the title Son of Man, His proper humanity. Therefore, the title Son of God belongs to the order of eternity, and the title Son of Man to the order of time (Matthew 1:21-23; 2 John 3; 1 John 3:8; Hebrews 7:3; 1:1-13).

***(h) Transgression of the Doctrine of Christ***

Wherefore, it is a transgression of the doctrine of Christ to say that Jesus Christ derived the title Son of God solely from the fact of the Incarnation, or because of His relation to the economy of redemption. Therefore, to deny that the Father is a real and eternal Father, and that the Son is a real and eternal Son, is a denial of the distinction and relationship in the Being of God; a denial of the Father and the Son; and a displacement of the truth that Jesus Christ is come in the flesh (2 John 9; John 1:1,2,14,18,29,49; 1 John 2:22,23; 4:1-5; Hebrews 12:2).

***(i) Exaltation of Jesus Christ as Lord***

The Son of God, our Lord Jesus Christ, having by himself purged our sins, sat down on the right hand of the Majesty on high, angels and principalities and powers having been made subject unto Him. And having been made both Lord and Christ, He sent the Holy Spirit that we, in the name of Jesus, might bow our knees and confess that Jesus Christ is Lord to the glory of God the Father until the end, when

the Son shall become subject to the Father that God may be all in all (Hebrews 1:3; 1 Peter 3:22; Acts 2:32-36; Romans 14:11; 1 Corinthians 15:24-28).

***(j) Equal Honor to the Father and to the Son***

Wherefore, since the Father has delivered all judgment unto the Son, it is not only the express duty of all in heaven and on earth to bow the knee, but it is an unspeakable joy in the Holy Spirit to ascribe unto the Son all the attributes of deity, and to give Him all the honor and the glory contained in all the names and titles of the godhead except those which express relationship (see paragraphs b, c, and d), and thus honor the Son even as we honor the Father (John 5:22,23; 1 Peter 1:8; Revelation 5:6-14; Philippians 2:8,9; Revelation 7:9,10; 4:8-11).

### **3. The Deity of the Lord Jesus Christ**

The Lord Jesus Christ is the eternal Son of God. The Scriptures declare:

- (a) His virgin birth (Matthew 1:23; Luke 1:31,35).
- (b) His sinless life (Hebrews 7:26; 1 Peter 2:22).
- (c) His miracles (Acts 2:22; 10:38).
- (d) His substitutionary work on the cross (1 Corinthians 15:3; 2 Corinthians 5:21).
- (e) His bodily resurrection from the dead (Matthew 28:6; Luke 24:39; 1 Corinthians 15:4).
- (f) His exaltation to the right hand of God (Acts 1:9,11; 2:33; Philippians 2:9-11; Hebrews 1:3).

### **4. The Fall of Man**

Man was created good and upright; for God said, "Let us make man in our image, after our likeness." However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God (Genesis 1:26,27; 2:17; 3:6; Romans 5:12-19).

### **5. The Salvation of Man**

Man's only hope of redemption is through the shed blood of Jesus Christ the Son of God.

***a. Conditions to Salvation***

Salvation is received through repentance toward God and faith toward the Lord Jesus Christ. By the washing of regeneration and renewing of the Holy Spirit, being justified by grace through faith, man becomes an heir of God according to the hope of eternal life (Luke 24:47; John 3:3; Romans 10:13-15; Ephesians 2:8; Titus 2:11; 3:5-7).

***b. The Evidences of Salvation***

The inward evidence of salvation is the direct witness of the Spirit (Romans 8:16). The outward evidence to all men is a life of righteousness and true holiness (Ephesians 4:24; Titus 2:12).

## 6. The Ordinances of the Church

### *(a) Baptism in Water*

The ordinance of baptism by immersion is commanded in the Scriptures. All who repent and believe on Christ as Savior and Lord are to be baptized. Thus they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life (Matthew 28:19; Mark 16:16; Acts 10:47,48; Romans 6:4).

### *(b) Holy Communion*

The Lord's Supper, consisting of the elements—bread and the fruit of the vine—is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (2 Peter 1:4); a memorial of His suffering and death (1 Corinthians 11:26); and a prophecy of His second coming (1 Corinthians 11:26); and is enjoined on all believers “till He come!”

## 7. The Baptism in the Holy Spirit

All believers are entitled to and should ardently expect and earnestly seek the promise of the Father, the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ. This was the normal experience of all in the early Christian church. With it comes the enduement of power for life and service, the bestowment of the gifts and their uses in the work of the ministry (Luke 24:49; Acts 1:4,8; 1 Corinthians 12:1-31). This experience is distinct from and subsequent to the experience of the new birth (Acts 8:12-17; 10:44-46; 11:14-16; 15:7-9). With the baptism in the Holy Spirit come such experiences as an overflowing fullness of the Spirit (John 7:37-39; Acts 4:8), a deepened reverence for God (Acts 2:43; Hebrews 12:28), an intensified consecration to God and dedication to His work (Acts 2:42), and a more active love for Christ, for His Word, and for the lost (Mark 16:20).

## 8. The Initial Physical Evidence of the Baptism in the Holy Spirit

The baptism of believers in the Holy Spirit is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance (Acts 2:4). The speaking in tongues in this instance is the same in essence as the gift of tongues (1 Corinthians 12:4-10,28), but different in purpose and use.

## 9. Sanctification

Sanctification is an act of separation from that which is evil, and of dedication unto God (Romans 12:1,2; 1 Thessalonians 5:23; Hebrews 13:12). Scriptures teach a life of “holiness without which no man shall see the Lord” (Hebrews 12:14). By the power of the Holy Spirit we are able to obey the command: “Be ye holy, for I am holy” (1 Peter 1:15,16). Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection, and by faith reckoning daily

upon the fact of that union, and by offering every faculty continually to the dominion of the Holy Spirit (Romans 6:1-11,13; 8:1,2,13; Galatians 2:20; Philippians 2:12,13; 1 Peter 1:5).

## 10. The Church and Its Mission

The Church is the body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of her Great Commission. Each believer, born of the Spirit, is an integral part of the general assembly and church of the firstborn, which are written in heaven (Ephesians 1:22,23; 2:22; Hebrews 12:23).

Since God's purpose concerning man is to seek and to save that which is lost, to be worshiped by man, to build a body of believers in the image of His Son, and to demonstrate His love and compassion for all the world, the priority reason-for-being of SUM as part of the Church is:

- a. To be an agency of God for evangelizing the world (Acts 1:8; Matthew 28:19,20; Mark 16:15,16).
- b. To be a corporate body in which man may worship God (1 Corinthians 12:13).
- c. To be a channel of God's purpose to build a body of saints being perfected in the image of His Son (Ephesians 4:11-16; 1 Corinthians 12:28; 14:12).
- d. To be a people who demonstrate God's love and compassion for all the world (Psalms 112:9; Galatians 2:10; 6:10; James 1:27).

SUM expressly gives continuing emphasis to this reason-for-being in the New Testament apostolic pattern by teaching and encouraging believers to be baptized in the Holy Spirit. This experience:

Enables them to evangelize in the power of the Spirit with accompanying supernatural signs (Mark 16:15-20; Acts 4:29-31; Hebrews 2:3,4).

Adds a necessary dimension to a worshipful relationship with God (1 Corinthians 2:10-16; 1 Corinthians 12-14).

Enables them to respond to the full working of the Holy Spirit in expression of fruit and gifts and ministries as in New Testament times for the edifying of the body of Christ and care for the poor and needy of the world (Galatians 5:22-26; Matthew 25:37-40; Galatians 6:10; 1 Corinthians 14:12; Ephesians 4:11,12; 1 Corinthians 12:28; Colossians 1:29).

## 11. The Ministry

A divinely called and scripturally ordained ministry has been provided by our Lord for the fourfold purpose of leading the Church in: (1) evangelization of the world (Mark 16:15-20), (2) worship of God (John 4:23,24), (3) building a Body of saints being perfected in the image of His Son (Ephesians 4:11,16), and (4) Meeting human need with ministries of love and compassion (Psalms 112:9; Galatians 2:10; 6:10; James 1:27).

## **12. Divine Healing**

Divine healing is an integral part of the gospel. Deliverance from sickness is provided for in the Atonement, and is the privilege of all believers (Isaiah 53:4,5; Matthew 8:16,17; James 5:14-16).

## **13. The Blessed Hope**

The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the Church (1 Thessalonians 4:16,17; Romans 8:23; Titus 2:13; 1 Corinthians 15:51,52).

## **14. The Millennial Reign of Christ**

The second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with His saints to reign on the earth for one thousand years (Zechariah 14:5; Matthew 24:27,30; Revelation 1:7; 19:11-14; 20:1-6). This millennial reign will bring the salvation of national Israel (Ezekiel 37:21,22; Zephaniah 3:19,20; Romans 11:26,27) and the establishment of universal peace (Isaiah 11:6-9; Psalm 72:3-8; Micah 4:3,4).

## **15. The Final Judgment**

There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whosoever is not found written in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to everlasting punishment in the lake which burneth with fire and brimstone, which is the second death (Matthew 25:46; Mark 9:43-48; Revelation 19:20; 20:11-15; 21:8).

## **16. The New Heavens and the New Earth**

“We, according to His promise, look for new heavens and a new earth, wherein dwelleth righteousness” (2 Peter 3:13; Revelation 21,22).

# ACCREDITATION

SUM Bible College and Theological Seminary is accredited by the Commission on Accreditation of the Association for Biblical Higher education to grant certificates and degrees at the Associate, Baccalaureate, and Master's degrees.

The Association of Biblical Higher Education (ABHE) is the oldest national, Bible college accreditation agency. ABHE specializes in biblical ministry formation and professional leadership education. It is officially recognized by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education. It is also one of the eight regional associations that make up the International Council for Evangelical Theological Education (ICETE), representing North America.

ABHE provides the best option for maintaining high academic standards while also sharing the Christian faith. Their Accreditation Standard on Institutional Integrity requires institutions to be honest and open with its compliance regarding accrediting, licensing and governing bodies.

In acknowledgement of a satisfactory institutional self-study and evaluation team visit, the Commission on Accreditation reaffirmed until 2021 the accredited status of SUM Bible College and Theological Seminary with all the rights, privileges and the ABHE confers.

## Association for Biblical Higher Education

5850 T.G. Lee Blvd, Suite #130  
Orlando, FL 32822  
(407) 207-0808  
[www.abhe.org](http://www.abhe.org)

## Bureau for Private Postsecondary Education

2535 Capitol Oaks Drive, Suite 400  
Sacramento California, 95833  
(916) 431-6959  
[www.bppe.ca.gov](http://www.bppe.ca.gov)

SUM is a private institution currently registered with the Louisiana Board of Regents, Florida Board of Regents and California Bureau for Postsecondary Education (BPPE). The Bureau for Private Postsecondary Education has granted SUM approval to operate and grant degrees within the State of California. Approval to operate means compliance with minimum standards set forth by the BPPE.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Post Secondary Education at:

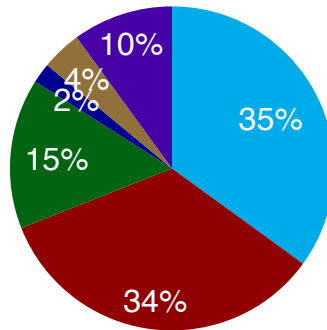
<b>Address</b>	2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833 P.O. Box 980818 West Sacramento, CA 95798-0818
<b>Web Site Address</b>	<a href="http://www.bppe.ca.gov">www.bppe.ca.gov</a>
<b>Telephone</b>	(888) 370-7589 or (916) 431-6959
<b>Fax</b>	(916) 263-1897

SUM complies with the Department of Consumer Affairs with all state statutes, rules, and regulations pertaining to private postsecondary institutions.

# MINISTRY PLACEMENT

After 20 years of producing leaders, to date, 85% of SUM's graduates are actively involved in ministry. This achievement far exceeds the norm, and attests to the quality of the SUM experience.<sup>1</sup>

## 2013 Graduate Employment in Program-Related Occupations



■ Teaching / Non-Profit

■ Youth / Children's Ministers

■ Drug Rehabilitation / Homeless Ministry

■ Pastors / Church Planters

■ Urban Evangelists

■ Continuing Education

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<sup>1</sup> This chart represents the Alumni Placement of a sampling of 127 SUM alumni.

# INSTITUTION

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SUM Bible College & Theological Seminary provides an excellent biblical, theological, and ministerial education to individuals called to ministry on the Oakland campus, the Online Cohorts across America, and around the world with our International Cohorts. Our institution allows Christian leaders the flexibility to enroll in fully accredited courses that can be taken all over the world.

## OAKLAND CAMPUS

- ▶ **Facilities** – The Oakland campus, located at 735 - 105th Ave. Oakland, CA 94603, has 35,000 sq. ft. consisting of a 40,000-title library, computer lab, classrooms, offices, bookstore, chapel, and men's and women's dormitory.
- ▶ **Chapel** – Students and faculty gather for intimate community in our beautiful chapel for morning devotions, midmorning service, and evening devotion.
- ▶ **Dormitory** – SUM provides 3- and 4-person dormitory housing, equipped with laundry and kitchen for self-prepared meals. Full-time Bachelor's and Master's-level students may live in the dormitories for \$800 per term.
- ▶ **Married Student Housing** – SUM assists married students in finding affordable (~\$500/month) apartment complexes near the Oakland campus.
- ▶ **Employment** – The Oakland campus has various part-time employment opportunities, as well as network connections with local ministry employers.

## ONLINE COHORTS

### History

After nearly twenty years in the field of Christian Higher Education, President George Neau began questioning the models and methods of theological education. When SUM began, a close-knit group of visionaries, educators and practitioners created a synergism that produced an incredible learning environment. However, as SUM grew, he saw this synergistic environment of academics, practical experience, and personal mentorship being threatened. How could SUM continue to grow – thus fulfilling the “Great Commission” by producing more harvesters – and simultaneously maintain the original cohesiveness that enabled our graduates to pass the trials and tests of life and ministry?

During a season of prayer and fasting the Lord gave the strategy: find visionary leaders and surround them with a cohort of students to mentor for three years while earning their B.A. Degree in Biblical Studies. Hence, the Global Leadership Initiative (GLI) was born.



# Innovating Theological Education

Over the past couple decades, Christian colleges in America have experienced a decline in graduates who are willing to answer God's call to fulfill the Great Commission.

Why have some Christian educational institutions failed to prepare graduates for ministry? What can we do about it?

Problem	Solution
<b>Passionless</b> – Many of our finest church disciples leave for college or seminary with a passion for Christ, the Church and ministry, but graduate passionless.	<b>Intensity</b> – SUM students are rigorously challenged in the classroom, streets, and churches, producing passionate students ready to serve Christ.
<b>Distracted</b> – Men and women who have heard the call to ministry become distracted with other non-ministerial, professional degrees, sidelining their original call to ministry.	<b>Unified</b> – SUM solely focuses on raising up apostolic, prophetic, evangelistic, pastoral and teaching leaders,
<b>Specialized Faculty</b> – Professors teach theories of leadership without requisite practical experience.	<b>Well-Rounded Faculty</b> – SUM hires faculty with both educational expertise and proven ministry experience.
<b>Inward-Focused</b> – Many Bible college students graduate without the skills or zeal to share the Christian faith to the lost.	<b>Outward-Focused</b> – Weekly church-based practicums and yearly mission trips develop graduates who are skillful and zealous to share the gospel of Jesus Christ to a lost world.
<b>Unbalanced</b> – Some institutions impart knowledge solely through lectures and books, neglecting the miraculous operation of the Holy Spirit,	<b>Balanced</b> – SUM imparts a holistic education through a disciplined study and passionate pursuit of the miraculous operation of the Spirit.
<b>Disconnected</b> – Theological educational institutions are often disconnected from the local church, failing to include wise mentorship and practical hands-on programs.	<b>Collaborative</b> – SUM collaborates with visionary leaders to provide a balanced theological and practical education and mentorship, imparting the DNA and ethos of the local church.
<b>Costly</b> – Students often pay a high price for their degree(s), placing an overwhelming burden on newly educated ministers.	<b>Affordable</b> – SUM's low tuition cost, accelerated program, and wise financial counsel facilitates a smooth transition from education to service in the ministry.

## Global Leadership Initiative

Christian leaders from around the world are living out their mandate to equip the next great wave of spiritual leaders in obedience to the Great Commission.

SUM Cohorts unite an accredited theological college with church partners. This partnership unites dynamic leaders and their ministry teams with SUM's accredited academic program.

## **THE RESULT**

SUM Cohorts empowers a new generation of highly trained students: an army of Christian leaders equipped academically, practically, and spiritually within the local church setting. SUM Cohorts produce graduates ready for the “Last-Days’ Harvest.”

## **PARTNERSHIP**

The cornerstone to the SUM Cohort is the belief that...great leaders beget great leaders.

Institutions of higher learning can produce apathy, indifference, and even spiritual death; whereas, Christ’s model – one Visionary Leader imparting teachings, practices, and life can empower leaders who will change a world.

## **MISSION**

SUM Cohorts provide high-quality distance education using the Internet to provide live, interactive, distance education, coupled with hands-on ministry training and personal mentoring. Throughout the United States and internationally, local churches and ministries donate classroom facilities and volunteers to host SUM study groups, in which an accredited degree is achievable.

## **GEOGRAPHICAL PROXIMITY**

A Cohort is a group of distance-education students in close geographical proximity who voluntarily gather to participate in SUM’s program. This group shares academic, practicum, and mentoring experiences to enhance their academic and experiential education.

## **FACILITIES**

A Partnering Ministry provides a location (“Cohort Site”) where a cohort voluntarily gathers for interactive online education. The Partnering Ministry provides free internet access, a study room, and access to all the needed equipment for the cohort. A Cohort Site also provides systems which are necessary to fulfill SUM’s experiential ministry requirements and its SOA requirements, such as practical hands-on ministry and mentoring.

Online education is facilitated through computers, equipped with webcams, microphones, and speakers. Students and faculty meet online through a video conferencing platform, enabling synchronous, audio and visual communication. Assignments are submitted and graded with an online Learning Management Systems. Student records are managed with online School Information Systems. At all times, SUM seeks to innovate and utilize the best technology to advance the gospel of Jesus Christ.

## **FLEXIBLE SCHEDULING**

Various class schedules may be modified to meet cohorts’ needs. A cohort can receive classes on Monday (one in the morning, afternoon, and evening). A fourth class is received another night during the week. Or, a Cohort Site can offer a two or four day schedule eliminating the need for evening

classes. Classes are streamed over the internet with live interactive discussion between the teacher and the Cohort Sites. Typically, a Cohort Site will be teamed with another site sharing the classroom experience.

### **INDEPENDENT ONLINE EDUCATION**

A student may enroll as an Independent Online Student to study with SUM via distance education without participating at a local Cohort. Such independent online students must make alternate arrangements with SUM to fulfill and verify their student ministry and student life requirements, which are subject to approval by SUM.

## **INTERNATIONAL COHORTS**

### **MISSION**

SUM welcomes its International Cohort Students who will be joining with us from countries outside of the United States. Students studying with SUM via our Distance Education Program will have the same educational experience and obtain the same accredited degree as students studying on the Oakland campus and U.S.-based cohorts, without the need to leave their home country.

### **UNIFIED PROGRAM**

The International Cohort program is a continuation of the SUM Distance Education program to countries outside of the United States and will be guided by the Mission Statement, Core Values, Institutional Goals and Institutional Objectives which guide the stateside campus and cohorts of SUM Bible College and Theological Seminary. All overseas cohorts will be in agreement with the Theological Statement of SUM and will be guided by the Servant of All (SOA) Philosophy. All policies in earlier sections of this catalog will apply to the International Cohort students as well, unless specifically addressed differently in this section below.

As participants in our International Distance Education program, International Cohort students should not be confused with International students who travel to the U.S. to study and obtain their degree with SUM. Because International Cohort students are not obtaining I-20 student visas for or traveling to the United States in order to pursue their education, the particular stipulations outlined in the “International Students” section of this catalog do not apply.

### **ADMISSIONS REQUIREMENTS**

The Admissions requirement for International Cohort students will be the same as those for U.S. based students, except that an English Medium equivalent of a U.S. high school diploma, GED or college transcript is required. The Chief Academic Officer or his/her designee will determine which transcripts from educational institutions outside of the United States of America are acceptable for admission.

If the International Cohort student did not complete their secondary education (U.S. High school equivalent) or College Education in the medium of English, a TOEFL score of 550 or higher will be required for admission. An equivalent to the TOEFL such as certification in English ability from a British Consulate may be accepted in lieu of the TOEFL at the discretion of the Academic office. International Cohort students who have not taken the TOEFL, and for whom English is not their native language, will be required to take an English Language Orientation course as soon as it is offered at the International Cohort site. This requirement will be waived for students who have already received a grade of C or higher in the SUM English Composition I class.

## **DISTANCE EDUCATION EXPERIENCE**

Distance Education will be provided to the International Cohorts in the same format as that provided to stateside cohorts: Academic classes will be streamed live online to a classroom where the overseas cohort students are gathered to receive instruction. International Cohort students will usually, but not always, share their classes with students from the United States and around the world. Student Ministry and Student Life requirements will be fulfilled through a system provided by the International Cohort Advisor, under the supervision of SUM Bible College and Theological Seminary. At the present time, all instruction will be provided in English.

To the extent possible, classes already being streamed to stateside courses will be streamed to the International Cohorts as well. Due to the differences in time zones, it will not be possible to stream all existing U.S. based classes to the International Cohort Sites. In these cases, classes will either be:

- a. Taught online by instructors based in the country where the International Cohort Site is located, or in a country with a similar time zone, or,
- b. Taught on a volunteer basis online by a U.S.-based instructor during hours not standard for the USA.

## **QUALIFIED FACULTY**

Any adjunct faculty located overseas who teach online distance education courses will have the same qualifications as stateside adjunct faculty. The validity of such qualifications will be determined by the Chief Academic Officer. In no cases will classes be taught by professors who do not have the qualifications required by SUM Bible College and Theological Seminary and ABHE to teach these classes, and who have not been vetted by the Academic Affairs Office. SUM Bible College and Theological Seminary will choose which adjunct professors will teach classes to International Cohort students. The curriculum provided overseas will be the same as that provided in the United States to all SUM students, in accordance with the Student catalogue.

## **PRACTICAL HANDS-ON MINISTRY AND PERSONAL MENTORING**

Local Christians run the International Cohort Ministry which provides the facility for the International Cohort students and runs a local ministry training program which fulfills SUM's experiential ministry requirements, Servant of All program and mentoring experience in a manner adapted to the local culture and conditions. The International Cohort Ministries operate on a tuition and fee structure

adapted to the local economy. Once an International Cohort Site is established, it may be possible for U.S. students to study abroad alongside SUM's International cohort students.

## **AFFORDABLE TUITION**

SUM will determine the financial structure for each country or region where International Cohorts are in operation based on a transparent consideration of all the factors involved, in consultation with the cooperating International Cohort Ministry. The scriptural precedent for having different financial structures for different regions of the world is the Apostle Paul's precedent in receiving personal financial support from Macedonian churches while refusing to receive any such support from the regions of Achaia (2 Corinthians 11:7-12, Philippians 4:15-16). U.S. students who study at International Cohort sites will be charge the U.S. tuition rate. The tuition and fee rates for non-U.S. students who study at the International Cohort will be different for each country or region. A list of International Cohort sites where International students can study is listed on the website.

## **ONLINE LIBRARY DATABASE**

SUM maintains the Online Public Access Catalog (OPAC) search, which allows cohort students to search everything that is currently available and on-shelf in the Oakland Campus Library. Upon request, these books will be shipped by SUM to any US based cohort student who requests it. SUM also maintains a subscription service with EBSCO which gives SUM cohort students access to the ATLA database of online journals. SUM will not, however, be able to ship requested books from the Oakland campus library to International Cohort students. At International Cohort sites where the costs of a Questia subscription ([www.questia.com](http://www.questia.com)) is prohibitive, alternate arrangements such as an agreement with a local library will be made for the students to access library resources.

## **Institution Summary**

Features	Oakland	Online	Int'l
Accredited Degree Curriculum	✓	✓	✓
Affordable Private Post-Secondary Education	✓	✓	✓
Comprehensive 11-week trimesters	✓	✓	✓
Consistently scheduled weekly lectures	✓	✓	✓
Positive relationships with SUM faculty and staff	✓	✓	✓
Spiritual mentoring and academic advising	✓	✓	✓
Present face-to-face classroom instruction	✓		
Live, 2-way visual and audio-delivered classes		✓	✓
Integrated academic & spiritual development within cohorts groups		✓	✓
Rigorous weekly reading & writing assignments via Moodle	✓	✓	✓
Accessible to foreign students			✓

# ACADEMICS

# ACADEMICS

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## LETTER FROM THE CHIEF ACADEMIC OFFICER

When God called, you followed that call to SUM Bible College and Theological Seminary (SUM). You entered a great place to learn and grow. In the academic classrooms you will discover new information that will transform your heart, habits, as well as your mind.

The professors bring a wealth of hands-on-experience in ministry, as well as strong academic qualifications. When you enter the classroom, the professors will challenge and support you along the journey. They will pray with you, laugh with you, and maybe even cry with you. They will challenge your mind with academic excellence as well as guide your heart in personal mentorship.

The professors and academic department administrators welcome you to this exciting season of personal growth. As we join together to realize that growth, let us all invite the Holy Spirit into the classroom to form us into the people He intends us to become.



A handwritten signature in black ink that reads "Bruce Coats". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Dr. Bruce Coats, Ph.D.  
Chief Academic Officer

# 2015-16 ACADEMIC CALENDAR

Fall 2015	Aug 31 - Nov 13, 2015
Fall 2015-16 Admissions Application Deadline	Jul 31
New Student Orientation	Aug 27 – 28
Fall Trimester Start & Last Day to Register	August 31
Labor Day♦	Sept 7
Course Add / Drop Deadline*	Sept 11
21-Day Fast	Sept 23 – Oct 14
Midterms Week	Sept 28 – Oct 2
Winter 2015-16 Registration Begins	Oct 14
Spiritual Emphasis✓	Oct 15 – 16
Registration Deadline for Winter 2015-16✓	Oct 23
Registration Deadline for Winter 2015-16 <sup>1b</sup>	Oct 26
Harvest Festival Outreach✓	Oct 31
Finals Week	Nov 9 – 13
Fall Trimester End / Last Day of Classes	Nov 13
Inter-Trimester Break	Nov 14 – Nov 29
Thanksgiving Day🍁	Nov 26 – 27
Winter 2015	Nov 30, 2015 - Mar 4, 2016
Winter 2015-16 Admissions Application Deadline	Oct 30
Winter Trimester Start & Last Day to Register	Nov 30
New Student Orientation	Nov 30
Course Add / Drop Deadline*	Dec 11
Christmas Outreach✓	Dec 12
Christmas Break	Dec 21 – Jan 1
Christmas Eve & Christmas Day🍁	Dec 24 – 25
New Year's Eve & New Year's day🍁	Dec 31 – Jan 1
Classes Resume	Jan 4
21-Day Fast	Jan 6 – 27
Midterms Week	Jan 11 – 15
Martin Luther King, Jr. Holiday♦	Jan 18
Spring 2015-16 Registration Begins	Jan 27
Spiritual Emphasis✓	Jan 28 – 29
Registration Deadline for Winter 2015-16 <sup>1b</sup>	Feb 1
Registration Deadline for Winter 2015-16✓	Feb 2
Mardi Gras Outreach [Classes Held Feb 1-5, 2016]	Feb 3 – 10
Classes Resume	Feb 15
Spring 2015-16 Admissions Application Deadline	Feb 26
Finals Week	Feb 29 – Mar 4
Winter Trimester End / Last Day of Classes	Mar 4
Inter-Trimester Break	Mar 5 – 20



Spring 2015	Mar 21 - Jun 3, 2016
Spring 2015-16 Admissions Application Deadline	Feb 26
Easter Outreach <sup>⚡</sup>	Mar 19
Spring Trimester Start & Last Day to Register	Mar 21
New Student Orientation	Mar 21
Good Friday <sup>♦</sup>	Mar 25
Course Add / Drop Deadline <sup>+</sup>	Apr 1
21-Day Fast	Apr 13 – May 4
Fall 2016-17 Registration Begins	May 4
Spiritual Emphasis <sup>⚡</sup>	May 5 – 6
Registration Deadline for Winter 2015-16 <sup>⚡</sup>	May 13
Registration Deadline for Winter 2015-16 <sup>⚡</sup>	May 16
Midterms Week	May 18 – 22
End of the Year Picnic <sup>⚡</sup>	May 21
Memorial Day <sup>🌐</sup>	May 30
Finals Week	May 30 – Jun 3
Awards & Appreciation Chapel <sup>🏆</sup>	Jun 2
Baccalaureate Dinner <sup>🏆</sup>	Jun 3
Spring Trimester End / Last Day of Classes	Jun 3
Graduation Ceremony <sup>🏆</sup>	Jun 4

## LEGEND

- ♦ No Classes & Oakland Office Closed
- ✦ Without Academic Penalty
- ⚡ Oakland Campus Only
- 📢 Online Cohorts Only
- 🌐 Oakland Offices Closed
- 🏆 SUM Oakland

# ACADEMIC OFFERINGS

## DEGREE PROFILES

Degree	AABS	BABS	MACL	MABS	MDIV
Goal	To provide quality training for biblical preaching, teaching, and evangelizing, and prepare students for pursuing a Bachelor of Arts in Biblical Studies degree.	To equip students for effective ministry through academic instruction combined with hands-on ministry and personal mentorship that help students attain a fundamental grounding in Biblical Studies.	To provide students with a solid understanding of Biblical leadership principles and strategies, while preparing them to serve in leadership positions in Christian organizations.	To prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers; enabling students to pursue a terminal degree or ministry preparation.	To empower students for vocational ministry with skills of biblical exposition, theology, disciple making, spiritual formation, interpersonal skills, servanthood leadership, and worship leadership.
Concentrations		Biblical Studies Church Planting Global Missions Pastoral Ministry Youth Ministry Worship Studies Prophetic Ministry Revivalist Ministries		With Biblical Languages Without Biblical Languages	
Completion Time	2 years	3 years	2 years	2 years	3 years
Tuition / Credit	\$260 per credit	\$260 per credit	\$221 per credit	\$221 per credit	\$221 per credit

Degree	AABS	BABS	MACL	MABS	MDIV
Full-Time Status	10 credits	10 credits	6 credits	9 credits	9 credits
Credits	90 credits	139 credits	38 credits	56 credits	90 credits
Academic Requirements	High School Graduate or GED with 2.0 GPA minimum	High School Graduate or GED with 2.0 GPA minimum	A BA degree from an accredited institution 2.5 GPA minimum Must be currently active in ministry	MABS without Languages: BA degree from an accredited institution MABS with Languages: BA from an accredited institution plus Systematic Theology 1 and 2 and Intro in Biblical Languages in the undergraduate level. 2.5 GPA minimum Must be currently active in ministry	A BA degree from an accredited institution 2.5 GPA minimum Must be currently active in ministry

# FACULTY

## Qualifications

SUM utilizes technology to provide online instruction that is live, and fully interactive with video. This online instruction removes the barriers of time and space, so that the finest faculty can be selected from across the nation.

