



# 2011-12

## SUM Bible College and Theological Seminary Graduate Catalog

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## LETTER FROM THE CHANCELLOR



**D**o you feel God calling you into Christian ministry? Do you have a passion to serve Christ where the spiritual and physical needs are the greatest?

If so, then the School of Urban Missions (SUM) is the college for you.

God has called us to raise up and equip an army of radicals for the great cities of America and the world. Just as God raised up John the Baptist to be the prophetic voice of his day, God is calling forth men and women to be the heralds of our generation. These men and women sense His imminent return, have counted the cost, and are willing to pay the price of radical obedience. This is our mandate. SUM is known for five significant distinctives:

**Our focus is urban ministry.** We prepare our students to plant and revitalize churches in cities where the battle for our nation's soul is being fought and where the battle must be won.

**Our faculty is outstanding.** They are well qualified academically and bring proven ministry experience into the classroom.

**Our education is affordable.** We offer a Master of Arts in Biblical Studies or Church Leadership. This degree is priced well below the national average for graduate education.

**Our style is Pentecostal.** We admit born-again students from many denominations, while emphasizing the activity of the Holy Spirit and the corresponding necessity of holy living. We can hardly imagine a more exciting place or time to serve God than here and now.

If you have heard God's call to serve Him in a world of pain, if you want to be part of one of the great outpourings of His Spirit in this new millennium, then the School of Urban Missions is the college for you.

Come and join with us in being a radical for God!

In Jesus' Name,

A handwritten signature in black ink, appearing to read "G. Neau".

Rev. George A. Neau, D.D.  
Chancellor

# Welcom



God has raised up the School of Urban Missions to answer the cries of the hurting and helpless in the urban community. We are preparing God-called men and women to be voices of hope in the midst of despair and lighthouses in the midst of perilous seas.

On a bright and beautiful Sunday afternoon in the middle of an inner city housing project, violence and pandemonium erupted. Two young men with colored bandanas over their faces fired 32 bullets at a young man. Mothers, children, teens, and the elderly scrambled for cover during those brief devastating moments of that siege. In the aftermath, only yards from our position, lay someone's son—a soul for whom Jesus had died.

That day, along with Chancellor Neau and others, we experienced a callous part of our society which has cast off restraint and turned its back on God. This experience has forever shaped my view of this college and its ministry.

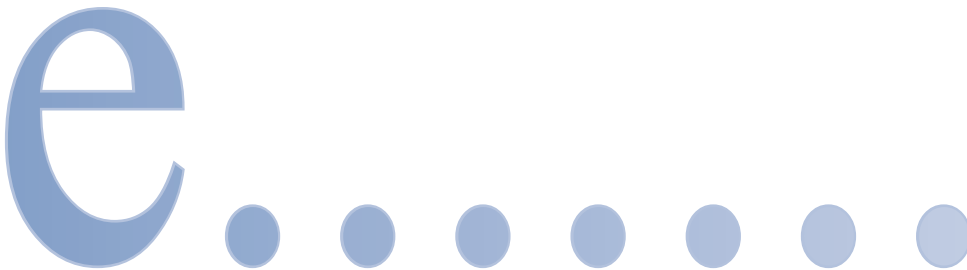
This college offers you the opportunity to be challenged, changed, and equipped to minister in urban settings across this nation and around the world. You will be taught and mentored by a faculty that is both academically and ministerially qualified. You will experience dynamic and life-changing chapel services. From the outset, your life will be filled with real life ministry experiences.

If God has placed a burning desire within you to reach the inner cities, if He has given you a love for studying His Word, if you want Christ more than anything else, then the School of Urban Missions (SUM) is the right college for you. Not only will you prepare for the ministry, you will be in the ministry. You will reach the lost, run with the fire, and stand in the gap for those who are perishing. This is training in the trenches. Welcome to the School of Urban Missions!

In the Lord's Service,

A handwritten signature in cursive script that reads "Richard Miller".

Rev. Richard Miller, Ph.D.  
Chief Academic Officer



# ACADEMIC CALENDAR

## 2011 - 2012

## 2012 - 2013

| Fall Term                                  | August 15 - October 31          | August 13 - October 31        |
|--|---------------------------------|-------------------------------|
| Registration                               | May 1 - August 8                | May 1 - August 6              |
| New Student Orientation                    | August 12                       | August 10                     |
| Late Registration (\$50.00 Penalty)        | August 9 - 29                   | August 10 - 27                |
| Classes Begin                              | August 15                       | August 13                     |
| Add/Drop deadline without academic penalty | August 29                       | August 27                     |
| Twenty-one day fast begins                 | September 1 - 21                | September 5 - 26              |
| Labor Day (NO CLASSES)                     | September 5                     | September 3                   |
| Midterm Exams                              | September 12 - 24               | September 10 - 21             |
| Spiritual Emphasis / Campus Days           | September 22 and 24             | September 26 - 29             |
| Final Exams                                | October 25 - 31                 | October 23 - 29               |
| Winter Term                                | November 7 - February 13        | November 5 - February 6       |
| Registration                               | September 5 - October 31        | September 10 - October 29     |
| New Student Orientation                    | November 4                      | November 2                    |
| Late Registration (\$50.00 Penalty)        | October 31 - November 28        | October 27 - November 26      |
| Classes Begin                              | November 7                      | November 5                    |
| Add/Drop deadline without academic penalty | November 28                     | November 26                   |
| Thanksgiving Break                         | November 19 - 27                | November 20 - 25              |
| Mid Term Exams                             | December 13 - 16                | December 10 and 21            |
| Christmas Break                            | December 17 - January 1         | December 22 - January 2       |
| Classes Resume                             | January 2                       | January 3                     |
| Martin Luther King, Jr. (NO classes)       | January 16                      | January 21                    |
| Twenty-one day fast begins                 | January 4 - 25                  | January 9 - 30                |
| Spiritual Emphasis / Campus Days           | January 19 - 21                 | January 30 - February 2       |
| Final Exams                                | February 6 - 13                 | February 4 - 6                |
| Mardi Gras Outreach / Spring Break         | February 17 - 22 / Feb. 14 - 26 | February 8 - 13 / Feb. 7 - 24 |
| Spring Term                                | February 27 - May 11            | February 25 - May 11          |
| Registration                               | November 25 - February 7        | November 15 - February 18     |
| New Student Orientation                    | February 24                     | February 22                   |
| Late Registration (\$50.00 Penalty)        | February 21 - March 12          | February 19 - March 11        |
| Classes Begin                              | February 27                     | February 25                   |
| Add/Drop deadline without academic penalty | March 12                        | March 11                      |
| Midterm Exams                              | March 26 - 31                   | March 25 - April 5            |
| Season of Fasting                          | April 4 - 25                    | April 3 - 24                  |
| Good Friday (NO CLASSES)                   | April 6                         | March 29                      |
| Easter                                     | April 8                         | March 31                      |
| Spiritual Emphasis / Campus Days           | April 26 - 28                   | April 26 - 28                 |
| Final Exams                                | May 7 - 11                      | May 6 - 10                    |
| Baccalaureate Dinner                       | May 11                          | May 10                        |
| Graduation                                 | May 12                          | May 11                        |
| Summer Session                             | May 21 - August 3               | May 20 - August 2             |
| Registration                               | March 5 - May 14                | March 4 - May 13              |
| New Student Orientation                    | May 18                          | May 17                        |
| Late Registration (\$50.00 Penalty)        | May 15 - June 4                 | May 14 - June 3               |
| Classes Begin                              | May 21                          | May 20                        |
| Memorial Day (NO CLASSES)                  | May 28                          | May 27                        |
| Add/Drop deadline without academic penalty | June 4                          | June 3                        |
| Mid Terms                                  | June 18 - 22                    | June 17 - 28                  |
| Final Exams                                | July 30 - August 3              | July 29 - August 2            |



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# GENERAL INFORMATION

## General Information

The School of Urban Missions (SUM) is a private, coeducational, Bible college connected with its Pentecostal/Charismatic Christian community. This movement generated a multi-cultural, multi-racial, and gender-inclusive fellowship empowered by the Holy Spirit. Evangelism, peacemaking, and reconciliation became the hallmark of this fellowship. The Pentecostal/Charismatic movement reached out to all people with the Gospel, creating a strong commitment to cultural diversity, racial reconciliation, and gender equality which is reflected in the values of the School of Urban Missions.

SUM's founding vision was to provide affordable training for people called by God into the gospel ministry. In the nineteen year plus history of the college, the urban focus has remained constant. The many social challenges and positive resources of urban living are a part of who we are.

## Philosophical Statement

### Mission Statement

The School of Urban Missions is a Bible College that equips indigenous leaders from America's urban communities by offering an affordable theological education combining academic instruction with practical hands on ministry. Our mission empowers these leaders to be instruments of change in their respective communities.

*Changed lives, Indigenous leaders, Leaders that produce change.*

The mission of the School of Urban Missions is guided by the following core values, institutional goals and objectives which form the basis of the educational program.

| Core Values              | Institutional Goals   | Institutional Objectives   |
|--------------------------|---|--|
| The Bible                | Foster and promote a collegiate climate in which the Bible is central to every area of life.  | Recognize and submit to biblical authority in all institutional matters.   |
| The Urban Community      | Understand distinct ethnic, racial, and cultural diversity that is represented in urban communities.  | Sensitivity toward multi-cultural issues by a community of Christian students who are sensitive.   |
| Our Heritage             | Appreciate our Evangelical-Pentecostal-Charismatic church heritage relational to urban communities.   | Preserve the integrity of its mission (urban communities) and legacy (an Evangelical-Pentecostal-Charismatic heritage) while planning future direction.  |
| Intellectual Development | Encourage and facilitate intellectual development that is appropriate to an Associates of Arts degree granting institution.                           | Exhibit college-level competency in academic and ministry/service programs and instill a desire for life-long learning.  |
| Spiritual Dynamics       | Recognize and declare the centrality of spiritual dynamics relational to the believer's maturation.   | Facilitate student spiritual growth that exemplifies character and behavioral development worthy of a biblical calling.  |
| Ministry / Service       | Affirm the value of merging classroom principles and practical field application in the learning strategies associated with student ministry/service. | Develop a servant/minister theology appropriate for urban communities.   |
| The Individual           | Value the gifting and calling of the individual as much as a respect, love, and concern for the whole person.   | Value the individual as God's creation; providing equal access, retention, and student success in order to develop student knowledge and skills essential for transfer, degree completion, and ministerial/service competencies. |
| Diversity                | Have an appreciation for the diversity which is part of the human experience.   | Understand the relevance of diversity within a worldview that touches the many aspects of the Christian life.  |

### Servant of All Philosophy

The School of Urban Missions has taken God's educational mandate to a new level of intensity by uniting its institutional programs and rallying the student body under the philosophical banner "Servant of All." SUM's administration, faculty, and staff came to realize that excellence in academic and ministerial accomplishments must be built upon a biblical framework of ethics and character building mores. The scriptural imperative behind the institution's action comes from the words of Jesus: "and whosoever would be first among you, shall be servant of all" [Mark 10:44 (ASV)].

The Servant of All philosophy embraces the spiritual, educational, financial, societal, and physical development and emphasizes the leading of the Holy Spirit in growing student discipline, passion, and character. There are two voluntary procedural aspects of the "Servant of All" philosophy – summer internships and mentoring. Each student must assess the personal value of these features.

### History

The New Orleans School of Urban Missions started in 1991 when its founder, George Neau, was pastor of an inner city church in a predominantly needy area of Baton Rouge, Louisiana. He saw the need to develop ethnic leadership to reach the moral, spiritual, and financial needs of impoverished neighborhoods. The new school, Inner City Evangelism (ICE), was moved to New Orleans in 1992 and became New Orleans School of Urban Missions. In 1993 SUM purchased the former Delta College campus on the Westbank of New Orleans. Drawing from the major cities of America, the college has trained students who have established urban ministries and churches. A variety of worship music has been copyrighted by SUM. A second SUM campus was opened in Oakland, California in December of 2000. In 2004 the campuses of the New Orleans School of Urban Missions and the Oakland School of Urban Missions were merged to form one college, the School of Urban Missions. In 2005 the Church of God in Christ (COGIC) joined with the Assemblies of God (A/G) as corporate members of SUM. This marked the first time in nearly 100 years that the two Pentecostal denominations, that started out together, joined together in a joint effort of ministry.

### Accreditation

SUM is accredited by the Association for Biblical Higher Education (ABHE), formerly AABC. ABHE is recognized by the Department of Education.

Association for Biblical Higher Education  
P.O. Box 780339  
Orlando, FL 32879  
(407)207-0808; FAX (407)207-0840  
[www.ABHE.org](http://www.ABHE.org)

Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento California, 95833  
Telephone: 916-431-6959 or 888-370-7589  
[www.bppe.ca.gov](http://www.bppe.ca.gov)

Also, SUM is currently registered with the following States: Louisiana Board of Regents, Florida Board of Regents and California Bureau for Private Postsecondary Education (BPPE). The California Bureau for Private Postsecondary Education has granted SUM approval to operate within the State of California and to grant degrees (See pages 63 - 64 for additional State of California of information.).



School of Urban Missions complies with the Department of Consumer Affairs with all state statutes, rules, and regulations pertaining to private postsecondary institutions."



# CULTURAL DIVERSITY

## Cultural Diversity

Our urban focus mandates a concern for people of all ethnicities. We cannot be concerned about people on the other side of the world and neglect those who are across the street. Diverse ethnic communities make up the cities of America. The SUM community desires to have students of many different cultural backgrounds. We are committed to creating and maintaining an environment that welcomes and values people from various

ethnic and racial backgrounds. We believe that this allows us to enrich our entire campus community and effectively serve all our constituencies.

Jesus Christ came to establish a ministry of reconciliation and forgiveness. Furthermore, it is a scriptural mandate that Christians live in unity and love all persons equally. We are committed to the ministry of mending the brokenhearted and allowing God to heal hurts and meet needs through us. Our goal is to be a community of believers who are increasingly sensitive to multi-cultural issues.