All faculty members are officially vetted by the Academic Affairs Office, and approved by the Chief Academic Officer. Faculty who teach at the Bachelor's level hold at least a Master's degree, or has extensive experience as a specialist in the course subject. Faculty who teach at the Master's level hold terminal degrees. Beyond academic requirements, faculty are selected for their educational expertise, sound biblical theology, concern for students, and years of proven ministry experience.

**Faculty Curriculum Vitae** can be found on [mediafire.com/folder/nmzujphcpcn7p/Curriculum\\_Vitae](https://mediafire.com/folder/nmzujphcpcn7p/Curriculum_Vitae).

The current faculty roster is found under the *Directory* chapter of this Catalog.

## LEARNING RESOURCES

### On-Campus

Students can check out and request materials from SUM's physical library of 30,000 print titles. Course textbooks can be borrowed, and laptops are available on a first-come, first-served basis for homework. Kindle Fires are available for e-book research. Photo-copying and printing is also offered to the on-campus students. The library also provides spaces for group study and private study to accommodate for students' different learning styles. Additionally, the Dean of Student Life makes arrangements for tutoring and study hall for all who students who would like extra attention.

### Online

Students at SUM's U.S. and International Cohorts have access to the American Theological Library Association (ATLA) database of online journals, as well as Questia ([www.questia.com](http://www.questia.com)), a high-quality database of credible, academic sources.

U.S. Cohort students may borrow books from the main campus through the Interlibrary Loan service. Additionally, most Cohort Advisors make arrangements for tutoring and study hall for students who would like extra attention.

For International Cohort students, arrangements are made to deliver hardcopy and/or e-book textbooks directly to the site.

# UNDERGRADUATE DEGREE DESCRIPTIONS

## Associate of Arts in Biblical Studies

The Associate of Arts in Biblical Studies degree is a two-year degree offered to students for the purpose of providing quality training for Christian service such as preaching, teaching, and evangelizing. It is also a foundational program in Biblical studies intended to prepare students pursuing a Bachelor of Arts in Biblical Studies degree. Students successfully completing this program will demonstrate:

- ▶ General knowledge of the content of Scripture
- ▶ Knowledge and skills for accurate Biblical interpretation and application to life situations.

## Bachelor of Arts in Biblical Studies

The BA degree focuses on academic preparation and real life applications, which allow students to think clearly, examine their Christian heritage, write distinctively, form a biblical theology and worldview, and communicate the gospel effectively. Lectures, class interaction, and study times provide the challenges necessary to expand the students biblical theology, which results in worship and obedience. The degree program operates on a trimester system, while providing semester credit hours. This allows students to finish their program sooner, incur less debt, and thereby rapidly launch into the ministries to which God is calling them.

The accelerated program is the primary means through which SUM trains minister to meet today's pressing need for adequate numbers of thoroughly prepared, biblically grounded ministers. The program emphasizes ministry in a five-fold perspective with professional development courses in the ministries of the pastor, church teacher, prophet, evangelist, and apostle. Upon completing the program, students obtain a Bachelor of Arts degree in Biblical Studies.

## Concentrations

<b>Biblical Studies</b>	helps students attain a fundamental grounding in Biblical Studies
<b>Church Planting</b>	helps students attain a fundamental grounding in Biblical Studies, including an introduction to the theory and practice of church planting.
<b>Global Missions</b>	helps students attain a fundamental grounding in Biblical Studies, focusing on preparing students for missions work through instruction in the theory and principles of effective cross-cultural ministry.
<b>Pastoral Ministry</b>	helps students attain a fundamental grounding in Biblical Studies, focusing on preparing students to effectively shepherd God's people.

**Youth Ministry**

helps students attain a fundamental grounding in Biblical Studies, focusing on equipping students towards effective outreach and ministry to young people.

**Worship Studies****Prophetic Ministry****Revivalist Ministries**

## Goals

- c. Prepare students for vocations as pastors, missionaries, evangelists, and teachers.
- d. Offer a specialization in biblical interpretation and theology with a view toward social transformation.
- e. Strengthen the student's biblical foundation and spiritual formation process.
- f. Foster academic excellence, spiritual fervor, passion for reaching the lost and equipping the church.
- g. Provide mentoring for students to mature emotionally, mentally, spiritually and vocationally.
- h. Prepare students for relevant and biblically authentic ministry leadership in diverse cultures and settings.
- i. Prepare students to work collaboratively as part of a leadership structure.
- j. Develop a desire in students for lifelong learning.

## Learning Outcomes

These learning outcomes should be incorporated into all courses:

- ▶ The student will acquire knowledge specializing in biblical studies.
- ▶ The student will acquire knowledge specializing in effective Christian ministry.
- ▶ The student will integrate broad knowledge in general education for a Christian worldview.
- ▶ The student will demonstrate critical thinking skills to resolve issues in contemporary culture through the five-fold ministries of the Church.
- ▶ The student will discover and enhance ministerial skills through experiential learning.
- ▶ The student will cultivate through spiritual formation convictions, desires, and passions to demonstrate the love of Jesus to people in varied cultures and worldviews.

Outcome	Measurements
<p><b>The student will acquire knowledge specializing in biblical studies.</b></p>	<p>Appreciate the Bible as a source for truth and life practices. (1) (A)</p> <p>Be conversant with principles of consistent exegesis, using basic reference resources, which acknowledge genre, context, historical background, and semantic domains of biblical texts. (15) (C)</p> <p>Be conversant with a variety of theological positions, while distinguishing theologically sound doctrine, false teaching, and cultural traditions. (17) (C)</p> <p>Outline the biblical basis and historical development for the support of global missions. (21.1) (C)</p>
<p><b>The student will acquire knowledge specializing in effective Christian ministry.</b></p>	<p>Value biblical leadership and communication. (5) (A)</p> <p>Acquire a knowledge for new ministry development, crucial to the fulfillment of the purposes of the Church. (9.1) (A)</p> <p>Embrace the need for collaboration for greater ministry effectiveness. (12) (A)</p> <p>Demonstrate an appreciation for a learning environment characterized by cooperation and teamwork. (14) (A)</p> <p>List principles of church administration such as financial, management, legal and tax issues. (18) (C)</p> <p>Articulate principles of developing an integrated support system and leadership team within the local Christian context, reflecting biblical principles in ministry leadership, selection of church models, and ministry methodologies. (20) (C)</p> <p>Outline the biblical basis and historical development for the work and implementation of global missions. (21.2) (C)</p> <p>Develop quality Spirit-empowered preaching and teaching materials in order to effectively communicate the gospel. (24) (P)</p> <p>Demonstrate responsible use of technology, media, and resources for research and ministry. (25) (P)</p> <p>Develop a ministry plan outlining goals, philosophies, and strategies. (27) (P)</p> <p>Develop the ability to collaborate with other entities, leaders and community resources rather than working in isolation. (31) (P)</p> <p>Develop mentoring and disciple-making skills. (32) (P)</p>
<p><b>The student will integrate broad knowledge in general education for a Christian worldview.</b></p>	<p>Develop an appreciation for the various academic disciplines. (13) (A)</p> <p>Demonstrate knowledge of key historical facts, values, and ideas that have shaped civilizations throughout history. (22) (C)</p> <p>Demonstrate a broad content knowledge in life science or physical science. (23) (C)</p> <p>Demonstrate basic math skills to develop a personal and professional budget. (33) (P)</p> <p>Effectively employ computer skills to enhance ministry through correspondence, presentations, organization, and research. (34) (P)</p>

<p><b>The student will demonstrate critical thinking skills to resolve issues in contemporary culture through the five-fold ministries of the Church.</b></p>	<p>Embrace the need for disciplined study, research, and work ethics. (8) (A)</p> <p>Demonstrate understanding of how diverse cultural structures and social organizations impact the communication of the gospel and the work of ministry. (16) (C)</p> <p>Integrate various contemporary ministry models in light of cultural issues and explain how they impact efforts to fulfill the purposes of the Church. (19) (C)</p> <p>Accurately interpret and apply the biblical text in current contexts. (26) (P)</p>
<p><b>The student will discover and enhance ministerial skills through experiential learning.</b></p>	<p>Value participation in the local church as it expresses the Kingdom of God in the world. (2) (A)</p> <p>Demonstrate skills necessary to start and/or lead ministry in diverse settings. (28) (P)</p> <p>Provide biblical counsel to others. (29) (P)</p> <p>Develop collaborative team ministry skills. (30) (P)</p>
<p><b>The student will cultivate through spiritual formation convictions, desires, and passions to demonstrate the love of Jesus to people in varied cultures and worldviews.</b></p>	<p>Passionately embrace the Christian worldview while being respectful of those who hold diverse perspectives. (3)(A)</p> <p>Hold with conviction a personal Christian philosophy of ministry. (4)( A)</p> <p>Express an understanding of one's unique gifts, personality, experiences, and passions as individuals in the Kingdom of God. (6)(A)</p> <p>Demonstrate one's faith in Christ through the well being of the whole person. (7) (A)</p> <p>Acquire a deeper passion for new ministry development, crucial to the fulfillment of the purposes of the Church. (9.2) (A)</p> <p>Demonstrate one's appreciation of God's saving and miraculous works and how they are part of what God is doing in the world. (10) (A)</p> <p>Reflect on one's development as a believer, according to the biblical standards for faith and conduct. (11) (A)</p>



# GRADUATE DEGREE DESCRIPTIONS

## Master of Arts in Christian Leadership

1. **Biblical Integration:** To develop and implement biblically valid models of leadership and evaluate present situations in light of biblical understanding.
2. **Spiritual Formation:** To model the growth process with grace through mission, spiritual disciplines, mentoring, and balanced living.
3. **Theologically Critical:** To embrace sound theology in practical ministry in different contexts in leadership expression and application.
4. **Social Responsibility:** Students grasp the principle of the diversity of the Spirit's operation and, consequently, value humility and cooperation with the various Five-Fold callings (apostle, prophet, evangelist, pastor, teacher) and communities (ecclesial, civic, academic) that provide the complements and contexts for ministry.
5. **Theoretical Engagement:** Students adapt leadership theory to their Five-fold ministry context with evaluation of the Christian principles within particular leadership theories.

## Learning Outcomes

In order to accomplish these educational goals, these are learning outcomes we measure our students by:

### *Affective*

- ▶ Formulate a personal philosophy of leadership.
- ▶ Employ Biblical and theological criteria for evaluating varied leadership models, styles and practices.
- ▶ Propose a leadership development plan that demonstrates an understanding of and commitment to personal and social holiness through practices of moral, personal, and spiritual formation, in a context of accountability to a community of faith, and dependence on the Holy Spirit.
- ▶ Demonstrate appreciation of the contribution of the Pentecostal movement to world missions.

### *Cognitive*

- ▶ Compare and contrast different models and styles of leadership.
- ▶ Differentiate various elements of leadership and administrative processes.
- ▶ Examine variables that affect organizational change processes and recommend a solution to resolve the inherent conflict that accompanies change.
- ▶ Integrate principles in organizational communication, and communication within teams and networks, into their personal and ministry life.
- ▶ Analyze leadership case studies and recommend solutions to a given leadership problem using theologically sound leadership principles and practices.

## ***Professional Development***

- ▶ Demonstrate ability to resolve a conflict.
- ▶ Construct a strategic plan that integrates various elements of leadership and administrative process in growing a specific ministry.
- ▶ Organize and manage an event that will influence other believers towards greater involvement in Kingdom work among the unreached nations of the world.
- ▶ Evaluate and assess the communication patterns of self and others, then recommend a course of action to address dysfunctional communication patterns in their place of ministry or work.
- ▶ Formulate leadership training seminar material on a given leadership process.

## **Master of Arts in Biblical Studies**

1. Students interpret scripture with theological and academic rigor using appropriate interpretative methodology.
2. Students reflect biblical principles in personal spiritual growth.
3. Students interpret the Bible through the lens of Spirit Fullness.
4. Students integrate Scripture in practical ministry appreciating the roles within the Five-Fold ministry as Great Commission Christians.
5. Students present the full gospel respecting the local context for the purpose of making disciples through biblical principles.

## **Concentrations**

**With Languages**      offers a specialization in the Bible, biblical interpretation, and theology and emphasizes a student's abilities to research using Hebrew and Greek language tools and to produce scholarly, biblical and theological research projects. It will help those who are pursuing a terminal degree in Biblical Studies.

**Without Languages**      provides an understanding of Scripture and systematic theology, coupled with modern strategies for ministry. Emphasis is placed on thorough research and effective communication, comprehension of foundational biblical and theological truths, and a commitment godly Christian character.

## **Goals**

- ▶ Offer a specialization in Bible, biblical interpretation and theology with a view toward social change.

- ▶ Strengthen the student's biblical foundation and spiritual life formation processes.
- ▶ Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, and communication of the Scriptures and related literature.
- ▶ Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.

## Learning Outcomes

In order to accomplish these educational goals, these are learning outcomes we measure our students by:

### *Affective*

Define and discuss the concept of "worldview."

Describe and analyze dominant worldviews.

Explain and defend their own personal Christian worldview.

Articulate a personal philosophy of ministry.

Draw insights from varied worldviews and identify bridges for effective communication of Biblical truths.

### *Cognitive*

Translate Hebrew and Greek texts with the aid of basic lexical resources. (This outcome is for the MABS with biblical languages only)

Develop an understanding of basic reference resources and their appropriate use in interpreting English biblical texts.

Analyze the significance of key dates and periods of history both biblical and extra-biblical.

Appraise correctly the literary nature of a biblical text.

Utilize a consistent exegetical approach to biblical interpretation which acknowledges genre, context, historical background, and semantic domains of a selected text.

Critically comprehend, assess, and evaluate a variety of theological positions.

### *Professional Development*

- a. Construct a theological rationale for ministry and teaching.
- b. Integrate the results of exegetical research into coherent teaching/preaching plans.
- c. Demonstrate information processing competency, use of appropriate technologies and tools for research, analysis, communication and presentation.
- d. Demonstrate the ability to use appropriate terminology in linguistic, cultural, theological or literary analysis.
- e. Demonstrate the ability and capacity to formulate and solve problems.

# Master of Divinity

The Master of Divinity specializes in biblical interpretation and Christian theological heritage with a view towards building the Kingdom of God impacting culture and society. M.Div. students should be able to defend and articulate the Christian ethical and theological system, produce scholarly biblical and theological research, and integrate these principles in all aspects of ministry leadership, development and administration and theological research.

## Goals

- f. Offer a specialization in Bible, biblical interpretation, and theology with a view toward urban social change.
- g. Strengthen the student's biblical foundation and spiritual life formation processes.
- h. Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, and communication of the Scriptures and related literature.
- i. Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.
- j. Mentor students for the M.Div. journey and a life dedicated to promoting biblical urban societal change.
- k. Maintain a delivery system based upon a computer technological paradigm.

## Learning Outcomes

		Assessments		
Outcomes	Description	Affective	Cognitive	Professional
<b>Spiritual and Disciple Making Formation</b>	<b>To provide moral leadership by modeling and mentoring Christian character and practices of missions, evangelism, discipleship, and church growth.</b>	Students will hold with conviction a personal Christian philosophy of ministry.	Students will be sensitive to changing circumstances and facts and demonstrate the ability and capacity to formulate current issues and offer appropriate solutions informed by biblical and theological principles.	Propose a leadership development plan that demonstrates an understanding of and commitment to personal and social holiness through practices of moral, personal, and spiritual formation, in a context of accountability to a community of faith, and dependence on the Holy Spirit.

		Assessments		
Outcomes	Description	Affective	Cognitive	Professional
		Demonstrate appreciation of the contribution of the Pentecostal movement to world missions.	Students will demonstrate information processing competency, use of appropriate technologies and tools for research, analysis, communication and presentation.	Organize and manage an event that will influence other believers towards greater involvement in kingdom work among the unreached nations of the world.
Servant and Worship Leadership	To serve churches effectively through team ministry	Compare and contrast different models and styles of leadership.	Demonstrate understanding of how diverse cultural structures and social organizations impact the communication of the gospel and the work of ministry.	Integrate principles in organizational communication, and communication within teams and networks, into their personal and ministry life.
		Assess current ministry practices in light of eternal truth.	Students will be able to construct a theological rationale for ministry and teaching.	Formulate a personal philosophy of leadership.
			Differentiate various elements of leadership and administrative processes.	Analyze leadership case studies and recommend solutions to a given leadership problem using theologically sound leadership principles and practices.
Biblical Exposition	To interpret and communicate the Bible accurately.	Students will articulate the historical development of the biblical text.	Students will develop an understanding of basic reference resources and their appropriate use in interpreting English biblical texts.	Students will integrate the results of exegetical research into coherent teaching/preaching plans.
			Students will be able to appraise correctly the literary nature of a biblical text.	Students will be able to translate Hebrew and Greek texts with the aid of basic lexical resources.
			Students will demonstrate the ability to use appropriate terminology in linguistic, cultural, theological or literary analysis.	Students will utilize a consistent exegetical approach to biblical interpretation which acknowledges genre, context, historical background, and semantic domains of a selected text.
				Students will integrate biblical principles into comprehensive praxological strategies.

		Assessments		
Outcomes	Description	Affective	Cognitive	Professional
Christian Theological Heritage	To understand and interpret Christian theological heritage and Assemblies of God polity for the church.	Students will appreciate the importance of the concept of "worldview."	Students will be able to analyze the significance of key dates and periods of history both biblical and extra-biblical.	Students will express their own personal Christian worldview passionately but with empathy for contradictory perspectives.
		Students will be willing to become conversant with the varying dominant worldviews.	Students will develop a theologically critical worldview leading to Christian practices.	
		Assessments		
Outcomes	Description	Affective	Cognitive	Professional
Interpersonal Skills	To perform pastoral care effectively, with skills in communication and conflict management.	Students will incorporate insights from varied worldviews in identifying bridges for effective communication of Biblical truths.	Evaluate and assess the communication patterns of self and others, then recommend a course of action to address dysfunctional communication patterns in their place of ministry or work.	Examine variables that affect organizational change processes and recommend a solution to resolve the inherent conflict that accompanies change.
				Demonstrate ability to resolve a conflict.
				Construct a strategic plan that integrates various elements of leadership and administrative process in growing a specific ministry.

# UNDERGRADUATE DEGREE REQUIREMENTS (BY CATEGORY)

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## DEGREE REQUIREMENT FORMS

### Main Degree

1. Bachelor of Arts in Biblical Studies

### Minor

2. Bachelor of Arts in Biblical Studies – Ministry of the Pastor (Minor)
3. Bachelor of Arts in Biblical Studies – Ministry of the Evangelist (Minor)
4. Bachelor of Arts in Biblical Studies – Ministry of the Teacher (Minor)
5. Bachelor of Arts in Biblical Studies – Ministry of the Prophet (Minor)
6. Bachelor of Arts in Biblical Studies – Ministry of the Apostle (Minor) [In Development]

### Concentration

7. Bachelor of Arts in Biblical Studies – Church Planting (Concentration)
8. Bachelor of Arts in Biblical Studies – Church Teaching (Concentration)
9. Bachelor of Arts in Biblical Studies – Youth Ministry (Concentration)
10. Bachelor of Arts in Biblical Studies – Global Missions (Concentration)
11. Bachelor of Arts in Biblical Studies – Church Revivalist (Concentration)
12. Bachelor of Arts in Biblical Studies – Evangelist (Concentration)
13. Bachelor of Arts in Biblical Studies – Worship Studies (Concentration)
14. Bachelor of Arts in Biblical Studies – Prophetic Ministry (Concentration)

Category	Main Degree	Minor	Concentration
Biblical Studies	36	30	30
General Education	48	48	48
Practical Field Ministry	19	19	19
Professional Development	21	9	18
Minor	-	18	-
Concentration	-	-	9
Christian Service	0	0	0
Theology	15	15	15
<b>Total Semester Credit Hours</b>	<b>139</b>	<b>139</b>	<b>139</b>

# BA in Biblical Studies

<b>Biblical Studies (36 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 18 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at 1/3 credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (21 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Choose 12 credits:</b>			
ATH0001	Applied Theology Elective 1	Elective	3



ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
ATH0004	Applied Theology Elective 4	Elective	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Ministry of the Pastor (Minor)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXXX	3 Internships (1 credit each)	Required	3
PFMXXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (9 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Minor (18 credits)</b>			
ATH3163	The Pastor as Disciple-Maker	Required	3

ATH3373	The Pastor and Interpersonal Relationships	Required	3
ATH2323	Church Leadership	Required	3
ATH3283	Church Growth Strategies	Required	3
ATH3293	Principles of Church Management	Required	3
ATH3393	Special Studies in Pastoral Ministries	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Ministry of the Evangelist (Minor)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at 1/3 credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (9 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Minor (18 credits)</b>			
ATH3263	Church Evangelism	Required	3

ATH3183	Evangelism from a Cultural Perspective	Required	3
ATH3193	Evangelistic Preaching	Required	3
ATH3243	The Vocational Evangelist	Required	3
ATH3253	Evangelism and the Kingdom of God	Required	3
ATH4113	History of Awakenings	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Ministry of the Teacher (Minor)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at 1/3 credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (9 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Minor (18 credits)</b>			
ATH3493	Research Methods & the Spirit	Required	3

ATH3463	Jesus as the Master Teacher	Required	3
ATH3483	Christian Foundations of Teaching	Required	3
ATH3453	Curriculum Design & Development	Required	3
ATH3473	Spirit-Filled Teaching Strategies	Required	3
ATH3513	Teacher as Spirit-filled Communicator	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Ministry of the Prophet (Minor)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHXXXX	Physical Education (9 classes at 1/3 credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXXX	3 Internships (1 credit each)	Required	3
PFMXXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (9 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Minor (18 credits)</b>			
THE3143	Prophets of the Bible	Required	3



ATH3173	Prophetic Voices in Preaching	Required	3
ATH3523	Role of the Prophet (Local Church, Society, Culture)	Required	3
ATH4213	Theology of the Prophetic (EQ: Theology of Culture)	Required	3
ATH3543	The Contemporary Prophet (Life of the Prophet, Prayer, Power, Social Justice)	Required	3
ATH4113	History of Awakenings	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Ministry of the Apostle (Minor)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (9 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
<b>Minor (18 credits)</b>			
TBD	Under Development	Required	3

TBD	Under Development	Required	3
TBD	Under Development	Required	3
TBD	Under Development	Required	3
TBD	Under Development	Required	3
TBD	Under Development	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Church Planting (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3

ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH3113	Foundations of Church Planting	Required	3
ATH3213	Establishing Church and Community Ministry	Required	3
ATH3313	Contemporary Issues in Church Development	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Youth Ministry (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3

ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH2233	Introduction to Youth Ministry	Required	3
ATH3333	Youth Evangelism and Programming	Required	3
ATH3383	Pastor as Disciple Maker	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Global Missions (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
MIS2323	Introduction to World Religions	Required	3
	Choose 6 credits:		



ATH0001	Applied Theology Elective 1	Elective	3
ATH0002	Applied Theology Elective 2	Elective	3
<b>Concentration (9 credits)</b>			
MIS3213	Contemporary Issues in Missions	Required	3
MIS2213	Cultural Anthropology and Communication	Required	3
MIS3323	Missionary Life, Principles, and Practices	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Church Revivalist (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXXX	Physical Education (9 classes at 1/3 credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXXX	3 Internships (1 credit each)	Required	3
PFMXXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3

ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH31X3	ATH3173 Prophetic Voices in Preaching or ATH3193 Evangelistic Preaching	Required	3
	Any course from the Evangelism Minor and Prophetic Ministry Minor	Required	3
ATH4113	History of Awakenings	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Evangelist (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3

ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH4113	History of Awakenings	Required	3
ATH3243	The Vocation of an Evangelist	Required	3
ATH3193	Evangelistic Preaching	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Worship Studies (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXXX	3 Internships (1 credit each)	Required	3
PFMXXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3

ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH3423	Theology of Worship	Required	3
ATH3433	The Heart of Worship	Required	3
ATH3443	Essentials of Worship Leading	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3

## BA BS – Prophetic Ministry (Concentration)

<b>Biblical Studies (30 Credits)</b>			
BIB1113	Old Testament History & Literature	Required	3
BIB1213	New Testament History & Literature	Required	3
BIB1313	The Book of Acts	Required	3
BIB2213	Romans & Galatians	Required	3
BIB2223	Pentateuch	Required	3
THE1313	Interpreting & Understanding the Bible	Required	3
<b>Choose 12 credits:</b>			
BIB2413	Corinthians Correspondence	Elective	3
BIB2313	Daniel & Revelation	Elective	3
BIB2113	Introduction to Biblical Languages	Elective	3
BIB2323	Old Testament Major Prophets	Elective	3
BIB3113	Johannine Literature	Elective	3
BIB3213	Synoptic Gospels	Elective	3
BIB3323	Old Testament Historical Books	Elective	3
BIB3223	Hebrews & General Epistles	Elective	3
BIB3323	Old Testament Minor Prophets	Elective	3
<b>General Education (48 Credits)</b>			
EDU2313	Philosophy of Education or other General Education	Required	3
ENG1113	College Success	Required	3
ENG1223	College Writing	Required	3
ENG1323	College Research and Writing Methods	Required	3
GEO1113	Historical Geography or Speech or World Literature	Required	3
HIS2113	Western Civilization 1	Required	3
HIS2213	History Elective (Western Civilization 2 or Global History 2)	Required	3
HIS3113	Church History	Required	3
HIS3323	Pentecostal Doctrine and History	Required	3
MAT1123	Applied Mathematics or College Math	Required	3
MUS1113	Music or Art Appreciation	Required	3
PHEXXX	Physical Education (9 classes at ⅓ credit each)	Required	3
GER1133	Foundations of Human Behavior	Required	3
SCI11X3	Physical Science or Biological Science	Required	3
SOC1313	Urban Sociology	Required	3
SPA1113	Introduction to Spanish	Required	3
<b>Practical Field Ministry (19 credits)</b>			
PFMXXX	12 Practical Field Ministry (1 credit each)	Required	12
PFMXXX	3 Internships (1 credit each)	Required	3
PFMXXX	2 Mardi Gras Outreaches (2 credits)	Required	4
CSPXXX	9 Christian Services (0 credits each)	Required	0
<b>Professional Development (18 Credits)</b>			
ATH1223	Introduction to the Fivefold Ministry	Required	3
ATH2213	Homiletics	Required	3
MIS2113	Introduction to Global Missions	Required	3
	Choose 9 credits:		
ATH0001	Applied Theology Elective 1	Elective	3



ATH0002	Applied Theology Elective 2	Elective	3
ATH0003	Applied Theology Elective 3	Elective	3
<b>Concentration (9 credits)</b>			
ATH3523	Role of the Prophet (Local Church, Society, Culture)	Required	3
THE3143	Prophets of the Bible	Required	3
ATH4213	Theology of the Prophetic	Required	3
<b>Theology (15 Credits)</b>			
THE1133	Theology & Practice of Evangelism	Required	3
THE1123	Systematic Theology 1	Required	3
THE1213	Systematic Theology 2	Required	3
THE2313	Systematic Theology 3	Required	3
THE2113	Theology of Spiritual Formation	Required	3



# UNDERGRADUATE DEGREE REQUIREMENTS (BY TRIMESTER)

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## DEGREE REQUIREMENT FORMS

These are the courses students must take in order to complete their degree.

**Transfer Credits** – If you have taken courses at a previous institution, submit an official transcript to the Admissions Department, to determine which credits are eligible to be transferred.