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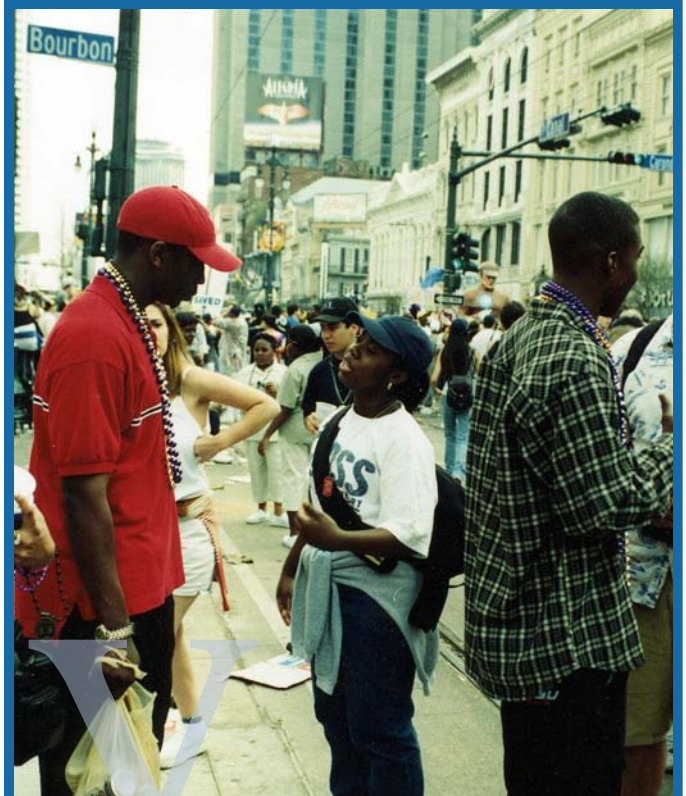


## Call to Urban Ministry

The School of Urban Missions has developed an academically and theologically sound program which includes an emphasis upon academic excellence and practical experience. Our goal is to develop students so they are able to provide leadership in local churches and urban communities. We believe that the process of “building” leaders must be multi-faceted and requires on the part of faculty a commitment to the unity and mission of SUM. With this in mind, there are a number of dimensions that are a purposeful part of our commitment to excellence in the development of an urban minister. This commitment includes high quality expectations in the classroom, practical ministry requirements, and a spiritual development program which involves daily chapel and numerous other opportunities for spiritual growth.

## Serving God, The Church, and The World

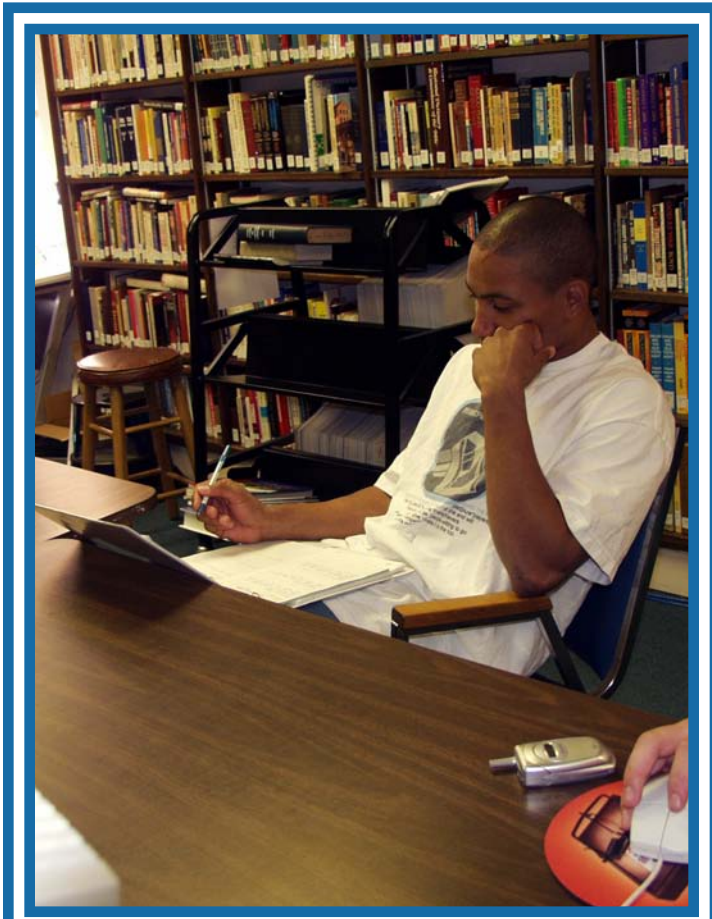
- We emphasize serving God with the view that no matter what a person may do in life, serving the Lord is the highest priority. This service is our main vocation; all other involvements are avocational.
- We see service to God primarily expressed through the local congregation and its extended ministries. We are people of the church, where we have our primary sphere of activity, social involvement, work, and recreation.
- We also serve the world by fulfilling the Great Commission of taking the Gospel to the ends of the earth, winning the lost, and pushing back the powers of spiritual darkness that hold the world in bondage.
- We serve the global community of believers by providing hands on training as well as online ministry training.



## Theological Foundations

The School of Urban Missions identifies with the pentecostal/charismatic/full gospel movement and maintains a thoroughly pneumatic view of the church and the world. We believe that the Spirit purifies and empowers every believer to serve in the advancement of the Kingdom of God. We have a supernatural world view and expect to experience the presence of God in our lives and ministries. Believing that the gifts are distributed to all members of the Body of Christ, we make ample provision for the miraculous and for the gifts of the Spirit to be evident in our many activities.

We are people of the Presence, acting in the truth that the Holy Spirit affects the mind, emotions, will, and body. We believe that the power of the Spirit enables a person to be a spiritual leader. We are engaged in walking in the power of the Spirit in boldness of witness and testimony.



## Statement of Faith

As a Bible college of evangelical persuasion and Pentecostal/charismatic heritage, SUM affirms the following statement of faith. We believe...

### ~ The Scriptures Inspired ~

The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible authoritative rule of faith and conduct.

### ~ The One True God ~

The one true God has revealed Himself as the eternally self-existent "I AM", the Creator of heaven and earth and the Redeemer of mankind. He has further revealed himself as embodying the principles of relationship and association as Father, Son, and Holy Ghost.

### ~ The Deity of the Lord Jesus Christ ~

The Lord Jesus Christ is the eternal Son of God. We believe in his virgin birth, in his sinless life, in his miracles, in His vicarious and atoning death, in his bodily resurrection, in his ascension to the right hand of the Father, in His personal future return to this earth in power and glory to rule a thousand years.

### ~ The Fall of Man ~

Man was created good and upright; for God said, "Let us make man in our image, after our likeness" (Genesis 1:26). However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God.

### ~ The Salvation of Man ~

Man's only hope of redemption is through the shed blood of Jesus Christ the Son of God.

### ~ The Ordinances of the Church ~

The ordinance of baptism by immersion is commanded in the Scriptures. All who repent and believe on Christ as Savior and Lord are to be baptized. Thus they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life.

The ordinance of the Lord's Supper, consisting of the elements-bread and the fruit of the vine, is the symbol expressing our sharing the divine nature of our Lord Jesus Christ; a memorial of His suffering and death and a prophecy of His second coming, and is enjoined on all believers "till he Come!"

### ~ The Baptism in the Holy Spirit ~

All believers are entitled to and should ardently expect and earnestly seek the promise of the Father, the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ (Acts 1:4,8). The baptism of believers in the Holy Spirit is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance (Acts 2:4).



### ~ Sanctification ~

Sanctification is an act of separation from that which is evil followed by dedication to God (Rom. 12:1,2). Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection, and by faith reckoning daily upon the fact of that union, and by offering every faculty continually to the dominion of the Holy Spirit.

### ~ The Church and Its Mission ~

The Church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of the Great Commission. Each believer, born of the Spirit, is an integral part of the General Assembly and Church of the First born, which are written in heaven.

### ~ The Ministry ~

A divinely called and scripturally ordained ministry has been provided by our Lord for the threefold purpose of leading the Church in: (1) Evangelism of the World, (2) Worship of God, (3) Building a body of saints being perfected in the image of His Son.

### ~ Divine Healing ~

Divine healing is an integral part of the Gospel. Deliverance from sickness is provided for in the atonement, and is the privilege of all believers.

### ~ The Blessed Hope ~

The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the church.

### ~ The Millennial Reign of Christ ~

The second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with his saints to reign on the earth for one thousand years. This millennial reign will bring the salvation of Israel and the establishment of universal peace.

### ~ The Final Judgment ~

A final judgment will occur in which the wicked dead will be raised and judged according to their works.

### ~ The New Heavens and the New Earth ~

"We, according to his promise, look for new heavens and a new earth, wherein dwelleth righteousness" (2 Peter 3:13; Rev. 21,22).





## Campus Resources

In 1993 SUM purchased the former Delta College campus on the Westbank of New Orleans. The main campus building was renovated through the efforts of the administration, faculty, staff, students, and volunteers. It is a three-story building with approximately 17,000 square feet. It is located at 511 Westbank Expressway in Gretna and is strategically located five minutes from downtown New Orleans. The men's dormitory, kitchen, and one apartment are located on the first floor. Classrooms, offices, computer laboratory, and library comprise the second floor. The women's dormitory, kitchen, and a chapel are situated on the third floor. All floors are accessible by an elevator.

The Oakland campus has 35,000 square feet in two buildings. The 15,000 square foot educational building houses the library, computer lab, and classrooms. The 20,000 square foot administration building houses the administration offices, bookstore, chapel, and men's and women's dormitory. It is located at 735 - 105th Ave. Oakland, California.

## Library Resources

The New Orleans library collection exceeds ten thousand volumes. Major additions are being added to the collection and the computerized catalog system. SUM has a cooperative agreement with the New Orleans Baptist Theological Seminary. Branch libraries of the Jefferson Parish Library are within a close distance of SUM. The library has computers with high speed internet access and Microsoft applications. Major attention is being given to the expansion and development of the library. Students also have access to ATLA online journals.

The Oakland library collection exceeds twenty-eight thousand volumes. Major additions are being added to the collection and the computerized catalog system. SUM has a cooperative agreement with Patten College. Branch libraries of the city of Oakland are within a close distance of SUM. Major attention is being given to the expansion and development of the Library.



## Chapel

An important part of the SUM community is worship. Students and faculty gather for 15 minutes of devotions in the morning on days classes are offered. A full chapel service meets between morning classes for contemporary praise and worship, preaching, personal ministry, and prayer. Dormitory students meet each evening (Tues. - Thurs.) for devotions as well. Chapel and devotions are required student events. (See student handbook for specific requirements.)

## Dormitory Housing

SUM provides dormitory living quarters at reasonable rates. Two to four students occupy a dorm room. The dormitories have laundry and kitchen facilities. SUM does not provide a cafeteria. Many restaurants are close by as well as popular fast-food services (See pricing on page 19).





## Dormitory / Kitchen / Meals

Each dormitory area has a kitchen where students can prepare their meals. Students need to budget their own food costs. Several restaurants are conveniently located near the campus as well as a shopping mall food court.

The New Orleans campus through the generosity of local churches has lunches provided for the students. These meals are provided at no cost to the students typically on the days chapel services are held. Availability of these meals varies dependent upon church participation.

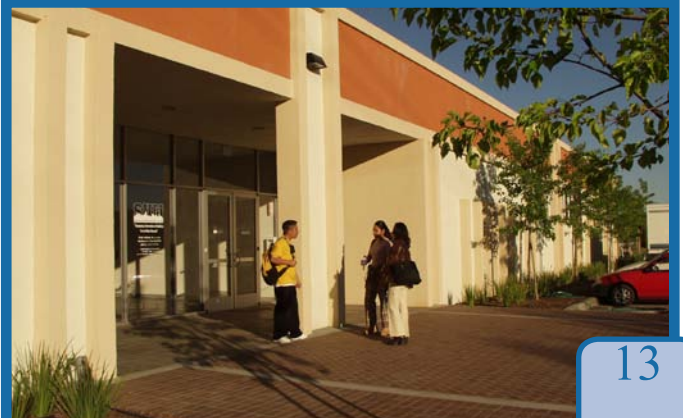
## Married Student Housing

SUM will assist married students in finding available housing. Several apartment com-

plexes are close to the New Orleans campus and provide affordable housing for married students (call a realtor for off-campus pricing). The Oakland campus has a few apartments for married students on a first come basis at \$500 per month. If the apartments are not available SUM will assist students in locating housing (call a realtor for off campus apartment pricing).

## Employment Opportunities

Both the Oakland and New Orleans campuses have many part-time employment opportunities. Various employers contact the college on a regular basis looking for part-time and full-time help.





# ADMISSIONS REQUIREMENTS

## Admissions Requirements

Applicants must complete the entire application process before a letter of acceptance is sent. SUM is a Christian Bible college and holds to high moral standards for its student body. The mission of the college involves training ministers for the urban community. A high value is placed upon applicants who express a call to ministry. Applicants meeting admission requirements are considered without regard to race, color, creed, sex, or physical limitations. The application includes:

### Testimony of Christian Faith

Applicants must be born again and give evidence of sound moral character (John 3:3).

### Bachelor of Arts/Science Degree

Applicants must have a Bachelor of Arts Degree or Bachelor of Science degree from an institution which has accreditation from an agency recognized by the United States Department of Education. The applicant must have a GPA of 3.0 with an average of 80% overall. If a Student has a GPA between 2.99 - 2.00, the student must submit a sample research paper which has a length of 10 to 15 pages in Turabian style sheet. This document will be assessed by the admissions committee and will be taken

into consideration for acceptance. If the document reflects high academic standards, the applicant will be admitted on a probationary status. An official transcript must be on file from the undergraduate institution prior to admission.

### Graduate Record Exam (GRE)

If a student's GPA is below 2.50, the applicant can take the GRE for admissions consideration. The applicant needs a composite score of 425 with the writing score of 3.5.

### Pastoral and Personal Recommendations

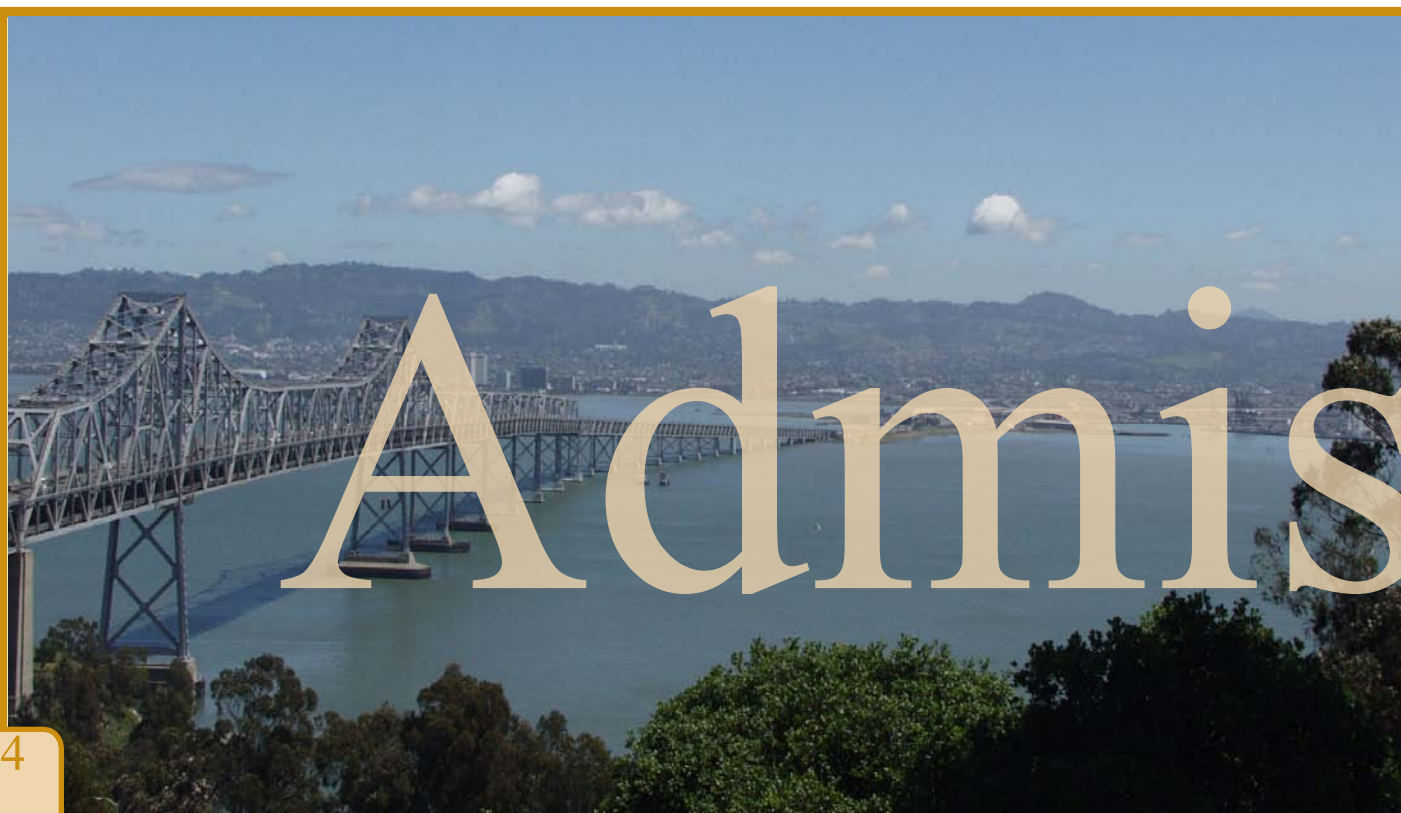
Applicants must have been a Christian for a least one year and have regularly attended a local church for at least one year. Three recommendation are required for admission: 1. pastoral, 2. personal, and 3. academic.

### Medical Information

Applicants must complete a medical form. A student at SUM must be at least 18 years of age.

### Phone Interview

Applicants are required to be interviewed by phone or on campus if possible.







### Admission Procedure

1. The prospective student must complete and submit the application and reference forms; The prospective student needs an official transcript from his/her degree granting college. This document must be sent directly to SUM from the college or university. (Application available online at SUM.edu.)

2. Completed application forms including a recent photograph should be submitted at least four weeks prior to being admitted to the college (Fall, Winter, or Spring trimester). Application dates are:

|                  |              |
|------------------|--------------|
| Fall Trimester   | July 30th    |
| Winter Trimester | October 1st  |
| Spring Trimester | January 15th |

3. A pastoral recommendation, one personal recommendation, academic recommendation need to be sent to the college for the applicant. (Forms available online at SUM.edu.)

4. If available, GRE scores need to be sent directly to SUM (optional unless GPA is below 2.50).

5. A \$20 non-refundable fee needs to accompany the application.

6. A phone interview is part of the application process.

7. Submission of a two page written personal testimony of one's salvation, call to ministry, and understanding of the Servanthood.

8. Prior to registration all new students must declare which degree he/she will pursue: M.A. degree in biblical studies with or without languages or Christian Leadership.



### Campus Days / Preview Week

People interested in SUM are encouraged to attend Campus Days/Preview Week at SUM. Visitors are welcome at any time. Opportunities occur twice a year for visiting and experiencing college and ministry life at SUM. Call New Orleans (800) 385-6364, Oakland (888) 567-6174 or visit SUM's web site [www.sum.edu](http://www.sum.edu) to receive information.

### Bible Knowledge Test

Every incoming student is required to take a Bible knowledge test. The purpose of this test is to evaluate the educational quality of SUM and is not used to determine admission. SUM graduates take an exiting Bible Knowledge test which is used to determine the quality of SUM's instruction.

### Transfer Students

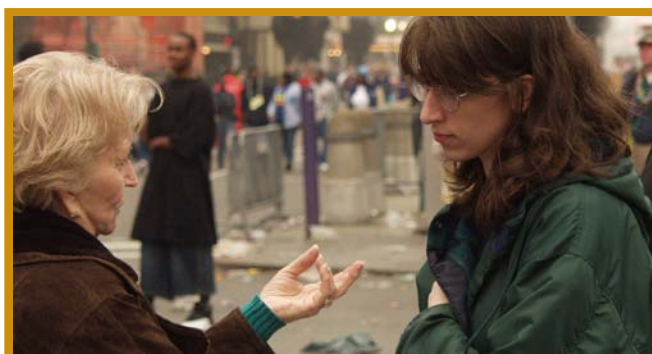
Transfer students from other graduate school are required to complete the SUM application. Transcripts from the applicants undergraduate and graduate institutions must be mailed directly to SUM from the colleges or universities. After the transcripts are on file. The registrar office will inform the applicant of the transfer credits.



## International Students

SUM is permitted by Home Land Security to issue I-20s; however, SUS embassy have the final authority for issuance. SUM does not provide English training for international students who lack the English language skills required to pass the TOEFL (see item three below). SUM will assist the international student secure his or her I-20, but the student is responsible for all financial requirements and fees. International students are required to meet all admissions standards for the college and the following additional requirements:

1. Submit annual financial certification showing financial sponsorship for the duration of the academic program.
2. International students, in order to be considered for admission to SUM, must first apply to a Bible college within their own country. A copy of that application must accompany the SUM application.
3. International students for whom English is not their native language are required to take the Test of English as a Foreign Language (TOEFL) and submit their scores to the Admissions Office. A score of at least 550 is required for admission. All students who have not completed English 101 (Composition I) are required to take the English placement exam at the SUM campus. Those students needing remedial work are required to complete English Foundations before enrolling in English Composition I.
4. International transfer students must provide evidence of good standing from any previous college in order to transfer to SUM.
5. Notification must be made to the U.S. Immigration and Naturalization Service concerning of any change of an international student's status.
6. Submit payment in U.S. dollars to cover full costs of the first academic year before an I-20 form is issued. The estimated cost of the first year for a full-time, campus resident is \$20,499. The cost for a full-time student who does not reside in the dorm is \$34,299 or 19,044 if the students lives with a sponsor or family member.





7. International students who are married must be accompanied by his or her spouse. Minor children of married couples must accompany their parents to New Orleans.

8. International students must maintain at least 9 credits each term.

## Evaluation of Transfer Credits

1. Comparison will be made from a catalog's calendar, course description, credits, and accreditation status.

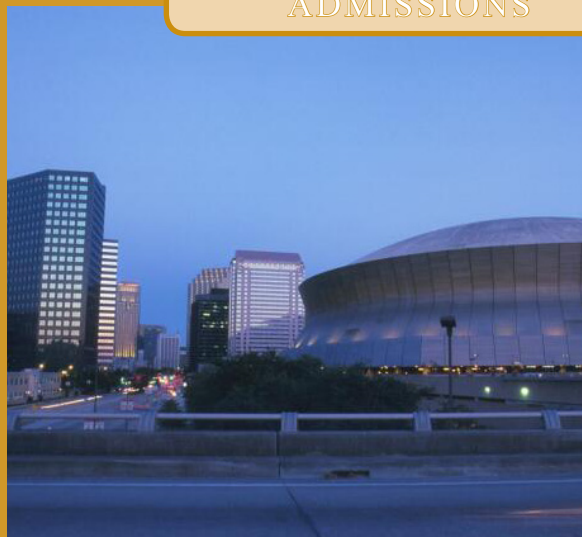
2. A minimum grade of B is required for transfer credits.

3. Courses that can be transferred must be similar in content to the course offered at SUM.

4. SUM must receive an official transcript from the applicant's former college. Transcripts from these institutions must be sent directly from the college or high school to the Academic Dean at SUM. Transcripts sent by the applicant themselves can only be used to start the evaluation process of the student's academic achievement and needs. It is the responsibility of the applicant to submit a catalog from each former college that they have attended. SUM will maintain a written record of the previous education and training of veterans and eligible persons. Records will clearly indicate that credit has been granted, if appropriate, and the VA and the student will be notified accordingly.

## Veterans

SUM has been approved under the provision of Title 38, U.S. Code of the Veterans Administration, the Louisiana and California Post-Secondary Education Commission relating to Veterans Affairs. Veterans, and other eligible persons can use their VA education benefits. Complete information for Veterans can be found on pages 50-53 of this catalog.





# FINANCIAL INFORMATION

## FINANCIAL INFORMATION:

SUM offers one of the most affordable tuition packages in the nation. The cost per credit hour is \$221.00

### Typical Tuition and Dormitory Expenses/Term (Prices Subject to Change See Website for Latest Data)

|                         |         |           |
|-------------------------|---------|-----------|
| Student Tuition         | 3 hours | 663       |
|                         | 6 hours | 1,326     |
|                         | 9 hours | 1,989     |
| Dormitory per trimester |         | \$800     |
| Textbooks (estimate)    |         | \$300-500 |

### Student Accounts

Our vision is to bring the Bible college to the urban community and offer our students the finest education at the lowest possible cost. Student tuition and fees provide for only a part of the actual cost of attending college. The balance of operating costs is provided by various churches, businesses, and individuals who believe in the mission of SUM.

In order to maintain low tuition costs every student must be diligent in handling his or her financial responsibilities with the college. Every student is expected to pay his or her account on time. Meeting one's financial responsibilities on time is part of Christian maturity and stewardship. All accounts are due in full at the day of financial registration.

## FINANCIAL AID PROGRAMS/BENEFITS

### DIRECT BANK LOANS

SUM in partnership with Wells Fargo Bank offers student loan packages to assist the student with tuition and educational expenses

### VETERANS BENEFITS

SUM is approved for the training of veterans who are entitled to educational benefits under existing laws. A veteran wishing to use these benefits should make application to his/her local Financial Aid Office for approval, indicating the degree or certification that they are seeking.

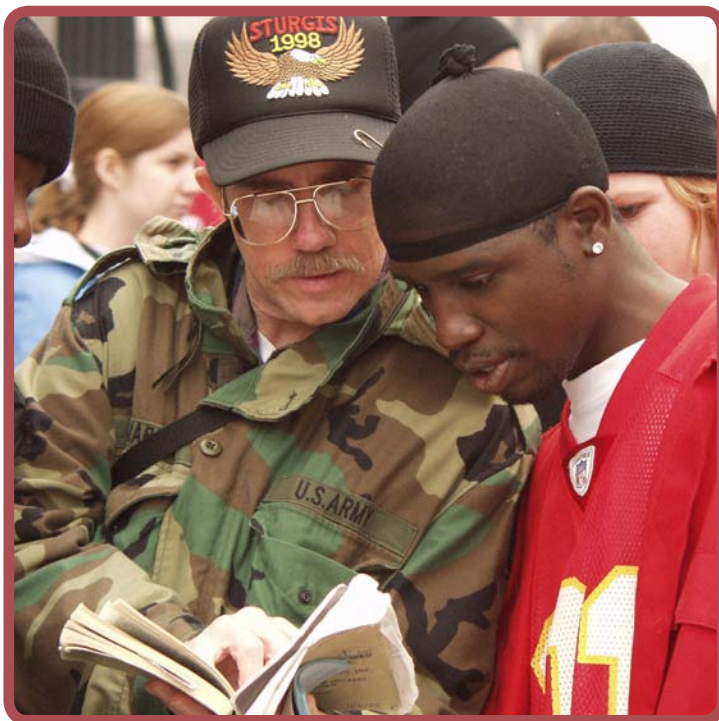
### SCHOLARSHIPS

Scholarships, based on need and achievement, may be available for the Fall,

Winter, and Spring terms. For more information please contact the Financial Aid Office.

### FEDERAL TAX CREDITS

The federal government offers tax credits on your Federal tax returns. They are the Hope Scholarship Tax Credit (only for 1st and 2nd year students) and the Lifetime Learning credit. The maximum Hope credit for 2006 has been increased to \$1,650.00 and the maximum Lifetime learning credit for 2006 is 20% of eligible tuition and related expenses up to a \$2,000 credit. You can not receive both the Hope credit and Lifetime Learning credit in the same year. ***Please consult with your tax advisor to see how much may be available for you and/or your family.***



### OTHER AID

Students are encouraged to seek other support such as Church sponsorships and scholarships offered by outside organizations to qualified students. There are several web sites that you may want to visit such as [www.freecollegescholarships.net](http://www.freecollegescholarships.net), [www.scholarships4all.net](http://www.scholarships4all.net), or [www.fastweb.com](http://www.fastweb.com) to see if you qualify for any assistance. SUM management has not reviewed the validity of these sites. ***They are only intended to give you possible examples of potential sources of financial aid. Beware of any aid that requires you to pay them before they provide information to you concerning actual aid!!***

## Tuition and Fees 2011-2012

|   |                     |   |         |
|---|---------------------|---|---------|
| Dormitory for Single Students (per trimester)     | \$800.00            | Graduation Fee                                    | \$75.00 |
| Full-Time Tuition (per term)*                     | \$1,989.00-1,326.00 | Course Add/Drop fee                               | 10.00   |
| Part-Time Tuition cost/credit hour                | 221.00              | Parking Fee (per year)                            | 25.00   |
| Dormitory Reservation                             | 100.00              | Personal Refrigerator in-room fee/trimester       | 25.00   |
|   |                     | Return check fee                                  | 20.00   |
| Payment Plan (\$10 plus 3% of unpaid balance)     |                     | Transcript request fee (first request is free)    | 10.00   |
| Application fee (one time fee - non-refundable)   | 20.00               | I.D. card replacement fee                         | 20.00   |
| Registration Fee (per trimester - non-refundable) | 35.00               | Directed Research (tuition surcharge/credit hour) | 100.00  |
| Late Registration Fee                             | 50.00               | Application fee (one time fee - non-refundable)   | 20.00   |
| Technology Fee/Online Class                       | 25.00               |   |         |

\*Tuition is 221.00 per credit hour. The prices given here reflect the typical expense for tuition paid by students.

## FINANCIAL INFORMATION

College tuition and related costs should be considered well in advance of registration. All educational expenses are the responsibility of the student. A schedule of costs is available prior to each new year. These will be available to students and parents so that proper preparation may be made for the upcoming year.

## DORMITORY

The dormitory fee is due with the reservation application. This fee is refundable only if the dorms are full when the reservation application is received. Any room damages and fines attributed to the student will be billed separately.

## TUITION PAYMENTS

The tuition rate is \$221.00 per credit hour. *If approved* by SUM, up to 2/3's of your tuition &/or dorm costs can be made by installment in three equal payments over the term. There is a service charge for installment payments. The first payment is due at registration. Deferred tuition payments will only be considered after all other resources have been exhausted.