**Sequences** – The following courses must be taken in sequential order:

- |   |                                       |
|---|---------------------------------------|
| 1. ENG1113 College Success                      | 1. Interpreting & Understanding Bible |
| 2. ENG1223 College Writing                      | 2. Homiletics                         |
| 3. ENG1323 College Research and Writing Methods |                                       |

**Course Electives** – These are courses that the student may elect to take out of the list of options.

## BA in Biblical Studies

Code	Course Name	Requirement	Credit
<b>Year 1</b>			
<b>Fall</b>			
BIB1113	Old Testament History & Literature	Biblical Studies	3
ENG1113	College Success	General Education	3
THE1123	Systematic Theology 1	Theology	3
THE1133	Theology and Practice of Evangelism	Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>
<b>Winter</b>			
BIB1213	New Testament History & Literature	Biblical Studies	3
ENG1223	College Writing	General Education	3
THE1213	Systematic Theology 2	Theology	3
ATH1223	Introduction to the Fivefold Ministry	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
ENG1323	College Research and Writing Methods	General Education	3
THE2313	Systematic Theology 3	Theology	3
MAT1123	Applied Mathematics	General Education	3
SOC1313	Urban Sociology	General Education	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>
<b>Year 2</b>			
<b>Fall</b>			
BIB1313	The Book of Acts	Biblical Studies	3
HIS3323	Pentecostal Doctrine and History	General Education	3
THE2113	Theology of Spiritual Formation	Theology	3

Code	Course Name	Requirement	Credit
THE1313	Interpreting & Understanding Bible (2015-16)	Biblical Studies	3
BIBXXXX	Interpreting & Understanding Bible (2016-17)		
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>

### Winter

MIS2113	Introduction to Global Missions	Applied Theology	3
BIB2223	Pentateuch	Biblical Studies	3
HIS2113	Western Civilization 1	General Education	3
ATH2213	Homiletics	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>

### Spring

HIS2213	Western Civilization 2	General Education	3
<b>BIB0001</b>	<b>Choose one course to fulfill BIB0001:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>ATH0001</b>	<b>Choose one course to fulfill ATH0001:</b>	Professional Dev. Elective	3
MIS2323	Intro to World Religions ( <i>Global Missions Concentration</i> )		
ATH3233	Christian Apologetics		
ATH2123	Principles of Church Management		
<b>ATH0002</b>	<b>Choose any Applied Theology course (Code: ATHXXXX).</b>	Professional Dev. Elective	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>

## Year 3

### Fall

HIS3113	Church History	General Education	3
GEO1113	Historical Geography of Biblical Lands (2015-16)	General Education	3
GEO3113	Historical Geography of Biblical Lands (2016-17)		

Code	Course Name	Requirement	Credit
PSY1213	General Psychology (2015-16)	General Education	3
GER1133	Foundation of Human Behavior (2016-17)		
<b>BIB0002</b>	<b>Choose one course to fulfill BIB0002:</b>	Biblical Studies Elective	3
BIB3113	Johannine Literature		
BIB2323	Old Testament Major Prophets		
<b>ATH0003</b>	Choose any Applied Theology course (Code: ATHXXXX).	Professional Dev. Elective	3
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Winter</b>			
BIB2213	Romans & Galatians	Biblical Studies	3
<b>SCI0001</b>	<b>Choose one course to fulfill SCI0001:</b>	General Education	3
SCI1113	Physical Science		
SCI1123	Biological Science		
SPA1113	Introduction to Spanish	General Education	3
<b>BIB0003</b>	<b>Choose one course to fulfill BIB0003:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Historical Books		
BIB3223	Hebrews & General Epistles		
<b>ATH0004</b>	Choose any Applied Theology course (Code: ATHXXXX).	Professional Dev. Elective	3
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
MUS1113	Music Appreciation (2015-16)	General Education	3
MUS3213	Music Appreciation (2016-17)		
EDU2313	Philosophy of Education (2015-16) Principles & Methods of Teaching (2016-17)	Theology	3
<b>BIB0004</b>	<b>Choose one course to fulfill BIB0004:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Historical Books		
BIB2413	Corinthians Correspondence		
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
<b>ATH0005</b>	Choose any Applied Theology course (Code: ATHXXXX).	Professional Dev. Elective	3
<b>ATH0006</b>	Choose any Applied Theology course (Code: ATHXXXX).	Professional Dev. Elective	3
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.34</b>
			<b>Total Credits 139 Required</b>

## BA in Biblical Studies (Minor)

Code	Course Name	Requirement	Credit
<b>Year 1</b>			
<b>Fall</b>			
BIB1113	Old Testament History & Literature	Biblical Studies	3
ENG1113	College Success	General Education	3
THE1123	Systematic Theology 1	Theology	3
THE1133	Theology and Practice of Evangelism	Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>
<b>Winter</b>			
BIB1213	New Testament History & Literature	Biblical Studies	3
ENG1223	College Writing	General Education	3
THE1213	Systematic Theology 2	Theology	3
ATH1223	Introduction to the Fivefold Ministry	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
ENG1323	College Research and Writing Methods	General Education	3
THE2313	Systematic Theology 3	Theology	3
MAT1123	Applied Mathematics	General Education	3
SOC1313	Urban Sociology	General Education	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>
<b>Year 2</b>			
<b>Fall</b>			
BIB1313	The Book of Acts	Biblical Studies	3
HIS3323	Pentecostal Doctrine and History	General Education	3
THE2113	Theology of Spiritual Formation	Theology	3

Code	Course Name	Requirement	Credit
THE1313	Interpreting & Understanding Bible (2015-16)	Biblical Studies	3
BIBXXXX	Interpreting & Understanding Bible (2016-17)		
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>
<b>Winter</b>			
MIS2113	Introduction to Global Missions	Applied Theology	3
BIB2223	Pentateuch	Biblical Studies	3
HIS2113	Western Civilization 1	General Education	3
ATH2213	Homiletics	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
HIS2213	Western Civilization 2	General Education	3
<b>BIB0001</b>	<b>Choose one course to fulfill BIB0001:</b>	Biblical Studies Elective 3	
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>BIB0002</b>	<b>Choose one course to fulfill BIB0002:</b>	Biblical Studies Elective 3	
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>BIB0003</b>	<b>Choose one course to fulfill BIB0003:</b>	Biblical Studies Elective 3	
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>



Code	Course Name	Requirement	Credit
<b>Year 3</b>			
<b>Fall</b>			
HIS3113	Church History	General Education	3
GEO1113	Historical Geography of Biblical Lands (2015-16)	General Education	3
GEO3113	Historical Geography of Biblical Lands (2016-17)		
PSY1213	General Psychology (2015-16)	General Education	3
GER1133	Foundation of Human Behavior (2016-17)		
<b>ATH0001:</b>	<b>Choose one course to fulfill ATH0001:</b>	<b>Minor:</b>	3
ATH3483	Christian Foundations of Teaching	Church Teaching	
ATH3193	Evangelistic Preaching	Evangelism Ministry	
ATH2323	Church Leadership	Pastoral Ministry	
ATH3173	Prophetic Voices in Preaching	Prophetic Ministry	
<b>ATH0002:</b>	<b>Choose one course to fulfill ATH0002:</b>	<b>Minor:</b>	3
ATH3463	Jesus as the Master Teacher	Church Teaching	
ATH3183	Evangelism from a Cultural Perspective	Evangelism Ministry	
ATH3373	The Pastor and Interpersonal Relationships (EQ: ATH4183 Group Dynamics)	Pastoral Ministry	
ATH3523	Role of the Prophet (Local Church, Society, Culture)	Prophetic Ministry	
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Winter</b>			
BIB2213	Romans & Galatians	Biblical Studies	3
<b>SCI0001</b>	<b>Choose one course to fulfill SCI0001:</b>	General Education	3
SCI1113	Physical Science		
SCI1123	Biological Science		
SPA1113	Introduction to Spanish	General Education	3
<b>ATH0003</b>	<b>Choose one course to fulfill ATH0003:</b>	<b>Minor:</b>	3
ATH3473	Spirit-Filled Teaching Strategies	Church Teaching	
ATH3253	Evangelism and the Kingdom of God	Evangelism Ministry	
ATH3283	Church Growth Strategies	Pastoral Ministry	
ATH3533	Theology of the Prophetic (Theology of Discernment, Theology of Culture) (EQ: Theology of Culture)	Prophetic Ministry	
<b>ATH0004</b>	<b>Choose one course to fulfill ATH0004:</b>	<b>Minor:</b>	3
ATH3453	Curriculum Design & Development (EQ: EDU2333 Creative Teaching Methods & Curriculum Design)	Church Teaching	
ATH3243	The Vocational Evangelist (Change from ATH3243 Vocation of an Evangelist)	Evangelism Ministry	
ATH3293	Principles of Church Management (EQ: ATH4173 Administering Sacraments and Rituals)	Pastoral Ministry	
ATH3543	The Contemporary Prophet (Life of the Prophet, Prayer, Power, Social Justice)	Prophetic Ministry	
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33

Code	Course Name	Requirement	Credit
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
MUS1113	Music Appreciation (2015-16)	General Education	3
MUS3213	Music Appreciation (2016-17)		
EDU2313	Philosophy of Education (2015-16)	Theology	3
	Principles & Methods of Teaching (2016-17)		
<b>BIB0004</b>	<b>Choose one course to fulfill BIB0004:</b>	Biblical Studies Elective 3	
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>ATH0005</b>	<b>Choose one course to fulfill ATH0005:</b>	<b>Minor:</b>	3
ATH3513	Teacher as Spirit-filled Communicator	Church Teaching	
ATH4113	History of Awakenings	Evangelism Ministry	
ATH3393	Special Studies in Pastoral Ministries	Pastoral Ministry	
ATH4113	History of Awakenings	Prophetic Ministry	
<b>ATH0006</b>	<b>Choose one course to fulfill ATH0006:</b>	<b>Minors:</b>	3
ATH3493	Research Methods & the Spirit (EQ: Research Methods)	Church Teaching	
ATH3263	Church Evangelism	Evangelism	
ATH3163	The Pastor as Disciple-Maker (EQ: ATH3383 Spiritual Directions / ATH4193 Models of Discipleship)	Pastoral Ministry	
THE3143	Prophets of the Bible	Prophetic Ministry	
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.34</b>
<b>Total Credits 139</b>			

## BA in Biblical Studies (Concentration)

Code	Course Name	Requirement	Credit
<b>Year 1</b>			
<b>Fall</b>			
BIB1113	Old Testament History & Literature	Biblical Studies	3
ENG1113	College Success	General Education	3
THE1123	Systematic Theology 1	Theology	3
THE1133	Theology and Practice of Evangelism	Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>
<b>Winter</b>			
BIB1213	New Testament History & Literature	Biblical Studies	3
ENG1223	College Writing	General Education	3
THE1213	Systematic Theology 2	Theology	3
ATH1223	Introduction to the Fivefold Ministry	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
ENG1323	College Research and Writing Methods	General Education	3
THE2313	Systematic Theology 3	Theology	3
MAT1123	Applied Mathematics	General Education	3
SOC1313	Urban Sociology	General Education	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>
<b>Year 2</b>			
<b>Fall</b>			
BIB1313	The Book of Acts	Biblical Studies	3
HIS3323	Pentecostal Doctrine and History	General Education	3
THE2113	Theology of Spiritual Formation	Theology	3

Code	Course Name	Requirement	Credit
THE1313	Interpreting & Understanding Bible (2015-16)	Biblical Studies	3
BIBXXXX	Interpreting & Understanding Bible (2016-17)		
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.33</b>
<b>Winter</b>			
MIS2113	Introduction to Global Missions	Applied Theology	3
BIB2223	Pentateuch	Biblical Studies	3
HIS2113	Western Civilization 1	General Education	3
ATH2213	Homiletics	Applied Theology	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX2	Practical Field Ministry – Mardi Gras	Practical Field Ministry	2
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>16.33</b>
<b>Spring</b>			
HIS2213	Western Civilization 2	General Education	3
<b>BIB0001</b>	<b>Choose one course to fulfill BIB0001:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>ATH0001</b>	<b>Choose one course to fulfill ATH0001:</b>	Professional Dev. Elective	3
MIS2323	Introduction to World Religions (Global Miss. Conc.)		
ATH3233	Christian Apologetics		
ATH2123	Principles of Church Management		
<b>ATH0002</b>	<b>Choose any Applied Theology course (Code: ATHXXXX).</b>	Professional Dev. Elective	3
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PFMXXX1	Practical Field Ministry	Practical Field Ministry	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
<b>Subtotal</b>			<b>14.34</b>
<b>Year 3</b>			
<b>Fall</b>			
HIS3113	Church History	General Education	3
GEO1113	Historical Geography of Biblical Lands (2015-16)	General Education	3
GEO3113	Historical Geography of Biblical Lands (2016-17)		

Code	Course Name	Requirement	Credit
PSY1213	General Psychology (2015-16)	General Education	3
GER1133	Foundation of Human Behavior (2016-17)		
<b>BIB0002</b>	<b>Choose one course to fulfill BIB0002:</b>	Biblical Studies Elective	3
BIB3113	Johannine Literature		
BIB2323	Old Testament Major Prophets		
<b>ATH0003:</b>	<b>Choose one course to fulfill ATH0003:</b>	<b>Concentration:</b>	3
ATH3143	Foundations of Church Planting	Church Planting	
ATH3463	Jesus as the Master Teacher	Church Teaching	
ATH3193	Evangelistic Preaching	Evangelistic Min.	
MIS2213	Cultural Anthropology and Communications	Global Ministry	
ATH2323	Church Leadership	Pastoral Ministry	
ATH3523	Role of the Prophet (Local Church, society, culture)	Prophetic Ministry	
ATH3443	Essentials of Worship Leading	Worship	
ATH2233	Introduction to Youth Ministry	Youth Ministry	
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
		<b>Subtotal</b>	<b>16.33</b>
<b>Winter</b>			
BIB2213	Romans & Galatians	Biblical Studies	3
<b>SCI0001</b>	<b>Choose one course to fulfill SCI0001:</b>	General Education	3
SCI1113	Physical Science		
SCI1123	Biological Science		
SPA1113	Introduction to Spanish	General Education	3
<b>BIB0003</b>	<b>Choose one course to fulfill BIB0003:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Historical Books		
BIB3223	Hebrews & General Epistles		
<b>ATH0004</b>	<b>Choose one course to fulfill ATH0004:</b>	<b>Concentration:</b>	3
ATH3153	Establishing Church and Community Ministry	Church Planting	
ATH3453	Curriculum Design & Development (EQ: EDU2333 Creative Teaching Methods & Curriculum Design)	Church Teaching	
ATH3243	The Vocational Evangelist (Change from "ATH3243 Vocation of an Evangelist")	Evangelistic Min.	
MIS3213	Contemporary Issues in Missions	Global Ministry	
ATH3293	Principles of Church Management (EQ: ATH4173 Administering Sacraments and Rituals)	Pastoral Ministry	
ATH3533	Theology of the Prophetic (Theology of Discernment, Theology of Culture) (EQ: Theology of Culture)	Prophetic Ministry	
ATH3423	Theology of Worship	Worship	
ATH3333	Youth Evangelism and Programming	Youth Ministry	
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.33
CSPXX10	Christian Service	Christian Service	0
		<b>Subtotal</b>	<b>16.33</b>
<b>Spring</b>			

Code	Course Name	Requirement	Credit
MUS1113	Music Appreciation (2015-16)	General Education	3
MUS3213	Music Appreciation (2016-17)		
EDU2313	Philosophy of Education (2015-16) Principles & Methods of Teaching (2016-17)	Theology	3
<b>BIB0004</b>	<b>Choose one course to fulfill BIB0004:</b>	Biblical Studies Elective	3
BIB3323	Old Testament Minor Prophets		
BIB2313	Daniel & Revelation		
BIB2113	Introduction to Biblical Languages		
BIB3213	Synoptic Gospels		
BIB2413	Corinthians Correspondence		
<b>ATH0005</b>	<b>Choose one course to fulfill ATH0005:</b>	<b>Concentration:</b>	3
ATH3273	Contemporary Issues in Church Development	Church Planting	
ATH3493	Research Methods & the Spirit (EQ: Research Methods)	Church Teaching	
ATH4113	History of Awakenings	Evangelistic Min.	
MIS3323	Missionary Life, Principles and Practices	Global Ministry	
ATH3163	The Pastor as Disciple-Maker (EQ: ATH3383 Spiritual	Pastoral Ministry	
THE3143	Directions /		
ATH3433	ATH4193 Models of Discipleship)	Prophetic Ministry	
ATH3393	Prophets of the Bible	Worship	
	The Heart of Worship	Youth Ministry	
	Pastor as Disciple Maker (EQ: ATH3383 Spiritual Direction)		
<b>ATH0006</b>	Choose any Applied Theology course (Code: ATHXXXX).	Professional Dev. Elective	3
PFMXX11	Church Internship	Church Internship	1
PHEXX10	Physical Education	Physical Education	0.34
CSPXX10	Christian Service	Christian Service	0
		<b>Subtotal</b>	<b>16.34</b>
<b>Total Credits 139 Required</b>			

# GRADUATE DEGREE COMPLETION REQUIREMENTS (BY TRIMESTER)

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When are the required courses offered?

## **DEGREE REQUIREMENT FORMS**

These are the courses students must take in order to complete their degree.

If you have taken courses at a previous institution, submit an official transcript to the Admissions Department, to determine which credits are eligible to be transferred.

## **ELECTIVES**

Please refer to the Course Description chapter, and the Graduate Courses section for the course electives for:

Biblical Studies

Communication

Theology Electives

# Master of Divinity

Student Name	ID	First Trimester
Course Name	Requirement	Credit Worth    Completed Credit
<b>Year 1</b>		
<b>Fall</b>		
Hebrew Grammar 1	Biblical Exposition	3
Spiritual Formation	Spiritual and Disciple Making	3
Biblical Hermeneutics	Biblical Exposition	3
Church Evangelism	Spiritual and Disciple Making	2
Mentored Ministry: Church Evangelism	Spiritual and Disciple Making	1
<b>Winter</b>		
Hebrew Grammar 2	Biblical Exposition	3
Old Testament 1 or Exegesis	Biblical Exposition	3
Christian Missions (or Leadership in Missions)	Spiritual and Disciple Making	3
Mentored Ministry: Mission	Spiritual and Disciple Making	1
<b>Spring</b>		
Proclaiming the Bible (Homiletics)	Communication Elective	3
Systematic Theology Elective 1	Christian Theological Heritage	3
Old Testament 2 or Exegesis	Biblical Exposition	3
Discipleship Strategies	Spiritual and Disciple Making	2
Mentored Ministry: Discipleship	Spiritual and Disciple Making	1
<b>Year 2</b>		
<b>Fall</b>		
New Testament 1 or Exegesis	Biblical Exposition	3
Greek 1: Grammar	Biblical Exposition	3
Systematic Theology Elective 2	Christian Theological Heritage	3
Mentored Ministry: Communication 1	Servant Leadership	1
<b>Winter</b>		
New Testament 2 or Exegesis	Biblical Exposition	3
Greek 2: Grammar	Biblical Exposition	3
Leadership Symposium	Servant Leadership	2
Mentored Ministry: Communication 2	Servant Leadership	1



Course Name	Requirement	Credit Worth	Completed Credit
<b>Spring</b>			
Systematic Theology Elective 3	Christian Theological Heritage	3	
Elective (1 out of 6)	Theology Elective	3	
Interpersonal Relational Skills	Interpersonal Skills	3	
Mentored Ministry: Interpersonal	Interpersonal Skills	1	
<b>Year 3</b>			
<b>Fall</b>			
Elective (2 out of 6)	Theology Elective	3	
Elective (3 out of 6)	Interpersonal Skills Elective	3	
Counseling in Ministry	Interpersonal Skills	3	
Fivefold Internship	Servant Leadership	3	
<b>Winter</b>			
Elective (4 out of 6)	Interpersonal Skills Elective	3	
Mentored Ministry: Cultural Engagement	Servant Leadership	1	
Assemblies of God History and Polity	Christian Theological Heritage	2	
Capstone Project / Symposium	Servant Leadership	3	
<b>Spring</b>			
Elective (5 out of 6)	Leadership Elective	3	
Elective (6 out of 6)	Leadership Elective	3	
<b>Degree Credits Required</b>		<b>90</b>	
<b>Degree Credits Completed</b>			
<b>Degree Completion %</b>			

# MA in Biblical Studies

Student Name	ID	First Trimester
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Course Name	Requirement	Credit Worth	Completed Credit
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Year 1

<i>Fall</i>			
Research Methods	Servant Leadership	3	
Spiritual Formation	Spiritual and Disciple Making	3	
Biblical Hermeneutics	Biblical Exposition	3	
<i>Winter</i>			
Biblical Studies Elective	Biblical Exposition	3	
Old Testament 1 or Exegesis	Biblical Exposition	3	
Systematic Theology Elective 1	Christian Theological Heritage	3	
<i>Spring</i>			
Communication Elective	Servant Leadership	3	
Systematic Theology Elective 2	Christian Theological Heritage	3	
Old Testament 2 or Exegesis	Biblical Exposition	3	

Year 2

<i>Fall</i>			
New Testament 1 or Exegesis	Biblical Exposition	3	
Systematic Theology Elective 3	Christian Theological Heritage	3	
Exegesis Course	Biblical Exposition	3	
<i>Winter</i>			
New Testament 2 or Exegesis	Biblical Exposition	3	
Exegesis Course	Biblical Exposition	3	
Exegesis Course	Biblical Exposition	3	
Leadership Symposium	Servant Leadership	2	
<i>Spring</i>			
Exegesis Course	Biblical Exposition	3	
Biblical Studies Elective	Biblical Exposition	3	
Capstone Project	Servant Leadership	3	
<b>Degree Credits Required</b>		<b>56</b>	

Course Name	Requirement	Credit Worth	Completed Credit
Degree Credits Completed			
Degree Completion Percentage			

# MA in Biblical Studies with Biblical Languages

Student Name	ID	First Trimester
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Course Name	Requirement	Credit Worth	Completed Credit
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Year 1

<i>Fall</i>			
Hebrew Grammar 1	Biblical Exposition	3	
Spiritual Formation	Spiritual and Disciple Making	3	
Biblical Hermeneutics	Biblical Exposition	3	
<i>Winter</i>			
Hebrew Grammar 2	Biblical Exposition	3	
Old Testament 1 (or Biblical Elective)	Biblical Exposition	3	
Theology Elective 1	Christian Theological Heritage	3	
<i>Spring</i>			
Communication Elective	Servant Leadership	3	
Hebrew 3: Exegesis	Biblical Exposition	3	
Old Testament 2 or Biblical Elective	Biblical Exposition	3	

Year 2

<i>Fall</i>			
New Testament 1 or Exegesis	Biblical Exposition	3	
Greek 1: Grammar	Biblical Exposition	3	
Systematic Theology Elective 2	Christian Theological Heritage	3	
<i>Winter</i>			
New Testament 2 or Exegesis	Biblical Exposition	3	
Greek 2: Grammar	Biblical Exposition	3	
Biblical Studies Elective	Biblical Exposition	3	
Leadership Symposium	Servant Leadership	2	
<i>Spring</i>			
Greek 3: Exegesis	Biblical Exposition	3	
Systematic Theology Elective 3	Christian Theological Heritage	3	
Capstone Project	Servant Leadership	3	
<b>Degree Credits Required</b>		<b>56</b>	

Course Name	Requirement	Credit Worth	Completed Credit
Degree Credits Completed			
Degree Completion Percentage			

# MA in Christian Leadership

Student Name	ID	First Trimester
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Course Name	Requirements	Credit Worth	Completed Credit
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Year 1

<i>Fall</i>			
Research Methods	Servant Leadership	3	
Leadership Formation and Development	Spiritual and Disciple Making	3	
<i>Winter</i>			
Foundations of Leadership 1: Biblical Models of Leadership	Servant Leadership	3	
Spirituality and Ethics	Spiritual and Disciple Making	3	
<i>Spring</i>			
Foundations of Leadership 2: Theoretical Foundations	Servant Leadership	3	
Christian Strategic Planning and New Ministry Development	Servant Leadership	3	

Year 2

<i>Fall</i>			
Leadership and Communication	Servant Leadership	3	
Leadership Research Design	Servant Leadership	3	
<i>Winter</i>			
Managing Change and Conflict in Organization	Interpersonal Skills	3	
Leadership in Missions	Spiritual and Disciple Making	3	
Leadership Symposium	Servant Leadership	2	
<i>Spring</i>			
Organizational Leadership & Administration	Servant Leadership	3	
Capstone Project	Servant Leadership	3	
<b>Degree Credits Required</b>		<b>38</b>	
<b>Degree Credits Completed</b>			
<b>Degree Completion Percentage</b>			

# STUDENT MINISTRY

## LETTER FROM THE DEAN OF STUDENT MINISTRY

"Truly, truly, I say to you, unless a grain of wheat falls into the earth and dies, it remains alone; but if it dies, it bears much fruit." (NASB John 12:24)

The purpose of every Christ follower is to be obedient unto death and God's glory.

Everyone that has lived had and everyone living has a will apart from God's will. Even Jesus (The Son of Man) while he was on the earth had a will separate from the Fathers. Wherefore in the garden of Gethsemane Jesus prayed "Saying, Father, if You are willing, remove this cup from Me; yet not My will, but Yours be done." (NASB Luke 22:42) As followers of Christ we too must pray the same prayer. Just as Christ's obedience to death brought burial and resurrection, producing the invitation to eternal life, our obedience to the will of God continues the reproduction. God will surely resurrect and multiply the life that dies to self, but seed that rejects created purpose will bear no fruit. Dying to self for the sake of the kingdom is never in vain, God is faithful to the law of reciprocity. When faced with decisions that require sacrifice for God's glory, reflect on the life of Jesus to fortify your decision to die daily.



Die to self and live a resurrected life of power!

The 2015-16 vision for the Student Ministry Department is to cultivate accelerated transformation and resurrection power in the student body. Through intercessory prayer, fasting, Chapel Services, and ministry opportunities this school year will transform grains of wheat to fruitful harvest!

A handwritten signature in black ink that reads "Rondale Terry". The signature is stylized with a large, sweeping 'T' and a cursive 'y'.

Rondale Terry

Dean of Student Ministries



# STUDENT MINISTRY

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## MISSION

The Student Ministry department has a twofold function.

- \* Integrate experiential learning into SUM's academic programs so that students learn to be effective witnesses of the gospel (a) through a lifestyle that is consistent with the Word of God and (b) through confident but humble proclamation of the gospel message.
- \* Cultivate and graduate students who are ready to lead in their respective areas of calling.

These functions are accomplished by providing students with opportunities for hands-on ministry, under the mentorship of College appointed men and women of God.

## ACTIVITIES

### Practicums

- l. All full-time students must complete a minimum of 8 hours per week of supervised ministry practicums. This is typically divided into 2 four-hour practicums. Part-time students are required to complete at least 4 hours per week of student ministry practicums.
- m. All student ministry practicums will be under the direct supervision of a practicum leader, who is responsible for teaching, guiding, and evaluating the student's ministry.
- n. In order for any student to receive credit for their weekly practicum ministry, each student is required read assignments and to hand in a student ministry evaluation form and report (one to two typed pages) to the practicum leader the following week.
- o. Students are required to complete prayer journals as part of their practicum.
- p. Forty hours of practicum are worth 1 credit on a student's transcript. To graduate, 16 practicum credits are required the A.A. degree, and 19 practicum credits for the B.A. degree in Biblical Studies.
- q. A student who fails to complete his/her practicums requirements will be dismissed from the program.

## Practicum / Christian Service Satisfactory Completion Chart

SUM values a holistic education, balancing academic excellence with hands-on ministry, with personal mentorship, all with the “servant of all” ethic. Each trimester, students will enroll in courses, as well as put their education into practice with practicums, and participate in the care of the facilities. As a rule of thumb, for every 8 credits, a student must complete 1 Practicum and Christian Service (8:1 ratio).

For example: If a student has completed 60 credits, he or she must have had 8 practicum credits, 1 Mardi Gras, and 4 Christian Service courses. A Student who falls below this standard is liable to dismissal.

Credit Hrs.	8- 16	16- 24	24- 32	32- 40	40- 48	48- 56	56- 66	66- 74	74- 82	82- 90	90- 98	98- 106	106- 114	114- 122	122- 130	130- 136	136 +
Practicum Credits	2	3	4	5	6	7	8	9	10	11	12						
Internship Credits											1			2			3
Mardi Gras Credits				MG 1*				MG2	1*							2*	
Christian Services	1		2		3		4		5		6		7		8		9

“MG1 and MG2” represents the appropriate sequence for when the student should complete the Mardi Gras Practicum Event – 1 and 2 represent the latest time they can be completed.

## Internships

SUM’s mission is to provide hands-on ministry opportunities in the marketplace, mission field and local church (Mt 28:18-19; Mk 16:15-16; Lk 10:1-3; Jn 4:35-38). The student would work alongside an Internship Leader who is approved by the Dean of Student Ministry or Cohort Advisor who will guide the student to develop a Senior Year Project demonstrative of the student’s call of God and/or course concentration (3 credits).

## Process

- Propose a Senior Year Project that expresses the student’s calling.
- Collaborate with an Internship Leader about 4 hours/week
- Submit weekly reports, and at the end of the trimester, publicly display the Senior Year Project.

## Mardi Gras Outreach

Annually, SUM students from the main campus and students from across our nation and from our foreign sites will converge on the city of New Orleans, Louisiana and participate in an explosive six-day conference in the morning and street evangelism outreach in the afternoon/evening. Students will be stirred by the Holy Spirit through worship, prayer and preaching of God's Word by dynamic visionary leaders and hit the streets as the army of God sharing their faith with the lost. This event unites the student body, and give practical hands-on training for witnessing in the name of Jesus Christ.