## UNPAID ACCOUNTS

A student may not register for further sessions, receive any diploma, grades, transcript, letters of recommendation or participate in graduation ceremonies until all financial obligations have been satisfied in accordance with the financial policies. In extreme cases, unpaid accounts may be submitted to an outside collection agency.

## Transfer Students

Students who transfer from other colleges must request financial aid transcripts to be submitted to the SUM Business Office.

## Scholarships

Scholarships may be available to students who are in need of financial assistance. To be considered for a scholarship a student must be enrolled at SUM and apply for scholarship assistance. SUM's scholarship policy can provide all but the last \$800 of a full-time student's account per trimester (see chart on page 19). Foreign students are not eligible for scholarships until the end of the first year of studies. Foreign students must show proof of financial support and pay one year's tuition and costs prior to admission to SUM.

## WITHDRAWAL/REFUNDS

Unless a student officially withdraws from the college, he or she will be charged for the full cost of the term. Any refunds or adjustments must be made using official forms from the college. The Add/Drop form is available online, in the academic dean's office, or business office. If a student has a refund, the business office will mail the refund within 45 days after the submission of the Add/Drop form.

Students who find it necessary to withdraw from school must file Intent to Withdraw with the Registrar's Office. Those failing to follow proper withdrawal procedures

# FINANCIAL INFORMATION



will receive an “F” (failing grade) in all their courses. Calculations begin from the date that the withdrawal form is received in the Registrar’s Office. If the withdrawal occurs during the first two weeks of the term, a “VWD” (drop) will be assigned to the student’s transcript. After the first two weeks the student’s transcript will be recorded with “VWP” (withdrawal Passing) or “VWF” (Voluntary Withdrawal Failing) depending upon the grade earned up to the point of withdrawal. NOTE: a “VWD” or “VWP” designation does not calculate into a student’s GPA whereas a “VWF” designation calculates into the GPA as an “F.”

Tuition, room, and board are refundable based on the following schedule. Calculations begin from the date the withdrawal form is received in the Business Administration Office. Not attending classes does not constitute a valid reason for a refund. The correct forms must first be completed.

## GRADUATE DEGREE REFUND SCHEDULE

The following schedule will be used to determine refunds to students withdrawing or terminating online class program:

### THE FOLLOWING REFUND SCHEDULE APPLIES

|                        |                |
|------------------------|----------------|
| First Week of Classes  | 90% Refundable |
| Second Week of Classes | 70% Refundable |
| Third Week of Classes  | 50% Refundable |
| Fourth Week of Classes | 30% Refundable |
| Fifth Week of Classes  | 10% Refundable |

No refunds for tuition or housing will be available after the fifth week of classes is completed. Refunds for withdrawal will be mailed to the student within six weeks of official notification.

## SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY FOR THE SCHOOL OF URBAN MISSIONS

The following grades are considered to demonstrate satisfactory course completion: A, B, C, and P; grades which do not demonstrate satisfactory course completion are: D, F, I, VWP or VWF. Remedial coursework may be considered, if it is specifically prescribed for the student.

## MAXIMUM TIME FRAME REQUIREMENT

Students requesting financial aid are expected to complete an academic program within a reasonable time frame. For full-time graduate students at SUM,

## FAILURE TO MAINTAIN STANDARDS

At the end of each term, the **Registrar Office** notifies students who do not meet the satisfactory academic progress requirements of the College. Students who fail to meet the requirements are either placed on financial aid probation or suspension.

## FINANCIAL AID PROBATION

A student whose cumulative GPA drops below the stated minimum (see chart above) is placed on financial aid probation for one term. If after the end of the next term a student’s cumulative GPA is still below



the stated minimum (as shown on the above chart), they will be placed on financial aid suspension.

Students who do not complete the minimum credit requirement each year will also be placed on financial aid probation, and will have one term to makeup the credit hour deficiency. This can be done by taking additional courses on-campus or online or through the distance learning program during the period of probation. Failure to makeup the deficient credits will result in the student being placed on financial aid suspension.

### FINANCIAL AID SUSPENSION AND THE APPEAL PROCESS

Students are placed on financial aid suspension when they do not meet the conditions of their probation. Students in this status cannot receive financial aid. However, they may appeal their financial aid suspension. Such appeals may take into consideration extenuating circumstances that have since been resolved.

The student must complete and submit the *Financial Aid Satisfactory Academic Progress Appeal Form* to the Financial Aid Office along with any relevant supporting documentation. A committee will review the appeal and contact the student once a decision has been made.

For students whose appeals are approved, there will be prescribed steps to ensure that they meet the satisfactory academic progress policy. Failure to adhere to these steps could result in a student being disqualified from receiving any future financial aid. A student whose appeal is denied, or who later becomes disqualified can be reinstated to receive financial aid by successfully completing the requirements needed to meet the satisfactory academic progress policy. This must be done however, without the benefit of receiving any current financial aid until the student is officially reinstated by the Financial Aid Office. office at (510) 567-6174.

### Textbooks

Students are responsible for purchasing their textbooks at the beginning of each trimester. Average costs for all textbooks can range from \$300 to \$500.



### CONTACT US

For additional information regarding financial aid programs, payments and refunds, please contact the Financial Aid office. Phone: (510) 567-6174, Fax: (510) 568-1024, or write 735 - 105th Ave. Oakland, CA 94603.

# Educational Objectives

## Educational Goals for the M.A. in Biblical Studies with Languages

1. Offer a specialization in Bible, biblical interpretation, and theology with a view toward urban social change.
2. Strengthen the student's biblical foundation and spiritual life formation processes.
3. Foster an academic environment characterized by critical thinking, analysis, synthesis, critical evaluation, and communication of the Scriptures and related

- literature
4. Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.
  5. Prepare students for vocations related to Bible education such as pastors, missionaries, evangelists, and teachers.

## Professional Objectives and Learning Outcomes

A student who graduates from SUM's educational program degree in Biblical Studies should be able to:

**1 Cognitive Objective:** Students will synthesize and articulate biblical and theological language concepts and theories.

### Cognitive Learning Outcomes

- a. Students will be able to translate Hebrew and Greek texts with the aid of basic lexical resources.
- b. Students will be able to analyze the significance of key dates and periods of history both biblical and extra-biblical.
- c. Students will be able to appraise correctly the literary nature of a biblical text.
- d. Students will utilize a consistent exegetical approach to biblical interpretation which acknowledges genre, context, historical background, and semantic domains of a selected text.
- f. Students will be able to critically comprehend, assess, and evaluate a variety of theological positions.

**2. Affective Objective:** Students will appreciate multiple world views, critically evaluate those perspectives, and formulate a coherent personal perspective on faith and life.

### Affective Learning Outcomes

- a. Students will be able to define and discuss the concept of "worldview."
- b. Students will be able to describe and analyze

dominant worldviews.

c. Students will be able to explain and defend their own personal Christian worldview.

d. Students will be able to articulate a personal philosophy of ministry.

e. Students will be able to draw insights from varied worldviews and identify bridges for effective communication of Biblical truths.

**3. Professional Skills Objective:** Students will employ and integrate biblical and theological concepts in a variety of ministry roles.

### Professional Skills Learning Outcomes

- a. Students will be able to construct a theological rationale for ministry and teaching.
- b. Students will integrate the results of exegetical research into coherent teaching/preaching plans.
- c. Students will demonstrate information processing competency, use of appropriate technologies and tools for research, analysis, communication and presentation.
- d. Students will demonstrate the ability to use appropriate terminology in linguistic, cultural, theological or literary analysis.
- e. Students will have the ability and capacity to formulate and solve problems.

## Greetings!



Even before Jesus gave His Great Commission, He trained seventy leaders and sent them into real ministry situations (Luke 10: 1-23). The School of Urban Missions reflects this model of training students in the classroom as well as in actual ministry settings. SUM

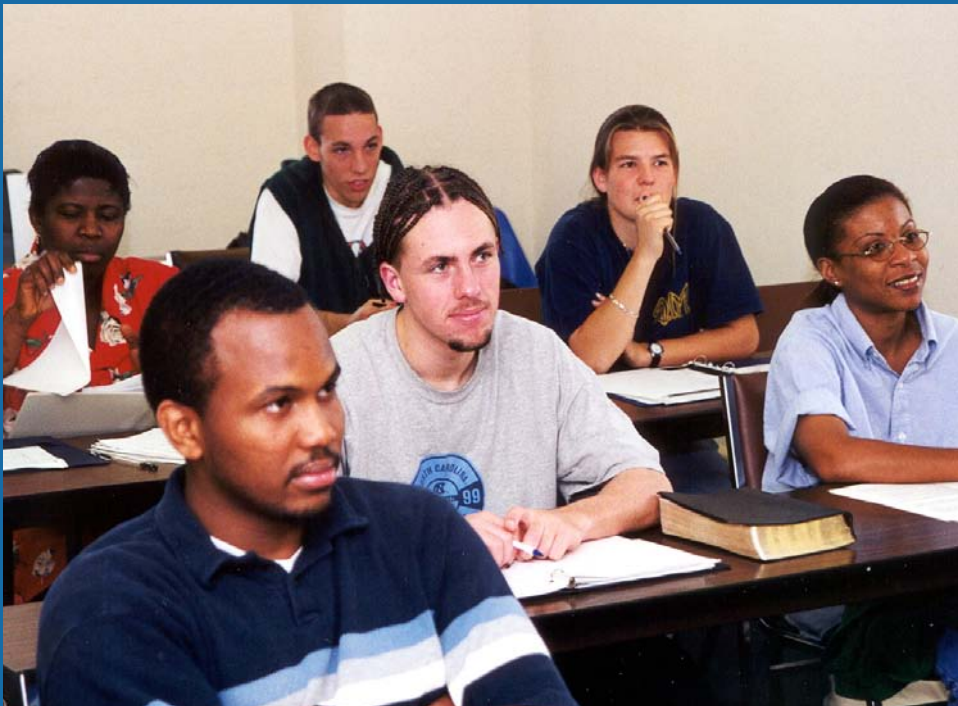
professors are involved with their students in field ministry. This creates opportunities for mentoring and for developing ministry skills.

Many times in the classroom you can hear professors ask, “When you are in the streets and someone questions you about your faith, how do you

answer them?” The model of site-based education immediately connects students with the value of their education in the classroom, its relevance in the world, and the opportunity to experience hands-on learning.

When the seventy returned on that first site-based ministry experience, they returned with joy. This same joy is evident at SUM. When students and professors return from their field ministry, there is a buzz of excitement as people recount various responses to the Gospel. This joy spills over into the classroom and is evident in every facet of the college. If God is calling you to urban ministry, New Orleans and Oakland are living laboratories and SUM is a great place to prepare for ministry.

Richard Miller, Ph.D.  
Chief Academic Officer





### Educational Program Explanation

The curriculum for the SUM Graduate School provides a graduate level biblical, theological, or leadership Master of Arts Degree. The M.A. in Christian Leadership requires 38 credits and the M.A. in Biblical Studies requires 56 credits. or 41 Credits with a Master's Thesis.

### Registration

Registration dates are listed on the calendar in the front of this catalog. Returning students are required to complete their academic registration online prior to the late registration day. New incoming students are encouraged to pre-register; however, they can register prior to the first day of class without late fee. All students new or returning will be charged a late registration fee if registration (academic and financial) is not completed by the first day of class. Registration is not complete until tuition and fees have been paid or a satisfactory arrangement has been made with the Business Office. A late registration fee is charged when registration is not completed prior to the first day of classes.

### Academic Year

The academic year consists of three 11 week terms (Fall, Winter, Spring, and an optional Summer Session) and one week of New Orleans Leadership Symposium. This schedule creates a 33 week academic calendar. A complete academic calendar can be found in the front of this catalog on page 4.

### Academic Credit / Records

The student receives 37.5 hours of instruction to earn the 3 semester credits. The student's academic records are housed on premise for a minimum of five years and are maintained for fifty years. Student records can be requested during normal business hours Monday - Friday 8:00 to 4:30 except during major holidays.

### Class Schedule and Delivery

The student currently meet for class on Monday. The first class begins at 8:30 AM ET and ends at 12:00 Noon. The second class meets at 2:30 PM ET and ends at 5:30 PM ET. The final class begins at 6:30 PM ET and ends at 10:00 PM ET. Note: all class times are Eastern Times zones. The location of the classroom is live webcast sessions. Student are required to have high speed internet or be able to arrange for access during the broadcast times.

### New Orleans Leadership Symposium Requirement

Twice during the two year program all students are required to attend the New Orleans Leadership Symposium. This event typically takes place between the Winter and Spring terms and provides an opportunity for the graduate students their fellow students and many of the faculty members. The Symposium will be have speakers from across the country who have demonstated leadership achievement.

# Deg

## Master of Arts - Biblical Studies with Biblical Languages

Undergraduate Prerequisite O.T. and N.T. History and Literature Systematic Theology

| Course Number     | Elective | Course Name   | Credits   |
|-------------------|----------|---|-----------|
|                   |          | <b>General Courses</b>  | <b>3</b>  |
| CPST6613          |          | Capstone Project  | 3         |
| GECE5213          |          | Communications and Teaching Methods                           | 3         |
| GERS5113          |          | Research Methods  | 3         |
| HIST6313          |          | Church History/Cannon   | 3         |
| LEAD5213          |          | Leadership Symposium (New Orleans)                            | 2         |
| LEAD6213          |          | Leadership Symposium (New Orleans)                            | 2         |
| PHIL5113          |          | Philosophy of Religion  | 3         |
|                   |          | <b>General Credits</b>  | <b>19</b> |
|                   |          | <b>New Testament Courses</b>                                  |           |
| NTGK5113          |          | New Testament Biblical Greek 1                                | 3         |
| NTGK5223          |          | New Testament Biblical Greek 2                                | 3         |
| NTGK53XX to 65XX  | E        | New Testament Exegesis Biblical Greek Electives (Pages 40-47) | 3         |
| NTGK53XX to 65XX  | E        | New Testament Exegesis Biblical Greek Electives (Pages 40-47) | 3         |
| NTGK53XX to 65XX  | E        | New Testament Exegesis Biblical Greek Electives (Pages 40-47) | 3         |
|                   |          | <b>New Testament Credits</b>                                  | <b>15</b> |
|                   |          | <b>Old Testament Courses</b>                                  |           |
| OTHE5313          |          | Old Testament Biblical Hebrew 1                               | 3         |
| OTHE5423          |          | Old Testament Biblical Hebrew 2                               | 3         |
| OTHE6X03-OTHE6X23 | E        | Hebrew Exegesis Elective                                      | 3         |
| OTHE6X03-OTHE6X23 | E        | Hebrew Exegesis Elective                                      | 3         |
| OTHE6X03-OTHE6X23 | E        | Hebrew Exegesis Elective                                      | 3         |
|                   |          | <b>Old Testament Credits</b>                                  | <b>15</b> |
|                   |          | <b>Theology</b>   |           |
| THEO5223          |          | Spiritual Formation   | 3         |
| THEO6313          |          | Lukan Pneumatology  | 3         |
| THEO64143         |          | Reformation Theology  | 3         |
|                   |          | <b>Theology Courses</b>                                       | <b>9</b>  |
|                   |          | <b>Degree Total</b>   | <b>58</b> |

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## Master of Arts - Biblical Studies without Biblical Languages

| Course Number   | Elective | Course Name  | Credits   |
|-----------------|----------|--|-----------|
|                 |          | <b>General Courses</b>   | <b>3</b>  |
| CPST6613        |          | Capstone Project   | 3         |
| GECE5213        |          | Communications and Teaching Methods                                | 3         |
| GERS5113        |          | Research Methods   | 3         |
| HIST6313        |          | History of Christian Thought                                       | 3         |
| LEAD5213        |          | Leadership Symposium (New Orleans)                                 | 2         |
| LEAD6213        |          | Leadership Symposium (New Orleans)                                 | 2         |
| PHIL5113        |          | Philosophy of Religion   | 3         |
|                 |          | <b>General Credits</b>   | <b>19</b> |
|                 |          | <b>New Testament Courses</b>                                       |           |
| NTEN5213        |          | New Testament History and Literature                               | 3         |
| NTEN53XX - 65XX | E        | New Testament Exegesis Electives (Pg. 40-47)                       | 3         |
| NTEN53XX - 65XX | E        | New Testament Exegesis Electives (Pg. 40-47)                       | 3         |
| NTEN53XX - 65XX | E        | New Testament Exegesis Electives (Pg. 40-47)                       | 3         |
| NTEN53XX - 65XX | E        | N. T. OR O. T. Exegesis Electives (Pg. 40-47)                      | 3         |
|                 |          | <b>New Testament Credits</b>                                       | <b>15</b> |
|                 |          | <b>Old Testament Courses</b>                                       |           |
| OTEN5113        |          | Old Testament History and Literature                               | 3         |
| OTEN6X03-6X23   | E        | Old Testament Exegesis Elective (Pg. 40-47)                        | 3         |
| OTEN6X03-6X23   | E        | Old Testament Elective Elective (Pg. 40-47)                        | 3         |
| OTEN6X03-6X23   | E        | Old Testament Elective Elective (Pg. 40-47)                        | 3         |
|                 |          |  | 3         |
|                 |          | <b>Old Testament Credits</b>                                       | <b>12</b> |
|                 |          | <b>Theology</b>  |           |
| THEO5213        |          | Systematic Theology 1 (God and Man)                                | 3         |
| THEO5323        |          | Systematic Theology 2 (Christology, Soteriology, and Ecclesiology) | 3         |
| THEO5423        |          | Systematic Theology 3 (Pneumatology and Eschatology)               | 3         |
| THEO5343        |          | Hermeneutics   | 3         |
|                 |          | <b>Theology Credits</b>  | <b>12</b> |
|                 |          | <b>Degree Total</b>  | <b>58</b> |

# Degree



## Master of Arts - Organizational Leadership

| Course Number | Elective | Course Name  | Credits   |
|---------------|----------|--|-----------|
|               |          | <b>General Courses</b>   |           |
| CPST6613      |          | Capstone Project   | 3         |
| GERS5113      |          | Research Methods   | 3         |
| LEAD5213      |          | Leadership Symposium (New Orleans)                               | 3         |
| LEAD6213      |          | Leadership Symposium (New Orleans)                               | 3         |
| NTEN5213      |          | New Testament History and Literature                             | 2         |
| OTEN5113      |          | Old Testament History and Literature                             | 2         |
|               |          | <b>General Credits</b>   | <b>16</b> |
|               |          | <b>Leadership Courses</b>  |           |
| LEAD5213      |          | Foundation of Leadership 1: Biblical Models of Leadership        | 3         |
| LEAD6113      |          | Foundation of Leadership 2: Theory, Application, and Development | 3         |
| LEAD5323      |          | Theories of Organizational Behavior                              | 3         |
| LEAD5333      |          | Spirituality, Ethics, and Leadership                             | 3         |
| LEAD6123      |          | Communication and Leadership                                     | 3         |
| LEAD6233      |          | Managing Change and Conflict in Organizations                    | 3         |
| LEAD6243      |          | Organizational Development: Consulting, Design, Intervention     |           |
|               |          | and Evaluation   | 3         |
| LEAD6353      |          | Organizational Leadership and Administration                     | 3         |
|               |          | <b>Leadership Credits</b>  | <b>24</b> |
|               |          | <b>Degree Total</b>  | <b>40</b> |

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## Academic Advising

Each faculty member serves as an advisor to assigned students. In private conference during the registration process faculty members review a student's progress towards graduation. The faculty advisor approves the online registration schedule at the end of the conference.

## Satisfactory Academic Progress

A student enrolled at the SUM graduate school must maintain a 2.0 grade point average (73%) to qualify for the M.A. degree in Biblical Studies. Grades for courses attempted each trimester will be computed to determine a student's Grade Point Average (G.P.A.).

The following policy defines the standard of progress and the retention of students:

1. A student who fails to maintain a 2.0 Grade Point Average will be placed on academic probation for the following trimester of enrollment.
2. A student who fails to earn a 2.0 Grade Point Average after two trimesters cannot continue in the degree program and will be suspended for unsatisfactory progress. The period of suspension will continue for a minimum of one trimester.
3. A student suspended for unsatisfactory progress must file for re-admission and submit a let-

ter of appeal to the Dean of Academic Affairs.

4. A student who has been re-admitted and fails to elevate his or her trimester G.P.A. to a 2.0 after one trimester will be dismissed from the Graduate School for academic failure.
5. A report of final grades is posted online after the close of each trimester of enrollment. Academic warning and probation notices are issued to students within 15 days. Grades are not mailed and must be reviewed at the student's portal (ABHE-Solutions software).
6. A mid-trimester grade warning report is issued to students making below a 2.0 average at the end of the seventh week of enrollment. It is the student's responsibility to consult with the professor or academic dean if a grade warning notice is received.

## Satisfactory Academic Progress

Students must maintain a minimum GPA of 2.0. If a student fails to meet this standard, the Seminary will suspend the student for academic performance. If the student believes that external factors influenced his/her academic performance, the student may appeal the suspension.

## Academic Load

A normal class load for each trimester consists of 6-9 classroom credits. The Master of Arts degree program requires focus and commitment. SUM graduate program requires a higher level of reading, writing and research. Students must commit approximately 27 hours per week for classroom lecture, research, and preparation as a full-time student in the Biblical Studies and 18 hours per week for the Organizational Leadership program.

## Plagiarism

Plagiarism is considered a very serious offense at SUM. The use of another person's academic work without proper citation may result in serious disciplinary action including the possibility of dismissal. (See the Student Life Guide for the College Policy on Plagiarism.)

## Academic Electives

The design of SUM's curriculum requires specific classes in general studies, Bible, applied theology (practical ministry), theology, and field ministry. Due to these requirements, SUM's program does not have academic electives within each program.

## Academic Experiential credits

SUM's program does not allow for experiential credits for academic credits.

**Graduation & Employment Rates** The most recent data on graduation rates for the last cohort of full-time freshman who completed the AA degree in 150% of the advertised time was 50%. Based upon the latest SUM Survey (Dec. 2005) of our graduates, 63% are in full time ministry, 25% are in part time ministry, and 13% are in full time secular work. M.A. degree statistics are not yet available.

SUM does not guarantee positions of ministry upon graduation from SUM. However the college endeavors to work with its graduates to help them find their place in ministry.

## Graduation Requirements

The two year curriculum for the Master of Arts requires 58 classroom credits or 40 Credits

All required course work must have a passing grade.

A minimum G.P.A. of 2.0 is required for graduation.

Satisfactory completion of Capstone Project

A spiritual development reflection paper, the graduating student survey, and Bible Knowledge Exit Exam are required during the student's final trimester prior to graduation.

One trimester before graduation a student must submit a petition for graduation (see student online forms at [www.sum.edu](http://www.sum.edu)).

On campus graduating students are required to attend both the baccalaureate and graduation services.





## Grades

Faculty members are responsible for the grading and evaluating of the student's work in each course. Grades are recorded at the end of each trimester. The professor reports grades for all students in his/her classes to the Dean of Academic Affairs two week after the trimester has ended. All work is evaluated by a letter grade to which points are assigned. All written and oral class assignments are evaluated according to the Grading System below.

### Grading System

|    |               |          |                                     |
|----|---------------|----------|-------------------------------------|
| A+ | Excellent     | 98 - 100 | 4.0 grade points per trimester hour |
| A  | Outstanding   | 92 - 97  | 4.0 grade points per trimester hour |
| A- | Outstanding   | 90 - 91  | 3.7 grade points per trimester hour |
| B+ | Very Good     | 88 - 89  | 3.3 grade points per trimester hour |
| B  | Good          | 82 - 87  | 3.0 grade points per trimester hour |
| B- | Fairly Good   | 80 - 81  | 2.7 grade points per trimester hour |
| C+ | Above Average | 78 - 79  | 2.3 grade points per trimester hour |
| C  | Average       | 72 - 77  | 2.0 grade points per trimester hour |
| C- | Average       | 70 - 71  | 1.7 grade points per trimester hour |
| D+ | Below Average | 68 - 69  | 1.3 grade points per trimester hour |
| D  | Poor          | 62 - 67  | 1.0 grade points per trimester hour |
| D- | Poor          | 60 - 61  | 0.7 grade points per trimester hour |
| F  | Fail          | 00 - 59  | 0.0 grade points per trimester hour |

|     |                          |                                      |
|-----|--------------------------|--------------------------------------|
| AU  | Audit                    | Does not carry grade points          |
| IC  | Incomplete               | 0.0 grade points per trimester hour. |
| CR  | Credit                   | Does not carry grade points.         |
| NCR | No Credit (Repeat Class) | Does not carry grade points.         |
| VWD | Drop                     | Does not carry grade points          |
| VWF | Withdraw Failing         | 0.0 grade points per trimester hour. |
| VWP | Withdraw Passing         | Does not carry grade points.         |

The grading system at SUM uses A, B, C, and D as passing grades. AU, CR, NCR, or VWP do not carry weight for calculating G.P.A. (Grade Point Average).

An Incomplete grade is to be made up within three weeks or it becomes an F.

Credits transferred from other colleges determine course completion but are not calculated as part of a student's G.P.A. at SUM.











## Auditing

When auditing a class, no grade or credit is given. Students auditing classes are not required to do assignments or take exams. A student may not claim credit for the course at a later date without officially enrolling and completing that course. A student may change from audit to credit upon submitting a written request to the Dean's office for permission to change. The change of status from audit to credit would involve an official admission process. A student cannot change from credit to audit status without first officially withdrawing from the course after having first received permission from that professor to do so. This conversion from an audit to a credit course may not be performed after the beginning of the third week of classes. A financial adjustment for this change will be made.

## Guest Attendance

Guests may visit a class with the permission of the Registrar.

## Repeating of Courses

A student may attempt to improve his or her grade in a course by repeating the course. Each grade is entered on the transcript and used for the appropriate trimester grade point average. However, in calculating the cumulative

grade point average, only the highest grade is used, and the hours are counted only once. Courses repeated at other institutions may not be used to raise grades.

## Adding & Dropping Classes

Students must complete an add-drop form to make changes in their schedule. A student is allowed to add a class prior to the third week of class.

A class dropped during the first two full weeks of class is not entered on the transcript. A student dropping a class before midterm exams will receive a VWP (Voluntary Withdraw Passing) on his/her transcript. A student dropping a class after midterms with a failing grade will receive a VWF (Voluntary Withdraw Failing) on his/her transcript. A failing grade (F) is given for any classes dropped after the ten week.

## Withdrawing from the College

To officially withdraw from SUM, a student is required to:

1. Secure a withdrawal form from the [www.SUM.edu](http://www.SUM.edu) and complete the form prior to printing.
2. Complete the form with required signatures.
3. Return completed forms to the Business Office.





Refunds are calculated on the date the completed form is submitted to the Business Office. A student who leaves the college without officially withdrawing is responsible for his/her financial and academic commitments to the college. Without officially withdrawing from the college, all grades for that term become F on the student's transcript.

### Cancellation of a Class

The school reserves the right to cancel any class for which the enrollment or space is not sufficient.

### Attendance

Attendance is required in all class sessions. If a student misses more than 25% of a class within a trimester, the student will automatic fail the course. (This percentage equals approximately 5 day classes or 2 1/3 night classes.) In the event of military service or medical leave of absence, the student will be able to make arrangements with the Academic Dean's office to complete the course work.

### Examinations

Every trimester mid-term and final examinations are administered. Other exams may be scheduled by the professor at his/her discretion. Each faculty member will determine and announce to each class the specific implications of an inexcusable absence from exams.

Individual faculty members will determine whether an absence from an exam is excusable or inexcusable.

Make-up exams are not given without a physician's excuse or other extreme circumstance.

### Incompletes & Extensions

Make-up exams and papers to remove incomplete grades may be permitted by the instructor and the academic dean depending on each situation. Extensions must be requested in writing before the end of the term and may be granted by consent of the instructor and academic dean. The student will then have one trimester to complete the work before the "I" for incomplete becomes an "F" a failing grade on the permanent record.

### Directed Research

A uniform educational experience is achieved through a consistent classroom curriculum. Directed Research projects tend to interrupt the normal educational process. In a situation where a student has transferred from another college, Directed Research may be available to make up any deficiencies in credits. Any requests for Directed Research must be made in writing to the academic affairs committee in order to be considered. Directed Research must be approved by the academic affairs committee before a directed project can begin. The student has 12 weeks to complete the Directed Research project. In the event of a failure to complete the project in the allotted time, the student must request an extension of time. The student will be required to pay an additional fee to continue the project.

# INTRODUCTION TO ONLINE EDUCATION

For the past fifteen years, the School of Urban Missions has demonstrated its commitment to providing excellent biblical, theological, and ministerial studies to individuals interested in ministry at its Oakland campus.

The School of Urban Missions now offers an exciting alternative way in which urban leaders, worldwide, may achieve their goals of earning an accredited degree. Earning a Christian college degree no longer requires you to leave your home, job, and ministry in order to “go to Bible College.” SUM is delighted to introduce SUM online. This new educational strategy will allow you the flexibility to enroll in fully accredited graduate courses that can be taken in the convenience of your own home or office – anywhere in the world!

With approval from the Association for Biblical Higher Education (ABHE), SUM has developed an exciting online strategy which effectively provides quality distant learning based upon electronic communication.