All students are required to participate in two Mardi Gras Outreaches (2 credits each), in their first and second year, to graduate. If a student who has not completed this ministry requirement cannot attend the outreach, he or she must submit a "Mardi Gras Leave of Absence Request" found on [sum.edu/forms](http://sum.edu/forms). This request is subject for review by the Student Ministry Office.

## **Summer Missions**

SUM encourages students to go to the ends of the earth for Jesus Christ. Students can earn up to 2 credits by completing a Summer Mission Practicum anywhere in the world whether U.S. or overseas. Students will be required to plan for maximization of their mission trip: witnessing, street evangelism and preaching or leading Bible Studies or doing humanitarian works.

# STUDENT LIFE

# STUDENT LIFE

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Raymond Hudson  
Dean of Student Life

## MISSION

The Student Life Office endeavors to cultivate a holistic living and learning community. Our primary goal is the advancement of academic and spiritual formation for the student body. This involves developing a comprehensive plan to help meet the spiritual needs of a diverse student body, provide guidance and counseling services to the students, and promote and supervise the educational experience in the student's non-curricular life. The Student Life office promotes a spiritually healthy environment through chapels, discipleship groups, developing and maintaining the mentorship program, working with student government, career counseling, as well as planning events that affect the student body's spiritual, physical and emotional health.

## Objectives

1. Cultivate intentional personal relationships
2. Develop faith relationship and likeness with Jesus Christ, and sensitivity to the Holy Spirit
3. Promote students' personal, educational, and vocational development
4. Help students become informed decision-makers
5. Reinforce that students are responsible for their thoughts and actions
6. Promote student involvement in academic and extracurricular activities
7. Provide a physically, emotionally and relationally safe and healthy campus

# STUDENT ACTIVITIES

## Spiritual Formation

SUM students' spiritual development is evident by required daily devotions, chapel services, and personal journaling. In addition, students are involved in a variety of ministry outreaches. The college also emphasizes regular times of fasting and prayer. SUM students are also engaged in practical ministry and Christian Service.

## Social Development

Social development is a teaching-learning process that prepares young adults to enjoy a cooperative yet independent adulthood. Through chapels, dorm life and SGA social activities, SUM provides students with an environment to learn and apply the necessary social skills.

## Chapels

Here at SUM Bible College and Theological Seminary we do not take it for granted that we are able to come together for corporate worship and for the hearing of the Word of God. Being in the presence of fellow believers in worship is a source of joy and strength for our community. The main service of the day meets in the chapel from 10:05 a.m. to 11:15 a.m., Tuesday through Friday.

## Spiritual Emphasis

Spiritual Emphasis / Campus Visit days are held each trimester and class schedules are adapted and students are required to attend. All members of SUM dedicate twenty-one days of fasting, in order to facilitate spiritual intimacy and community.

## Devotions

### Morning Devotions

We consider it a joy to have early morning devotions together as a community. Students gather together for early morning devotionals, which are led by our students and held daily in the chapel, Tuesday – Friday, from 7:45 am-8:00am.

Our dormitories also have the privilege of gathering together three nights per week to strengthen fellowship and community. Dormitory devotions are held on Tuesday, Wednesday, and Thursday each week.

## **Personal / Room Devotions**

Students are encouraged to establish personal prayer and Bible reading time. Students assigned to the same room are encouraged to also spend some time together in Bible reading and prayer.

## **RESIDENTIAL LIFE**

For many students, living on campus is an exciting opportunity to enter into a close-knit life-long network of friends. In each of our beautiful residence halls, resident assistants are ready to make your on-campus living experience comfortable and fun! SUM offers dormitories for male, female, married students.

## **Christian Service**

There are numerous passages through the Bible that call us to serving others. Think about the powerful call of Paul to unity in Philippians 2:1-11. He encourages the believers to unite together by having the mind of Christ. Just as Jesus humbly served us through the crucifixion, we are to serve each other.

The purpose of the Christian Service component of our education is to prepare students for citizenship as Christians in the world through service and to teach commitment to ideals of service, benevolence, and cleanliness.

Students engaging in Christian Service at SUM should:

1. Understand the biblical mandate for service
2. Recognize that service to others is part of God's purpose for us
3. know that it is better to give than to receive
4. Have insight into appropriate service and its impact

## **Physical Education**

SUM is committed to training ministers to be healthy in all areas of life. Physical education is important because our bodies are a temple of the Holy Spirit (1 Cor 6:19-20). A gym with filled workout machines, and a large grass field encourage students to stay healthy and meet the Physical Education requirement of three 20-minute workouts per week every trimester.

## **Student Government**

The Student Government Association (SGA) is the organizational representative of the student body. The Association serves as a liaison between the students and the administration, as well as representing the student body to groups both inside and outside the college. Students are encouraged to communicate with SGA any ideas or suggestions for any events they would like to see offered at SUM. Policies are currently being developed which will make participation in the SGA more accessible to our Cohort Students. SUM welcomes suggestions from our Cohort Students and Cohort Advisors on the means to help bring this about. SGA plans many activities that offer students the opportunity to come together for fellowship and community. SGA also plans activities that promote cultural awareness and spiritual formation.

## **Medical / Health Care**

SUM does not provide health or medical insurance. Oakland campus students who do not have medical insurance are encouraged to make an appointment with the East Oakland Health Center to obtain a “Blue Card” or use local county clinics in order to receive medical attention. Oakland campus students must fill out a Student Health/Emergency Contact Card yearly. Cohort students should consult with their Cohort Advisor to find free or low-cost local medical / health care resources. SUM does not endorse any particular health care providers or other health services and is not responsible for health care choices that students make during their time at SUM.

East Oakland Health Center

7450 International Blvd.

Oakland, CA 94621

510-613-2228

## **STUDENT SERVICES**

### **Counseling & Advising**

#### **Spiritual Counseling**

SUM provides biblically-based counseling. The Administration, Cohort Advisors and Faculty have the skills and resources necessary to enhance students' emotional, intellectual, and spiritual well-being. All students are encouraged to utilize these services when desired.

SUM dormitories are staffed with Resident Assistants (RA). They are available for advising when needed. They will specifically give assistance when the student has Residence Hall problems. Each RA is a representative of the Dean of Student Life or Cohort Advisor and should be respected accordingly.



All counseling is confidential and integrates Biblical faith and counseling theory and practice. The Student Life Office provides persons who have the skills and resources necessary to provide quality mental health services. When professional counseling is requested or required of a student, the Dean of Student Life or Cohort Advisor is to provide the student with a list of professional counselors. It is the student's responsibility to follow through and receive the necessary counseling. Professional counseling is to be done by a professional who has the education, certification and licensure required for the state in which they practice.

## **Calling & Career Advice**

The Student Life Office assists students with discovering their calling and career options by providing resources for students to examine their strengths and discover a clearer sense of calling. The Student Life office provides resources for career exploration, resume review, work ethic coaching, interview preparation, job search, mentor networking and employer research. Administrators, Cohort Advisors, and instructors offer academic, vocational, and financial advice to help students make right decisions for their career paths.

## **Tutoring**

Students may seek tutoring from high-performing upperclass seniors, faculty members and advisors. This tutoring service is dedicated to enhance academic study and organizational skills.

## **Mentorship**

God's Word instructs believers to follow the example, "and observe those who walk according to the pattern you have in us" (Phil. 3.17). As part of the Servant of All Program, SUM provides each student with a mentor that models positive values and spiritual principles. Although the expectations and needs of each student vary, the mentoring program encourages the development of those goals through a caring relationship that responds to needs of each student. The staff at SUM considers spiritual mentoring to be part of their vocational calling. They offer spiritual care and mentoring during office hours, over coffee or mealtimes, and even in their homes.

# **INSTITUTIONAL POLICIES**

# UNDERGRADUATE POLICIES

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## DEFINITION OF ACADEMIC CREDITS

Every 12.5 hours of instruction in the classroom constitutes one credit hour. A 3 credit class, therefore, would mean 3.41 hours of classroom instruction per week for an 11-week term.

## TRANSFER CREDITS

### Transferring Credits to SUM

Transfer students from other colleges are required to complete the SUM application. Transcripts must be mailed directly to SUM from the colleges or universities, signed and sealed. After the transcripts are on file, the Registrar's Office will evaluate the transcripts and successfully transferred credits will appear on the student's CRA/Degree Audit.

SUM does not accept credit for experiential learning at a previous institution. Transfer students must take the last 36 hours of academic classes, in one year with SUM.

### Transfer of Credits from an Accredited College

In order to transfer prior credits to SUM's degree...

- ▶ Comparison will be made from a catalog's calendar, course description, credits and accreditation status.
- ▶ A minimum grade of C is required for transfer credits.
- ▶ Courses that can be transferred must be similar in content to the course offered at SUM.
- ▶ SUM must receive an official transcript from the applicant's former college. Transcripts from these institutions must be sent directly from the college or high school to the CAO at SUM. Transcripts sent by the applicant themselves can only be used to start the evaluation process of the student's academic achievement and needs. It is the responsibility of the applicant to submit a catalog from each former college that they have attended. SUM will maintain a written record of the previous education and training of veterans and eligible persons. Records will clearly indicate that credit has been granted, if appropriate, and the VA and the student will be notified accordingly.

# Transfer of Credits from an Unaccredited College

SUM's Accrediting body the Association for Biblical Higher Education (ABHE) sets forth the following policy on validating earned at unaccredited institutions.

In dealing with transfer of credit issues, ABHE institutions are referred to the Transfer and Award of Academic Credit statement approved by CHEA, ACE, and AACRAO. This statement provides that "Institutions admitting students from unaccredited institutions should take special steps to validate credits previously earned."

Proper validation will demonstrate that course work taken in the sending institution is comparable to course work offered by the accredited receiving institution. It may be accomplished by some combination of the following means:

- ▶ Demonstration of achievement by means of comprehensive examinations.
- ▶ Review of syllabi, faculty credentials, grading standards, and other relevant learning resources at the sending institution.
- ▶ Analysis of historic experience regarding the success of transfers from the sending institution.
- ▶ Successful completion of a prescribed amount of study at the receiving institution.
- ▶ Institutions shall retain documentation in the student's permanent file outlining the process used to validate credits accepted from unaccredited sending institutions. This documentation shall serve as the basis for self-study of institutional practices relative to validation of transfer credits from unaccredited institutions.

In alignment with ABHE's policy on transfer of credits from unaccredited institution, SUM adopts the following guidelines. In order to have courses from an unaccredited college evaluated, the student must complete the following steps:

- ▶ An official transcript (signed and sealed) must be sent directly from the college to the Admissions Office.
- ▶ An official transcript from the sending college as to the duration of courses must be provided. This must include how many minutes the course met each day, how many days it met each week, and how many weeks it met in each semester.
- ▶ Letters from at least three (3) colleges that are either nationally or regionally accredited that indicate acceptance of the credits from the unaccredited college in question must be submitted. In addition, a statement of how the credits are accepted should accompany the letters (for example, the credits are accepted on probation, only half of the credits are accepted, only Bible courses are accepted, etc.).
- ▶ Provide documentation to help determine if courses considered for transfer credits were taught by faculty who possess necessary credentials.
- ▶ A catalog that has a full course description of each course represented on the transcript must be provided.
- ▶ The student must provide a syllabus for each course.
- ▶ Courses grades must be 80% or higher to be considered for transfer credits.
- ▶ Finally, the student must validate the transfer of unaccredited courses by earning at least a 2.0 grade point average during the first 24 credit hours of study at SUM.

On a case to case basis SUM Bible College and Theological Seminary and College may enter into an articulation of agreement with an unaccredited institution. Such agreements may only be entered taking into consideration of SUM's policy on transfer credits.

This transfer policy is subject for annual review.

## Practical Field Ministry Transfer Credit Policy

SUM Bible College and Theological Seminary (SUM) will accept or a one year's worth of SUM practicum credits or up to 6 Practical Field Ministry (PFM) transfer credits, requirements provided the following conditions are met.

- ▶ Student completes the remaining 13 practicum credits requirements with SUM in order to obtain a BA degree with the college. Students who are eligible to receive the maximum 6 PFM transfer credits may complete the remaining 13 practicum credits through the following:
  - r. 6 credits are earned at the rate of 2 PFM credits per trimester during the student first year with SUM via 2 PFM credits per trimester (1 credit/practicum)
  - s. 4 credits are earned during the first two years at SUM by participating in two consecutive Mardi Gras Outreaches (2 credits/Mardi Gras)
  - t. 3 credits are earned at the rate of one PFM credit per trimester through Internship during the students final year (1 credit/ Internship)
- ▶ A student will only receive PFM credits for practica in which all requirements have been met. In order to receive PFM transfer credit from an unaccredited college, the student must provide the following documentation:
  - u. Practicum description
  - v. Participation in 40 hours of PFM per requested transfer credit
  - w. Grade earned. Courses grades must be 80% or higher to be considered for transfer credits.
- ▶ All of the required documentation must be accompanied with the Ministry Leader's signature and contact information in order for the student to be eligible for transfer credit consideration.

Note: This PFM Transfer Credit Policy is subject for annual review.

## Experience-Based Learning Credit

SUM recognizes the validity of learning through life experience, joining hundreds of other colleges and universities, as well as keeping with the practical nature of the Pentecostal-charismatic tradition.

Students seeking **Experience-Based Learning Credit** will register for the course **Portfolio Development** in their first Fall trimester. Generally, credit is given for Experiential Learning in specific course areas such as Biblical Preaching, Counseling, or other church ministry. Students must apply these credits toward the requirements of their particular degree plan. Students receive a Manual of Experience-Based Learning when they enroll in the course, **Portfolio Development**.

At the close of the trimester, students submit their portfolios for evaluation to the Portfolio Assessment Committee in consultation with the Chief Academic Officer of SUM Bible College and Theological Seminary. After the committee evaluates the student's portfolio, they will approve or deny credit for the portfolio based on the courses for which it will suffice. The decision of the Portfolio Assessment Committee is considered final. Sufficient documentation must be submitted and verified for the evaluation.

A student may apply for practicum credits and other course work, not to exceed 25% of the degree program, 34 credits for the BA program. Credits may not substitute for the Mardi Gras Outreach. Experience-based learning credits are not available for the AA degree or any graduate degree. Experience-based learning credits generally will not transfer to other institutions because they often have their own policy. SUM Bible College and Theological Seminary is not bound by the decisions of other institutions for such credits and will make an independent evaluation.

## **Converting Experiential to Academic Credits**

SUM courses that fulfill experiential learning credits are not counted towards academic credits. SUM does not accept credit for experiential learning at a previous institution.

## **Transferring SUM Credits to Other Colleges**

The transferability of credits you earn at School of Urban Missions (DBA SUM Bible College and Theological Seminary) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or diploma you earn in the following educational programs is also at the complete discretion of the institution to which you may seek to transfer:

1. Associate of Arts in Biblical Studies
2. Bachelor of Arts in Biblical Studies
3. Master of Arts in Biblical Studies
4. Master of Arts in Christian Leadership
5. Master of Divinity

If the credits, degree or diploma that you earn at SUM are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending SUM to determine if your credits, degree, or diploma will transfer.

# PLAGIARISM

Plagiarism is considered a very serious offense at SUM. The use of another person's academic work without proper citation may result in serious disciplinary action including the possibility of dismissal. (See the Student Life Handbook for the College Policy on Plagiarism.)

The problem seems to be more intense with the availability of materials on the Internet. In some cases plagiarism occurs because students don't want to do the work required and so they simply cheat. However, in some cases, it is due to a lack of knowledge and understanding as to what plagiarism is. All written assignments are subject to [www.turnitin.com](http://www.turnitin.com) for an originality assessment.

Plagiarism is "academic theft." It means to "use, to pass off as one's own." It is the stealing of another's words and/or ideas and representing them as one's own work. Such, plagiarism covers a broad range of offenses including: Copying any portion of a paper, article, magazine or book without proper notation.

Using, in part or whole, an assignment for more than one class without the prior consent of both professors.

Having another individual write part or all of an assignment.

Plagiarism will result in serious disciplinary action including the possibility of being placed on disciplinary suspension or dismissal from the SUM online class.

# ACADEMIC ELECTIVES

The design of SUM's curriculum requires specific classes in general studies, Bible, theology, and applied theology. For more details, please refer to the Degree Completion Requirements, and the Course Description sections.

# GRADES

SUM utilizes a Learning Management System to allow students to effectively receive and submit assignments. Typically, instructors/professors evaluate and comment a student's assignment within two weeks of the submission. Final grades are reported to the Academic Office through the Student Information System within one week after the trimester is completed.

# GRADING SYSTEM

All written and oral assignments are evaluated by a letter grade according to this system.

Grade	Standard	Score	Points / Trimester
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Grade	Standard	Score	Points / Trimester
A+	Excellent	98 - 100	4.0
A	Outstanding	92 - 97	4.0
A-	Outstanding	90 - 91	3.7
B+	Very Good	88 - 89	3.3
B	Good	82 - 87	3.0
B-	Fairly Good	80 - 81	2.7
C+	Above Average	78 - 79	2.3
C	Average	72 - 77	2.0
C-	Average	70 - 71	1.7
D+	Below Average	68 - 69	1.3
D	Poor	62 - 67	1.0
D-	Poor	60 - 61	0.7
F	Fail	00 - 59	0.0

The grading system at SUM uses A, B, C, and D as passing grades. AU, CR, NCR, or VWD do not carry weight for calculating G.P.A. (Grade Point Average).

AU	Audit	Does not carry grade points
IC	Incomplete	0.0 grade points per trimester hour
CR	Credit	Does not carry grade points.
NCR	No Credit (Repeat Class)	Does not carry grade points.
VWD	Voluntary Withdraw	Does not carry grade points

An Incomplete grade must be completed within three weeks or it becomes an F.

Credits transferred from other colleges determine course completion but are not calculated as part of a student's G.P.A. at SUM.

## AUDITING

When auditing a class, no grade or credit is given. Students auditing classes are not required to do assignments or take exams. A student may not claim credit for the course at a later date without officially enrolling and completing that course. A student may change from audit to credit upon submitting a written request to the Dean's office for permission to change. The change of status from audit to credit would involve an official admission process. A student cannot change from credit to audit status without first officially withdrawing from the course after having first received permission from that professor to do so. This conversion from an audit to a credit course may not be performed after the beginning of the third week of classes. A financial adjustment for this change will be made.



## **GUEST ATTENDANCE**

Guests may visit a class with the permission of the Academic Deans Office.

## **REPEATING OF COURSES**

A student may attempt to improve his or her grade in a course by repeating the course. Each grade is entered on the transcript and used for the appropriate trimester grade point average. However, in calculating the cumulative grade point average, only the highest grade is used, and the hours are counted only once. Courses repeated at other institutions may not be used to raise grades.

## **ADDING & DROPPING CLASSES**

Students must complete an add-drop form to make changes in their schedule. A student is allowed to add a class prior to the third week of class.

A class dropped during the first two full weeks of course is not entered on a student's transcript. A student may drop a class any time prior to the Final Exam. All classes dropped after the second week of a course count toward the attempts and may influence financial aid eligibility.

## **WITHDRAWING FROM SUM**

### **VOLUNTARY WITHDRAWAL**

Students who find it necessary to withdraw from school prior to the first day of classes must notify the Admissions Department. A student may voluntarily withdraw (VWD) from a class or all classes during and after the Add/Drop Date. However, they must withdraw prior to the final exam. This attempt will be registered on the student's transcript as an attempt and will count towards a student's Completion/Attempts Ratio. Please note that no course can be dropped after the final exam date. If a student drops a class prior to the beginning of the first class, the student will be entitled to a full refund of tuition paid. NOTE: Trimester Course Registration fees are never refundable. Those failing to follow proper withdrawal procedures will receive an "F" (failing grade) in all their courses. Calculations begin from the date that the withdrawal form is received in the Registrar's Office.

To officially withdraw from SUM, a student is required to:

- ▶ Complete the Electronic Withdrawal Form on the [www.sum.edu](http://www.sum.edu).
- ▶ Complete the form with required signatures (if applicable).
- ▶ Submit the completed form(s) to the Registrar's Office.

### **INVOLUNTARY WITHDRAWAL**

If a student fails to attend a class for which he/she has register and if the student fails to communicate to the faculty member the reason(s) for missing the first two weeks of class, SUM's registrar will remove the student's classes from his/her enrollment and all funding will be returned to the appropriate agencies. This forced withdrawal does not remove any financial obligation the student has incurred.

Refunds are based on the date the completed form is submitted to the Business Office. A student who leaves the college without officially withdrawing is responsible for his/her financial commitments to the college.

## **CANCELLATION OF A CLASS**

The school reserves the right to cancel any class for which the enrollment or space is not sufficient.

## **ATTENDANCE**

Attendance is required in all class sessions.

### **ACCUMULATED ABSENCES**

If a student misses more than 25% of a class within a trimester, the student will automatically fail the course.

Course Location	Absence Limit
On-Campus	5.5 Lectures
Online	2.75 Lectures

### **CONSECUTIVE ABSENCES**

If a student misses two consecutive weeks of lecture, the student will be administratively withdrawn from the course.

### **LEAVE OF ABSENCE POLICY**

If the student anticipates an extended leave of absence due to legitimate extenuating circumstances or military service, the student can make arrangements with the Academic Office by submitting a Leave of Absence Form before the absences begin. (See [www.sum.edu/forms](http://www.sum.edu/forms).)

## **EXAMINATIONS**

Typically every trimester mid-term and final examinations are administered. Other exams may be scheduled by the professor at his/her discretion. Make-up exams are not given without a physician's

excuse, military service, or other extreme circumstance. SUM has a no late submissions policy for all assignments.

## **INCOMPLETE AND EXTENSION**

Exams, presentations, written assignments, projects, etc. will not be accepted after the due date. If a student has extenuating circumstances, the student must appeal to the Academic Dean's Office. Extensions must be requested in writing before the end of the term and may be granted by consent of the instructor and Academic Dean. The Academic Dean will establish an appropriate due date by which the student must submit all outstanding assignments. If the student fails to submit the outstanding assignments by the agreed upon date, the student's achieved grade will be entered into the student's permanent record.

## **DIRECTED RESEARCH**

SUM offers our students a high-quality education that complements their ministry and family life through offering a uniform educational experience that is achieved through a consistent classroom curriculum. For this reason, it is highly recommended that students register and attend regular classes each trimester these courses are offered. However, on a case-to-case basis a Directed Research may be allowed under the following circumstances:

- d. In a situation where a student has transferred from another college, Directed Research may be available to make up any deficiencies in credits.
- e. In the rare event when, due to conflict in schedule, a student cannot register for a course when it is offered, and cannot wait until the next time the course is offered, they may take the course as a Directed Research.
- f. In circumstances when a course is not offered as a regular class and the student needs to make up any deficiencies in credits to graduate.

A Directed Research, then, is an independent study where the student completes the assigned reading and projects, and the instructor grades the work. The student earns credits for the course, outside the constraints of time and place. The student has 12 weeks to complete the Directed Research course, and will be charged \$100 per credit, in addition to normal tuition.

Any requests for Directed Research must be made in writing to the Academic Affairs Committee for consideration, and approved before it may begin. If the student fails to complete the course in the allotted 12 weeks, he or she must request an extension of time. The student will be required to pay an additional fee to continue the project.

## **GRADUATION REQUIREMENTS**

The SUM curriculum requires the following credits for graduation:

Program	Classroom Credits	Experiential Ministry Credits
Associate of Arts	74	16
Bachelor of Arts	120	19

Each graduate candidate must fulfill the following:

- g. Earn a cumulative GPA of 2.0 or greater
- h. Submit a spiritual growth reflection paper on SUMoodle.com to be reviewed by the Chief Academic Officer
- i. Take the Bible Knowledge Exit Exam
- j. Take the Graduating Student Survey
- k. Successfully complete Christian Service requirements
- l. Participate in an Exit Interview
- m. Financial Aid Exit Counseling

## LATIN HONORS

Graduating seniors will be honored for outstanding academic achievement as indicated by their GPA:

Academic Honor	Latin Translation	Stole Color	Bachelor's Minimum GPA	Master's Minimum GPA
Cum Laude	"with honor"	White	3.25 - 3.49	3.500 - 3.699
Magna Cum Laude	"with great honor"	Silver	3.5 - 3.74	3.700 - 3.849
Summa Cum Laude	"with highest honor"	Gold	3.75 and above	3.850 - 4.000

The determination of GPA will be based on grades including the final trimester of the senior year. The indication of honor will be indicated by the following symbols next to the graduate's name on the commencement program and a gold seal indicating the honor will be affixed to the diploma.

**STUDENTS WITH THE HIGHEST GPA FOR THE ACADEMIC YEAR WILL BE DESIGNATED VALEDICTORIAN (HIGHEST) AND SALUTATORIAN (SECOND HIGHEST). APPROPRIATE RECOGNITION WILL BE GRANTED THESE STUDENTS.**

# SERVANT OF ALL (SOA)

Underlying the SUM curriculum and Biblical Studies program and is the “Servant of All” (SOA) Philosophy. The SOA philosophy comes from the words of Jesus: “and whosoever would be first among you, shall be servant of all” [Mark 10:44—ASV]. This Biblical injunction of Jesus Christ to be a servant of all forms the backbone of SUM Bible College and Theological Seminary educational philosophy.

The SOA philosophy embraces spiritual, intellectual, financial, social, and physical development and emphasizes the leading of the Holy Spirit in growing student discipline, passion, and character. In compliance with the SOA Philosophy, students are expected to adhere to strict work schedules, prayer times, Bible studies, fasting, physical fitness, and mentoring meetings while earning their degree.

## Servant of All (SOA) Evaluation

SUM is a ministerial training college; as such – in addition to academics – ministerial and life-skills are evaluated as stepping stones toward graduation. There are four areas of student evaluation each trimester: Academics, Finances, Student-Ministry and Student Life. The process is not arbitrary, and special care is exercised to ensure that the evaluation process is not unnecessarily subjective.

## The SOA Process

The evaluation process involves a self-evaluation by each student in each of the above areas, a review of the student self-evaluation by each department head or Cohort Advisor, and an Executive Committee review of any recommended action. Any Cohort SOA committee action will be reviewed by the Cohort Director. The SOA Committee consists of any two Executive Staff Members and for the Cohorts, consists of the Cohort Advisor, the Visionary Leader, an instructor or designated staff member.

## Disciplinary Steps

The SOA evaluation process consists of four levels of discipline, known as Disciplinary Steps:

- ▶ Will-Improve.
- ▶ Warning.
- ▶ Suspension.
- ▶ Expulsion.

### WILL-IMPROVE STAGE

At the “Will-Improve” (Level One) stage, the student makes a commitment to improve in whatever area they are below par. The will-improve status is in force for one trimester. If the student fails to improve in the same area they are placed on Warning.

## **WARNING**

“Warning” (Level Two) means that if the behavior (whether academic, financial, student-life, or student-ministry) is sub-par the student has one more trimester to improve in that particular area. Cohort student’s Visionary Leaders must be notified at the warning stage of the SOA process.

Students may be on a different Disciplinary Step for each of the four evaluation areas. They will only be suspended, however, when they have been placed under Disciplinary Steps for three consecutive trimesters in the same area. If a student is suspended, all other Disciplinary Steps are cleared and the student may return to SUM with a clean slate, once their suspension is served. A student who fails to improve after being suspended may face expulsion after due process.

Additionally:

When a student is at the level of “Warning” and the GPA for the trimester has improved but the cumulative GPA is still below a 2.0, the student may still be suspended if their grades remain below the appropriate GPA box in the Satisfactory Academic Progress Chart (SAPC).

When the student has not met the minimum requirements according to the Practicum/Christian Service Satisfactory Completion (PCSSC) Chart (pg. 63), the student will not be allowed to take academic classes until the (Practicum, Internship, Mardi Gras, and Christian Service, et.al.) requirements are met satisfactorily.

Additional academic criteria are located in the SUM catalog and in the Academic section of the Student Handbook.

## **SUSPENSION**

The suspension (Level Three) is accompanied by specific directives issued by the Executive Committee which must be met for Re-admission. These specific, measurable and verifiable criteria are items that must be successfully met and verified, and such verification needs to be submitted to the Executive Committee so that the student can be considered for reentry to SUM.

# **COHORTS PROTOCOL**

## **WILL-IMPROVE AND WARNING STEPS**

To be handled at the immediate level by the Cohort SOA Committee which consist of the Cohort Advisor, the Visionary Leader, and an instructor.

The evaluation form, for a student placed on a disciplinary step(s), is to be sent to the Cohort Student Life Administrator.

The Visionary Leader must be notified when a student is determined to be at the warning level of the SOA process.

## **SUSPENSION**

Cohort Advisor writes up the suspension, and then sends it to the Cohort Student Life Administrator to be reviewed by the Executive Committee.

The Executive Committee will inform the Cohort Advisor and the student of the disciplinary action.

## **RE-ENTRY TO SUM AFTER SUSPENSION**

The student has one trimester to prove that they have gained mastery over the area(s) that occasioned their suspension. If after one trimester back at SUM, they continue to fail in one, or more, of the areas that caused the suspension, they will be expelled from the college.

The SUM administration would prefer that nobody ever arrive at Level Three (i.e., Suspension); however, the few students who have gone through all three levels and have returned to SUM have returned with a new commitment to excellence, discipline, pursuit of the Lord and of their education in such a way that they are both a blessing to their classmates and to the school at large.