Christian leaders desiring to further their education are often confronted with some of the following obstacles:

- Lengthy distance to a college campus
- Family responsibilities at home
- Currently in full-time ministry
- Limited monetary resources
- Time away from formal education

Clearly, the campus experience is valuable for those who are able to attend, but for many it is simply not possible. Today, more and more people are advancing their careers and fulfilling their pursuit of higher education in the convenience of their own homes without



taking time off from work or spending time away from the family.

But, for the Christian urban leader searching for an alternative higher education delivery vehicle, SUM online meets that requirement by providing affordable, quality instruction and access to a degree granting institution.

## WHAT IS ONLINE LEARNING?

Online learning is an opportunity for students to connect, by way of the internet, to a learning community of fellow students, and seasoned professors in the arena of distance education. SUM online assumes that each student is familiar with the basics of computing technology. Connectivity provides the means for cyber learners to become part of an exciting, media-rich learning environment. SUM online features:

- All Students are required to attend an orientation session.
- Online faculty who include members of SUM’s instructional staff.
- Positive interpersonal electronic communication.
- A mentoring component that provides spiritual, academic, and social advising designed to help students reach life’s ambitions and goals.
- Classes are delivered live via high speed internet, which have two way live streamed communications.
- A eleven week time-frame for most courses.
- The classes have set times in which you must be online.
- All Online Classes are live and synchronized. The communications consist of streaming video and audio (all students and faculty).
- All classes are identical to the Oakland Campus classes.

- Students can voluntarily meet in cohorts which provide academic, spiritual development and mentoring.
- Weekly reading, writing and study assignments are distributed with the syllabus at the beginning of each session.
- The curriculum is accessed on the Internet with detailed assignments for each week, helping students adjust their schedules accordingly.

## PROGRAM'S GOALS & OBJECTIVES

SUM online embraces the institutional goals and objectives outlined in this catalog (page 22) through cyber technology and mirrored coursework offered through our campus environment. Course instruction is designed to be practical as well academic, equipping the Body of Christ (the Church) through cyber technology and a highly experienced instructional staff. Online students shall develop strategies:

- To build a biblical and theological base for ministry and life skills.
- To prepare leadership skills that support urban ministries, the clergy, and the lay person.
- To foster the development of a college community.
- To guide in the development of interpersonal relationships and social skills.
- To instill the importance of ethical behavior, responsibility, and professional standards.
- To foster the development of critical thinking and lifelong learning skills.
- To provide quality educational opportunities at a cost within the reach of the average person.

## • HOW TO LEARN ONLINE

Studying online represents a new learning experience for both teachers and students. The learning environment and time of study can be very different from the traditional classroom setting, but with the live interactive experience the students have the classroom experience without leaving their communities and church families.

There are several key features of this environment which offer different ways of learning and communicating with other students and teachers. They include accessing the class via the internet, online course materials,

navigating through web pages, searching the WWW for information, sending/receiving email and participating in online discussions via forums and chat sessions.

Each of these features requires new skills which must develop in order that for the student to become a successful learner in the online environment.

## ONLINE CURRICULUM

The college offers a strong schedule of courses in such a cycle that all courses necessary for its degree. A proposed online plan may be obtained by calling the college or visiting [www.SUM.edu](http://www.SUM.edu). The online curriculum is identical to the Oakland Campus.

## TUITION AND FEES

SUM online is one of the most affordable cyber learning programs available. Financial information relevant to the online student may be summarized:

|                                |          |
|--------------------------------|----------|
| Application Fee                | \$ 20.00 |
| Registration Fee per trimester | \$ 35.00 |
| Cost per credit hour           | \$221.00 |
| Technology Fee per course      | \$ 25.00 |
| Course Drop Fee                | \$ 10.00 |
| Graduation Fee                 | \$ 75.00 |
| Late Registration Fee          | \$ 50.00 |

Students must be enrolled by the third class and are not permitted any additional absences for the classroom experience. No student is permitted to miss more than 25% of the academic instruction at which point the student is assigned an

## APPLICATION PROCESS

- Individuals interested in taking online courses through SUM online must complete the online application form and submit it to the Admissions by U.S. mail or Fax. After all required applicant records have been received by the college, the application is submitted to the Academic Affairs Committee for their action. The applicant will be notified of the AAC action through the Admissions Office by email, phone, or U.S. mail.



Approved applicants will receive access to SUM's Campus Management Software.

## TEXTBOOKS AND ACCESS TO ONLINE COURSE SYLLABUS

Each instructional staff will contact online students registered in his/her course to inform the learner as to when he/she is able to access the course syllabus. The syllabus will identify the textbooks and other learning materials needed by the student. Textbooks must be in the online student's possession by the beginning of the second week of the class.

## TECHNOLOGY REQUIREMENTS

Students must have adequate computer equipment and sufficient skills to be able to receive instruction through this medium.

To study online you will need a computer and a broadband connection to participate in the online class. See the lists below for both the Minimum and Recommended Computer Requirements. While this minimum configuration will enable you to take classes, a faster computer, more memory, and a faster Internet connection, will always give you a better experience.

The online program was only developed to work with standard PCs running Windows. A Mac will be able to successfully participate in our online programs with some minor software patches.

The online classes require students to connect to the internet to view the course content, and to download class discussion notes. In order to connect to the internet you will need an Internet Service Provider (ISP). There are many options available that generally vary in cost from around \$20 - \$50 a month to free. It is your responsibility to be sure you have an ISP you can access and one that will not filter our web sites or discussion group server. Microsoft Word, Excel, and Power Point are required and exclusive software used in the online program.

### MINIMUM COMPUTER REQUIREMENTS:

- Microsoft Windows Windows XP or greater
- Pentium 233 megahertz (MHz) processor
- 256 MB RAM
- 128 (Kbps) modem
- 16-bit sound card
- Super VGA (800x600) or higher
- Microsoft Internet Explorer 6.0 or

greater

- Outlook Express 6.0
- Microsoft Office Professional
- Acrobat Reader 6.0 or greater
- Mozilla Firefox Web browser for (ABHE-Solutions)

### RECOMMENDED COMPUTER REQUIREMENTS:

- Microsoft Windows XP
- Pentium 766 megahertz (MHz) processor or faster
- 512 MB RAM
- Broadband (DSL or Cable Modem)
- Compatible 5.1 multichannel audio sound card
- Super VGA (800x600) or higher resolution
- Mozilla Firefox 3.5
- Microsoft Outlook Express 6.0+
- Microsoft Office Professional 2003+
- Acrobat Reader 9.0+

It is essential that each student protect themselves and others from the potential damage that can be done from a computer virus. We require that each online student have an anti-virus software program installed on their computer and actively running while taking classes. Any student who allows a virus to enter the system will be removed from class until they can demonstrate that their system is clean and that they have an anti-virus software program monitoring their system.

Students must check their system often (at least weekly) for spyware. We recommend using Ad-Aware SE v. 1.06 or Spybot S&D v1.4 which are free downloads and add new definitions each time you check your system

### SOFTWARE COMPATIBILITY

The student may use either a PC or Apple computer. This computer must allow Java script to be run in order for full functionality to be realized. The following softwares or websites will be used ABHE-Solutions (ONLY Firefox web browser is compatible with this website), Megameeting, Webinar, Moodle, and a word processing software (Word or Word Perfect). All written assignments must be in Word document format (.doc or .docx) which are uploaded to SUMoodle.com for Turnitin.com originality review and for faculty review.

## PLAGIARISM

Plagiarism is a major problem in education. The problem seems to be more intense with the availability of materials on the Internet. In some cases plagiarism occurs because students don't want to do the work required and so they simply cheat. However, in some cases, it is due to a lack of knowledge and understanding as to what plagiarism is. All written assignments are submitted to Turnitin.com for an originality assessment. Documents which fail the Turnitin.com assessment will not be accepted.

Plagiarism is "academic theft." It means to "use, to pass off as one's own." It is the stealing of someone's else's words and/or ideas and representing them as one's own work. Such, plagiarism covers a broad range of offenses including: Coping any portion of a paper, article, magazine or book without proper notation.

- Using, in part or whole, an assignment for more than one class without the prior consent of both professors.
- Having another individual write part or all of an assignment.

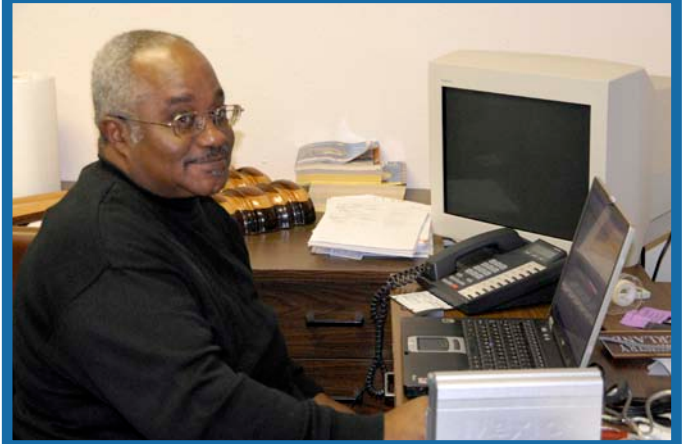
Plagiarism, the use of another person's academic work without proper citation, may result in serious disciplinary action including the possibility of being placed on disciplinary suspension or dismissal from the SUM online class.

## ATTENDANCE POLICY

The instructional staff and administration at SUM online believe that significant learning takes place in the cyber classroom. Regular classroom attendance is a primary learning skill necessary in achieving significant learning.

Because of the nature of the Online delivery system, consistent attendance is absolutely necessary for education to take place. The attendance requirements will be strictly enforced.

Online students are required to participate in the cyber classroom. If a student misses more than 25% of a class



the student will receive a failing grade. Students are responsible for fulfilling the requirements listed in a class syllabus. Any absences may result in the loss of points as detailed in the class syllabus.

An absence does not excuse the student from the responsibility of participation, assigned work, and/or testing. Failure to attend a cyber class will not constitute withdrawal. Tuition will not be refunded and grades will be recorded as "F" for a student who stops attending class without going through the formal withdrawal process. If a student misses more than 25% of a class, the student will automatically fail the class.



### Veterans Benefits

SUM is approved by the State Approving Agency of the State of Louisiana and the State of California for the education and training of veterans and eligible dependants under public laws in affect. Students who are eligible for educational benefits under any Veterans Administration program should contact a veterans' service office for information, procedures and forms as early as possible. The Registrar's Office at SUM is responsible for enrollment certification. A request to initiate, change or renew benefits must be filed with this office.

Graduate Students must be enrolled for six or more trimester hours to be eligible for full-time benefits. A student cannot receive educational benefits for audit courses. VA regulations require that students take courses that are applicable to their program, make satisfactory progress toward their degree, and maintain satisfactory attendance for the degree program as stated in the Standard of Progress.

Veterans' benefits will be terminated for students who fail to make satisfactory progress or receive dismissal for academic or disciplinary reasons.

The Registrar's Office notifies the VA of reported changes in enrollment or withdrawal. However, the student is responsible for notifying the certifying official of the college, and the VA Regional Office of any enrollment changes or termination of enrollment. The VA student is responsible for any overpayment of benefits resulting from a change in enrollment. The VA toll-free number is 1-800-827-1000.

### U.S. Armed Forces Institution

SUM grants credit for course work completed through the U.S. Armed Forces Institute. This usually applies to general education course work and is granted by the Registrar upon review of transcripts. The student is responsible to have a copy of the transcript sent to the Registrar's Office.

### Veterans Benefits

The law permits benefits to be paid for half-time, three-quarter time, full-time or less than half-time training in approved educational training programs. A full time course load involves 6 credit hours each trimester.



### Attendance Policy

When a student has missed three weeks of classes, the Registrar will contact him to determine if he intends to continue the class. If no response is received, the class will be declared abandoned. As required, the college will notify appropriate agencies. Any student absent more than 25% of the total trimester hours should expect to be given a failing grade. If a student is dismissed, the VA will be notified by SUM within 30 days of the last date of attendance.

### Degree Requirements

The Master of Arts degree with a major in Biblical Studies requires 56 academic credits. The Master of Arts with Christian Leadership requires 38 academic Credits. A student must maintain a 2.0 G.P.A. average (72%) to qualify for the the Master of Arts degree. All Classes in the online program are identical to the Oakland campus curriculum.

### Classroom Hours/Academic Credits Defined

Every 12.5 hours of instruction in the classroom constitutes one credit hour. A three credit class, therefore, would mean 3.41 hours of classroom instruction per week for an eleven week term.

### Curriculum

All of SUM's Curriculum is identical to the Oakland Campus whether it is delivered on campus or online. See pages 27-29, 40-43.



## Accreditation

In 2006 SUM was granted Full Accreditation status with the Association of Biblical Higher Education, ABHE [formerly - Accrediting Association of Bible Colleges (AABC)]. Full Accreditation status is granted to those colleges that meet the Association's Conditions of Eligibility. SUM's next review is 2011.

Association of Biblical Higher Education  
P.O. Box 780339  
Orlando, FL 32879  
(407)207-0808; FAX (407)207-0840

The Association of Biblical Higher Education is recognized as an undergraduate and graduate institutional accrediting agency by the Council for Higher Education Accreditation (CHEA) and also is listed by the United States Department of Education as the recognized accrediting agency for undergraduate Bible college education. This recognition extends as well to ABHE's candidate institutions. In addition, it is so recognized by the Department of Justice, the Veterans Administration, and other relevant federal agencies in the United States.

## State Authorizations

### Louisiana

SUM, New Orleans complies with the Louisiana Board of Regents and is in good standing with the Louisiana Board of Regents.

### California

SUM, Oakland has received approval from the State of California (Department of Consumer Affairs - Bureau for Private Postsecondary and Vocational Education - BPPVE) to operate as a degree granting institution.

### Florida

SUM is authorized by the State of Florida

For a complete list, see SUM.edu for additional state which are being added to this list.



## Course Numbering

The four letter prefix indicates the academic category of the course. The first number (x000) indicates the level of the course. The second number (0x00) indicates the typical trimester first year (1 = Fall, 2 = Winter, 3 = Spring) second year (4 = Fall, 5 = Winter, 6 = Winter). The third number (00x0) indicates the unique course number in a particular term. The fourth number (000x) indicates the credit hours (0 indicates less than one or zero credits).

## Applied Theology (Professional Development)

## Biblical Background

### **BBOT5113 Old Testament History and Literature** (3 credit hours)

This course will study introductory issues common to OT Introduction, such as: authorship, dating, life-situation, purpose, key figures, primary dates in the flow of redemptive history and the history of Israel, various literary genre, et al. This course will also study documentary hypotheses as well as issues impinging upon concepts of biblical inerrancy.

### **BBNT5213 New Testament History and Literature** (3 credit hours)

This course deals with the full scope of New Testament Revelation impinging upon traditional introductory matters such as: Authorship, Recipients, Dating, Purpose, Occasion, Background, et al. In addition, this course will consider literary genres within the New Testament Canon, form criticism and its developments, and the issue of epistolary pseudepigraphy.