The SOA process is consistent with SUM's commitment to prepare students for world-wide service. As with most Christians, we have been grieved at the failure of many ministries. The SOA evaluation process is implemented in hopes of helping our students avoid the pitfalls that so many well meaning ministers have fallen into.

Nothing can ensure success in life, but just like the Marines and Special Forces, who train their recruits in hopes of helping them survive and thrive in their chosen areas of expertise, we too have added the SOA component to help our Ministers-In-Training to be as fully equipped with what we have found to be some essential elements of a successful life and a successful ministry.

# GRADUATE POLICIES

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## REGISTRATION

Registration dates are listed on the Academic Calendar. Returning students are required to complete their academic registration online prior to the late registration day. New incoming students are encouraged to pre-register; however, they can register prior to the first day of class without late fee. All returning students will be charged a late registration fee if registration (academic and financial) is not completed by the deadline listed in the academic calendar. Registration is not complete until tuition and fees have been paid or a satisfactory arrangement has been made with the Business Office.

## ACADEMICS

### Academic Year

The academic year consists of three 11 week terms (Fall, Winter, Spring, and an optional Summer Session) and one week of New Orleans Leadership Symposium. This schedule creates a 34 week academic calendar.

### Academic Credit / Records

Undergraduate students receive 37 ½ hours of instruction to earn the 3 semester credits. SUM's Bachelor of Arts in Biblical Studies degree requires 75 hours of work beyond the lecture time, in hands-on experiential ministry, in order to better equip the ministerial leader.

The student's academic records are housed on campus for a minimum of five years and are maintained permanently. Student records can be requested during normal business hours Monday - Friday 8:00 am to 4:30 pm PST, except during major holidays.



## Class Schedule & Delivery

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Bachelor's On-Campus</b>	1:00PM-4:45PM PST 6:00PM-9:45PM PST	8:05AM-10:00AM PST 11:45AM-1:40PM PST	8:05AM-10:00AM PST 11:45AM-1:40PM PST	8:05AM-10:00AM PST 11:45AM-1:40PM PST	8:05AM-10:00AM PST 11:45AM-1:40PM PST
<b>Bachelor's Online (English)</b>	8:30AM-12:00PM EST 2:00-5:30PM EST 6:30-10:00PM EST 7:30AM-11AM PST 1:00-4:30PM PST 6:00-9:30PM PST	8:30AM-12:00PM EST 2:00-5:30PM EST 6:30-10:00PM EST 7:30AM-11AM PST 1:00-4:30PM PST 6:00-9:30PM PST		8:30AM-12:00PM EST 2:00-5:30PM EST 6:30-10:00PM EST 7:30AM-11AM PST 1:00-4:30PM PST 6:00-9:30PM PST	
<b>Bachelor's Online (Spanish)</b>	5:30-9:40PM PST	5:30-9:40PM PST	5:30-9:40PM PST	5:30-9:40PM PST	
<b>Master's</b>	8:30AM-12:00PM EST 2:00PM-5:30PM EST 6:30PM-10:00PM EST				

The location of the classroom is live webcast sessions. Student are required to have high speed internet or be able to arrange for access during the broadcast times.

## New Orleans Leadership Symposium Requirement

Once during the two-year program all MA students are required to attend the New Orleans Leadership Symposium, usually between the Winter and Spring terms. It provides an opportunity for the graduate students to present their research on selected topics before an audience comprised of faculty and students. During the Mardi Gras Outreach, MA students are expected to participate in the Breakout Sessions.

## Course Load

A normal class load for SUM's graduate programs ranges between 6-11 classroom credits per each trimester. The load a full time graduate student will be required to take depends on the Academic Program he/she has signed up for (please refer to Degree Profile chart).

All Master's programs require focus and commitment to a high level of reading, writing and research. Therefore, it is imperative for students to commit sufficient time towards completing all course requirements i.e. class attendance, research, and etc.

Degree	Total Credits	Credits Per Trimester	Weekly Hours of Study
<b>MACL</b>	38	6	18
<b>MABS</b>	56	9	27
<b>MDiv</b>	90	12	36

Students are encouraged to check their syllabus for time estimates in fulfilling their course requirements.

## Electives

The design of SUM's curriculum requires specific classes in general studies, Bible, theology, and applied theology. See curriculum electives listed in the Degree Program Forms and the Course Descriptions.

## Experiential Credits

SUM's program does not allow for experiential credits for academic credits in a graduate level program.

# RESOURCES

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## PUBLICATIONS

Catalogs, consumer information and promotional literature can be found at [sum.edu/publications](http://sum.edu/publications).

## FREQUENTLY ASKED QUESTIONS

Students, parents, advisors and faculty may look at SUM's FAQ page found on [www.sum.edu/faq](http://www.sum.edu/faq).

## TECHNOLOGY SERVICES

Service	Purpose	Website
<b>Google Apps</b>	Web-based email, calendar and document management	<a href="http://www.google.com/a/sum.edu/portal.sum.edu">www.google.com/a/sum.edu/portal.sum.edu</a>
<b>CampusVue</b>	Institutional data management system used to keep track of student recruitment, enrollment, registration, records and grades	
<b>SUMoodle</b>	Course management system used by instructors and administrators to assign and grade students' assignments, papers, and resources.	<a href="http://www.sumoodle.com">www.sumoodle.com</a>
<b>MegaMeeting</b>	Internet Video Conferencing for live, face-to-face interaction between online teachers and students	<a href="http://sum.megameeting.com">sum.megameeting.com</a>
<b>GoToWebinar</b>	Internet Webinar Conferencing for live, interactive classes among multiple distance-education sites	<a href="http://www.gotowebinar.com">www.gotowebinar.com</a>
<b>Sermon TV</b>	Media delivery system used to broadcast chapel services and events from the Oakland campus to cohort sites around the world.	<a href="http://sum.sermon.net">sum.sermon.net</a>
<b>Questia</b>	eBook Library	<a href="http://www.questia.com">www.questia.com</a>
<b>ATLA</b>	Read journals online	<a href="http://search.ebscohost.com">search.ebscohost.com</a>

# TECHNOLOGY REQUIREMENTS

To participate in online courses you will need the following computer and broadband specifications.

Specs	Windows	Mac	Android	iOS
Device	Computer, Display (1,024x768)	Computer, Display (1,024x768)	Android Device	iPad 1, iPhone 3GS, iPod Touch 3 <sup>rd</sup> gen
Operating System	Windows XP, Vista, 7	Mac OS X 10.5-10.8	Android 2.2+	iOS 4.2+
Internet	DSL+	DSL+	WiFi for VoIP	WiFi for VoIP

# **BUSINESS OFFICE**

# BUSINESS INFORMATION

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The mission of School of Urban Mission Bible College and Theological Seminary is to bring Spirit-empowered leadership to the cities of the nation and the world by offering theological education at the lowest possible cost.

## SCHOLARSHIP

SUM provides generous aid to students by billing only for the first 10 credits per term with the exception of charging for two Mardi Gras credits. Credits above ten per trimester (except for Mardi Gras) are provided at no additional cost to the student.

In order to maintain low tuition costs every student must be diligent in paying his or her tuition and fees in-full and on-time. All accounts are due in-full at the day of financial registration.

## FINANCIAL AID

College tuition and related costs should be considered in advance of registration. All educational expenses are the responsibility of the student. A schedule of costs is available prior to each new academic year on [sum.edu/tuition](http://sum.edu/tuition).

Approved financial aid is considered payment on the student's account even if not received by the college at the time of financial registration. With the exception of the application fee, all tuition, fees, and housing are due at financial registration. Application fee is due at the time the application is submitted.

The amount that a student owes at the time of registration will be reduced by the amount of expected financial aid: Pell Grants, Federal Direct Stafford Loans, SUM tuition credit and any outside grants or scholarships a student is expected to receive.

**Important Note:** Any balance not covered by financial aid or other funds is due at time of financial registration.

## WITHDRAWAL / REFUNDS

Students have the right to cancel the enrollment agreement and obtain a refund of charges through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Unless a student officially withdraws from the college, the student will be charged for the full cost of the term. Any refunds or adjustments must be made using the official forms from the college which are

available on line. Failure to attend class does not constitute a valid reason for a refund. Federal Refund Distribution Policy may contain different criteria than the Institutional Refund Policy.

After withdrawal calculations (financial aid and institutional) are made to the student's financial account, a statement will be provided to the student. Withdrawal from all classes or dropping below full time may generate a balance due the college. Any balance due on the student's account after withdrawal calculations are complete is due and payable. If total payment is impossible, then an active and reasonable payment plan must be implemented immediately. Failure to honor this financial commitment will result in the account being placed with a collection agency. Refer to the academic section for academic impacts of withdrawal from classes.

Institutional withdrawal financial calculations are based on the date the authorized withdrawal form is received in the Oakland Business office. A faxed copy is acceptable. If the student has a refund, the Business Office will mail the refund within forty-five (45) days. It is the student's responsibility to provide the Oakland Business Office with the proper address for mailing the refund. **NOTE: Refunds are available on tuition and dormitory charges only.** All fees except registration fees are refundable if withdrawal is made before the first day of class. If a student drops all classes after the beginning of the first class day, all other Technology, Directed Research, Library, Parking, Mardi Gras, and Graduation fees charged will be nonrefundable. Tuition and dormitory charges are refundable based on the following schedule.

Term Week	Percentage Refundable
1 <sup>st</sup>	90%
2 <sup>nd</sup>	70%
3 <sup>rd</sup>	50%
4 <sup>th</sup>	30%
5 <sup>th</sup>	10%
6 <sup>th</sup> -11 <sup>th</sup>	0%

No refunds will be issued after the fifth week of class.

If a student attends class at least once, the refund schedule comes into effect.

If a student is involuntarily withdrawn for academic reasons through the Servant of All Evaluation process after the start of classes, the student will receive a full refund.

## Dormitory

Dormitory reservations may be submitted after formal acceptance for admission into the college. Dormitory reservations may be submitted after formal acceptance for admission into the college. The dormitory fee is due with the reservation application. This fee is refundable only if the dorms are full when the reservation application is received. Any room damages and fines attributed to the student will be billed separately.

## **Tuition Payments**

Tuition payments may be made by check, cash, Visa or MasterCard. Payment are all processed through the Oakland Business Office. Contact information is available on the website.

## **Unpaid Accounts**

A student may not register for further sessions, receive any diploma, grades, transcript, letters of recommendation or participate in graduation ceremonies until all financial obligations have been satisfied in accordance with the financial policies.

## **Delinquent Student Accounts**

Student accounts are delinquent if not paid in full by the end of the trimester. After sixty (60) days of non-payment, the account will be placed with a collection agency. The agency will send a letter giving thirty (30) days before beginning the formal collections process. If a payment plan is in place on a delinquent account, missing two consecutive payments will result in a transfer of the account for collections. Failure to abide by the terms of the Master's Program Financial agreement will also result in a transfer to a collection agency.

## **STUDENT TUITION RECOVERY FUND**

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

## **STRF Eligibility**

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

- ▶ The school closed before the course of instruction was completed.
- ▶ The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- ▶ The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.



- ▶ There was a material failure to comply with the Act or the Division within 30-days before the school closed or, if the material failure began earlier than 30-days prior to closure, the period determined by the Bureau.
- ▶ 5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## State-Imposed Assessment

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

- ▶ You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and
- ▶ Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

- ▶ You are not a California resident, or are not enrolled in a residency program, or
- ▶ Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

### ADDITIONAL INFORMATION

The Student Tuition Recovery Fund (STRF) was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if a student prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF, you must be a "California resident" and reside in California at the time of the enrollment agreement is signed or when you receive lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered a "California resident."

To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary and Vocational Education.

SUM is accredited by ABHE, which is approved by U.S. Department of Educational, Commission on Higher Education Association, and is a nationally recognized accreditation commission. California regionally accredited institutions of higher education may or may not accept SUM credits. If a student desires to transfer to a California regionally accredited institution, the student should contact the school to determine the transferability of SUM's credits.

## TUITION & FEES

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SUM's vision is to provide affordable biblical education to enable students to meet the challenges of the future. The undergraduate degree is offered as an intensive program to allow graduates to begin ministry a year sooner than most Bible colleges, making SUM one of the most affordable ministry programs in the United States. Additionally, **SUM provides generous aid to undergraduate students by billing only for the first 10 credits per term** (with the exception of two Mardi Gras credits).

Degree	Full-Time Credits
Associate of Arts in Biblical Studies	10
Bachelor of Arts in Biblical Studies	10
Master of Arts in Biblical Studies	9
Master of Arts in Christian Leadership	6
Master of Divinity	9-11

## 2015-16 SCHEDULE OF CHARGES

Unless otherwise stated, **all costs are per trimester**. Cost of Attendance will vary among International Cohorts. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for latest data.

	Item	Cost	Frequency
<b>Tuition</b>	<b>Full-Time BA Tuition ( &gt; 10 Credits)</b>	\$2,600	
	<b>Part-Time BA Tuition ( ≤ 10 Credits)</b>	\$260	Per Credit Hour
	<b>MA Tuition</b>	\$221	
	<b>Audit Class</b>	\$130	Per Credit Hour
	<b>Textbooks</b>	\$225	Average Estimate
	<b>Mardi Gras</b>	\$620	Once Per Year
<b>Campus</b>	<b>Dormitory</b>	\$800	
	<b>Dormitory Fee</b>	\$100	One-Time
	<b>Personal Dorm Refrigerator</b>	\$25	
<b>Fees</b>	<b>Application Fee</b>	\$20	One-Time
	<b>Registration Fee</b>	\$35	Per Trimester
	<b>Late Registration Fee</b>	\$75	Once a Trimester
	<b>Technology Fee</b>	\$100	Per Trimester
	<b>Online Course Fee</b>	\$25	Per Online Class
	<b>Mardi Gras Fee</b>	\$200	Per Year
	<b>Directed Research</b>	\$100	Per Credit Hour
	<b>Parking Fee</b>	\$25	
	<b>Transcript Fee</b>	\$10	No Charge on 1 <sup>st</sup> Request
	<b>B.A. Graduation Fee</b>	\$75	One-Time
	<b>M.A. Graduation Fee</b>	\$75	One-Time
	<b>M.A. Graduation Fee (w/ Cap, Gown &amp; Participation)</b>	\$150	One-Time
	<b>Questia Online Library Fee</b>	\$99	Per Year

## UNDERGRADUATE

### 2015-16 Total Tuition Charges

The chart below is the estimated Tuition and Fees (Registration, Mardi Gras, Questia, and Technology) for a full-time student. This does not include the cost of housing, food, parking, books, computers, Directed Research courses, etc. Cost will vary based upon payment plan option and timeliness of program completion. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for the latest information.

Year	Trimester	On-Campus	Online
1	Fall	\$2,635	\$2,768
	Winter	\$3,355	\$3,488
	Spring	\$2,635	\$2,768
2	Fall	\$2,635	\$2,768
	Winter	\$3,355	\$3,488
	Spring	\$2,635	\$2,768
3	Fall	\$2,635	\$2,793
	Winter	\$2,635	\$2,793
	Spring	\$2,635	\$2,793
Total Program Cost		\$25,155	\$26,427

## GRADUATE

### 2015-16 Total Tuition Charges

The chart below is the estimated Tuition and Fees (Registration, Leadership Symposium, Questia, and Technology) for a full-time student. This does not include the cost of housing, food, parking, books, computers, Directed Research courses, etc. Cost will vary based upon payment plan option and timeliness of program completion. Prices subject to change, see [www.sum.edu](http://www.sum.edu) for the latest information.

Estimated Charge	MACL	MABS	MDiv
Credits	38	56	90
Trimester *	\$1,444	\$2,107	\$2,328
Entire Program	\$9,106	\$13,234	\$21,252

\* Master's students are required to register for the *Leadership Symposium* (\$642) the last year of the program.

# FINANCIAL AID

# FINANCIAL AID

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SUM participates in the Federal Pell Grant program as well as the Federal Direct Stafford Loan program, also known as Title IV funding. A student may begin the process by applying for a FSA ID – parents of Dependent Students will also need a FSA ID. To create a FSA ID go to the FSA ID website <https://fsaid.ed.gov/npas/index.htm> to begin the process. If you have had a PIN in the past if you are able to link your FSA ID to your previous PIN then you may begin the FAFSA immediately. If you did not or cannot you will need to wait 2-3 days for your FSA ID to be validated. Once your FSA ID is established it is possible to complete a FAFSA by going to the FAFSA website [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and entering the SUM school code: 037524.

Once a student completes the FAFSA with the SUM school code, instructions are sent via the email address on the FAFSA, with the required steps to complete the Financial Aid process for SUM. However, once the CampusVue Student Portal is active for financial aid, web alerts with the required steps will be posted to the student's portal for them to verify and complete.

## FINANCIAL AID PROGRAMS / BENEFITS

### Federal Pell Grant

The Federal Pell Grant Program provides federal funds for students of families that qualify. To be eligible, an applicant must be a United States citizen or permanent resident, demonstrate financial need, and must not have previously received a bachelor's (or higher) degree. Students may apply for the Pell Grant by filling out a Free Application for Federal Student Aid at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

### Student Loans

SUM participates in the Federal Direct Stafford Loan Program (FDSL). Students and parents may borrow up to the cost of attendance through these federally subsidized and unsubsidized loans. To be eligible for an FDSL loan, students and/or parents must fill out the Free Application for Federal Student Aid (FAFSA) online by going to [www.fafsa.ed.gov](http://www.fafsa.ed.gov). A Master Promissory Note and required Counseling type need to be completed annually at [www.studentloans.gov](http://www.studentloans.gov) in order for loans to be disbursed. Any student taking out a private loan is subject to the terms and agreements with regard to repayment by the lender. In the event the amount of federal aid offsets private loans, SUM will return, by check, any refund due within the guidelines established for federal aid. Please consult the Oakland Financial Aid Office for more information.

## Veterans Benefits

SUM is approved for the training of veterans who are entitled to educational benefits under existing laws. A veteran wishing to use these benefits should contact his/her local Veteran's Affairs Office for approval, indicating the degree or certification that they are seeking.

## Scholarships

Scholarships may be available to students who are in need of financial assistance.

Students are encouraged to seek other support such as church sponsorships and scholarships offered by outside organizations to qualified students.

- a. [www.fastweb.com](http://www.fastweb.com)
- b. [www.unigo.com](http://www.unigo.com)
- c. [www.studentscholarshipsearch.com](http://www.studentscholarshipsearch.com) <https://bigfuture.collegeboard.org/scholarship-search>

Beware of any program or promise of aid that requires you to pay them before they provide information to you concerning actual aid!

For more information please contact the Financial Aid Office.

## RETURN TO TITLE IV POLICY

The federal government mandates that students who withdraw from all classes may only keep the financial aid (federal "Title IV" grant and loan assistance) they have "earned" up to the time of withdrawal. Funds that were disbursed in excess of the earned amount must be returned by SUM and/or the student to the federal government.

## Unearned Financial Aid Repayment

If a student withdraws from SUM before completing over 60% of the term, the student may be required to repay portions of the Federal Financial Aid received during that payment period. A pro-rated formula is used to determine the amount of Federal Student Aid monies that have been earned based on the date of the student's withdrawal from the program. The college has 45 days from the date the college determined, by the Registrar, that the student withdrew to process the Return to Title IV aid. Federal Student Aid consists of FDSL Unsubsidized and Subsidized loans as well as FSEOG (Federal Supplemental Educational Opportunity Grant), Federal Plus loans and Federal Pell Grant. A student may obtain an Add/Drop form from the SUM website at [www.sum.edu](http://www.sum.edu) under Current Students/Academics/Academic Forms/Add/Drop form. This document MUST be filled out completely online or it will not be accepted.



## Earned Financial Aid

Earned Federal Financial Aid is pro-rated based on the percentage of the term completed. The amount of unearned Federal Aid is the total amount of aid minus the portion of earned aid and is returned in the following order, up to the net amount disbursed from each source:

- a. Federal Unsubsidized Direct Loan
- b. Federal Subsidized Direct Loan
- c. Federal Direct Plus (Parent) Loan
- d. Federal Pell Grant
- e. Federal Supplemental Educational Opportunity Grant (FSEOG)
- f. Other Federal Loan or Grant Assistance

If the date of withdrawal is after completing more than 60% of the payment period, a student will have earned 100% of their Federal Financial Aid for that term and no repayment is required. Withdrawal before earning 100% of a student's financial aid may result in debt to the college.

## SUM Withdrawal Refunds

A student who withdraws within the parameters outlined in the SUM Institutional Refund Policy (IRP) may be eligible for a partial credit of the educational expenses and fees per the Institutional Refund Policy, and amount of weeks completed within the term. This is a separate calculation performed by the Business Office and will be reflected on your Statement. All monies owed to the college must be paid to the Business Office. For details please refer to the Business Office at (510) 567-6174 ext 109.

## SATISFACTORY ACADEMIC PROGRESS

In order to maintain financial aid eligibility, a student must make Satisfactory Academic Progress (SAP) toward obtaining a degree. Satisfactory Academic Progress will be monitored for all periods of enrollment whether or not student have received financial aid. SUM policy requires that a student's reach a GPA of 2.0 by the mid-point of the student's degree program. In addition to this requirement, the student must average a complete rate of 66.7 percent and not exceed the maximum time frame of the program.

# Minimum Standard Requirements

## QUALITATIVE MEASURE (CUMULATIVE GPA)

A student must achieve a 2.0 GPA (equivalent to a C average) by the mid-point of the program and must maintain this level throughout the rest of the program. (Refer to SAP Chart)

## QUANTITATIVE MEASURE (CREDIT HOUR PROGRESSION)

A student must average a 66.7% completion rate of credit hours attempted each semester to remain on track. Credit hour progression will be based on a cumulative total of attempted hours to earned hours. (Refer to SAP chart)

## MAXIMUM TIMEFRAME TO COMPLETE A DEGREE (PACE)

The maximum allowable timeframe for receiving aid is equal to 150% of the length of your academic program. An undergraduate degree in Biblical Studies requires 139 credits for completion therefore your maximum timeframe will be at 208 credits attempted. A student can repeat a course, but the credits will be applied toward the maximum timeframe.

## SUM SAP Chart

A transfer student's credits will be counted in the maximum timeframe.

### B.A. Degree

Credits Attempted	10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	160	170	180	190	200	202
Credits Earned	5.0	10.2	15.6	21.2	27.0	33.0	39.2	45.6	52.2	59.0	66.0	73.2	80.6	88.2	96.0	104.0	112.2	120.6	129.1	137.6	139.3
Required Levels																					
GPA	0.60	0.80	1.00	1.20	1.40	1.50	1.60	1.70	1.80	1.90	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Completion Ratio %	50	51.0	52.0	53.0	54.0	55.0	56.0	57.0	58.0	59.0	60.0	61.0	62.0	63.0	64.0	65.0	66.0	67.0	67.9	68.8	69.6

Completion Rate Average is 69.6 %

Completion rate increases 2% for each additional 10 credits attempted

### A.A. Degree

Credits Attempted	10	20	30	40	50	60	70	80	90	100	110	120	130	135
Credits Earned	5.0	10.3	15.8	21.7	27.8	34.1	40.8	47.7	54.9	62.4	70.1	78.2	86.5	90.0
Required Levels														
GPA	0.60	0.85	1.10	1.35	1.60	1.85	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Completion Ratio %	50	51.4	52.8	54.1	55.5	56.9	58.3	59.6	61.0	62.4	63.8	65.1	66.5	67.9

Completion Rate Average is 67.9

Completion rate increases 2.75% for each additional 10 credits attempted

Required remedial coursework will not be counted toward your maximum time frame.

## Process

At the end of each term, the Academic Office notifies students who do not meet the satisfactory academic progress requirements of the College. Students who fail to meet the SAP requirements are placed financial aid warning/first term failure to meet requirements, or financial aid suspension/failure to meet SAP requirements the following term, or academic suspension.

### FINANCIAL AID WARNING

Students who have not met the minimum requirements for the previous trimester will be placed on a "warning" status. A student who does not meet the minimum requirements by the end of their warning trimester will be placed on Financial Aid Probation for the next term. A student who is on warning will be required to comply with measures, such as "Study Hall" or other recommended procedures to help insure all aspects of successful learning, as well as receiving needed help, is available to the student.

### FINANCIAL AID PROBATION

After being placed on warning, a student who has not met the minimum requirements at the end of the warning trimester will be placed on probation and therefore disqualified from receiving future financial aid. A student may appeal the financial aid probation. A successful appeal must detail the reasons for the academic deficiency and a detailed plan outlining the student's action plan to return to eligibility.

Submitting an appeal does not guarantee approval. A student awaiting a response must pay tuition and fees by the beginning of the trimester as specified in the college catalog.

### SUSPENSION APPEAL PROCESS

A student can appeal the disqualification from financial aid by completing a Satisfactory Academic Progress Appeal. The appeal form is available under the Academic Forms section on the SUM website ([www.sum.edu](http://www.sum.edu)). A student, in conjunction with the academic advisor or cohort advisor, must submit a detailed plan outlining the student's action plan to return to eligibility and a timeframe in which this will be accomplished. A student should provide an explanation of any extenuating circumstances that prevented the student from maintaining satisfactory academic progress throughout the disqualifying trimester. Supporting documentation report regarding and conditions are a few be reviewed by the Satisfactory Academic Progress Committee. No appeal will be considered if any documentation is missing or incomplete and the student will not be eligible for further aid.

After the appeal is reviewed by the Satisfactory Academic Progress Committee, the student will be notified of the decision by email or mail. The review time for appeals may take 1-2 weeks. At any point, if a student fails to meet the criteria outlined in the plan, it will be considered void, and the student will not be eligible for aid for subsequent terms until they have met the point in the plan that would allow them to continue. An appeal may be approved in more than one term for a student, though no appeal is guaranteed approval.

The appeals committee's decision is final, however any questions regarding the process should be directed to the Academic Dean's Office at (510) 567-6125 x101.

## **REINSTATEMENT**

If a student maintains satisfactory academic progress without financial aid for one term, the student may be eligible for reinstatement of financial aid upon achieving Satisfactory Academic Progress chart standards and executing the plan developed by the academic committee. After a student has completed the reinstatement requirements, a student must notify the Financial Aid office in writing of their reinstatement at with accompanying documentation of the reinstatement to: SUM Financial Aid Office, 735 105th Ave. Oakland, CA 94603 or via email at [financialaid@sum.edu](mailto:financialaid@sum.edu).

## **Contact Us**

For additional information regarding financial aid programs, please contact the Financial Aid Office by email at [financialaid@sum.edu](mailto:financialaid@sum.edu).

# **CONSUMER INFORMATION**

As an institution that participates in federal and state financial aid programs, the following consumer information is made available to all students at SUM Bible College and Theological Seminary in accordance with federal regulations in the Higher Education Act of 1965, as amended. Each topic listed gives a brief description of the information that must be disclosed and explains how it can be obtained.

If you need assistance or would like a paper copy, contact the SUM Office, 735 105th Ave., Oakland, CA 94603, Phone: (510) 567-6714, [www.sum.edu](http://www.sum.edu).

## **INSTITUTIONAL INFORMATION**

### **Family Educational Rights and Privacy Act (FERPA)**

SUM is subject to the provisions of the federal law known as the Family Educational Rights and Privacy Act (FERPA). This Act guarantees students, parents, and guardian's access to certain educational records and restricts the college in the area of release and disclosure of those records to third parties. The college releases no information to third parties except as noted below or upon receipt of an original signed request by the student. The college accords all the rights under the law to students who are declared independent.

Educational records are kept by the college to facilitate the educational development of students. The law defines education records as: "Educational records are those records which: (1) are directly related to a student, and (2) are maintained by an educational agency or institution." Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

The Act provides that information may be released to personnel within the institution, to officials of other institutions at which the student wishes to enroll, to persons or organizations providing student financial aid, to accrediting agencies carrying out their function, in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or others. All SUM students are asked to sign a FERPA Agreement with SUM upon enrolling in the college which indicates whether the student permits the College to give out directory information about a student's attendance and graduation.

For more information concerning FERPA please visit:

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html> or call (202) 260-3887.

### **Student Body Diversity**

SUM upholds the scriptural truth that Jesus Christ came to establish a ministry of reconciliation. We are committed to the ministry of mending the brokenhearted and living in unity and equality. We embrace students of many different cultural, ethnic and racial backgrounds.

For information about the diversity of the college and seminary student body, go to <http://nces.ed.gov/ipeds/datacenter>, and look up our institution, under Final Release Data: “SUM Bible College and Theological Seminary, Oakland, CA”.

## **Cost of Attendance for SUM**

For actual tuition and fee charges contact:

SUM Bible College and Theological Seminary

Attn: Business Office  
735 105th Ave.  
Oakland, CA 94603  
Phone: (510) 567-6714  
[www.sum.edu/tuition](http://www.sum.edu/tuition)

## **Refund Policy**

Students have the right to cancel the enrollment agreement and obtain a refund of charges through attendance at the first class session, or the seventh day after enrollment, whichever is later. For more details, please see the “Withdrawal / Refund” section under the *Business Office* chapter of this Catalog.

## **Withdrawal Procedures**

Students who find it necessary to withdraw from school must fill out the Electronic Drop Form on [www.sum.edu/forms](http://www.sum.edu/forms). Those failing to follow proper withdrawal procedures will receive an “F” (failing grade) in all their courses. For more details, please see the “Withdrawing from SUM” section under the *Institutional Policies* chapter of this Catalog.