### **BBNT6313 The Life and Times of Jesus** (3 credit hours)

This course is a New Testament backgrounds course that focuses on Historical Jesus Studies. The course is designed to present Jesus within his context. The course will take a focused look at the background, history, geography, and culture of 1st-century Palestine. The course will introduce several topics pertinent to the study of Jesus. Focus of this study is on the Late Hellenistic through Early Roman periods.

### **BBOT6313 Syro-Palestinian Archaeology and the Old Testament** (3 credit hours)

Study is made of archaeological finds from Syro-Palestine, Israel, and the Levant which aid in the interpretation of the Old Testament in areas such as history, social contexts, religion, material culture, and literary genre studies. Focus of this study is on the Patriarchal (Bronze

Age) through early Post-Exilic (Iron Age) periods. Illustrated studies of major excavations which provide exemplars of each of the major periods are included. Prerequisite: BBOT5113

## Old Testament Biblical English

### **OTEN53XX-56XX Old Testament Exegesis (English)** (3 credit hours)

The following are offered on a rotating basis depending upon faculty availability and special interests. A thorough study of selected texts, through verse-by-verse and paragraph-by-paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, along with consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated. Prerequisites: BBOT5113

OTEN5313 Genesis 1-11

OTEN5323 Genesis 12-36

OTEN5333 Genesis 37-50

OTEN5343 Exodus

OTEN5353 The Ten Commandments: Exodus 20;  
Deuteronomy 5

OTEN5363 Leviticus

OTEN5373 Numbers

OTEN5383 Deuteronomy

OTEN5393 Joshua

OTEN5413 Judges

OTEN5423 Ruth

OTEN5433 1 & 2 Samuel

OTEN5443 1 & 2 Kings

OTEN5453 1 & 2 Chronicles

OTEN5463 Ezra . Nehemiah . Esther

OTEN5473 Job

OTEN5483 Psalms

OTEN5493 Proverbs

OTEN5513 Ecclesiastes

OTEN5523 Isaiah 1-39

OTEN5533 Isaiah 40-66

OTEN5542 Jeremiah & Lamentations

OTEN5553 Ezekiel

OTEN5563 Daniel

OTEN5573 Hosea - Amos

OTEN5583 Jonah

OTEN5593 Habakkuk - Zephaniah

OTEN5613 Haggai - Malachi



# COURSE DESCRIPTIONS

SCHOOL OF URBAN MISSIONS

OTEN5623 Zechariah  
OTEN5633 Song of Songs/Lamentations

## **OTEN6213 Wisdom Literature (3 credit hours)**

The Old Testament Wisdom literature will be studied first in its original historical context and then with a view to apply this rich compendium of OT Literature for the betterment of church and society in the 21st Century.

## **OTEN6313 The Pentateuch (3 credit hours)**

The Pentateuch, or Five Scrolls, will be studied as the foundation for all Biblical Literature study. This rich collection of what some refers to as “The Five Books of Moses” will form a basis for both exegetical and hermeneutical research.

## **OTEN6123 Eight Century O.T. Prophets (3 credit hours)**

This course is a study of the Hebrew Prophets who lived and preached in the nations of Judah and Israel during the Eight Century B.C.E.

## **Old Testament Biblical Hebrew**

### **OTHE5313 Hebrew 1 (3 credit hours)**

This course is designed to train the Biblical Literature student in the use of the Hebrew language to help open up the riches of the Hebrew Old Testament. This course will begin with alphabet acquisition and study the different verb forms and types of anomalies endemic to Biblical Hebrew.

### **OTHE5423 Hebrew 2 (3 credit hours)**

This course is a continuation of Hebrew 1. In it, the student will continue to hone their skills in preparation for a Hebrew Exegetical Class. Prerequisite: Hebrew I.

### **OTHE65XX-66XX Old Testament Exegesis (Hebrew) (3 credit hours)**

The following are offered on a rotating basis depending upon faculty availability and special interests. A thorough study of selected texts, through verse.by.verse and paragraph.by.paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, along with consultation of comprehensive commentaries. The course will emphasize proper methods for discovering the meaning of a text and applying

ing it in teaching and preaching. Students may repeat this course if the individual biblical books or collections being studied are not duplicated. Prerequisites: Prerequisites: OTHE5313 and OTHE5423

OTHE6513 Genesis 1-11  
OTHE6523 Genesis 12-36  
OTHE6533 Genesis 37-50  
OTHE6543 Exodus  
OTHE6553 The Ten Commandments: Exodus 20; Deuteronomy 5  
OTHE6563 Leviticus  
OTHE6573 Numbers  
OTHE6583 Deuteronomy  
OTHE6593 Joshua  
OTHE6613 Judges  
OTHE6623 Ruth  
OTHE6633 1 & 2 Samuel  
OTHE6643 1 & 2 Kings  
OTHE6653 1 & 2 Chronicles  
OTHE6663 Ezra - Nehemiah - Esther  
OTHE6673 Job  
OTHE6683 Psalms  
OTHE6693 Proverbs  
OTHE6713 Ecclesiastes  
OTHE6723 Isaiah 1.39  
OTHE6733 Isaiah 40.66  
OTHE6742 Jeremiah & Lamentations  
OTHE6753 Ezekiel  
OTHE6763 Daniel  
OTHE6773 Hosea . Amos  
OTHE6783 Jonah  
OTHE6793 Habakkuk . Zephaniah  
OTHE6813 Haggai . Malachi  
OTHE6823 Zechariah  
OTHE6833 Song of Songs/Lamentations

## **New Testament Biblical English**

### **NTEN53XX/55XX New Testament Exegesis (English) (3 credit hours)**

The following are offered on a rotating basis depending upon faculty availability and special interests. These offerings consist of a thorough study of selected New Testament books or passages through verse.by.verse and paragraph.by.paragraph analysis, comparison of various English versions, consideration of pertinent historical and cultural issues, and consultation with major literature and commentaries. The course emphasizes proper methods for discovering the meaning of a text and applying it in teaching and



preaching. Students may repeat this course if the individual biblical books or passages being studied are not duplicated. Prerequisites: BBNT5213

NTEN5313 Matthew  
 NTEN5323 Mark  
 NTEN5333 Luke  
 NTEN5343 John  
 NTEN5353 Acts  
 NTEN5363 Romans  
 NTEN5373 1 Corinthians  
 NTEN5383 2 Corinthians  
 NTEN5393 Galatians  
 NTEN5413 Ephesians  
 NTEN5423 Philippians . Colossians  
 NTEN5433 1 & 2 Thessalonians  
 NTEN5443 1 & 2 Timothy  
 NTEN5453 Prison Epistles  
 NTEN5463 Pastoral Epistles  
 NTEN5473 Hebrews  
 NTEN5483 James  
 NTEN5493 1 Peter  
 NTEN5513 2 Peter  
 NTEN5523 1-3 John  
 NTEN5533 The Revelation  
 NTEN5543 Sermon on the Mount  
 NTEN5553 Parables

### **NTEN6413 Life & Literature of Paul (3 credit hours)**

This course concentrates on the Life of Saint Paul: his early years, conversion, and resultant ministry, as well as his contribution to the Biblical Canon through his ministry of writing. This course will be an in-depth survey of his written works studied “topically,” as, for example, The Captivity Epistles, or The Pastoral Epistles, etc.

### **NTEN6423 Study of the Miraculous (3 credit hours)**

This course will study the miracles recorded in the New Testament, and select Old Testament miracles. It will survey current literature on the topic, and focus on application for today.

### **BIB6223 The Gospels (3 credit hours)**

The Gospels of Matthew, Mark, Luke and John will be studied in their original life-situations, with a view to understanding their themes and major topics, and to unearthing their unique contributions. The Synoptic Problem will be covered, as will the Work of John as what has been called the Supplemental Gospel. The Jesus Quest will also be studied.

## **New Testament Biblical Greek**

### **NTGK5113 Greek I (3 credit hours)**

This course is designed to teach the student Koine Greek. Greek I will concentrate, first on the alphabet and vocabulary acquisition, and will begin to study Greek forms. Parsing of verbs and other disciplines endemic to the study of Greek will be studied.

### **NTGK5223 Greek II (3 credit hours)**

Greek II is a continuation of Greek I. The student will continue to hone their skills and understanding of the structure and syntax of Greek while increasing their working vocabulary and translating skills in preparation for their Greek exegetical course to follow. Prerequisite: Greek I.

### **NTGK5333 Greek Exegetical (3 credit hours)**

The following are offered on a rotating basis depending upon faculty availability and special interests. An advanced course giving consideration to text-critical, grammatical, syntactical, literary, and historical issues through text analysis in a variety of genres. The course will emphasize sound hermeneutical principles for discovering the meaning of the text and for applying the text in teaching and preaching. Students may repeat the course for non-reduplicating books. Prerequisites: NTGK5113 and NTGK5223

## **Education**

### **GERS113 Research Methods (3 credit hours)**

This course will prepare the student for their Capstone Project (CSP). This capstone project will be worked on incrementally each trimester (with only credit given in this first trimester, and the last trimester of the student's program). The capstone project will constitute a total of 6 units by program end. This Research Methods course will establish the foundation upon which the student can build their projects. In Trimester Two: The Student will begin their Literature Review; in Trimester Three: The student will continue their Literature Review and will add a Proposal with Research Method. The Fourth Trimester: The student will do CSP Research. The Fifth Trimester: The student will continue CSP Research and add Analysis. In the final (Sixth) Trimester: The Student will present their Draft and Complete their Project—this will be done in the 3 units GED6323 Capstone Project class.

## GED6323 Capstone Project (3 credit hours)

This will be the Capstone of the Student's work here at SUM. The goal is for the student to identify a project that they can become involved in that will impact society with the Gospel in a genuinely life-changing way—both for them and for those to whom they are/will be sent to minister. In this course the Student will present their CSP Draft and Final Project. This Capstone Project will take the place of a Master's Thesis. Pre-requisite: GED 5113 (and the four trimesters of Research, Analysis, and Writing, that guides the student between GED 5113 and GED 6323).

## Organizational Leadership

### LEAD5213 Leadership Formation and Development (3 credit hours)

This course will discuss the making of a leader, beginning with a leadership's call and the ongoing lifetime preparation of a leader.

### LEAD5323 Spirituality and Leadership (3 credit hours)

This course is designed to give students a biblical understanding of the core role of true spirituality in Christian leadership. Attention will be given to models, essential qualities, disciplines of spiritual leadership. Perils of leadership will also be discussed.

### LEAD6113 Biblical Models of Leadership (3 credit hours)

This course will study varied models of leadership reflected in the Bible through examining the leadership styles of prominent Biblical leaders, (i.e., Moses, Joshua, Nehemiah among many others). Special attention will be given to Christ's leadership mentoring and leadership practices and how these practices can be translated to present day Christian service and ministry.

### LEAD6123 Communication and Leadership (3 credit hours)

This course will look into the importance of communication in organizations and in leadership. Organizational communication will be studied within the context of today's global intercultural, technological, strategic and ministerial developments. The course will deal with principles in "interpersonal relationships and organizational communication" and "communicating in teams and networks."

### LEAD6213 Managing Change and Conflict in Organizations (3 credit hours)

This course will focus on principles of managing change and conflict in church or Christian organizations. Attention will be given to (a) interpersonal communication and conflict management in human relationships within Christian organization (b) how leaders can effectively maximize change initiatives and (c) productive use of conflict.

## COURSE DESCRIPTIONS

### LEAD6223 Leadership in Missions (3 credit hours)

This course will study the biblical and historical basis of missions and will focus on helping the student effectively lead his/her organization towards active participation in the fulfillment of the Great Commission. Attention is given to how the Pentecostal movement has significantly contributed to the expansion of God's Kingdom in the world.

### LEAD6313 Organizational Leadership and Administration (3 credit hours)

The course is designed to familiarize students with the various elements of leadership and administrative process, including: mission and vision casting, goal setting and achieving, organization, delegation, human relations, group dynamics, supervision and the training of other leaders.

## Theology Courses

### PATH5323 Spiritual Formation (3 credit hours)

This course will survey Spiritual Formation throughout the history of the church, as well as in our own day, with a view to practical application for the 21st Century minister.

### THEO5313 Hermeneutics (3 credit hours)

The student learns both principles and skills of interpreting Scripture in terms of historical, social and literary environments and the process of applying the meaning to today's needs. The history of hermeneutics is also covered. A special feature concentrates on Pentecostal issues.

### THEO5213 Systematic Theology I (Bible, God, Man, Sin) (3 credit hours)

This course will cover Bibliology: history and development of the Bible and inspiration and inerrancy. Theology Proper: special revelation, general revelation, the trinity, and attributes of God. Anthropology: Man made in the image of God, sin and the fall of man, and the composition of the person, body and spirit or body, spirit, and soul.

### THEO5323 Systematic Theology II (Christology, Soteriology, Church) (3 credit hours)

This course will examine Christology: the divinity and humanity of Jesus, Soteriology: salvation and the atonement, and Ecclesiology, the nature of the Church its forms and functions.

### THEO5423 Systematic Theology III (3 credit hours)

This course will examine Pneumatology: the person and work of the Holy Spirit, the baptism of the Spirit, the gifts of the Spirit and the work of the Spirit in Sanctification. Attention will be given to the Holy Spirit, divine healing, angelology, and Eschatology, the study of Bible Prophecy and end time events. (Winter)

# California Regulations and Disclosure Requirements

SUM does not claim that its M.A. degree leads to guaranteed employment. SUM makes ministry opportunities known to its students and graduates. SUM's degree fulfills the educational requirements listed by the Assemblies of God



denomination and other affiliated denominations for ministerial licensure.

Student complaints are taken to the department head for which the student has a problem. If the department head is unable or unwilling to resolve the issue the student makes a formal written complaint to the Student Life committee or Academic Dean. If the student's issue is still unresolved the student can make a written complaint to the President. If the student believes that the issue is still unresolved the student can write to ABHE (see page 7) or the:

Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento California, 95833  
Telephone: 916-431-6959 or 888-370-7589  
[www.bppe.ca.gov](http://www.bppe.ca.gov)

1. You may cancel your contract for school, without any penalty or obligations on or before the fifth business day following your first class session as described in the Notice of Cancellation form that will be given to you at the time of registration. A different cancellation policy applies for home study or correspondence courses. Read the

Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.

2. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
3. If the school closes before you graduate, you may be entitled to a refund. Contact the Council for Private Postsecondary and Vocational Education at the address and telephone number printed below for information.



4. If you have any complaints, questions, or problems that you cannot work out with the school, write or call the Council for Private and Postsecondary Education:

Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento California, 95833  
Telephone: 916-431-6959 or 888-370-7589  
[www.bppe.ca.gov](http://www.bppe.ca.gov)





This institution has received approval to operate as a Degree Granting Institution from the Bureau for Private Postsecondary Education.