## **Repayment Policy (Return of Title IV Financial Aid)**

The federal government mandates that students who withdraw from all classes may only keep the financial aid (federal “Title IV” grant and loan assistance) they have “earned” up to the time of withdrawal. Funds that were disbursed in excess of the earned amount must be returned by SUM and/or the student to the federal government. For more details, please see the “Return to Title IV (R2T4) Policy” section under the Financial Aid chapter of this Catalog.

## **Description of Academic Programs**

Information on SUM's academic programs, degree offerings is available on [www.sum.edu/undergraduate/](http://www.sum.edu/undergraduate/) and [www.sum.edu/graduate](http://www.sum.edu/graduate). For more details, please see the "Degree Profiles" section under the *Academic Department* chapter of this Catalog.

## Accreditation Information

SUM Bible College and Theological Seminary is accredited by the Commission on Accreditation of the Association for Biblical Higher education to grant certificates and degrees at the Associate, Baccalaureate, and Master's degrees. Address: 5850 T.G. Lee Blvd, Suite #130, Orlando, FL 32822, Phone: (407) 207-0808, Website: [www.abhe.org](http://www.abhe.org)

The Association of Biblical Higher Education (ABHE) is the oldest national, Bible college accreditation agency. ABHE specializes in biblical ministry formation and professional leadership education. It is officially recognized by the Council for Higher Education Accreditation (CHEA), the United States Department of Education, and the International Council for Evangelical Theological Education (ICETE).

Students may search for "SUM Bible College & Theological Seminary (formerly School of Urban Missions)" within the ABHE Membership Directory at <http://abhe.org/pages/NAV-Directory.html> For more details, please see the "Accreditation" section under the *Introduction* chapter of this Catalog.

## FINANCIAL STATUS

As of the 2014-15 academic year, SUM does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against the within the preceding five years that resulted in the organization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

## Copyright Infringement Policy

For information about SUM's plagiarism policy, please see the "Plagiarism" section under the *Academic & Classroom Policies* chapter of the Student Handbook.

## STUDENT FINANCIAL ASSISTANCE

### Rights and Responsibilities of Aid Recipients

SUM participates in the Federal Pell Grant program as well as the Federal Direct Stafford Loan program, also known as Title IV funding. Students may learn about the financial aid application process by viewing "My Financial Journey" on [www.sum.edu/financialaid](http://www.sum.edu/financialaid). For more details, please see the "Financial Aid Programs / Benefits" section under the *Financial Aid* chapter of this Catalog.



# STUDENT OUTCOMES

## Graduation and Retention Rates

The Office of the Registrar reports retention and graduation data to the U.S. Department's National Center for Education Statistics (NCES). For a data report, please go to <http://nces.ed.gov/ipeds/datacenter>, and look up our institution, under Final Release Data: "SUM Bible College and Theological Seminary, Oakland, CA".

General information concerning "Graduate Performance" can also be found on [www.sum.edu/fast-facts](http://www.sum.edu/fast-facts).

## Employment for Graduates

SUM is committed to recruit, train and send out men and women who have a passion to proclaim Jesus Christ to the cities of our world. We offer an affordable theological education combining academic excellence, practical hands on ministry, and personal mentorship. Our holistic approach challenges student character and strengthens their abilities for ministry.

For more details, please see the "Placement & Salary Information" in the *Graduate Performance* can also be found on [www.sum.edu/fast-facts](http://www.sum.edu/fast-facts).

# HEALTH AND SAFETY

## Campus Safety and Security

Each year, SUM prepares and publishes a Campus Safety and Security Report, containing statistics of reported crime on the main SUM campus (735 105th Ave., Oakland, CA 94603), and adjoining properties in compliance with the Clery Act.

For more details, please see the "Campus Safety and Security Report" in the *Safety & Security* page on [www.sum.edu/safety-security](http://www.sum.edu/safety-security).

## Vaccination Policy

SUM does not have a formal vaccination policy but does recognize the responsibility for each student to be proactive regarding matters of health and wellness. It is recommended that each student receive annual check-ups and follow doctors recommendations regarding their immunizations and health matters.

The following are, but are not limited to, typical immunizations that adults should get:

Pneumonia (Pneumococcol)	Chickenpox (Varicella)	Shingles (Herpes Zoster)
Hepatitis A/Hepatitis B combined	Meningitis (Meningococcal)	Td (Tetanus booster)
Hepatitis A	MMR (Measles, Mumps and Rubella)	Tdap (Whooping Cough)
Hepatitis B		

To aid students in making wise decisions, websites that might be helpful in making determinations influencing ones well-being are listed below as well as some clinics that would provide treatment and information as well.

## Websites

US Department of Health and Human Services	<a href="http://www.hhs.gov">www.hhs.gov</a>
CA Department of Public Health	<a href="http://www.cdph.ca.gov/Pages/DEFAULT.aspx">www.cdph.ca.gov/Pages/DEFAULT.aspx</a>
CA Department of Health Care Services	<a href="http://www.dhcs.ca.gov/Pages/default.aspx">www.dhcs.ca.gov/Pages/default.aspx</a>

## Clinics (Oakland, CA)

Access Health - Oakland	East Oakland Health Center	CVS Pharmacy
3351 International Blvd. Oakland, CA 94601 Phone: 510.250.3675	7450 International Blvd Oakland, CA 94621 Phone: (510) 430-9401	1188 E 14th Street San Leandro, CA 94577 Phone: 510-351-7957
Hours		
Mon-Fri 9 am - 7 pm Sat 9 am - 5 pm Sun 10 am - 4 pm	Mon-Fri 8:30 – 5	Mon-Fri: 08:00 AM - 09:00 PM Sat: 09:00 AM - 06:00 PM Sun: 09:00 AM - 06:00 PM

## Drug and Alcohol Abuse Prevention

As a Christian institution of higher education, it is the objective of the college to maintain a drug-free environment for both students and employees. Accordingly, the unlawful possession, use or distribution of illicit drugs by students or employees is prohibited on college property and in conjunction with college activities, and a violation will result in disciplinary action.

For more details, please see the “Drug-Free Policy” in the *State & Federal Regulations* chapter of this Catalog.

# ADMISSIONS

# B.A. ADMISSIONS REQUIREMENTS

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SUM Bible College and Theological Seminary is committed to providing a powerful, Spirit-filled undergraduate experience and equipping students for Jesus' mission. B.A. applicants tend to have at least a 2.0 GPA from high school or previous college, and have seriously followed Jesus Christ for at least one year. Above all, a high value is placed on applicants who express a call to ministry.

As a prospective student, you are encouraged to review this catalog wired to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

## DEADLINES

Trimester	Fall	Winter	Spring
<b>Application Deadline</b>	Jul 31, 2015	Oct 30, 2015	Feb 26, 2016
<b>Classes Begin</b>	Aug 31, 2015	Nov 30, 2015	Mar 21, 2016
<b>Add / Drop Deadline</b>	Sep 11, 2015	Dec 11, 2015	Apr 1, 2016
<b>Classes End</b>	Nov 13, 2015	Mar 4, 2015	Jun 3, 2016

## B.A. APPLICATION PROCESS

For more information, view: [www.sum.edu/how-to-apply](http://www.sum.edu/how-to-apply).

<input type="checkbox"/>	<b>Step 1</b> SUM General Application	Complete the SUM General Application using a fine point pen. An incomplete or illegible form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.
<input type="checkbox"/>	<b>Step 2</b> Pastor's Reference Form	Ask your Senior Pastor or Youth Pastor to complete and submit the Pastor Reference form. It is the applicant's responsibility to verify that references are forwarded to our institution in a timely manner. References submitted by family members and current SUM students are considered invalid.
<input type="checkbox"/>	<b>Step 3</b> General Reference Form	Ask an employer or other unrelated individual who knows you well to complete the General Reference form. References submitted by family members and current SUM students are considered invalid.
<input type="checkbox"/>	<b>Step 4</b> Official Transcripts	Request official transcripts from your former high school (and college, if applicable) to be mailed to SUM. Applicants may personally deliver an official transcript from his/her high school or college if the document is in its original, sealed envelope. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a high school diploma or GED certification.
<input type="checkbox"/>	<b>Step 5</b> Admission Essay	<p>Essays will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. Each essay must be 12 point font and 300-350 words, double spaced. Essays will not be accepted if handwritten. If essays fail to meet requirements they will be sent back to the applicant for correction.</p> <p>Typed Essay Personal Testimony (1-Page)</p> <p>How did I become a Christian?</p> <p>How am I currently serving in my home church?</p> <p>Upon graduation from SUM, where do I feel the Lord is leading me?</p>
<input type="checkbox"/>	<b>Step 6</b> Application Fee	A one-time, nonrefundable \$20 fee must be sent along with your documents before your application can be processed.
<input type="checkbox"/>	<b>Step 7</b> SUM Covenant Agreement Form	<p>Sign the Student Covenant Agreement Form, after having read these three documents: Doctrinal Statement, Course Catalog and Student Handbook. are found online at <a href="http://www.sum.edu/catalog">www.sum.edu/catalog</a>.</p> <p>The Doctrinal Statement is found in the Course Catalog (<a href="http://www.sum.edu/catalog">www.sum.edu/catalog</a>) and the Student Handbook is found at <a href="http://www.sum.edu/student-life">www.sum.edu/student-life</a>.</p>
<input type="checkbox"/>	<b>Step 8</b> FERPA Form	Applicants must sign this document, specifying who has the right to view their personally identifiable record information.
<input type="checkbox"/>	<b>Step 9</b> Admissions Interview	Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our admissions team.

# M.A. ADMISSIONS REQUIREMENTS

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SUM is a Christian seminary and holds to high moral standards for its student body. The mission of the college involves training believers for Christian ministry. A high value is placed upon applicants who express a call to ministry. Applicants meeting admission requirements are considered without regard to race, color, creed, sex, or physical limitations.

## DEADLINES

Trimester	Fall	Winter	Spring
<b>Application Deadline</b>	Jul 31, 2015	Oct 30, 2015	Feb 26, 2016
<b>Classes Begin</b>	Aug 31, 2015	Nov 30, 2015	Mar 21, 2016
<b>Add / Drop Deadline</b>	Sep 11, 2015	Dec 11, 2015	Apr 1, 2016
<b>Classes End</b>	Nov 13, 2015	Mar 4, 2015	Jun 3, 2016

## M.A. APPLICATION PROCESS

<input type="checkbox"/>	<b>Step 1</b> SUM General Application	Complete the SUM General Application using a fine point pen. An incomplete or illegible form may cause delays or a denial of your admission to SUM Bible College and Theological Seminary.
<input type="checkbox"/>	<b>Step 2</b> Pastor's Reference Form	Ask your Senior Pastor or Youth Pastor to complete and submit the Pastor Reference form. It is the applicant's responsibility to verify that references are forwarded to our institution in a timely manner. References submitted by family members and current SUM students are considered invalid.
<input type="checkbox"/>	<b>Step 3</b> General Reference Form	Ask an employer or other unrelated individual who knows you well to complete the General Reference form. References submitted by family members and current SUM students are considered invalid.
<input type="checkbox"/>	<b>Step 4</b> Educator Reference Form	Ask a former professor/instructor who knows you well to complete the Educator Reference form. References submitted by family members and current SUM students are considered invalid.
<input type="checkbox"/>	<b>Step 4</b> Official Transcripts	Request official transcripts from your former college (and graduate school, if credits are transferable) to be mailed to SUM. Applicants may personally deliver an official transcript if it is in its original unsealed envelope. Unofficial transcripts may be faxed only for the purpose of admissions. Official transcripts are required in all student files. All applicants must have a degree from an accredited institution.
<input type="checkbox"/>	<b>Step 5</b> Admissions Essay	The essay will be reviewed not only for content, but for format and punctuation to help determine collegiate writing skills. Each essay must be 12 point font and double spaced. Handwritten essays will not be accepted. If essays fail to meet requirements they will be sent back to the applicant for correction. Typed Essay Personal Testimony (1-Page) How did I become a Christian? How am I currently serving in my home church? Upon graduation from SUM, where do I feel the Lord is leading me?
<input type="checkbox"/>	<b>Step 6</b> Application Fee	A one-time, nonrefundable \$20 fee must be sent along with your documents before your application can be processed.
<input type="checkbox"/>	<b>Step 7</b> SUM Covenant Agreement Form	Sign the Student Covenant Agreement Form, after having read these three documents: Doctrinal Statement, Course Catalog and Student Handbook. are found online at <a href="http://www.sum.edu/catalog">www.sum.edu/catalog</a> . The Doctrinal Statement is found in the Course Catalog ( <a href="http://www.sum.edu/catalog">www.sum.edu/catalog</a> ) and the Student Handbook is found at <a href="http://www.sum.edu/student-life">www.sum.edu/student-life</a> .
<input type="checkbox"/>	<b>Step 8</b> FERPA Form	Applicants must sign this document, specifying who has the right to view their personally identifiable record information.
<input type="checkbox"/>	<b>Step 9</b> Admissions Interview	Once SUM Bible College & Theological Seminary has received completed applications from prospective students, an interview will be scheduled with a member of our admissions team.

### TESTIMONY OF CHRISTIAN FAITH

Applicants must be born again and give evidence of sound moral character (John 3:3).

### **BACHELOR OF ARTS / SCIENCE DEGREE**

Applicants must have a Bachelor of Arts Degree or Bachelor of Science degree from an institution which has accreditation from an agency recognized by the United States Department of Education. The applicant must have a GPA of 3.0 with an average of 80% overall. If a Student has a GPA between 2.99 - 2.00, the student must submit a sample research paper which has a length of 10 to 15 pages in Turabian style sheet. This document will be assessed by the admissions committee and will be taken into consideration for acceptance. If the document reflects high academic standards, the applicant will be admitted on a probationary status. An official transcript must be on file from the undergraduate institution prior to admission.

### **GRADUATE RECORD EXAM (GRE) ADMISSIONS**

If a student's GPA is below 2.50, the applicant can take the GRE for admissions consideration. The applicant's GRE score will be reviewed and taken into consideration for admission. The following chart illustrates the influence of the GRE and admission. A potential student needs to achieve a composite score of "0" for meeting academic requirements for acceptance.

	-2	-1	0	1	2
<b>GPA</b>	below 2.5	2.5 to 2.99	3.0 to 3.25	3.26 to 3.75	3.76 to 4.0
<b>GRE Verbal</b>	below 400	400 to 490	500 to 540	550 to 610	above 610
	(New scale: below 136)	(137-142)	(143-146)	(147-149)	(above 150)
<b>GRE Writing</b>	below 3.0	3.0-3.9	4.0-4.9	5.0 to 5.5	6

### **RECOMMENDATIONS**

Applicants must have been a Christian for a least one year and have regularly attended a local church for at least one year. Three recommendation are required for admission: 1. Pastoral, 2. Personal, and 3. Academic.

### **MEDICAL INFORMATION**

Applicants must complete a medical form. A student at SUM must be at least 18 years of age.

### **PHONE INTERVIEW**

Applicants are required to be interviewed by phone or on campus if possible.

### **BIBLE KNOWLEDGE EXAM**



Every incoming student is required to take a Bible knowledge test. The purpose of this test is to evaluate the educational quality of SUM and is not used to determine admission. SUM graduates take an exiting Bible Knowledge test which is used to determine the quality of SUM's instruction.

## **TRANSFER STUDENTS**

Transfer students from other graduate schools are required to complete the SUM application. Transcripts must be mailed directly to SUM from universities or schools, signed and sealed. After the transcripts are on file, the Registrar Office will inform the applicant of credits that can be transferred to the student's degree.

# INTERNATIONAL STUDENTS

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SUM is permitted by Home Land Security to issue I-20s. However, the U.S. Embassy has the final authority for issuance. SUM does not provide English training for international students who lack the English language skills required to pass the TOEFL (see item three below). SUM will assist the international student secure his or her I-20, but the student is responsible for all financial requirements and fees. International students are required to meet all admissions standards for the college and the following additional requirements:

- ▶ Submit annual financial certification showing financial sponsorship for the duration of the academic program.
- ▶ International students, in order to be considered for admission to SUM, must first apply to a Bible college within their own country. A copy of that application must accompany the SUM application.
- ▶ International students for whom English is not their native language are required to take the Test of English as a Foreign Language (TOEFL) and submit their scores to the Admissions Office. A score of at least 550 is required for admission. All students who have not completed English 101 (Composition I) are required to take the English placement exam at the SUM campus. Those students needing remedial work are required to complete English Foundations before enrolling in English Composition I.
- ▶ International transfer students must provide evidence of good standing from any previous college in order to transfer to SUM.
- ▶ Notification must be made to the U.S. Immigration and Naturalization Service concerning of any change of an international student's status.
- ▶ Submit payment in U.S. dollars to cover full costs of the first academic year before an I-20 form is issued. The estimated cost of the first year for a full-time, campus resident is \$20,499. The cost for a full-time student who does not reside in the dorm is \$34,299 or 19,044 if the students lives with a sponsor or family member.
- ▶ International students who are married must be accompanied by his or her spouse. Minor children of married couples must accompany their parents to Oakland, CA.
- ▶ International students must maintain at least 9 credits each term.

# ADMISSIONS POLICIES

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## CREDIT TRANSFERS

### Transfer of Credits from an Accredited College

In order to transfer prior credits to SUM's degree...

- ▶ Comparison will be made from a catalog's calendar, course description, credits and accreditation status.
- ▶ A minimum grade of C is required for transfer credits.
- ▶ Courses that can be transferred must be similar in content to the course offered at SUM.
- ▶ SUM must receive an official transcript from the applicant's former college. Transcripts from these institutions must be sent directly from the college or high school to the Academic Dean at SUM. Transcripts sent by the applicant themselves can only be used to start the evaluation process of the student's academic achievement and needs. It is the responsibility of the applicant to submit a catalog from each former college that they have attended. SUM will maintain a written record of the previous education and training of veterans and eligible persons. Records will clearly indicate that credit has been granted, if appropriate, and the VA and the student will be notified accordingly.

### Transfer of Credits from an Unaccredited College

SUM's Accrediting body the Association for Biblical Higher Education (ABHE) sets forth the following policy on validating earned at unaccredited institutions.

In dealing with transfer of credit issues, ABHE institutions are referred to the Transfer and Award of Academic Credit statement approved by CHEA, ACE, and AACRAO. This statement provides that "Institutions admitting students from unaccredited institutions should take special steps to validate credits previously earned."

Proper validation will demonstrate that course work taken in the sending institution is comparable to course work offered by the accredited receiving institution. It may be accomplished by some combination of the following means:

- ▶ Demonstration of achievement by means of comprehensive examinations.
- ▶ Review of syllabi, faculty credentials, grading standards, and other relevant learning resources at the sending institution.
- ▶ Analysis of historic experience regarding the success of transfers from the sending institution.
- ▶ Successful completion of a prescribed amount of study at the receiving institution.

- ▶ Institutions shall retain documentation in the student's permanent file outlining the process used to validate credits accepted from unaccredited sending institutions. This documentation shall serve as the basis for self-study of institutional practices relative to validation of transfer credits from unaccredited institutions.

In alignment with ABHE's policy on transfer of credits from unaccredited institution, SUM adopts the following guidelines.

In order to have courses from an unaccredited college evaluated, the student must complete the following steps:

- ▶ An official transcript (signed and sealed) must be sent directly from the college to the Admissions Office.
- ▶ An official transcript from the sending college as to the duration of courses must be provided. This must include how many minutes the course met each day, how many days it met each week, and how many weeks it met in each semester.
- ▶ Letters from at least three (3) colleges that are either nationally or regionally accredited that indicate acceptance of the credits from the unaccredited college in question must be submitted. In addition, a statement of how the credits are accepted should accompany the letters (for example, the credits are accepted on probation, only half of the credits are accepted, only Bible courses are accepted, etc.).
- ▶ Provide documentation to help determine if courses considered for transfer credits were taught by faculty who possess necessary credentials.
- ▶ A catalog that has a full course description of each course represented on the transcript must be provided.
- ▶ The student must provide a syllabus for each course.
- ▶ Courses grades must be 80% or higher to be considered for transfer credits.
- ▶ Finally, the student must validate the transfer of unaccredited courses by earning at least a 2.0 grade point average during the first 24 credit hours of study at SUM.

On a case to case basis SUM Bible College and Theological Seminary and College may enter into an articulation of agreement with an unaccredited institution. Such agreements may only be entered taking into consideration of SUM's policy on transfer credits.

SUM currently has an articulation agreement with the following institutions:

- ▶ Heartland School of Ministry
- ▶ Summit International School of Ministry

This transfer policy is subject for annual review.

## **MAXIMUM TIME FRAME REQUIREMENT**

Students requesting financial aid are expected to complete an academic program within a reasonable time frame. For full-time graduate students at SUM should complete the MA programs within three years. The SUM catalog for SUM's MA programs are valid for three years.

## **U.S. ARMED FORCES INSTITUTION**

SUM grants credit for course work completed through the U.S. Armed Forces Institute. This usually applies to general education course work and is granted by the Registrar upon review of transcripts. The student is responsible to have a copy of the transcript sent to the Registrar's Office.

## **VETERANS**

SUM has been approved under the provision of Title 38, U.S. Code of the Veterans Administration, the Louisiana and California Post-Secondary Education Commission relating to Veterans Affairs. Veterans, and other eligible persons can use their VA education benefits. Please apply for Veteran Benefits at [vaonce.vba.va.gov](http://vaonce.vba.va.gov).

## **EXECUTIVE APPROVAL / DENIAL**

Upon being admitted to attend SUM Bible College and Theological Seminary, an admissions letter sent via e-mail will include list of additional steps to take. The admitted applicant will also be required to return their signed agreement to the Student Handbook (which should have been reviewed during the Admissions Process) to the Dean of Student Life.

SUM does not disclose to applicants the reason(s) why they have been denied admission.

Our goal is to send written notification of our admission decision within two weeks of the file being completed. Applicants are welcome to contact the Admissions Office to inquire about the status of their application.

# DIRECTORY

## Board of Elders

Name	Service
George Neau	President & Chancellor, SUM Bible College and Theological Seminary
Don Nordin	Senior Pastor, Christian Temple Church
Rigoberto Magaña	Lead Pastor, New Hope Christian Fellowship
Jim Raley	Senior Pastor, Calvary Christian Center
Bob Rodgers	Senior Pastor, Evangel World Prayer Center
Kevin Taylor	Co-Lead Pastor, Journey Church
Shane Warren	Senior Pastor, The Assembly; President, The Voice Network

## Board of Directors

Name	SUM Role	Service
George Neau	President & Chancellor	
Richard Picone	Chairman	
Gene Haun	Secretary of the Board	
Alfred Trimble	Treasurer of the Board	President, Emmaus Ministries of Silicon Valley
Cheryl Elliott		Founder, STREAMS, Inc.
Jack O'Brien		

## Executive Committee

Name	Position	Institution
Rev. George Neau	President & Chancellor	M.Div., King's College (2010-Present) Jimmy Swaggart Bible College (1988) Ordained with Assemblies of God (1993)
Dr. Bruce Coats	Chief Academic Officer	Ph.D., Marquette University (2013) M.A., Trinity International University (2009) B.A., Central Bible College (1991)
Dr. Elsie Cook	Vice-President of Operations	Ph.D., Regent University (2007) M.A., Asian Seminary of Christian Ministries (1992) B.S., University of Nueva Careers (1986)
Don Dieterly	Business Administrator	M.B.A., Indiana Wesleyan University (1989) B.S., Tristate University (1980)

Name	Position	Institution
Rev. Rondale Terry	Dean of Student Ministry	M.A., SUM Bible College & Theological Seminary (in process) B.A., SUM Bible College & Theological Seminary (2012)
Raymond Hudson	Dean of Student Life	B.A., Central Bible College (2008) M.A., Evangel University (2014)
Aronne Hauki	Marketing & Recruitment Director	M.S. in Psychology (Industrial & Organizational Psychology), Grand Canyon University (2015) B.A. in Biblical Studies (Global Missions), SUM Bible College and Theological Seminary (2009)

## Faculty

Name	Degrees
Dr. Elsie Cook, Ph.D.	Ph.D. in Organizational Leadership, Regent University (2007) M.A., Asian Seminary of Christian Ministries (1992) B.S., University of Nueva Careers (1986)
Dr. Bruce Coats, Ph.D.	Ph.D. in Religious Communication, Marquette University (2013) M.A. in Christian Studies, Trinity International University (2009) B.A. in Bible & Pastoral Ministry, Central Bible College (1991)
Robby Kagarise	Ph.D., Regent University (2012) M.A.R., Evangelical Seminary (2001) M.A., World Evangelism Bible College & Seminary (1993) B.A., World Evangelism Bible College & Seminary (1991)
Rev. Teresa Reiger, Ph.D.	Ph.D., New Orleans Baptist Theological Seminary M.Div., New Orleans Baptist Theological Seminary (1996) M.Th., New Orleans Baptist Theological Seminary (2002) B.A., Central Bible College (1996)

## Adjunct Faculty (Terminal)

Name	Degrees
Andrew Anane-Asane	Ph.D., Trinity International University M.A., Assemblies of God Graduate School of Theology M.Div., Theological Centre for Asia
Page Brooks	Ph.D., New Orleans Baptist Theological Seminary (2008) M.Th., University of Stellenbosch, South Africa (2009) M.Div., New Orleans Baptist Theological Seminary (2002) B.A., Auburn University Montgomery (2000)
Walter Brown	Ph.D., New Orleans Baptist Theological Seminary (1982) M.Div., New Orleans Baptist Theological Seminary (1978) B.A., Bible, Blue Mountain College (1975)

Name	Degrees
Scott Camp	M.Div., Southwestern Assemblies of God University M.A., Criswell College M.A., Southwestern Baptist Theological Seminary D.D., St. Thomas Christian College (2007), D.Min, Assemblies of God Theological Seminary (in process)
Robert Condly	Ph.D., Marquette University (1999) M.A., Fuller Theological Seminary (1987) B.A., Oral Roberts University (1984)
Richard Cook	D.Min., The King's University (2007) M.Div., The King's University (2004) B.A in Ministry, Bethany University (1993)
Kim Engelmann	D.Min., Princeton Theological Seminary M.Div., Boston University
Joel Hamme	Ph.D., Fuller Theological Seminary (2014) M.A., University of Kansas (2011) M.T.S., Garrett-Evangelical Theological Seminary (1999) M.Div., Garrett-Evangelical Theological Seminary (1997) B.A. Central Bible College (1991)
Marco Huerta	
Trent Lambert	D.Min., Liberty Theological (2013) M.Div., Liberty University (2010) M.A., Indiana Wesleyan University (2005) B.S. Ohio State University (1995)
Bennet Lawrence	Ph.D., Asia Graduate School of Theology M.A., Asia Graduate School of Theology M.Div., Asian Seminary of Christian Ministries B.S. in Zoology, Madras Christian College
Ed Miciano	D.Min., Fuller Theological Seminary (2006) M.Div., Pentecostal Theological Seminary (1993) B.Th., Asian Seminary of Christian Ministries (1990)
Louis (Bill) Oliverio	Ph.D., Marquette University (2009) M.A., Bethel Theological Seminary (2003) B.A., North Central University (1999)
Gary Pickens	D.Min., Bethel Theological Seminary (1995) M.Div., Ashland Theological Seminary (1988) B.A., North Central University (1980)
Philip Pincosy	Ph.D., University of Washington (1973) M.S., University of Washington (1966)
Kenneth Searle	Ph.D., Trinity Theological Seminary (2005) D. Min., Westminster Theological Seminary (1992) M.Div., Golden Gate Baptist Theological Seminary (1979) B.A. Simpson University (1975)

## Adjunct Faculty (Master's)

Name	Degrees
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Name	Degrees
William Bowen	M.A., Cincinnati Christian University (2005) B.A., Miami University, 1997
Nicole Choi	M.B.A., California State University, East Bay (1999) B.S. California State University, East Bay (1993)
Todd Cook	M.A., American Public University (In Process) B.A., Asbury University (1986)
Bryan Darrell	M.A. Trinity International University (1996) B.A., Central Bible College (1991)
Joel De Waard	M.Div, Southwestern Assemblies of God University (2012) M.A., Southwestern Assemblies of God University (2010) B.A. North Central University (2008)
Catherine Dieterly	M.S., Kent State University (2012) B.A., Heidelberg University (2009)
Don Dieterly	M.B.A., Indiana Wesleyan University (1989) B.S., Tristate University (1980)
Suzanne Duvall	Music Specialist
Paul Fishell	D.Min., (Coursework), Midwestern Baptist Theological Seminary M.A., Assemblies of God Theological Seminary (1989) B.A., Evangel College (1986)
Melanie Francis	M.S., Dowling College (1999) B.A., Evangel University (1993)
Justus Freeman	M.A., SUM Bible College and Theological Seminary (2013) B.A., SUM Bible College and Theological Seminary (2011)
Mishaella Hammer	M.A., Fuller Theological Seminary (2013) B.A., University of Phoenix (2010) A.A., School of Urban Missions (2005)
Steven Hernandez	M.Div., Gordon-Conwell Theological Seminary (2013) B.A., School of Urban Missions (2009)
Kerlyn Joseph	M.A., University of South Florida (2013) B.A., University of South Florida (2008)
“Joey” Alan Le	Ph.D. (in progress), Regent University (anticipating 2019) M.Div., Fuller Theological Seminary, 2011 B.A., University of California, Berkeley, 2006
Sara Loftin	M.A., Trinity Evangelical Divinity School (2008) B.A., Ohio State University (2001)
Annette Meier	M.S. (Biology), Lamar University (1998) B.S. (Biology), Lamar University (1994)
Kevin Miller	M.Ed., University of Louisville, 1999 B.A., Evangel College, 1980 Wheaton College, 1983

Name	Degrees
Toby Mueller	M.S. University of Wisconsin Parkside (2002) B.S. University of Wisconsin Parkside (1999)
Amos Olivarez	M.A., Southwestern University B.S., Southwestern University A.A., Southwestern University
Curtis Pryor	M.S., Southwestern Assemblies of God University, 2003 B.A., Evangel College, 1984
Mike Savage	M.F.T., Liberty University (2013) M.A., Liberty Theological Seminary (2011)
Kenneth Shaw	M. Div., Fuller Theological Seminary (1983) M.A., Azuza Pacific University (1992) B.A., University of California, Berkeley (1965)
Kristen Smith	M.A., SUM Bible College & Theological Seminary (In progress, 2014) B.A., California State University, Los Angeles (2005)
Jeff Stanfill	M.A., Southwestern Assemblies of God (2008) B.A., Central Bible College (1985)
Tim Twigg	M.A., Regent University (2011)
David Williams	Ph.D. University of South Alabama (Doctoral Coursework) M.A., University of Alabama at Birmingham (2010) B.A., University of Mobile (2006)
Simon Yoo	M.A., Graduate Theological Union-Berkeley (2012) B.A., Patten University (2007) A.A., School of Urban Missions (2006)

# Staff

Name	Role	Education
Lillian Anoai	Business Office Assistant	
Aaron De La Torre	Maintenance	B.A., SUM Bible College and Theological Seminary (2014)
Catherine Dieterly	Head Librarian	M.S., Kent State University (2012) B.A., Heidelberg University (2009)
Don Dieterly	Business Administrator	M.B.A., Indiana Wesleyan University (1989) B.S., Business Administration - Tristate University (1980)
D'Lonika Jenkins	Registrar	B.A., California State University, Stanislaus (2009)
"Joey" Alan Le	Assistant Academic Dean	Ph.D. (in progress), Regent University (anticipating 2019) M.Div., Fuller Theological Seminary (2011) B.A., University of California, Berkeley (2006)
Kathryn Mangan	Financial Aid Director	Central Michigan University
Victoria Pouncy	Recruitment Assistant	
Lauren Waldroff	Institutional Research	M.A., SUM Bible College and Theological Seminary (anticipating 2016) B.A., SUM Bible College and Theological Seminary (2014)

# **COURSE DESCRIPTIONS**

# UNDERGRADUATE COURSES

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*Unless otherwise noted, all courses are worth 3 credits.*

## APPLIED THEOLOGY

### **ATH1213 Strategies for Evangelism and Discipleship**

A biblical theology of the Great Commission. The course presents an in-depth study of evangelism and discipleship principles with special emphasis on the integration of these disciplines within the context of the local Pentecostal church. Emphasis is given to the presentation of a biblical, God-centered Gospel and our Lord's approach to disciple-making.

### **ATH1223 Introduction to the Fivefold Ministry**

An introduction to the biblical foundations of the fivefold ministry. This course will analyze the differences between the offices of the apostle, prophet, teacher, pastor and evangelist. The function of the fivefold ministry is also covered in this class.

### **ATH2113 Introduction to Pastoral Ministry**

This course is an introduction to the life and ministry of the pastor. The private and public life of the pastor will be explored and application will be made to daily ministry situations. The pastor's study habits and sermon preparation and planning will be stressed. The priority of evangelism and discipleship as a responsibility of pastoral leadership will be analyzed. Leading a church through change and transitioning into a new ministry will be evaluated.

### **ATH2213 Homiletics**

An analysis of the process of sermon preparation with emphasis upon developing a theme from Scripture. Principles of organization, communication, illustration, and public speaking are included. The course includes in-class preaching experience with peer and professor evaluation. The class uses oral and written response, videotapes and audiotapes.

### **ATH2223 Church Administration**

This course covers principles of effective church administration. Topics include (1) relating to people, organizations, self, and colleagues; (2) performing administrative functions; and (3) training servant-leaders for effective ministry. The course will also examine administrative processes including goal setting, motivation, delegation, resource allocation and supervision.

### **ATH2233 Introduction to Youth Ministry**

This course provides an overview of youth ministry in general as well as a comprehensive survey of the issues necessary for effective youth ministry leadership. It encompasses the following: preparation, structure, and purpose of youth ministry, small group discussion, campus Bible studies, and basic steps in youth counseling.

### **ATH2313 Introduction to Church Planting**

This course will establish a theological foundation for church planting and examine the great commissions in the Gospels. The

characteristics of a church planted and the necessary equipping to start a new church will be explored. How to gather and train a church planting team and identify a geographical location will be discussed.

### **ATH2323 Church Leadership**

This course is created to demonstrate the pastor as a spiritual leader and how to discover God's will for the church will be stressed. Clearly communicating God's vision for the church will be understood. Leadership styles and mentoring future leaders, and leading by example will be examined and implemented.

### **ATH2333 Understanding Youth Development and Culture**

Present cultural trends and fads will be examined in relationship to their influence on youth and family life. The development of the adolescent will be analyzed in the following areas: sociological, psychological, moral, and spiritual development.

### **ATH3113 Urban Evangelism**

A focus on the city for evangelization in the twenty-first century. Emphasis is placed on the peculiar ethos of the city, the church's approach to the urban background, and models of current evangelistic ministry in urban settings.

### **ATH3123 Advanced Church Administration**

This course is designed to provide the student with strategies to handle a variety of traditional services such as weddings, funerals, and baptisms. Relationships with the church board and church employees will be examined and evaluated. Strategic planning of the church's future growth and development will be explained.

### **ATH3133 Campus and Recreational Ministries**

This course will focus on ministry with junior and senior high school students. Students study the legal and practical aspects of access and acceptable activities. The course also acquaints the student with Chi Alpha, the Assemblies of God ministry to secular college campuses. In addition to the above forms of ministry, the student will develop strategies for recreational ministry (i.e. basketball camp, baseball camp, day campus, etc.).

### **ATH3213 Church and Law**

Ministerial and church legal issues. The student is acquainted with the basics of parliamentary procedures as necessary to participate in and conduct church business meetings. The laws affecting religious bodies in such matters as incorporation procedures, contracts, deeds, bonds, and other instruments are studied. The course also looks at insurance, legal liabilities of the church, and criminal law as it relates to pastoral counseling.

### **ATH3223 Crisis Counseling**

This course introduces theories and practices of crisis intervention. Emphasis is placed on the theoretical and practical application of dealing with developmental and situational crisis in the life of the individual. Social institutions offering support services are discussed.

### **ATH3233 Christian Apologetics**

This course equips students to better understand, explain, defend and proclaim their faith in a pluralistic world. Emphasis is placed in the relationship between faith, evidence and reason, the variety of modern and postmodern intellectual challenges to Christianity, and the personal and social factors that influence how the Gospel is heard and understood.

### **ATH3313 Advanced Church Planting**

This course will teach students how to create a strategic plan for evangelism and discipleship. A focus on cell group development and leadership training will be emphasized. Launching the first public service as well as the first two years of a new church will be explained.

### **ATH3323 Personal and Church Finance**

Individual and church responsibilities in money management, contracts, budgeting, bookkeeping, debts and borrowing, taxes, banking, insurance, savings, and investments. All of this is based on a biblical doctrine of stewardship.

### **ATH3333 Youth Evangelism and Programming**

This course is designed to teach effective outreach and discipleship strategies. Training students and parents for leadership will be examined and evaluated. Intentional community involvement and assimilating teens into the life of the congregation will be explored and implemented.

### **ATH3343 Pastoral Counseling**

Provides a basic understanding of biblical pastoral counseling for church ministry. An emphasis is placed upon crisis intervention.

Also addressed are the counseling issues of marriage, parenting, fear, obsessive thinking, depression, and anxiety.

### **ATH3353 Church Planting and Revitalization**

The course is designed to communicate and demonstrate effective methods of church revitalization. Understanding the history and culture of the people and the church and moving them to create a new mission will be explained. Developing new paradigms for overcoming cultural barriers and mobilizing people for prayer and ministry will be explored. Recruiting and training leaders and developing strategies for outreach and evangelism will be discussed.

### **ATH3363 Managing Conflict and Change**

The course examines a biblical theology of conflict and leads to a practical understanding of conflict and change management. Attention is given to the conflict cycle, styles of conflict management, and strategies for resolving conflict. Special focus will be given to the pastor's pivotal role in conflict management and using conflict for positive change. Since change normally causes conflict, the course will examine change dynamics, the pastor's role as a change agent, and constructive change processes.

## **BIBLE COURSES**

*Unless otherwise noted, all courses are worth 3 credits.*

### **BIB1113 Old Testament History and Literature Survey**

This course surveys the key theological themes of the Old Testament books and their relationship with the New Testament. An overview is given of the historical, regional,

political, cultural, literary structures, and religious backgrounds of the Old Testament.

### **BIB1213 New Testament History and Literature**

Presents the content of each book of the New Testament and introduces historical,

geographical, and cultural backgrounds. Careful attention is given to the teachings of Jesus and the purpose for His death, burial, resurrection, and imminent return.

### **BIB1313 The Book of Acts**

This course places the early church in its historical and cultural settings and shows the advancement of Christianity during the first century. Special attention is given to the ministry of the Holy Spirit and the missionary journeys of Paul.

### **BIB2113 Introduction to Biblical Languages**

An overview of New Testament Greek and Old Testament Hebrew grammar and syntax . This knowledge enables students to intelligently use the language tools of biblical study making these scholarly tools less intimidating to the student.

### **BIB2213 Romans and Galatians**

Romans and Galatians are foundational for forming a biblical theology. This course provides the means for articulating the evangelical doctrines of grace, justification by faith, and sanctification. Attention is given to the structure of these epistles and its message for developing a lifestyle of righteousness and holiness.

### **BIB2223 Pentateuch**

The Pentateuch is the first five books of the Old Testament. Each book is studied in the areas of historical background, authorship, and content. Emphasis is placed on both factual content and theological themes of the books demonstrating fulfillment of the promise of God to Abraham leading to the formation of an Israelite nation under the covenant given at Sinai.

### **BIB2313 Daniel and Revelation**

This course is a general survey of the Books of Daniel and Revelation. Examination of the

historical setting, the king's visions, the 70 weeks, Antiochus Epiphanes, and the world empires will be explored. The Book of Revelation will be surveyed and special attention will be given to its relationship to Daniel. The historical setting will be examined; the vision to the seven churches, methods of interpretation, various millennial views, the return of Christ, the millennial reign, the great white throne judgment, the new heaven and New Jerusalem will be discussed.

### **BIB2323 Old Testament Major Prophets**

This course is designed to examine the pre-exilic and post exilic Major prophets (Isaiah, Jeremiah, Ezekiel, and Daniel), as well as the messianic prophecies. Special consideration will be given to the covenants, social justice, the religious systems, and the various delivery methods of the prophets.

### **BIB3113 Johannine Literature**

A study of the Gospel and Epistles of John with regard to background, composition, and theology. Special emphasis is given to John's contribution to Christology.

### **BIB3213 Synoptic Gospels**

This course is designed to explore the parables, miracles, and teachings of our Lord Jesus Christ as told in the three Gospels (Matthew, Mark, and Luke). Themes of the Kingdom of God, training of the twelve and Jesus' relation to Israel and Rome will be examined.

### **BIB3223 Hebrews and the General Epistles**

A study of Hebrews, James, I and II Peter, and Jude. Attention is given to both historical background and content.

### **BIB3313 Old Testament Minor Prophets**

Hosea through Malachi - Each book is studied separately with special attention given to the



historical background, structure, and theological aspects. The premillennial truths are emphasized throughout the course of study.

### **BIB3323 Old Testament Historical Books**

This course equips students to be able to detail Israel's history and the personalities as detailed

in the Old Testament historical books – Joshua to Esther. The course focuses on the historical, cultural, and geographical content of the writings and highlights the major theological aspects. Also attention will be given to the development of Deuteronomistic History and critical issues within the scope of this literary unit.

## **General Studies**

*Unless otherwise noted, all courses are worth 3 credits.*

### **Education**

#### **EDU2313 Philosophy of Education**

*Prerequisite: ENG1213*

Introduces the history, philosophy, and social foundations of education. Basic principles and objectives for governing teaching are developed. Particular attention is given to spiritual and moral formation.

### **English**

#### **ENG1113 College Success**

College Success is a three-credit orientation course designed to assist incoming students make a successful transition from previous pursuits to the demands and culture of college life. The biblical curriculum at SUM is a demanding one and Freshman Seminar introduces students to the elevated expectations integral to collegiate success. Students are given the opportunity to exercise both commitment and discipline as they: investigate learning styles, develop strategies for a personal study system, review the basics of English composition, improve proficiency in the Turabian citation method, strengthen computing skills, practice effective time

allocation and activity management, explore the academic impact of sound nutritional choices, and recognize the importance of financial integrity to college success.

#### **ENG1213 Composition 1**

*Prerequisite: College Success*

Provides students with information, guidelines, and student and professional samples for a wide variety of writing forms. Students gain strategies for effective composition and theme writing. Students are given resources for answering their questions about punctuation, mechanics, usage, parts of speech, and sentence structure.

#### **ENG1313 Composition 2**

*Prerequisite: ENG 1213*

Focuses on the process of expository writing and the stages of analyzing a problem. Students are given the rationale for writing from an objective point of view. Includes preparation and presentation of a fully documented research paper (Turabian).

#### **ENG2113 World Literature**

A study of primarily African, Asian, Hispanic, and Western literature. The values and customs

of each culture are examined as a part of the study of the literature.

### **ENG2123 Speech**

Introduction to Speech is a study of sound principles for effective communication with special emphasis on the ability to effectively communicate in a public address forum. The course is enriched in that the textbook comes from a Christian perspective that expands on general principles to include values, attitudes and priorities derived from Scripture that will enhance relationships in communication. The lectures will be divided into the major segments as presented by the chapter outline.

## **Geography**

### **GEO1113 Historical Geography of Bible Lands**

The course deals with the topographical and geographical feature of the ancient Near East as they relate to historical events of the Old and New Testaments. Factors relating to the historical developments, boundaries, lines of communication, and geopolitical relationships within the region are discussed.

## **History**

### **HIS2113 Western Civilization 1**

*Recommended Prerequisite: ENGL 1213*

A survey of the history, literature, philosophy and religion of the ancient and medieval West and its impact upon western culture.

### **HIS2213 Western Civilization 2**

*Recommended Prerequisite: ENGL 1213*

Explores the history, ideas, religion and culture of the late medieval and modern West. Attention is given to the progress of civilization and the development of society in modern history.

### **HIS3113 Church History**

The origin and growth of the Christian church to the present. Topics include selected church fathers, the development of the church and its understanding of itself, the founding and role of the Roman Church and its place in Western History, the development of monasticism, the Medieval and Renaissance churches, and the origin and progress of the Protestant Reformation, and the development of Protestant groups, the Council of Trent, Protestant-Catholic relationships, the development of English Protestantism, the geographic spread of the church, revival movements, and the important influence of major figures in the history of the church.

### **HIS3323 Pentecostal Doctrine and History**

A historical and theological study of the Pentecostal and Charismatic movements from the beginning of the 20th century until the present with special attention given to the history and doctrines of the Assemblies of God. The theology of the movements is analyzed from a New Testament perspective.

## **Mathematics**

### **MAT1123 Applied Mathematics**

This course is designed around a laboratory work place approach to teaching mathematics. It provides for a hands-on, applicable, useful, and experiential way of learning and using mathematics. The overall course shall include material that focuses on arithmetic operations and problem solving, relevant to ministry work, e.g., budgeting, basic accounting, performance assessments, loan interest calculation, etc. (Formerly MAT3313)

## Music

### **MUS1113 Music Appreciation**

A course designed to increase a person ability to listen to music perceptively. Also, this course will help the student acquire fundamental, useful information about music: its styles, forms, terminology, and historical contexts. (Formerly MUS3213)

## Psychology

### **PSY1113 General Psychology**

The basic facts, principles, and methods of psychology. An emphasis is placed on fundamental principles underlying normal human behavior. (Formerly PSY3113)

## Science

### **SCI1113 Physical Science**

Many of the facts, laws, and theories of the physical sciences including physics, chemistry, geology, astronomy, and meteorology. The scientific method is explained and critiqued. (Formerly SCI1113)

### **SCI1123 Biological Science**

A course for general education that deals with the various aspects of biological science. The course provides a background knowledge for

the study of the cell, invertebrates, vertebrates, plants, human anatomy, and environment. This course provides basic biological knowledge, including an understanding of: 1) the scientific method, 2) basic genetics, 3) the diversity of life on earth, 4) plant and animal structure and function, and 4) ecological issues. (Formerly SCI3123)

## Spanish

### **SPA1113 Introduction to Spanish**

This introductory course concentrates on developing the ability to understand and speak Spanish in a meaningful context. Students are introduced to language through different multimedia tools such as textbooks with accompanying CDs and cassettes, and use of the internet. (Formerly SPA3213)

## Social Science

### **SOC1313 Urban Sociology**

*Recommended Prerequisite: ENG213*

A study of the social groups of urban life with emphasis on their organization, unique functions, and problems. Culture, race, and aspects of political and religious systems are addressed.

## MISSIONS

### **MIS2113 Introduction to Global Missions**

An introduction to the foundations of the global mission of the Church. This class motivates the student to see his or her generation widely, to understand this generation's spiritual needs with

biblical clarity, and to respond to those needs effectively. Personal development, theological insight, and intercultural communication are seen as the key objectives for those who commit to following God in global mission. Students are introduced to practical prayer

techniques for involving the Christian community in missional prayer and are introduced to major global missions agencies and endeavors, current missiological thought, missions theology, and the extensive global missionary programs and processes of the USA Assemblies of God.

### **MIS2213 Cultural Anthropology and Communications**

A course dealing with basic concepts of cultural anthropology and diversities of human cultures. The course emphasizes an understanding of traditional religions, customs, and taboos of different people. The course will also lay the foundation for understanding communication within other cultures and knowing how to build relationships and communicate the Gospel of Jesus Christ with persons of those cultures, whether within the boundaries of North America or on foreign soil. Students will study the implications of the worldviews of different cultures and their unique patterns of communication and problems inherent in Western culturally oriented communicators attempting to effectively communicate the Gospel to another culture.

### **MIS2313 Administration of Intercultural Education**

The course will develop a foundation for biblical based education. Students will be exposed to the benefits, needs, and methods of establishment of educational institutions in a missional setting, including the urban culture. A study of establishing a Bible school will be used as a model.

### **MIS3213 Contemporary Issues in Missions**

Current issues in missions including political, theological, ideological, sociological, and educational trends.

### **MIS3313 World Religions and Cults**

A course of study which examines the beliefs, practices, and worldview of living religions. The study will include an overview of Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Taoism, Shinto, Judaism, Zoroastrianism, and Islam. The course will also introduce students to major current cults. Emphasis will be placed on learning basic false beliefs of cults and how to counter those beliefs with biblical truth. Attention will also be given to cults which are known to be active throughout the world.

### **MIS3323 Missionary Life, Principles and Practices**

The course will lead the student through the procedures and practical aspects involved in becoming a missionary and working in affiliation with a missions organization. Missionary appointment, securing support, relationships with churches and the missions board, children's education, and other such matters of importance will be emphasized. The course introduces the student to missions strategy, showing its correlation with biblical principles of evangelism and relationship. Attention is given to various missionary roles and ministries on the field.

## **PHYSICAL EDUCATION**

### **PHEXX10 Physical Education and Wellness (0.33 or 0.34 credits)**

Basic knowledge of physical fitness/wellness, nutrition, weight control, methods of conditioning, stress management, and leisure time sports pertaining to lifetime fitness. Course format is part lecture

and part activity (Three hours of lecture and eleven hours of fitness exercise). (requirements – 1.5 credits for the AA and 2.25 credits for the BA) (Fall, Winter, Spring)

## PRACTICAL FIELD MINISTRY

First- & Second-Year students must enroll in 2 practicums every trimester, consecutively. Each practicum is 4 hours per week, for 10 weeks. Unless otherwise noted, each practicum is worth 1 credit. After two trimesters in a practicum, students rotate into a new practicum.

1 <sup>st</sup> Year		2 <sup>nd</sup> Year	
PFM1111	Practical Field Ministry 1	PFM2111	Practical Field Ministry 7
PFM1121	Practical Field Ministry 2	PFM2121	Practical Field Ministry 8
PFM1211	Practical Field Ministry 3	PFM2211	Practical Field Ministry 9
PFM1221	Practical Field Ministry 4	PFM2232	Practical Field Ministry - MG 2 (2 cr.)
PFM1311	Practical Field Ministry 5	PFM2221	Practical Field Ministry 10
PFM1232	Practical Field Ministry - MG 1 (2 cr.)	PFM2311	Practical Field Ministry 11
PFM1321	Practical Field Ministry 6	PFM2321	Practical Field Ministry 12

# Internships

Church Internship is a practical learning experience program for final year students involving hands-on ministry opportunities in the marketplace, mission field, and Church settings in fulfillment of the Great Commission and the personal mission of Jesus Christ in the world.

Based on the student's call, he or she would work alongside a leadership that is approved by the Dean of Student Ministry or Cohort Advisor who will mentor, guide, and assist the student to develop a Senior Year Project demonstrative of the student's call of God and/or course concentration.

3 <sup>rd</sup> Year		Elective	
PFM3111	Church Internship 1	PFM3232	Practical Field Ministry - MG 3 (2 cr.)
PFM3211	Church Internship 2		
PFM3311	Church Internship 3		

## THEOLOGY

### THE1113 Theology of Prayer

An introductory course designed to study the theological foundation for prayer and spiritual formation. Examines and defines the basic aspects of prayer with specific emphasis on the prayer of faith, the Holy Spirit and prayer, the prayers of the Bible as well as the corporate and private nature of prayer. Practical helps on how to pray effectively.

### THE1123 Systematic Theology 1 (Bible, God, Man, Sin)

This course will cover Bibliology: history and development of the Bible and inspiration and inerrancy. Theology Proper: special revelation, general revelation, the trinity, and attributes of God. Anthropology: Man made in the image of God, sin and the fall of man, and the composition of the person, body and spirit or body, spirit, and soul.

### THE1213 Systematic Theology 2 (Christology, Soteriology, Church)

This course will examine Christology: the divinity and humanity of Jesus, Soteriology: salvation and the atonement, and Ecclesiology, the nature of the Church its forms and functions.

### THE1313 Interpreting & Understanding the Bible

*Recommended Prerequisite: BIB1113, BIB1213*

Interpreting and Understanding the Bible (Hermeneutics) is the art and science of interpretation. This study familiarizes the student with grammatical and historical principles, methods, rules, and skills of interpretation. This course will help students understand the intended meaning of the biblical text for its original audience and its modern application.

### THE2113 Theology of Spiritual Formation

This course will examine biblical models of spiritual formation and how those models are

individually appropriated. Traditional spiritual disciplines will be studied and evaluated according to their value as means of spiritual formation.

### **THE2313 Systematic Theology 3**

This course will examine Pneumatology: the person and work of the Holy Spirit, the baptism of the Spirit, the gifts of the Spirit and the work

of the Spirit in Sanctification. Attention will be given to the Holy Spirit, divine healing, angelology, and Eschatology, the study of Bible Prophecy and end time events.

## **FIVEFOLD MINISTRY CONCENTRATIONS**

### **Apostle**

developed to guide in the establishment of ministries that advance the Kingdom of God.

### **Church Planting**

*This concentration is designed for those who are called to pioneer new local churches.*

#### **APT3113 Foundations of Church Planting**

This course will establish a theological foundation for church planting and examine the great commissions in the Gospels. The characteristics of a church plant and the necessary equipping to start a new church will be explored. How to gather and train a church planting team and identify a geographical location will be discussed.

#### **APT3213 Establishing Church and Community Ministry**

Learners engage in a study of the skills necessary to assess the needs of a community and design strategies for meeting those needs. Learners gain skills that help them minister to those with physical, emotional, and spiritual needs. Attention is given to the development of networks with other ministry organizations and governmental agencies to meet needs in the community. Theological parameters are

#### **APT3313 Contemporary Issues in Church Development**

The importance of understanding and evaluating contemporary issues in church development will be explored in this course. The Holy Spirit crosses denominational boundaries as he builds the body of Christ. This course will examine the possibilities as well as the problems associated with following the latest and greatest trends in the Christian community while remaining true to Scripture and open to the Holy Spirit's guidance.

### **Global Missions**

*This concentration is designed for those called to reach people cross-culturally in foreign nations. (Student choose 3 out of 4 below)*

#### **MIS2323 Introduction to World Religions**

A course of study which examines the beliefs, practices, and worldview of living religions. The study will include an overview of Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Taoism, Shinto, Judaism, Zoroastrianism, and

Islam. The course focuses on learning how to counter those beliefs with biblical truth.

### **MIS3213 Contemporary Issues in Missions**

This course covers current issues in missions, including political, theological, sociological and educational trends that impact the advancement of God's Kingdom in foreign fields.

### **MIS2213 Cultural Anthropology and Communications**

A course dealing with basic concepts of cultural anthropology and diversities of human cultures. The course emphasizes an understanding of traditional religions, customs, and taboos of different people. The course will also lay the foundation for understanding communication within other cultures and knowing how to build relationships and communicate the Gospel of Jesus Christ with persons of those cultures, whether within the boundaries of North America or on foreign soil. Students will study the implications of the worldviews of different cultures and their unique patterns of communication and problems inherent in Western culturally oriented communicators attempting to effectively communicate the Gospel to another culture.

### **MIS3323 Missionary Life, Principles and Practices**

The course will lead the student through the procedures and practical aspects involved in becoming a missionary and working in affiliation with a missions organization. Missionary appointment, securing support, relationships with churches and the missions board, children's education, and other such matters of importance will be emphasized. The course introduces the student to missions strategy, showing its correlation with biblical principles of evangelism and relationship. Attention is given

to various missionary roles and ministries in the field.

## **Prophet**

### **Prophetic Ministry**

*This concentration is designed for those called to be a mouthpiece for God, speaking His truth to the Church and the world.*

### **THEXXX Theology of Discernment and Decision Making**

One of the most important skills a Pentecostal-Charismatic minister engages is decision making through the power of the Holy Spirit. The development of the theology of decision making takes center stage in this course. Various models of discernment and decision making are developed for situational use in the context of contemporary ministry. The process of discerning God's will in particular situations will be explored. The theology of the prophethood of the believer will be developed so that learners understand the importance of encouraging every believer in a local ministry context to discern the direction the Holy Spirit would lead the group. With that solid foundation, the theological potential of leadership decision making as "group discernment" will be presented.

### **BIBXXX Prophets of the Bible**

This course will examine the roles of prophets in both the Old and New Testaments as well as the lives of the prophets presented in the Bible. Special attention will be given to the gifts of prophecy and the office of prophet in the New Testament; the wisdom of the prophets in following the Spirit and in using discernment.



## **THEXXX Theology of Culture (Understanding Times and Seasons)**

This course develops a basic framework for thinking theologically about the principles for interpreting and understanding the meaning of contemporary culture. The course presents the concept of culture as a gift from God, yet as a world of meaning that may be studied systematically, while still interfacing with culture. The course assists students with reflecting on what is involved in a Christian theological interpretation of culture. The course explores models for the relationship between church, culture and communication of the gospel. Methods for understanding contemporary culture in a specific location are developed.

## **Evangelist**

### **Evangelistic Ministry**

*This concentration is designed for those called to preach and proclaim the Gospel, resulting in lost people coming to Christ.*

## **HISXXX History of Awakenings**

A biographical history of 18th and 19th century evangelism in America. The lives and ministries of America's greatest evangelists during this era will be examined and evaluated. Special attention will be given to our nation's two great awakenings.

## **THEXXX The Vocation of an Evangelist**

A course designed to equip those individuals called into full-time evangelistic vocations. The ministries of both itinerate and local church evangelists are constructively studied. All aspects of the vocational evangelists personal and public life are analyzed.

## **ATHXXX Evangelistic Preaching (Signs and Wonders)**

An advanced study of the content, structure and delivery of evangelistic preaching with special attention given to the altar call, the preparation of expository, textual, topical and narrative evangelistic sermons as well as sermon evaluation of great evangelists past and present. The course also incorporates study of signs and wonders within the context of evangelistic preaching.

## **Church Revival**

*This concentration is designed for those called to restore God's power to the Church, resulting in significant moral and cultural transformation within a community.*

## **THEXXX The Vocation of the Revivalist**

A course designed to equip those individuals called to restore God's power to the Church resulting in significant moral and cultural transformation within the community. The ministries of great revivalists from both Bible and modern times are constructively studied.

## **HISXXX History of Awakenings**

A biographical history of 18th and 19th century evangelism in America. The lives and ministries of America's greatest evangelists during this era will be examined and evaluated. Special attention will be given to our nation's two great awakenings.

## **THEXXX Theology of Culture (Understanding Times and Season)**

This course develops a basic framework for thinking theologically about the principles for interpreting and understanding the meaning of contemporary culture. The course presents the concept of culture as a gift from God, yet as a world of meaning that may be studied

systematically, while still interfacing with culture. The course assists students with reflecting on what is involved in a Christian theological interpretation of culture. The course explores models for the relationship between church, culture and communication of the gospel. Methods for understanding contemporary culture in a specific location are developed.