The Student Tuition Recovery Fund (STRF) was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if a student prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF, you must be a “California resident” and reside in California at the time of the enrollment agreement is signed or when you receive lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered a “California resident.”

To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the mon-



ies paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary and Vocational Education,.

SUM is accredited by ABHE (formerly AABC see page 7). ABHE is an approved by U.S. Department of Educational, Commission on Higher Education Association, and is a nationally recognized accreditation commission. California regionally accredited institutions of higher education may or may not accept SUM credits. If a student desires to transfer to a California regionally accredited institution, the student should contact the school to determine the transferability of SUM’s credits.

# SUM Administration



Reverend George Neau, D.D. - President  
Church Leadership, Youth Ministry  
Jimmy Swaggart Bible College (1988)  
Ordained (1993) Assemblies of God



Dr. Richard Miller - New Orleans, LA  
Chief Academic Officer  
Bible, Applied Theology, Theology, General Studies  
B.A., SE University of the Assemblies of God (1979)  
M.Div., New Orleans Baptist Theological Seminary (1985)  
Ph.D., New Orleans Baptist Theological Seminary (2002)  
Ordained (1994) Assemblies of God



Judy Littleton - Business Administrator  
Certified Professional Secretary  
Attended Seattle Pacific University  
Administrative Secretary, 11 years  
School District Business Manager, 19 years



Dr. Kenneth P. Searle - Dean of Student Ministry, Oakland  
Bible, Applied Theology, Applied Theology  
B.A., Simpson University (1975)  
M.Div. Golden Gate Baptist Theological Seminary, 1979.  
D.Min., Westminster Theological Seminary (CA), 1992.  
Ordained 1979.



Sharon Jimenez, M.A.  
Dean of Student Life  
B.A., Vanguard University, 1974  
M.A., Azusa Pacific University, 1988

PHOTO  
COMING  
SOON

Michael Savage  
Development and Recruitment  
B.A., San Jose Christian College  
M.A.R., Liberty University, 2011  
Ordain (2004)

# School of Urban Missions

## FACULTY



Rev. Walter Brown, Ph.D.  
Bible - Old Testament and Hebrew  
B.A., Bible, Blue Mountain College, 1975  
M.Div., New Orleans Baptist Theological Seminary, 1978  
Ph.D., Hebrew and Old Testament, New Orleans Baptist Theological Seminary, 1982  
Ordained - Southern Baptist  
Adjunct Faculty

Photo  
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Soon

Greg Burts, Ph.D.  
Pastoral Counseling  
B.A., California State University Fullerton, 1972  
M.A., Azusa Pacific University, 1987  
Ph.D., California Coast University, 2001  
Graduate Studies at Liberty University 2010-2011  
Adjunct Faculty

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Elsie Cook, Ph.D. - Faculty - Institutional Research  
Organizational Leadership  
B.S., Education, University of Nueva Caceres, Naga City, P.I., 1986  
M.A., Christian Education, Asian Seminary of Christian Ministries, Manila, P.I., 1992  
Ph.D., Organizational Leadership, Regents University, 2007  
Faculty



Cheryl Elliott  
Professional Development  
B.S., University of San Francisco (1983)  
M.Div., Golden Gate Theological Seminary (1999)  
D. Min., San Francisco Theological Seminary (2006)  
Adjunct Faculty



Esthermaria Galvan - Ed.D. (Candidate)  
Education  
B.A., University of Arizona (2001)  
M.Ed., Northern Arizona University (2003)  
Ed.D. Candidate – Regents University  
Adjunct Faculty

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Kristi Miller, Ph.D.  
Bible - Old Testament and Hebrew  
M.Div., New Orleans Baptist Theological Seminary, 2007  
Th.M., New Orleans Baptist Theological Seminary, 2009  
Ph.D., New Orleans Baptist Theological Seminary, 2010.  
Adjunct Faculty



## School of Urban Missions

### FACULTY



Richard Miller, Ph.D.  
Bible - Old Testament and Hebrew  
B.A., Southeastern University (1979)  
M.Div., New Orleans Baptist Theo. Seminary (1985)  
Ph.D., New Orleans Baptist Theological Seminary (2002)  
Ordained (1994) Assemblies of God  
Administrative Faculty



Dr. Ansley Orfila - New Orleans  
Professional Development  
B.A., Louisiana College, 1961  
M.Div. New Orleans Baptist Theological Seminary (1964)  
D.Min. New Orleans Baptist Theological Seminary (1979)  
Ordained (1963) Assemblies of God  
Faculty



Gary Pickens  
Professional Development  
B.A., North Central University, 1980  
M.Div., Ashland Theological Seminary, 1988  
D.Min., Bethel Theological Seminary, 1995  
Ordained - Assemblies of God  
Faculty



Reverend Teresa Reiger - New Orleans  
Theology, Greek, and Hebrew  
B.A., Central Bible College (1996)  
M.Div., New Orleans Baptist Theological Seminary (1996)  
M.Th., New Orleans Baptist Theological Seminary (2002)  
Ph.D. Candidate New Orleans Baptist Theology Seminary  
Ordained (1993) Assemblies of God  
Faculty Chairperson



Kenneth P. Searle, D. Min.  
Professional Development  
B.A., Simpson University (1975)  
M.Div. Golden Gate Baptist Theological Seminary, 1979.  
D.Min., Westminster Theological Seminary (California), 1992.  
Ordained 1979.  
Administrative Faculty

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Elizabeth Ashby, D.Min.  
Professional Development  
B.S., Appalachian State University  
M.Ed., University of North Carolina, 1992  
D.Min., Assemblies of God Theological Seminary, 2009  
Adjunct Faculty

# School of Urban Missions

## Staff

Photo  
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Soon

Francis De Luna  
B.A., School of Urban Missions  
Recruitment Specialist

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Don Littleton  
Maintenance

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Soon

D'Lonika Jenkins  
B.A. California State University - Stanislaus  
Registrar

Photo  
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Kenneth Macaraig  
Graphic Design

Photo  
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Kathryn Mangan  
University of Central Michigan (Attended)  
Financial Aid

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Michael McMahon  
B.A., Louisiana State University  
International Cohort Director



Christ Neau  
Maintenance



Jennifer Poenar  
Library Technician  
A.A., Chabot College (2005)  
(Staff)

Photo  
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Leeann Patnude  
Receptionist



Lafu Seumanu  
B.A., School of Urban Missions  
Recruitment Specialist

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Watson Tuiono  
B.A., School of Urban Missions  
Recruitment Specialist



Reverend Dave Wallace  
National Cohort Director  
A.A., School of Urban Missions, New Orleans (1996)  
B.A., Northwest University (2004)  
Ordained (2000) Assemblies of God

# Board of Trustees

## Board of Trustees

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Shreveport, LA

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Fremont, CA

Richard Picone  
Morgan Hill, CA

George Neau  
Castro Valley, CA

## Drug-Free Policy

As a Christian institution of higher education, it is the objective of the college to maintain a drug-free environment for both students and employees. Accordingly, the unlawful possession, use or distribution of illicit drugs by students or employees is prohibited on college property and in conjunction with college activities. The possession, use or distribution of alcohol is prohibited on college property and in conjunction with college activities. Violation of these policies of SUM will result in disciplinary action.

The Christian standards embodied in this policy apply both on and off campus and during the college term and when the college is not in session. Christian life is not a “part-time” endeavor. Therefore, the Christian standards set forth here apply to all members of the college community wherever they may be located and at all times of the year.

The standards imposed on the SUM community go beyond those of a legal nature. Even the appearance of sexual impropriety must be avoided in all walks of life whether in the workplace or elsewhere. Any instance of sexual misconduct should be reported to an official of the college.

## Statement of Ownership

The School of Urban Missions is a Louisiana non-profit corporation. This corporation is organized and operated exclusively for educational and religious purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

The following District Councils of the Assemblies of God: Louisiana, Northern California-Nevada, Northern Pacific Latin American, Oregon, and Northwest and the following Church of God in Christ Jurisdictions: California Northwest, Louisiana First, Northern California Metropolitan are members of the School of Urban Missions.

## Title IX of the Educational Amendments of 1972

The School of Urban Missions does not discriminate on the basis of race, color, sex, national and ethnic origin, or handicap (in compliance with Section 504 of the 1973 Rehabilitation Act), with regard to the admission and employment policies, the educational, financial aid, or other programs and privileges to the students at the college.

## Foundations and Bequests

The School Urban Missions is dependent upon foundations and benefactors of the college. Generous gifts of friends and interested persons sustain the vision of the college to reach urban communities with the life-changing message of the Good News of Jesus Christ. Following are some ways in which support can be directed to the college:

### Grants from foundations

A bequest through a will or estate  
The gift of securities or real estate (tax deductible at current fair market value)  
Memorial Scholarships  
Life Insurance Gifts  
Endowments  
Monthly Church Mission Support

### Concerned 2000

A Concerned 2000 member supports the college on a monthly basis at \$10 or more.

### Interested donors, please call or write:

Mark Tilton, Vice-President of Development and Resources,  
School of Urban Missions, 735 - 105th Ave. Oakland, CA  
94603 - Phone number (888) 567-6174.



## Student Privacy Act (FERPA)

Educational records are kept by the college to facilitate the educational development of students. The law defines educational records as: “Educational records are those records which: (1) are directly related to a student, and (2) are maintained by an educational agency or institution.” Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

The School of Urban Missions is subject to the provisions of the federal law known as the Family Educational Rights and Privacy Act (FERPA). This Act guarantees students, parents, and guardian’s access to certain educational records and restricts the college in the area of release and disclosure of those records to third parties. The college releases no information to third parties except as noted below or upon receipt of an original signed request by the student. The college accords all the rights under the law to students who are declared independent.

The Act provides that information may be released to personnel within the institution, to officials of other institutions

at which the student wishes to enroll, to persons or organizations providing student financial aid, to accrediting agencies carrying out their function, in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or others. All SUM students are asked to sign a FERPA Agreement with SUM upon enrolling in the college which indicates whether the student permits the College to give out directory information about a student’s attendance and graduation.

For more information concerning FERPA please visit:  
<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>  
 or call (202) 260-3887

## Grievance Rights and Procedure

The College subscribes to the principle of equal educational opportunity, regardless of sex (cf Title IX of Education Amendments of 1972). Any member of the college community who has a grievance related to this principle should petition in writing to the Dean of Academic Affairs, who will work with the petitioner for a resolution of the problem. The Administrative Committee of the college follows guidelines from Matthew 18 and serves as the ultimate board of appeal for any grievances.

## Sexual Harassment

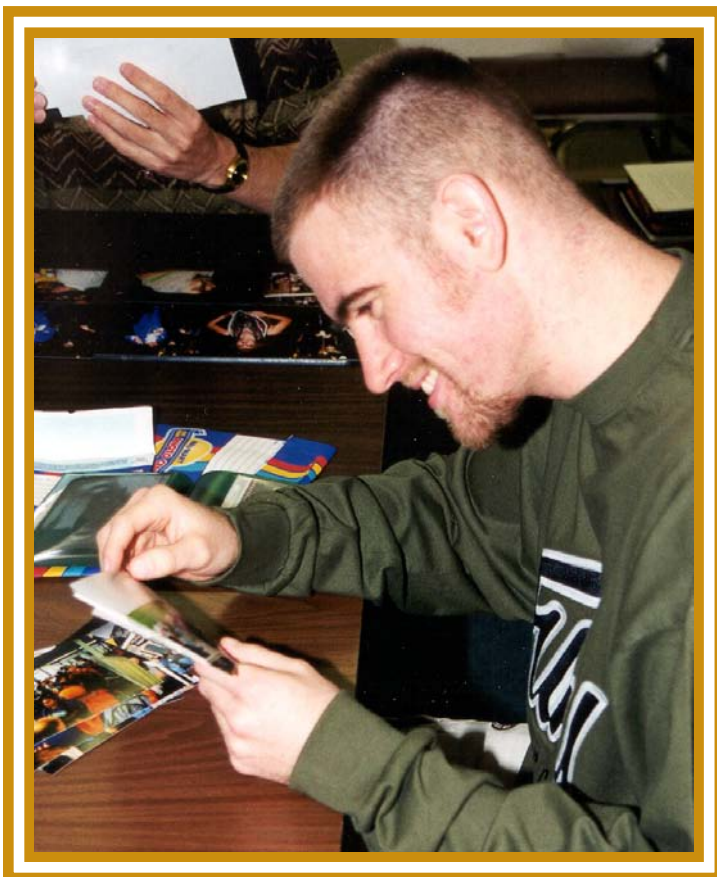
Harassment of students or colleagues on the basis of sex is a violation of law and will not be tolerated by the college. Such harassment is defined as requests for sexual favors and other verbal or physical conduct of a sexual nature which constitute sexual harassment when a person creates an intimidating, hostile, or offensive learning environment.

## Veteran Affairs Certification

I hereby certify that this catalog is true and correct in content as required by the Department of Veteran Affairs circular 76-84, Appendix P, Paragraph 6(a).

## Clery Act Compliance

The Jeanne Clery Act (1990, 1998) requires higher education institutions to report crime statistics to current and prospective students and employees. For more information concerning the Jeanne Clery Act please see page 56 of the Student Handbook. For complete details see [www.sum.edu/cleryact.html](http://www.sum.edu/cleryact.html).



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## Christ Design

Typesetting and Layout: Christ Design, Inc.  
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Christ Design provides affordable, Christ-centered, quality web and graphic design for churches, ministries and Christian-owned businesses.

*"Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms."*

*- 1 Peter 4.10 NIV*

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# Ind

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This catalog is valid for entering students into the graduate program for three years.

School of Urban Missions reserves the right to make changes to the content of this catalog as necessary. Thus, the online edition of this catalog, available at [www.sum.edu](http://www.sum.edu), supersedes this printed version. When a question arises, please call the College at 510-567-6174.



*This Catalog is valid from  
July 1, 2011 to June 30, 2012*

ex



**O**utreach Christian Center here in Seattle is ministering in our inner-city because the School of Urban Missions effectively equipped me as an urban pastor. We believe Jesus is the antidote for the virus called sin and the only effective treatment is the presentation and application of the Gospel.

Burden can't be taught; burden must be caught! I caught a burden for the cities of America as I received challenging instruction in the classroom and hands-on experience in the streets of New Orleans. Each year SUM releases graduates who are capable and willing to carry God's truth to hurting and broken people.

I highly recommend SUM Bible Collge and Theological Seminary to those who are called to preach the Gospel. You will bring the power of God and moral inspiration to a very depraved world. SUM will not only equip and inspire you, they will expose you to a harvest field where you can apply your God-given calling and giftings.

Reverend Dave Wallace, Pastor



# Called