## Pastor

### Pastoral Ministry

*This concentration is designed for those called to shepherd and lead a congregation to spiritual maturity.*

#### **ATH2113 Introduction to Pastoral Ministry**

This course is an introduction to the life and ministry of the pastor. The private and public life of the pastor will be explored and application will be made to daily ministry situations. The pastor's study habits and sermon preparation and planning will be stressed. The priority of evangelism and discipleship as a responsibility of pastoral leadership will be analyzed. Leading a church through change and transitioning into a new ministry will be evaluated.

#### **ATH2323 Church Leadership**

This course is created to demonstrate the pastor as a spiritual leader and how to discover God's will for the church will be stressed. Clearly communicating God's vision for the church will be understood. Leadership styles and mentoring future leaders, and leading by example will be examined and implemented.

#### **THEXXXX Spiritual Direction**

This course explores the ministry and dynamics of spiritual direction. Topics include historical

and theological foundations of spiritual direction. Attention will be given to understanding principles involved in providing direction to someone who is in a crisis brought about by manifold life issues i.e. marriage, family, depression, addiction, anxiety, etc. Students will learn how to enable a person in crisis to pay attention to God's personal communication to him or her, to respond to this personally communicating God, to grow in intimacy with this God, and to live out the consequences of being in a relationship with God.

#### **THEXXXX Administering Sacraments & Rituals**

A study of the theology and significance of the sacraments of baptism and Holy Communion as well as such ordinances as weddings, funerals, dedications and blessings in the life of the Christian community, and an orientation to the proper administration of them.

### Youth Ministry

*This concentration is designed for those called to shepherd youth and children to reach a generation for Christ.*

#### **ATH2233 Introduction to Youth Ministry**

This course provides an overview of youth ministry in general as well as a comprehensive survey of the issues necessary for effective youth ministry leadership. It encompasses the following: preparation, structure, and purpose of youth ministry; small group discussion, campus Bible studies, and basic steps in youth counseling.

#### **ATH3333 Youth Evangelism and Programming**

This course is designed to teach effective outreach and discipleship strategies. Training students and parents for leadership will be

examined and evaluated. Intentional community involvement and assimilating teens into the life of the congregation will be explored and implemented.

### **ATHXXXX Spiritual Direction**

Still to be developed.

## **Teacher**

## **Church Teaching**

*Description TBA*

### **THEXXXX Introduction to Philosophy**

This course introduces the student to the methods and key ideas which have shaped philosophy and impacted the world. These issues will be evaluated from a Christian worldview. Topics may include the existence of God; the question of truth; the mind/body problem; the problem of evil; free will and determinism; the challenges to morality; and the question of society.

### **ATHXXXX Research Methods**

This course prepares students with the skills necessary for graduate level research and writing, the ability to know graduate-level strategies, reference tools, electronic resources, and Turabian form and styles in writing.

### **ATHXXXX Creative Teaching Methods and Curriculum Design**

This course is designed to instruct students in the following: the teaching/learning process; use of creative teaching methods; principles of curriculum design including lesson planning and designing a curriculum plan within student's area of ministry.

### **ATHXXXX Group Dynamics**

The biblical pattern of leading and fellowship regularly in groups emerges in this course. Learners will gain a greater understanding of the various roles individuals play in a group. The communication patterns of a group are explored. The requisite skills of leading a smaller group will be developed in learners. The dynamics that potentially set a group apart as life-giving force for individuals may also become unhealthy and lead to hurt and pain in group members; therefore, the course explores ways to harness those dynamics to bring the Holy Spirit's life to group members in a greater way.

### **ATHXXXX Creative Teaching Methods and Curriculum Design**

This course is designed to instruct students in the following: the teaching/learning process; use of creative teaching methods; principles of curriculum design including lesson planning and designing a curriculum plan within student's area of ministry.

### **BIBXXXX Models of Discipleship**

The course will provide an opportunity for the student to focus in on the subject of making disciples. The student will begin with a study of the meaning of discipleship and move through a philosophy of building a Biblical discipling ministry. Attention will be given to the study and analysis of current models of discipleship through the lens of Scripture.

## **Worship**

### **ATH3423 Theology of Worship**

The subject of worship has been important throughout the history of the Christian church, with various theological traditions embracing divergent ideas. Since, the Bible provides rich background on worship, all ideas about worship should consider the fullness of scripture. The

development of a biblically accurate theology of worship provides a sturdy foundation for the vast development of worship resources available today. The study of the theology of worship encompasses diverse scriptural models for worship, tracing the development of worship throughout redemptive history. A model of worship is developed in this course that builds on the rich diversity found in the Bible. It considers the real-world implications for a theological model, providing a biblical foundation for everyday worship.

### **ATH3433 The Heart of Worship**

The Pentecostal-Charismatic tradition historically has embraced the necessity of having an authentic heart in worship. A formalized study of the affections in relationship to worship provides a meaningful approach to connect the whole person to God in worship. The study provides a biblical approach to the affections in worship, with consideration of literature from human studies (i.e. sociology, anthropology, communication, or psychology). Since the Pentecostal-Charismatic tradition historically embraces the empowerment of the Holy Spirit in worship, the course will develop biblical ways to clear the pathway for that process. The many pitfalls of the worship leader's heart will be considered (such things as pride, teachability, submission to leadership, and social responsibility). The potential pitfalls of the worshiper will be studied with biblical solutions provided for the development of a lifestyle of worship that does not compartmentalize worship to a weekend church service.

### **ATH3443 Essentials of Worship Leading**

Contemporary worship leading requires a diverse skill set. This course concentrates on the practical elements of worship leading. Students will explore essential elements in worship leading including the basics of sound

and video technologies, team building and leading, developing a church music program, structuring a service, incorporating the creative arts into the corporate worship experience, set construction, and leading a congregation into a meaningful worship experience. Experts in the field across our SUM network will be invited to contribute to the course, giving the students a multi-faceted perspective of the whole worship experience.

# GRADUATE COURSES

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*Unless otherwise noted, all courses are worth 3 credits.*

## BIBLICAL BACKGROUND

### **OTEN5113 Old Testament History and Literature**

This course will study introductory issues common to OT Introduction, such as: authorship, dating, life-situation, purpose, key figures, primary dates in the flow of redemptive history and the history of Israel, various literary genre, et al. This course will also study documentary hypotheses as well as issues impinging upon concepts of biblical inerrancy. (Formerly BBOT5113)

### **NTEN5213 New Testament History and Literature**

This course deals with the full scope of New Testament Revelation impinging upon traditional introductory matters such as: Authorship, Recipients, Dating, Purpose, Occasion, Background, et al. In addition, this course will consider literary genres within the New Testament Canon, form criticism and its developments, and the issue of epistolary pseudepigraphy. (Formerly BBNT5213)

### **BBNT6313 The Life and Times of Jesus**

This course is a New Testament backgrounds course that focuses on Historical Jesus Studies. The course is designed to present Jesus within his context. The course will take a focused look at the background, history, geography, and culture of 1st-century Palestine. The course will introduce several topics pertinent to the study of Jesus. Focus of this study is on the Late Hellenistic through Early Roman periods.

### **BBOT6313 Syro-Palestinian Archaeology and the Old Testament**

*Prerequisite: BBOT5113*

Study is made of archaeological finds from Syro-Palestine, Israel, and the Levant which aid in the interpretation of the Old Testament in areas such as history, social contexts, religion, material culture, and literary genre studies. Focus of this study is on the Patriarchal (Bronze Age) through early Post-Exilic (Iron Age) periods. Illustrated studies of major excavations which provide exemplars of each of the major periods are included.

## COMMUNICATION

### **Communication Elective**

Proclaiming the Bible (Homiletics)

Communication and Teaching Methods

Digital Church Communication

Sociology of Gospel-Centered Communication

Storytelling in Ministry

## OLD TESTAMENT — BIBLICAL ENGLISH

### OTEN5113 Introduction to Old Testament

This course will study introductory issues common to OT introduction, such as authority, dating, life situation, purpose, key figures, primary dates in the flow of redemptive history and the history of Israel, various literary genre, et.al. This course will also study documentary hypotheses as well as issues impinging upon concepts of biblical inerrancy.

### OTEN53XX-56XX Old Testament Exegesis (English)

*Prerequisites: BBOT5113*

The following are offered on a rotating basis depending upon faculty availability and special interests. A thorough study of selected texts, through verse-by-verse and paragraph-by-paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, along with consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated.

- a. OTEN5313 Genesis 1-11
- b. OTEN5323 Genesis 12-36
- c. OTEN5333 Genesis 37-50
- d. OTEN5343 Exodus
- e. OTEN5353 The Ten Commandments: Exodus 20; Deuteronomy 5
- f. OTEN5363 Leviticus
- g. OTEN5373 Numbers
- h. OTEN5383 Deuteronomy
- i. OTEN5393 Joshua
- j. OTEN5413 Judges

- k. OTEN5423 Ruth
- l. OTEN5433 1 & 2 Samuel
- m. OTEN5443 1 & 2 Kings
- n. OTEN5453 1 & 2 Chronicles
- o. OTEN5463 Ezra . Nehemiah . Esther
- p. OTEN5473 Job
- q. OTEN5483 Psalms
- r. OTEN5493 Proverbs
- s. OTEN5513 Ecclesiastes
- t. OTEN5523 Isaiah 1-39
- u. OTEN5533 Isaiah 40-66
- v. OTEN5542 Jeremiah & Lamentations
- w. OTEN5553 Ezekiel
- x. OTEN5563 Daniel
- y. OTEN5573 Hosea - Amos
- z. OTEN5583 Jonah
- aa. OTEN5593 Habakkuk - Zephaniah
- bb. OTEN5613 Haggai - Malachi
- cc. OTEN5623 Zechariah
- dd. OTEN5633 Song of Songs/Lamentations

### OTEN6213 Wisdom Literature

The Old Testament Wisdom literature will be studied first in its original historical context and then with a view to apply this rich compendium of OT Literature for the betterment of church and society in the 21st Century.

### OTEN6313 The Pentateuch

The Pentateuch, or Five Scrolls, will be studied as the foundation for all Biblical Literature study. This rich collection of what some refers to as “The Five Books of Moses” will form a basis for both exegetical and hermeneutical research.

### OTEN6123 Eighth Century O.T. Prophets

This course is a study of the Hebrew Prophets who lived and preached in the nations of Judah and Israel during the Eight Century B.C.E.

## OLD TESTAMENT — BIBLICAL HEBREW

## **OTHE5313 Hebrew 1**

This course is designed to train the Biblical Literature student in the use of the Hebrew language to help open up the riches of the Hebrew Old Testament. This course will begin with alphabet acquisition and study the different verb forms and types of anomalies endemic to Biblical Hebrew.

## **OTHE5423 Hebrew 2**

*Prerequisite: Hebrew I*

This course is a continuation of Hebrew 1. In it, the student will continue to hone their skills in preparation for a Hebrew Exegetical Class.

## **OTHE65XX-66XX Old Testament Exegesis (Hebrew)**

*Prerequisites: OTHE5313 and OTHE5423*

The following are offered on a rotating basis depending upon faculty availability and special interests. A thorough study of selected texts, through verse-by-verse and paragraph-by-paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, along with consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated.

- a. OTHE6513 Genesis 1-11
- b. OTHE6523 Genesis 12-36
- c. OTHE6533 Genesis 37-50
- d. OTHE6543 Exodus
- e. OTHE6553 The Ten Commandments: Exodus 20; Deuteronomy 5
- f. OTHE6563 Leviticus
- g. OTHE6573 Numbers
- h. OTHE6583 Deuteronomy
- i. OTHE6593 Joshua
- j. OTHE6613 Judges
- k. OTHE6623 Ruth
- l. OTHE6633 1 & 2 Samuel
- m. OTHE6643 1 & 2 Kings
- n. OTHE6653 1 & 2 Chronicles
- o. OTHE6663 Ezra - Nehemiah - Esther
- p. OTHE6673 Job
- q. OTHE6683 Psalms
- r. OTHE6693 Proverbs
- s. OTHE6713 Ecclesiastes
- t. OTHE6723 Isaiah 1.39
- u. OTHE6733 Isaiah 40.66
- v. OTHE6742 Jeremiah & Lamentations
- w. OTHE6753 Ezekiel
- x. OTHE6763 Daniel
- y. OTHE6773 Hosea . Amos
- z. OTHE6783 Jonah
- aa. OTHE6793 Habakkuk . Zephaniah
- bb. OTHE6813 Haggai . Malachi
- cc. OTHE6823 Zechariah
- dd. OTHE6833 Song of Songs/Lamentations

## **NEW TESTAMENT — BIBLICAL ENGLISH**

### **NTEN5213 Introduction to New Testament**

This course deals with the full scope of New Testament revelation impinging upon traditional introductory matters such as: authorship, recipients, dating, purpose, occasion,

background, et.al. In addition, this course will consider literary genres within the New Testament, canon, form criticism and its development, and the issue of epistolary pseudepigraphy.



## **NTEN5313/5553 New Testament Exegesis (English)**

*Prerequisites: BBNT5213*

The following are offered on a rotating basis depending upon faculty availability and special interests. These offerings consist of a thorough study of selected New Testament books or passages through verse.by.verse and paragraph.by.paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, and consultation with major literature and commentaries. The course emphasizes proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or passages being studied are not duplicated.

- a. NTEN5313 Matthew
- b. NTEN5323 Mark
- c. NTEN5333 Luke
- d. NTEN5343 John
- e. NTEN5353 Acts
- f. NTEN5363 Romans
- g. NTEN5373 1 Corinthians
- h. NTEN5383 2 Corinthians
- i. NTEN5393 Galatians
- j. NTEN5413 Ephesians
- k. NTEN5423 Philippians . Colossians
- l. NTEN5433 1 & 2 Thessalonians
- m. NTEN5443 1 & 2 Timothy
- n. NTEN5453 Prison Epistles
- o. NTEN5463 Pastoral Epistles
- p. NTEN5473 Hebrews
- q. NTEN5483 James
- r. NTEN5493 1 Peter
- s. NTEN5513 2 Peter
- t. NTEN5523 1-3 John
- u. NTEN5533 The Revelation
- v. NTEN5543 Sermon on the Mount
- w. NTEN5553 Parables

## **NTEN5134 New Testament 1**

This course surveys the Synoptic Gospels and Johannine literature (Gospel of John; 1, 2, and 3 John; Revelation), emphasizing traditional introductory matters such as authorship, recipients, dating, purpose, occasion, background, literary genre, canonicity, and various critical approaches. Opportunities will be provided for students to link course material to ministry contexts.

## **NTEN6413 Life & Literature of Paul**

This course concentrates on the Life of Saint Paul: his early years, conversion, and resultant ministry, as well as his contribution to the Biblical Canon through his ministry of writing. This course will be an in-depth survey of his written works studied “topically,” as, for example, The Captivity Epistles, or The Pastoral Epistles, etc.

## **NTEN6423 Study of the Miraculous**

This course will study the miracles recorded in the New Testament, and select Old Testament miracles. It will survey current literature on the topic, and focus on application for today.

## **BIB6223 The Gospels**

The Gospels of Matthew, Mark, Luke and John will be studied in their original life-situations, with a view to understanding their themes and major topics, and to unearthing their unique contributions. The Synoptic Problem will be covered, as will the Work of John as what has been called the Supplemental Gospel. The Jesus Quest will also be studied.

# **NEW TESTAMENT — BIBLICAL GREEK**



## **NTGK5113 Greek I**

This course is designed to teach the student Koine Greek. Greek I will concentrate, first on the alphabet and vocabulary acquisition, and will begin to study Greek forms. Parsing of verbs and other disciplines endemic to the study of Greek will be studied.

## **NTGK5223 Greek II**

Greek II is a continuation of Greek I. The student will continue to hone their skills and understanding of the structure and syntax of Greek while increasing their working vocabulary and translating skills in preparation for their Greek exegetical course to follow. Prerequisite: Greek I.

## **NTGK6113/NTGK6553 Greek Exegetical**

*Prerequisites: NTGK5113 and NTGK5223*

The following are offered on a rotating basis depending upon faculty availability and special interests. An advanced course giving consideration to text-critical, grammatical, syntactical, literary, and historical issues through text analysis in a variety of genres. The course will emphasize sound hermeneutical principles for discovering the meaning of the text and for applying the text in teaching and preaching. Students may repeat the course for non-reduplicating books.

- a. NTGK6313 Matthew
- b. NTGK6323 Mark

- c. NTGK6333 Luke
- d. NTGK6343 John
- e. NTGK6353 Acts
- f. NTGK6363 Romans
- g. NTGK6373 1 Corinthians
- h. NTGK6383 2 Corinthians
- i. NTGK6113 Galatians
- j. NTGK6413 Ephesians
- k. NTGK6423 Philippians . Colossians
- l. NTGK6433 1 & 2 Thessalonians
- m. NTGK6443 1 & 2 Timothy
- n. NTGK6453 Prison Epistles
- o. NTGK6463 Pastoral Epistles
- p. NTGK6473 Hebrews
- q. NTGK6483 James
- r. NTGK6493 1 Peter
- s. NTGK6513 2 Peter
- t. NTGK6523 1-3 John
- u. NTGK6533 The Revelation
- v. NTGK6543 Sermon on the Mount
- w. NTGK6553 Parables

## **OTNT6313 Textual Criticism**

To introduce the student to the theory and practice of the textual criticism of the Old and New Testaments. Textual criticism is the science which seeks to establish the text which most closely resembles the original text of a document. In particular, Old Testament text criticism attempts to assemble and evaluate the various readings of the Hebrew text in order to come as close as possible to what was originally written.

# **EDUCATION**

## **GERS5113 Research Methods**

This course will prepare the student for their Capstone Project (CPTS). This capstone project

will be worked on incrementally each trimester (with only credit given in this first trimester, and the last trimester of the student's program). The

capstone project will constitute a total of 6 units by program end. This Research Methods course will establish the foundation upon which the student can build their projects. In Trimester Two: The Student will begin their Literature Review; in Trimester Three: The student will continue their Literature Review and will add a Proposal with Research Method. The Fourth Trimester: The student will do CSP Research. The Fifth Trimester: The student will continue CSP Research and add Analysis. In the final (Sixth) Trimester: The Student will present their Draft and Complete their Project—this will be done in the 3 units CPTS6323 Capstone Project class.

### **CPTS6323 Capstone Project**

*Prerequisites: GERS5113*

This will be the Capstone of the Student's work here at SUM. The goal is for the student to identify a project that they can become involved in that will impact society with the Gospel in a genuinely life-changing way—both for them and for those to whom they are/will be sent to minister. In this course the Student will present

their CSP Draft and Final Project. This Capstone Project will take the place of a Master's Thesis. Pre-requisite: GERS5113 (and the four trimesters of Research, Analysis, and Writing, that guides the student between GED 5113 and GED 6323).

### **GECE5213 Communication & Teaching Methods**

This course is designed to build and enlarge upon a student's communication and teaching skills. Attention will be given to (a) teaching-learning process (b) methods of course development and teaching that fosters spiritual maturity, and facilitates spiritual formation and (c) speaking situations frequently encountered in ministry: speeches to persuade and to inform, self-introductions, sharing of Christian experience, and biblical messages. Emphasis will be placed on the creation of original material for delivery, instruction, writing for the ear instead of for the eye. Opportunity will be given to develop skills through in class practice teaching.

## **HISTORY**

### **HIST6313 Church History / Canon**

An examination of the historical development of the Christian movement from the apostolic period to the pontificate of Gregory I (590-604

C.E.), giving attention to major individuals, ideas, institutions, movements, crises, and the development of the Canon, as well as the interaction of Christianity and its cultural, religious, and political environments.

## **CHRISTIAN LEADERSHIP**

### **LEAD5433 Leadership Formation and Development**

This course will discuss the making of a leader, beginning with a leadership's call and the ongoing lifetime preparation of a leader.

### **LEAD5313 Theories of Organizational Behavior**

This course focuses on the behavior of people in work situations. Major theories and concepts pertaining to organizational behavior are presented, and the current applications of these theories and concepts to practical organizational problems are critically examined.

### **LEAD5323 Spirituality and Leadership**

This course is designed to give students a biblical understanding of the core role of true spirituality in Christian leadership. Attention will be given to models, essential qualities, disciplines of spiritual leadership. Perils of leadership will also be discussed.

### **LEAD6133 Biblical Models of Leadership**

This course will study varied models of leadership reflected in the Bible through examining the leadership styles of prominent Biblical leaders, (i.e., Moses, Joshua, Nehemiah among many others). Special attention will be given on Christ's leadership mentoring and leadership practices and how these practices can be translated to present day Christian service and ministry.

### **LEAD6123 Communication and Leadership**

This course will look into the importance of communication in organizations and in leadership. Organizational communication will be studied within the context of today's global intercultural, technological, strategic and ministerial developments. The course will deal with principles in "interpersonal relationships

and organizational communication" and "communicating in teams and networks."

### **LEAD6213 Foundations of Leadership 1: Biblical Models of Leadership**

This course will study varied models of leadership reflected in the Bible through examining the leadership styles of prominent Biblical leaders, (i.e., Moses, Joshua, Nehemiah among many others). Special attention will be given on Christ's leadership mentoring and leadership practices and how these practices can be translated to present day Christian service and ministry.

### **LEAD6233 Managing Change and Conflict in Organizations**

This course will focus on principles of managing change and conflict in church or Christian organizations. Attention will be given on (a) interpersonal communication and conflict management in human relationships within Christian organization (b) how leaders can effectively maximize change initiatives and (c) productive use of conflict.

### **LEAD6243 Leadership in Missions**

This course will study the biblical and historical basis of missions and will focus on helping the student effectively lead his/her organization towards active participation in the fulfillment of the Great Commission. Attention is given to how the Pentecostal movement has significantly contributed to the expansion of God's Kingdom in the world.

### **LEAD6353 Organizational Leadership and Administration**

The course is designed to familiarize students with the various elements of leadership and administrative process, including: mission and vision casting, goal setting and achieving, organization, delegation, human relations, group

dynamics, supervision and the training of other leaders.

## THEOLOGY

### **PATH5323 Spiritual Formation**

This course will survey Spiritual Formation throughout the history of the church, as well as in our own day, with a view to practical application for the 21st Century minister.

### **THEO5343 Hermeneutics**

The student learns both principles and skills of interpreting scripture in terms of historical, social and literary environments and the process of applying the meaning to today's needs. The history of hermeneutics is also covered. A special feature concentrates on Pentecostal issues.

### **Systematic Theology Elective (1, 2, 3)**

- a. General
- b. Assemblies of God History and Polity
- c. Philosophy of Religion
- d. Christian Apologetics
- e. Systematic Theology
- f. The King and His Kingdom
- g. Kingdom and Eschatology
- h. God in Contemporary Thought
- i. The Church in Cultures
- j. Kingdom Empowerment
- k. Biblical Perspectives
- l. Theology Everyday
- m. Theology of Religions
- n. Theological Interpretation of the Miraculous
- o. Biblical Theology
- p. Old Testament Theology
- q. New Testament Theology
- r. Pauline Pneumatology
- s. Lukan Pneumatology
- t. Isaiah's Soteriology
- u. Jeremiah's Theology of Hope

# **STATE & FEDERAL REGULATIONS**

# CALIFORNIA REGULATIONS AND DISCLOSURE REQUIREMENTS

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SUM does not claim that its A.A., B.A., or M.A. degree leads to guaranteed employment. SUM makes ministry opportunities known to its students and graduates. SUM's degree fulfills the educational requirements listed by the Assemblies of God denomination and other affiliated denominations for ministerial licensure.

Student complaints are taken to the department head for which the student has a problem. If the department head is unable or unwilling to resolve the issue the student makes a formal written complaint to the Student Life committee or Academic Dean. If the student's issue is still unresolved the student can make a written complaint to the President.

If the student believes that an issue cannot be resolved internally, a student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau's Internet Website ([www.bppe.ca.gov](http://www.bppe.ca.gov)).

- ▶ You may cancel your contract for school, without any penalty or obligations on or before the fifth business day following your first class session as described in the Notice of Cancellation form that will be given to you at the time of registration. A different cancellation policy applies for home study or correspondence courses. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.
- ▶ After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
- ▶ If the school closes before you graduate, you may be entitled to a refund. Contact the Council for Private Postsecondary and Vocational Education at the address and telephone number printed below for information.
- ▶ If you have any complaints, questions, or problems that you cannot work out with the school, write or call the Council for Private and Postsecondary Education.

This institution has received approval to operate as a Degree Granting Institution from the Bureau for Private Postsecondary Education.

## **DRUG-FREE POLICY**

As a Christian institution of higher education, it is the objective of the college to maintain a drug-free environment for both students and employees. Accordingly, the unlawful possession, use or distribution of illicit drugs by students or employees is prohibited on college property and in conjunction with college activities. The possession, use or distribution of alcohol is prohibited on college property and in conjunction with college activities. Violation of these policies of SUM will result in disciplinary action. The Christian standards embodied in this policy apply both on and off campus and during the college term and when the college is not in session. Christian life is not a “part-time” endeavor. Therefore, the Christian standards set forth here apply to all members of the college community wherever they may be located and at all times of the year. The standards imposed on the SUM community go beyond those of a legal nature. Even the appearance of sexual impropriety must be avoided in all walks of life whether in the workplace or elsewhere. Any instance of sexual misconduct should be reported to an official of the college.

## **Statement of Ownership**

SUM is a Louisiana nonprofit corporation. This corporation is organized and operated exclusively for educational and religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. SUM is affiliated with the Assemblies of God.

## **Nondiscrimination**

ABHE institutions or programs shall practice nondiscrimination on the basis of gender (as permitted ecclesiastically and theologically), race, disability or national origin.

## **Title IX of the Educational Amendments of 1972**

SUM does not discriminate on the basis of race, color, sex, national and ethnic origin, or handicap (in compliance with Section 504 of the 1973 Rehabilitation Act), with regard to the admission and employment policies, the educational, financial aid, or other programs and privileges to the students at the college.

## **Foundations and Bequests**

SUM Bible College and Theological Seminary is dependent upon foundations and benefactors of the college. Generous gifts of friends and interested persons sustain the vision of the college to reach urban communities with the life-changing message of the good news of Jesus Christ. The following are some ways in which support can be directed to the institution:

- ▶ Grants from foundations
- ▶ A bequest through a will or estate
- ▶ The gift of securities or real estate (tax deductible at current fair market value)
- ▶ Memorial Scholarships

- ▶ Life Insurance Gifts
- ▶ Endowments
- ▶ Monthly Church Mission Support
- ▶ Concerned 2000 — A concerned 2000 member supports the college on a monthly basis.
- ▶ Interested donors, please call or write: George Neau, President & Chancellor, SUM Bible College and Theological Seminary, 735 - 105th Ave. Oakland, CA 94603 - Phone number (510) 567-6174.

## **Family Educational Rights and Privacy Act (FERPA)**

SUM is subject to the provisions of the federal law known as the Family Educational Rights and Privacy Act (FERPA). This Act guarantees students, parents, and guardian's access to certain educational records and restricts the college in the area of release and disclosure of those records to third parties. The college releases no information to third parties except as noted below or upon receipt of an original signed request by the student. The college accords all the rights under the law to students who are declared independent.

Educational records are kept by the college to facilitate the educational development of students. The law defines education records as: "Educational records are those records which: (1) are directly related to a student, and (2) are maintained by an educational agency or institution." Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

The Act provides that information may be released to personnel within the institution, to officials of other institutions at which the student wishes to enroll, to persons or organizations providing student financial aid, to accrediting agencies carrying out their function, in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or others. All SUM students are asked to sign a FERPA Agreement with SUM upon enrolling in the college which indicates whether the student permits the College to give out directory information about a students attendance and graduation.

For more information concerning FERPA please visit:

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html> or call (202) 260-3887.

## **Grievance Rights and Procedure**

The College and Seminary subscribes to the principle of equal educational opportunity, regardless of sex (cf Title IX of Education Amendments of 1972). Any member of the college community who has a grievance related to this principle should petition in writing to the Assistant Academic Dean, who will work with the petitioner for a resolution of the problem. The Administrative Committee of the college follows guidelines from Matthew 18 and serves as the ultimate board of appeal for any grievances.

Students with a grievance or complaint should bring it up to their Academic or Cohort Advisor.

Academic or Cohort Advisors and Faculty should submit the Cohort Advisor & Faculty Concern Form found on [www.sum.edu/forms](http://www.sum.edu/forms).



## **Sexual Harassment**

Harassment of students or colleagues on the basis of sex is a violation of law and will not be tolerated by the college. Such harassment is defined as requests for sexual favors and other verbal or physical conduct of a sexual nature which constitute sexual harassment when a person creates an intimidating, hostile, or offensive learning environment.

## **Veteran Affairs Certification**

I hereby certify that this catalog is true and correct in content as required by the Department of Veteran Affairs circular 76-84, Appendix P, Paragraph 6(a).

## **Clery Act Compliance**

The Jeanne Clery Act (1990, 1998) requires higher education institutions to report crime statistics to current and prospective students and employees. For more information concerning the Jeanne Clery Act please see page 56 of the Student Handbook. For complete details see [www.sum.edu/cleryact.html](http://www.sum.edu/cleryact.html).

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This catalog is valid for an entering freshman student's program for three years for the A.A. Degree, six years for the B.A. Degree, and four years for the M.A. Degree. SUM Bible College and Theological Seminary reserves the right to make changes to the content of this catalog as necessary. Thus, the

online edition of this catalog, available at [www.sum.edu](http://www.sum.edu), supersedes printed versions. When a question arises, please call SUM at (510) 567-6174.